

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent
1220 Howard Street
Kalamazoo, MI 49008
Telephone (269) 337-0123 | TDD (269) 337-0152
Fax (269) 337-0149

December 17, 2024

**MEETING ANNOUNCEMENT FOR THE
KALAMAZOO PUBLIC SCHOOLS BOARD OF EDUCATION**

A regular meeting of the Board of Education of the Kalamazoo Public Schools will be held on Thursday, December 19, 2024, at 7:00 p.m. in the Board Room of the Administration Building, 1220 Howard Street, Kalamazoo, MI 49008. The meeting will be live streamed on Public Media Network on the Live TV Channel PMN 5: <https://publicmedianet.org/pmn-five/>.

The Board of Trustees, Superintendent, and senior staff will have an informational dinner meeting at 5:30 p.m. in the Superintendent's office area and will also discuss any matters that may come before the Board.

KALAMAZOO PUBLIC SCHOOLS

Jennie Hill, Secretary
Board of Education

- ❖ Please contact the Superintendent's Office in advance of the meeting if auxiliary aids or services for individuals with disabilities are needed.
- ❖ Official minutes of Kalamazoo Public Schools Board of Education open meetings are available for inspection within eight working days of the meeting at the Superintendent's Office, 1220 Howard Street, Kalamazoo, MI 49008.

**POLICY
of the
BOARD OF EDUCATION
KALAMAZOO PUBLIC SCHOOLS**

1.2 Public Participation During a Meeting of the Board of Trustees

Policy

While balancing legitimate privacy interests of students and staff, the Board of Trustees welcomes community input at public meetings of the Board of Trustees.

Specifics

1. Persons requesting to address the board will be asked to complete a sign-in sheet by the end of the public comment period. The portion of that sign-in sheet requiring completion will include: name, school district in which the person resides, and connection to/interest in the Kalamazoo Public Schools. The optional portion will be held private and will include: mailing address, email address, phone number, topic about which they will be speaking and, if authorized and applicable, the organization they represent.
2. The presiding board officer will invite persons to come to the podium in the order in which the sign-in sheets were completed.
3. If after 30 minutes everyone who has completed a sign-in sheet has not had the opportunity to address the board, the public comment period will be tabled and resume before adjournment.
4. Speakers have three minutes each and must stop speaking promptly when signaled.
5. Speakers may not address confidential student or personnel matters, but may submit such concerns to the board in writing.
6. Speakers are encouraged to provide the board with a written copy of their comments and other appropriate supporting documentation, which will be copied and distributed as needed to appropriate staff/personnel.
7. The public is required to exercise common courtesy during the meeting and must follow rule of order. The presiding board officer may terminate public comments that are profane, vulgar, or defamatory, especially if these comments result in a disturbance or breach of peace. Personal attacks against an employee or board member that are totally unrelated to his or her duties are prohibited. If a person engages in disruptive conduct or is out of order, the board presiding officer will strike his or her gavel and warn the person to discontinue their behavior. Further disruptions will result in the person being asked to leave. Refusal to leave will result in being escorted out of the building. (MCL 380.1808)

Adopted: February 13, 2003

Revised: December 17, 2009

Revised: June 25, 2013

Adopted: December 19, 2019

This policy supersedes all other policies on this issue.

KALAMAZOO PUBLIC SCHOOLS
Board of Education Meeting
1220 Howard Street, Kalamazoo, MI 49008

December 19, 2024 – 7:00 p.m.

A G E N D A

(Revised 12/19/2024)

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Acceptance of Agenda**
- IV. Attendance**
- V. Board Recognitions**
- VI. Committee Reports/School Reports**
- VII. Correspondence**
- VIII. Consent Calendar Items**
 - A. Minutes**
November 21, 2024 Regular Meeting Minutes.
 - B. Business and Financial Reports**
Purchase Request 2025-16, 2025-17, 2025-18, 2025-19, and 2025-20
 - C. Personnel Items**
Personnel Changes
- IX. Reports and Recommendations**
 - A.** Superintendent's Report
 - B.** First Reading, Policy 1.4 Indemnification, Policy 2.1 Superintendent Authority and Establishment of Procedures.
 - C.** MASB Board of Directors Nomination
- X. Persons Requesting to Address the Board (3-minute individual limit)**
- XI. Other Business**
 - A.** Travel Request for Karla Murphy
 - B.** Travel Request for Karla Murphy
 - C.** Travel Request for Karla Murphy
 - D.** Travel Request for Karla Murphy
 - E.** Travel Request for TiAnna Harrison
 - F.** Travel Request for TiAnna Harrison
- XII. Comments by Trustees/Superintendent**
- XIII. Closed Session (if needed)**
- XIV. Next Regular Board of Education Meeting: Thursday, January 9, 2025 – 7:00 p.m.**

KALAMAZOO PUBLIC SCHOOLS
Board of Education Meeting
1220 Howard Street
November 21, 2024 – Regular Meeting Minutes

I. Call to Order

President Harrison called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Acceptance of Agenda

President Harrison called for a motion to accept the agenda.

MOTION: Trustee Sholler-Barber, supported by Trustee Johnson and Secretary Hill, moved to accept the agenda.

Disposition: Voice vote; all in favor. Motion carried unanimously by trustees present.

IV. Attendance

Board members present: TiAnna Harrison, Carol McGlinn, Jennie Hill, Karla Murphy, Yvonne Payton, Takisha Johnson, and Patti Sholler-Barber. Superintendent Dr. Darrin Slade was also present.

V. Board Recognitions

Erika Zavasky, principal, and Aaron Mason, assistant principal of King-Westwood Elementary School, recognized Excelsior students Mykiah Blackhorse, Nolan Wright, Romeo Walker, Danielle Marshall, Heath Brezden, and Emma Flanders.

Mitch Hawkins, principal, and Aaron Sauter, assistant principal of Milwood Magnet School, recognized Excelsior students Bienvenue Lukendo, Reese Miller, Victor Williamson, Diannah Saur, Fatima Munder Lazaro, and Jefranny Perez Gonzalez.

Greg Straka, the athletic director of Kalamazoo Central High School, recognized members of the Kalamazoo Central 2024 state championship track and field team Samuel Baker, Latay'vion Braxton, Jasper Cane, Jeremy Dixon, Michael Kloosterman, Jamier Lockett, Demarcus Owens, Maurice Streeter, Cole VanDam, and Andrew Wright.

VI. Committee Reports/School Reports:

Vice President McGlinn provided updates from the Operations/Financial Affairs Committee. The committee met last night and discussed the new El Sol Elementary School and the budget. Vice President McGlinn announced there are revenue conferences in January and May. Enrollment history was also discussed.

Trustee Sholler-Barber provided an update from the Academic Excellence Committee, which met on November 13. The committee discussed the 2025-2026 instructional possibilities, Young 5's, a potential STEM Middle School, Saturday School expansion, trimester-to-semester changes, class sizes, grade-level requirements, instructional outcomes, fall benchmark data, and the strategic plan's student achievement goals.

President Harrison provided an update from the Superintendent's Evaluation Committee. She announced that the committee would like to sponsor a class so other districts can participate and learn about the new evaluation process. She invited all board members to attend the training.

Trustee Sholler-Barber reported on the Communities in Schools (CIS) committee. Their meeting on Nov. 21 included a budget review. They recently held a very successful business leader breakfast and received several new donor companies. She gave a shoutout to Loy Norrix for the success of their "Walk for a Purpose" fundraising team. Trustee Sholler-Barber also announced the Ugly Sweater Party will be held on December 10. CIS is also delivering 750 meals to students' homes the day before Thanksgiving.

VII. Correspondence

Secretary Hill reported the correspondence for the period November 8 - November 21, 2024.

- Email received November 19 from Shari Weber regarding concerns about post-election regulations and student safety. Secretary Hill replied on November 20.

VIII. Consent Calendar

President Harrison presented the Consent Calendar items: VIII.A.1 November 7, 2024, Regular Meeting Minutes, VIII.B. Purchase Recommendations 2025-15, and VIII.C. Personnel Changes.

MOTION: Treasurer Murphy, supported by Trustee Sholler-Barber, moved to accept the Consent Calendar.

Disposition: Voice vote; all in favor. Motion carried unanimously by trustees present.

Discussion from the board:

Patti Sholler-Barber

- Shoutout for the great work done to acquire grants for the district.

Carol McGlinn

- Clarified that these metal detectors are for after-school events, and a decision has yet to be made about if they will be used during school hours.

IX. Reports and Recommendations

A. Superintendent's Update

Dr. Slade shared data from the Chronically Absent Student Report. There was a reduction of 6.7% from 50.2% in the 2022-2023 school year to 43.5% in the 2023-2024 school year. At this time, every school has improved its attendance rate. He acknowledged that this is a whole community effort.

Dr. Slade addressed the unpredictable weather in Michigan. Every effort is made to announce decisions to close by 6 a.m. Announcements go out to the local media, the KPS website, KPS social media, emails, and text messages to families.

Dr. Slade went over next week's schedule, which included half days for staff development and school closure for Thanksgiving.

Dr. Slade announced that the strategic plan community sharing meetings will begin in January. Dates will be announced. He also announced that weapon detector and security community meetings will begin in January 2025.

Three community meetings will be held on December 9 to discuss the new El Sol Elementary building, a 2022 bond project.

B. First Reading, Policy 1.1 Board Leadership Through Policy and Policy 1.2 Public Participation During a Meeting of the Board of Trustees

Chair of the Governance Committee, Treasurer Karla Murphy, read Policy 1.1 Board Leadership Through and Policy 1.2 Public Participation During a Meeting of the Board of Trustees. No changes or updates were made.

Comments from the board:

Carol McGlinn

- Explained we are going over these policies even if there are no changes so we can put an update date on the policies to show the board is continuing to read, review, and update policies annually.

X. Persons Requesting to Address the Board (3-minute individual limit)

Public comments/audience participation. No actions taken.

XI. Other Business

- A. Travel Request for Karla Murphy
- B. Travel Request for Karla Murphy
- C. Travel Request for Karla Murphy
- D. Travel Request for TiAnna Harrison

XII. Comments by Trustees/Superintendent

Patti Sholler-Barber

- Shoutout to the Excelsior for the dual enrollment article and tie-in to the dual language immersion program at El Sol Elementary School.
- Attended the opening of the Knights Health Clinic at Loy Norrix High School.
- Attended the musical Chicago at Kalamazoo Central.
- Gave update on KPS sports
 - An excellent fall season at Loy Norrix finishes with the MHSAA Division 1 women's swimming state finals this weekend.
 - The Knights have seven individual events covered and all three relays for the meet. They are pushing for a top-10 finish. The team finished with a 9-0 record. Their win streak is now 50 dual meets in a row and the team has not lost since 2019.
 - Men's soccer finished 15-3-3 overall, was the conference and district runners-up, and had the third-most wins in school history. Three players were named to the Coaches Association Division 1 All-State Team.

- Junior Jackson Lam is the MHSAA Regional Champion in cross country, running a 15:27 over 5,000 meters. He was also named to the Division 1 All-State Team after finishing 9th at the MHSAA finals.
- Loy Norrix football finished 5-4 for their first winning season since 1998.
- Loy Norrix volleyball finished 23-20 for their first winning season since 2014.
- As of Monday, Nov. 25, all ten winter sports will have started. The Knights look to continue their three-year unbeaten streak in Men's Bowling this winter.
- The men's basketball team will be a fun group. Their roster includes a freshman and three sophomores, and returning veterans. They play one of the toughest schedules in the state and will also play at Little Caesars Arena in January with a women's/men's doubleheader followed by the Detroit Pistons game. A district title is a definite possibility.
- The men's team travels to Grand Rapids Union to start the season on Monday.
- The women's roster is still being finalized, as they just started Monday. To start their season, they will host the Loy Norrix Tip-off Tournament on December 2 and 3.
- Finally, the participation numbers are solid, as 73% of fall athletes had a 3.0 GPA or higher.

Carol McGlinn

- Acknowledged the Excelsior paper and stated how thankful the board is for Dr. Slade.

Karla Murphy

- Acknowledged the student health clinic at Loy Norrix and how important it is for students who are unable to access their primary care physician in a timely manner.
- Attended the El Concilio fundraiser. Announced thanks to a donation received, El Concilio will be offering a \$10,000 scholarship.
- Encouraged the community to come to the El Sol meetings on December 9.
- Attended two virtual courses for CBA classes.
- Attended three musicals for various high schools. Encouraged the community to attend the Loy Norrix musical.
- Announced this month is Native American Heritage Month.
- Urged the community to donate anything they can to help our homeless students.

Jennie Hill

- Thanked all teachers, students, and staff for supporting the importance of school and improving attendance.
- Announced this Saturday is the holiday parade, and both marching bands are performing.
- Announced Hillside is hosting a Holiday Expo Dec. 7 to support the local food bank.

Takisha Johnson

- Urged the community to connect with all organizations during the holiday seasons.
- Announced the Salvation Army is holding its first senior Thanksgiving on Tuesday, November 26 at noon.
- Announced the NACD will meet this Saturday at 11 about the Ransom Street houses.

Yvonne Payton

- Shoutout to Kalamazoo Central counselor Kelly Fullerton for receiving a grant for the district. Held the first annual college and scholarship night at the Kalamazoo Promise building.

TiAnna Harrison

- Recognized Ms. Fullerton as well. Very appreciative of her hard work for the district.
- Encouraged the community to check the website for the events in December.
- Excited for the community meetings for El Sol on December 9.
- KRESA is holding a Career Connect Center open house on Tuesday, December 3, from 5 to 7:30 p.m.
- Very thankful to the community for allowing her the gift of service for this district.

Dr. Slade

- Thanked all staff members in the district for the positive environment during the first trimester.
- Acknowledged the holiday season can be hard for students or families who have experienced trauma. Encouraged the community to come together during this time.

XIII. Closed Session

President Harrison moved for the board to convene in closed session in regards to Section 8(c) of the Open Meetings Act, MCL15.268(e), to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigation or settlement position of the public body. President Harrison moved to convene in closed session to consult with the attorney regarding pending litigation, specifically regarding English vs. Kalamazoo Public Schools case number 1-23-cd-00562-JMB (USWD).

MOTION: Trustee Sholler-Barber, supported by Vice President McGlinn, moved to convene in closed session.

Disposition: Voice vote; all in favor. Motion carried unanimously by trustees present.

The board returned to the floor. Board members present: TiAnna Harrison, Carol McGlinn, Karla Murphy, Jennie Hill, and Patti Sholler-Barber. Board members absent: Yvonne Payton and Takisha Johnson. President Harrison called the open meeting back to order at 9:19 p.m. and requested a motion to waive the attorney-client privilege for a letter dated February 22, 2023, for an investigative report for an overpayment of MESSA insurance subject to redaction for personal matters.

MOTION: Trustee Sholler-Barber, supported by Secretary Hill, moved to waive the attorney-client privilege for a letter dated February 22, 2023 for investigative report for an overpayment of a MESSA insurance subject to redaction for personal matters.

Disposition: Voice vote; all in favor 5-0. Motion carried unanimously by trustees present.

XIV. Next Board of Education Meeting

The next regular Board of Education meeting is Thursday, December 12, 2024, at 7:00 p.m.

MOTION: Trustee Sholler-Barber, supported by Vice President McGlinn, made a motion to adjourn the meeting.

Disposition: Voice vote; all in favor. Motion carried unanimously by trustees present.

President Harrison adjourned the meeting at 9:20 p.m.

Respectfully submitted,

Nicole DeGraaf, Recording Secretary,
on behalf of Jennie Hill,
Secretary, Board of Education

KALAMAZOO PUBLIC SCHOOLS
PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: December 19, 2024
Request Number: 2025-16
Amount: \$89,485.00

Item: Secure Vestibule Entry at West Main School Professional Development Center

Cost Center: 2022 Bond and Sec 31aa Security & Safety/Mental Health Grant

Cost Center Representative (s) Attending Board Meeting: Karen Jackson

Description of Need:

This purchase recommendation is for the installation of a secure vestibule, access control system and security cameras at West Main School Professional Development Center.

Vendor: See attached spreadsheet

Number of Proposals Requested: 25 **Received:** 4

Low Bid Accepted? Yes

Additional Information:

The demolition and installation of a new storefront system will be funded out of the Security portion of the 2022 bond. The access control system and security cameras will be funded out of the 31aa Security & Safety/Mental Health Grant.

2022 Bond - \$57,396.00
Section 31aa - \$23,954.00
Contingency - \$ 8,135.00

Total \$89,485.00

CONTRACTOR RECOMMENDATIONS

Project: WEST MAIN SCHOOL PROFESSIONAL DEVELOPMENT CENTER Secure Vestibule Entry

Owner: Kalamazoo Public Schools

Architect: TowerPinkster

Bid Date: November 15, 2024

<u>BID CATEGORY</u>	<u>RECOMMENDED CONTRACTOR</u>	<u>BID AMOUNT</u>
Storefront System	Forman Glass Galesburg, MI	\$57,396
Access Control & Security Cameras	Smart Building Services Belmont, MI	\$23,954

TOTAL AMOUNT OF AWARD: **\$81,350**

KALAMAZOO PUBLIC SCHOOLS
PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: December 19, 2024
Request Number: 2025-17
Amount: \$159,757.00

Item: Washington Writers' Academy Cast Stone Treatment

Cost Center: 2022 Bond

Cost Center Representative (s) Attending Board Meeting: Karen Jackson

Description of Need:

This purchase recommendation is for the cleaning and sealing of the existing cast stone surfaces on the exterior of Washington Writers' Academy. It also includes the installation of zinc strips to prevent the growth of blue/green algae and washing all exterior windows.

Vendor: Hazelhoff Builders Inc.
Kalamazoo, MI

Number of Proposals Requested: 9 **Received:** 3

Low Bid Accepted? Yes

Additional Information:

Budget	\$ 81,000.00
Bid	\$152,150.00
Contingency	<u>7,607.00</u>
Total	\$159,757.00
Under(Over) Budget	\$(78,757.00)

KALAMAZOO PUBLIC SCHOOLS
PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: December 19, 2024
Request Number: 2025-18
Amount: \$223,825.00

Item: Lightspeed 975 Audio System with Flexmike X2

Cost Center: 2022 Bond

Cost Center Representative (s) Attending Board Meeting: Ian Haight

Description of Need:

These teacher microphone systems are part of the AV upgrades at Milwood Middle, Washington, Winchell, Woodward and KAMSC scheduled for the summer of 2025.

Vendor: Lightspeed Systems
Kalamazoo, MI

Number of Proposals Requested: N/A **Received:** N/A

Low Bid Accepted? N/A

Additional Information:

The REMC statewide cooperative acquisitions project is provided as a service for the schools of Michigan. This program has been established through legislation (Michigan Compiled Laws Act 451 Section 380.671) and the rules and regulations of the Michigan Board of Education. The project provides large-volume bid prices on a variety of educational resources, which enables schools and school districts statewide to aggregate purchases and generate savings in tax dollars and staff time.

KALAMAZOO PUBLIC SCHOOLS
PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: December 19, 2024
Request Number: 2025-19
Amount: \$149,700.00

Item: South Westnedge School Structural Steel Package

Cost Center: 2022 Bond

Cost Center Representative (s) Attending Board Meeting: Karen Jackson

Description of Need:

This purchase recommendation is for the structural steel package at South Westnedge School. This bid package is part of the remodeling project in Purchase Recommendation 2025-13. Initially, there were no bidders for this package so we re-bid it.

Vendor: Custom Steel Fabricators
Wyoming, MI

Number of Proposals Requested: 21 **Received:** 2

Low Bid Accepted? Yes

Additional Information:

Budget \$125,000.00

Bid \$149,700.00

Under(Over) Budget \$(24,700.00)

KALAMAZOO PUBLIC SCHOOLS
PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: December 19, 2024
Request Number: 2025-20
Amount: \$7,618,034.00

Item: Building Improvements at Loy Norrix High School

Cost Center: 2022 Bond

Cost Center Representative (s) Attending Board Meeting: Karen Jackson

Description of Need:

This purchase recommendation includes the following 2022 bond project upgrades at Loy Norrix High School: Install hardware and controls at cross corridor doors for secure vestibule, replace pool lockers, remodel C, K and M wings to include new ceilings, lighting and HVAC systems, including air conditioning. This recommendation does not include the general trades package as we received no bids for that package. The general trades package is being rebid.

Vendor: See attached spreadsheet

Number of Proposals Requested: 143 **Received:** 5

Low Bid Accepted? Yes

Additional Information:

Budget	\$8,500,000.00
Bid	\$6,925,485.00
Contingency	<u>692,549.00</u>
Total	\$7,618,034.00
Under(Over) Budget	\$ 881,966.00

CONTRACTOR RECOMMENDATIONS

Project: LOY NORRIX HIGH SCHOOL Mechanical Improvements

Owner: Kalamazoo Public Schools

Architect: TowerPinkster

Construction Manager: The Skillman Corporation

Bid Date: November 12, 2024

<u>BID CATEGORY</u>	<u>RECOMMENDED CONTRACTOR</u>	<u>BID AMOUNT</u>	<u>ALTERNATES</u>	<u>TOTAL AMOUNT</u>
General Trades	No Bids Received - Will Rebid			
Interior Finishes	Ritsema Associates Kalamazoo, MI	\$329,685		\$329,685
Mechanical / Plumbing	Kalamazoo Mechanical, Inc. Kalamazoo, MI	\$4,875,300		\$4,875,300
Electrical	Allied Electric LLC	\$1,300,500	\$420,000	\$1,720,500
TOTAL AMOUNT OF AWARD:				\$6,925,485

KALAMAZOO PUBLIC SCHOOL
Office of the Superintendent
(Revised 12/19/2024)

TO: Board of Trustees

FROM: Dr. Darrin Slade, Superintendent

DATE: December 19, 2024

SUBJECT: Personnel Changes

RECOMMENDATION: It is recommended that the board approve the following employment changes:

- I. Employment
 - A. Professional/Management
 - Patricia A. Bolton**, Grade 4 Teacher, Woods Lake Elementary: A Magnet Center for the Arts, 11/18/2024
 - Matthew E. George**, Math Teacher, Loy Norrix High School, 12/16/2024
 - B. Classified
 - Collin A. Schmidt**, Multilingual Paraprofessional, Loy Norrix High School, 12/02/2024
 - Lucianna G. Trida Sanchez**, Lead School Secretary, El Sol Elementary School, 12/16/2024
- II. Promotions/Key Transfers
 - A. Professional/Management
 - Tirrell A. Hausmanis**, transfer from Character Development Coach to College Readiness Teacher, Kalamazoo Central High School, 11/18/2024
 - B. Classified
 - Carolyn L. Betke**, transfer from Lead School Secretary, Milwood Elementary School to Lead School Secretary, Milwood Magnet School: A Center for Math and Science and Technology, 12/09/2024
 - Jennifer M. Eubanks**, transfer from Assistant School Secretary - Child Accounting, Arcadia Elementary School to Assistant School Secretary - Child Accounting, Winchell Elementary School, 01/06/2025
 - Kimberly D. Knight**, transfer from Assistant School Secretary - Child Accounting, Milwood Elementary School to Lead Secretary, Milwood Elementary School, 12/09/2024
- III. Leaves of Absence
 - A. Professional/Management
 - B. Classified
- IV. Terminations
 - A. Professional/Management
 - B. Classified
 - Stephanie Akpapuna**, Assistant School Secretary, Adult Education, Resignation, 12/20/2024
 - Connie L. Graham**, Library Assistant (.3), Arcadia Elementary School, Resignation, 12/05/2024

- V. Termination from Leave of Absence
 - A. Professional/Management
Valerie R. Vande Guchte, Secondary English Teacher, Kalamazoo Central High School, Resignation, 12/13/2024
 - B. Classified
Christine E. Brown, Special Education Resource Room Paraprofessional, Loy Norrix High School, Resignation, 12/06/2024
Kari K. Burke, Lead School Secretary, Woods Lake Elementary: A Magnet Center for the Arts, Resignation, 12/08/2024
Jennifer Kirk, Self Contained Special Education Paraprofessional, Prairie Ridge Elementary School, Resignation, 11/27/2024
- VI. Return from Leave of Absence
 - A. Professional/Management
 - B. Classified
- VII. Lay-offs
 - A. Professional/Management
 - B. Classified

**POLICY
of the
BOARD OF EDUCATION
KALAMAZOO PUBLIC SCHOOLS**

1.4 Indemnification

Policy

Any person, or his/her heir, executor, and/or administrator, who is, or has served as a Trustee of the Board of Education of the Kalamazoo Public Schools, County of Kalamazoo, shall be indemnified by the school district against all costs and expenses reasonably incurred in connection with any claim, action, suit, or proceeding, civil or criminal, in which the Trustee would be involved by virtue of being a Trustee during a particular period.

Specifics

Indemnity will not apply with respect to: civil actions for injury or damages caused by the actions committed outside of the scope of authority as a Trustee; civil actions caused by the Trustee's gross recklessness or intentional misconduct; or criminal action.

1. The District shall have the authority and opportunity to compromise, settle, and pay costs of any civil claim prior to or after the commencement of the civil action.
2. In lieu of indemnifying the Trustee for the cost of legal representation, the District reserves the right to employ a qualified attorney of the District's choice to represent the Trustee.

Adopted: February 13, 2003

Revised: November 12, 2009

Revised: June 25, 2013

This policy supersedes all other policies on this issue.

**POLICY
of the
BOARD OF EDUCATION
KALAMAZOO PUBLIC SCHOOLS**

2.1 Superintendent Authority and Establishment of Procedures

Policy

The Board vests in the Superintendent the responsibility to enforce the policies of the Board of Education, conduct operations of the District in a manner consistent with all policies of the Board, and carry out the statutory responsibilities of a general powers school district Superintendent.

Specifics

Indemnity will not apply with respect to: civil actions for injury or damages caused by the actions committed outside of the scope of authority as a Trustee; civil actions caused by the Trustee's gross recklessness or intentional misconduct; or criminal action.

1. The Superintendent and/or designee will enforce the policies of the District in a fair, honorable, equitable and consistent manner.
2. The Superintendent will establish and maintain procedures for Board policies to be reviewed and received by the Board.

Adopted: March 27, 2003

Revised: November 12, 2009

This policy supersedes all other policies on this issue.



Board of Directors Nomination Form:

Note: Complete the form below by close of business on Wednesday, January 8, 2025. Late and incomplete submissions won't be considered.

MASB is committed to a high level of civility, respect and ethical behavior in the process leading to membership on the Board of Directors. While it is recognized that candidacy and election for any office has an important political dimension, all will benefit if the process is characterized by ethical and civil behavior. Additionally, all involved in the process must strive to avoid even the appearance of impropriety.

Candidate Name *

First Name

Last Name

Candidate Address *

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Home Phone

(000) 000-0000

Please enter a valid phone number.

Cell Phone

(000) 000-0000

Please enter a valid phone number.

Business Phone

(000) 000-0000

Please enter a valid phone number.

Email *

example@example.com

Candidate to represent the following Region or Group (Open seats mean the current director will not be running for reelection): *

- ☐ Region 1 (two-year term)
- ☐ Region 3
- ☐ Region 4
- ☐ Region 6 (open seat, one-year term)
- ☐ Region 7
- ☐ Region 8 (open seat)
- ☐ Group V
- ☐ Group VI

Nominated by the following district / ISD / RESA board of education (attach letter/minutes below): *

Upload nomination letter/minutes (Word or PDF file): *



Browse Files

Drag and drop files here

District candidate serves *

County district is located in: *

Please Select

Years of service on this board *

e.g., 23

Offices held (check all that apply):

- ☐ President
- ☐ Vice President
- ☐ Secretary
- ☐ Treasurer

Years of service on another board (leave blank if not applicable)

e.g., 23

***NOTE:** MASB Bylaws Article VIII – Section 5. Qualifications. “Each Director of the Association shall have served as a qualified trustee of an Active or Academy member board of education for at least one year and have completed the Fundamentals of School Board Service course (CBA 101) at the time of his or her nomination to office.” Consideration will also be given to participation in MASB events and the overall makeup of the Board as a reflection of the MASB membership.

MASB Certification (check all that candidate has earned):

- | | |
|---|---|
| ☐ Certification (CBA)* | ☐ Award of Merit |
| ☐ Award of Distinction | ☐ Master Boardmember |
| ☐ Master Diamond | ☐ Master Platinum |
| ☐ President's Award | |
| ☐ Other | |

Election Statement: Please state your ideas and concerns about education, your experience (work and/or education, committee service, etc.) and why you wish to serve on the MASB Board of Directors. The election statement must not exceed 400 words. *

0/400

Please provide a professional color photo for MASB use. Photos of poor quality won't be used.


Browse Files
Drag and drop files here

jpg, jpeg, png only

Submit

KALAMAZOO PUBLIC SCHOOLS
CONFERENCE / TRAVEL REQUEST FORM

(Requests must be made 14 days prior to early registration deadline)

Board Policy 1.3 and The Revised School Code (MCL Act 451 §380.1254) permits the school district to pay actual, reasonable, and necessary expenses incurred by a board member in performing functions as authorized by the Board of Trustees. Registration and travel arrangements can only be completed after board approval.

Karla Murphy

Name

11/25/2024

Request Date

Winter Webinar Series

Name of Event

01/23/2025

Date of Conference/Class

CONFERENCE INFORMATION

Is this an MASB conference? ☒ Yes ☐ No If no, please indicate: _____

Is this request in time to receive early registration discount on conference? ☒ Yes ☐ No

Attending: ☐ In person ☒ Virtual ☐ Other; please explain: _____

List courses/sessions you plan to attend. **NOTE: Registration **cannot** be finalized unless this section is completed.**

Winter Webinar Series

LODGING INFORMATION

Lodging required? ☐ Yes ☒ No Check-in and check-out dates? _____

Conference hotel name _____

Is this request in time to receive the discounted room rate? ☐ Yes ☐ No

OTHER

Dietary requirements? _____

Any additional information? _____

For office use only. Date received _____ Approval date? _____

☐ Registration _____ ☐ Hotel _____ ☐ Confirmation(s) sent _____

☐ Per Diem (?) _____ ☐ Other _____

KALAMAZOO PUBLIC SCHOOLS
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Karla Murphy

Name

11/25/2024

Request Date

Winter Webinar Series

Name of Event

2/20/2025

Date of Conference/Class

CONFERENCE INFORMATION

Is this an MASB conference? ☒ Yes ☐ No If no, please indicate: _____

Is this request in time to receive early registration discount on conference? ☒ Yes ☐ No

Attending: ☐ In person ☒ Virtual ☐ Other; please explain: _____

List courses/sessions you plan to attend. **NOTE: Registration **cannot** be finalized unless this section is completed.**

Winter Webinar Series

LODGING INFORMATION

Lodging required? ☐ Yes ☒ No Check-in and check-out dates? _____

Conference hotel name _____

Is this request in time to receive the discounted room rate? ☐ Yes ☐ No

OTHER

Dietary requirements? _____

Any additional information? _____

For office use only. Date received _____ Approval date? _____

☐ Registration _____ ☐ Hotel _____ ☐ Confirmation(s) sent _____

☐ Per Diem (?) _____ ☐ Other _____

KALAMAZOO PUBLIC SCHOOLS

CONFERENCE / TRAVEL REQUEST FORM

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Karla Murphy

Name

11/25/2024

Request Date

Winter Webinar Series

Name of Event

3/20/2025

Date of Conference/Class

CONFERENCE INFORMATION

Is this an MASB conference? ☒ Yes ☐ No If no, please indicate: _____

Is this request in time to receive early registration discount on conference? ☒ Yes ☐ No

Attending: ☐ In person ☒ Virtual ☐ Other; please explain: _____

List courses/sessions you plan to attend. **NOTE: Registration cannot be finalized unless this section is completed.**
Winter Webinar Series

LODGING INFORMATION

Lodging required? ☐ Yes ☒ No Check-in and check-out dates? _____

Conference hotel name _____

Is this request in time to receive the discounted room rate? ☐ Yes ☐ No

OTHER

Dietary requirements? _____

Any additional information? _____

For office use only. Date received _____ Approval date? _____

☒ Registration _____ ☐ Hotel _____ ☐ Confirmation(s) sent _____

☐ Per Diem (?) _____ ☐ Other _____

KALAMAZOO PUBLIC SCHOOLS

CONFERENCE / TRAVEL REQUEST FORM

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Karla Murphy

Name

11/25/2024

Request Date

MASB Spring Institute

Name of Event

05/02/25 - 05/4/25

Date of Conference/Class

CONFERENCE INFORMATION

Is this an MASB conference? ☒ Yes ☐ No If no, please indicate: _____

Is this request in time to receive early registration discount on conference? ☐ Yes ☐ No

Attending: ☒ In person ☐ Virtual ☐ Other; please explain: _____

List courses/sessions you plan to attend. **NOTE: Registration **cannot** be finalized unless this section is completed.**

Full day workshop

CBA 350: Generational Diversity for School Board Members

Board President Workshop pt1

Board president Workshop pt2.1

Board President Workshop pt2.2

LODGING INFORMATION

Lodging required? ☒ Yes ☐ No Check-in and check-out dates? 05/01/2025 - 05/04/2025

Conference hotel name Straits Lodge

Is this request in time to receive the discounted room rate? ☒ Yes ☐ No

OTHER

Dietary requirements? _____

Any additional information? _____

For office use only.

Date received _____

Approval date? _____

☐ Registration _____

☐ Hotel _____

☐ Confirmation(s) sent _____

☐ Per Diem (?) _____

☐ Other _____

KALAMAZOO PUBLIC SCHOOLS

CONFERENCE / TRAVEL REQUEST FORM

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TiAnna Harrison

Name

11/13/24

Request Date

CBA 309 Current Trends in K-12 Technology

Name of Event

1/7/25

Date of Conference/Class

CONFERENCE INFORMATION

Is this an MASB conference? ☒ Yes ☐ No If no, please indicate: _____

Is this request in time to receive early registration discount on conference? ☒ Yes ☐ No

Attending: ☐ In person ☒ Virtual ☐ Other; please explain: _____

List courses/sessions you plan to attend. **NOTE: Registration **cannot** be finalized unless this section is completed.**

CBA 309 Current Trends in K-12 Technology

LODGING INFORMATION

Lodging required? ☐ Yes ☒ No Check-in and check-out dates? _____

Conference hotel name _____

Is this request in time to receive the discounted room rate? ☐ Yes ☐ No

OTHER

Dietary requirements? _____

Any additional information? _____

For office use only. Date received _____ Approval date? _____

☐ Registration _____ ☐ Hotel _____ ☐ Confirmation(s) sent _____

☐ Per Diem (?) _____ ☐ Other _____

KALAMAZOO PUBLIC SCHOOLS

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TiAnna Harrison

Name

11/13/24

Request Date

CBA 310: Budget Anatomy and Shortfalls

Name of Event

2/4/25

Date of Conference/Class

CONFERENCE INFORMATION

Is this an MASB conference? ☒ Yes ☐ No If no, please indicate: _____

Is this request in time to receive early registration discount on conference? ☒ Yes ☐ No

Attending: ☐ In person ☒ Virtual ☐ Other; please explain: _____

List courses/sessions you plan to attend. **NOTE: Registration cannot be finalized unless this section is completed.**
CBA 310: Budget Anatomy and Shortfalls

LODGING INFORMATION

Lodging required? ☐ Yes ☒ No Check-in and check-out dates? _____

Conference hotel name _____

Is this request in time to receive the discounted room rate? ☐ Yes ☐ No

OTHER

Dietary requirements? _____

Any additional information? _____

For office use only. Date received _____ Approval date? _____

☐ Registration _____ ☐ Hotel _____ ☐ Confirmation(s) sent _____

☐ Per Diem (?) _____ ☐ Other _____