

**MINUTES OF BOARD OF EDUCATION**  
**The Board of Education of the Brentwood School District**

Open Session	BHS Lecture Hall	7:00 p.m.	November 12, 2024
<b>Kind of Meeting</b>	<b>Location</b>	<b>Time</b>	<b>Date</b>

**Members**

<b><u>Present</u></b> Mark Cicero Ryan Dodson Ryan Flynn Keith Rabenberg Katherine Spal Lindsay Spencer Kerry Trostel	<b><u>Absent</u></b>
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Call to Order	Board President, Ms. Lindsay Spencer, called the open session meeting to order at 7:05 p.m.
Pledge of Allegiance	Ms. Spencer led the Pledge of Allegiance.
Communications	Ms. Spencer asked if there were any Citizens' Comments. There was no response.
Spotlight on Brentwood	<p>Mr. Tony Dobson, Communications Director, presented Spotlight on Brentwood. The focus is on: Student Success; School Culture; Diversity, Equity, Inclusion, and Accessibility; and Unified Community Engagement.</p> <p>Brentwood School District is in the top 3% of school districts in Missouri based on the 2025 K-12 NICHE public school rankings. NICHE uses public school data and reviews to produce comprehensive rankings for districts, universities, and communities. In 2023 NICHE ranked BMS as 4<sup>th</sup> out of 542 middle schools in Missouri and 2<sup>nd</sup> out of 440 for best public middle school teachers in Missouri.</p> <p>Nathaniel Ayotte, BHS senior has been recognized as a commended student in the 2025 National Merit Scholarship program. He is in the top 3 percent of 1.3 million students who entered the program by taking the PSAT National Merit Scholarship qualifying test in Fall 2023. He plans to attend Bradley University to study game design and development.</p>

Lizzie Butler, BHS junior, is one of five finalists from the U.S. in the international Sketch for Survival Junior Competition. There were over 6,000 entries from artists in 94 countries.

Mark Twain Elementary Kindergarten and 5<sup>th</sup> grade student buddies participated in book sharing and reading.

McGrath Elementary held its first Eagle Excellence assembly of the year.

BMS held a career day for students highlighting how skills learned in school can transfer to the real world. Representatives from various businesses shared education, work, and career information with students.

BHS first home football game was a community wide celebration. BMS football players led the players and team onto the field. The elementary student cheerleaders joined the BHS cheerleading squad. The BHS Jazz Band performed. Half-time events included honoring the life and legacy of Coach Bob Penn. Members of the 2009 State Runner-Up BHS Football Team celebrated their 15<sup>th</sup> anniversary.

Roll Call	Brentwood School District Board members were present or absent as stated above.
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Attendance	Also in attendance was Dr. Amy Zielinski, Superintendent.
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ACTION 71 Approval of Consent Agenda	The motion was made by Mr. Ryan Flynn and seconded by Mr. Ryan Dodson to approve the consent agenda as outlined. The motion was approved by a 7-0 voice vote.
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Presentation School Board Candidate Filing	Dr. Zielinski presented school board candidate information. Topics included candidate eligibility requirements; time commitment; and roles and responsibilities.
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BSD will have two openings, each for a three-year term. Candidate filing opens on Tuesday, 12/10/24 at 8:00 a.m. and closes on Tuesday, 12/31/24 at 5:00 p.m. The election is on Tuesday, 4/8/25.

ACTION 72 Approval of the BECC 2025-2026 Tuition & Reduced Application Course Proposals	Dr. Zielinski presented the BECC 2025-2026 tuition and reduced application course proposals. BSD had an increase of 2 percent for 2024-2025. The proposed increase for 2025-2026 is 3 percent, which will be an increase fees by approximately \$30 per month.
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BSD compared tuition information with several other districts in St. Louis County. The 3 percent increase is less than or similar to increases planned by other districts.

Dr. Zielinski said the BECC program has no open spaces and no students on the waitlist.

The motion was made by Mr. Flynn and Mr. Dodson to approve the proposals. The motion passed by a 7-0 voice vote.

Update  
BHS Building C HVAC

Mr. Andrew Hartnett, Facilities Director, said that contractor TMI recommended replacing the 32-year-old HVAC unit in Building C with a new gas variable air volume (VAV) heating and cooling system. This new system will be more efficient. The estimated price is \$471,000, which would include electrical work, ceiling replacement, and new systems and ductwork. It was determined that less invasive options would not work.

Mr. Hartnett said that TMI did the HVAC replacement on the BHS gym and that the project went well. For the Building C project BSD will also get estimates from contractors in other co-operatives. The district has used different contractors for some of the HVAC projects. The district may consider asking those contractors for discounts on future work. BSD will receive Ameren credits.

Production times are still long. To have this project completed in Summer 2025, decisions should be made soon so that materials can be ordered.

Mr. Hartnett said there will be more projects, but they will be less expansive.

Update  
Strategic Plan  
Dashboard Preview

Dr. Zielinski presented the first draft of the strategic plan dashboard that has been prepared by district Cabinet members.

Board members may now log but cannot make changes. Priorities and objectives are on the home page. Details for the projects and objectives are on the indicator page. Dr. Zielinski said that artifacts would be added to the categories. Public will see the objectives. Planning will continue in the strategy section. Cabinet members will update the dashboard three times a year (fall, winter, and May or June). Dr. Zielinski will share the dashboard with the building principals, who will then be able to share it with facility and staff. Dr. Zielinski would like to have the dashboard live before winter break.

Board members suggested:

Descriptions and information be clear;

Cabinet members periodically share updates at PTO meetings;

Include additional historical data;

Add student testing information;

Consider moving parent satisfaction to the school culture section;

Include historical data on students' higher education selections, scholarships, ACT results, and Bright Flight.

**ACTION 73**  
**Approval of MSBA Sick**  
**Leave Bank Policies**

The motion was made by Mr. Flynn and seconded by Ms. Trostel to approve the two MSBA sick leave bank policies:

- GCBDAC - Professional Staff Sick Leave Bank
- GDBDAC - Support Staff Sick Leave Bank

Dr. Zielinski said changes were needed to comply with the Pregnant Workers Fairness Act. Changes were also needed to keep the sick leave bank operational. Board members will no longer need to approve each request. The NEA team was involved in the review of these policies. If approved, the changes will be communicated to BSD staff. The motion passed by a 5-0 voice vote.

**Discussion**  
**School Board Elections**  
**Policy**

Board members and Dr. Zielinski said that since BSD would continue to hold School Board candidate filing at the district and not transfer the process to the St. Louis County Election Board, there would be no need to replace MSBA Policy BBB – School Board Elections with Policy BBB-1 - School Board Elections.

**Update**  
**MSBA Delegate Report**

Ms. Spencer said the MSBA annual conference provided opportunities for good interaction with other districts from across the state. Mr. Rabenberg and Dr. Zielinski also attended the pre-conference AI symposium. Mr. Rabenberg said the student showcase would provide a great opportunity for BSD students to promote educational programs. Ms. Kerry Trostel said the annual conferences are very beneficial. She encouraged Board members to attend.

**Update**  
**Board Committees**

Ms. Spencer said that the Community Engagement Committee will be meeting in the coming week.  
Mr. Dodson reported that the Finance Advisory had a good meeting and that the next meeting was scheduled for December.  
Ms. Spal said the Student Experience Advisory meeting went well with students willing to come and engage in conversation.

**ACTION 74**  
**Adjournment 8:55 p.m.**

The motion was made by Mr. Flynn and seconded by Mr. Dodson to adjourn. The motion was approved by a 7-0 roll call vote.

  
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President

  
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Secretary