

**MATAWAN-ABERDEEN REGIONAL
SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
December 19, 2024**



**Executive Session Meeting
6:30 PM**

**Regular Action Meeting
7:00 PM**

**Lloyd Road Elementary School
401 Lloyd Road, Aberdeen, NJ**

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
December 19, 2024 – Regular Action Meeting, 6:30 PM
Lloyd Road Elementary School, 401 Lloyd Road, Aberdeen, NJ



AGENDA

- I. CALL TO ORDER
- II. STATEMENT OF ADEQUATE NOTICE
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. EXECUTIVE SESSION I
 - Privacy Matters
 - Personnel Matters
 - Legal Services
- RETURN TO PUBLIC SESSION AT THE CONCLUSION OF EXECUTIVE SESSION I**
- VI. MINUTES
 - Regular Action Meeting Minutes, November 14, 2024
 - Executive Session Meeting I and II Minutes, November 14, 2024
- VII. CORRESPONDENCE TO THE BOARD
- VIII. SUPERINTENDENT’S REPORT
 - Lloyd Road Highlights and Recognitions – Dr. Bombardier
 - Recognize MARS D Marching Band – Mr. Wells and Mr. Aronowitz
 - Tenure Presentation – Dr. Rawls-Dill
 - Mid-Year Strategic Plan Review Part II, Ms. Perez and Mr. Liebmann
- IX. BOARD PRESIDENT’S REPORT
- X. STUDENT REPRESENTATIVE’S REPORT (Lindsay Teubner)
- XI. CURRICULUM AND INSTRUCTION
- XII. STUDENT SERVICES
- XIII. PERSONNEL
- XIV. POLICY
- XV. FINANCE
- XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS
- XVII. UNFINISHED BUSINESS
- XVIII. NEW BUSINESS
- XIX. EXECUTIVE SESSION II (if necessary)
 - Privacy Matters
 - Personnel Matters
 - Legal Services
- XX. ADJOURNMENT

MARSD MISSION:

To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

Members of the Board

Dianna M. Pell, President
Katie Feiles
John Montone
Laurie Skop
Sheetal Werneke

Annette Ascoli, Vice President
Tara Martinez
Christopher McGovern
Danielle Spruell

Matawan-Aberdeen Regional School District

Welcome

Welcome to a meeting of the Matawan-Aberdeen Board of Education. We are always pleased when members of the community attend our meeting. The Board welcomes the participation of interested organizations and individuals, and schedules time for public comment, discussion and input. Persons who have questions about specific school practices, incidents or events are encouraged to directly contact the school administration.

The Board regularly holds two meetings per month. The 2nd Thursday of each month is the Committee of the Whole and the 4th Thursday of each month is the Regular Action Meeting, unless otherwise scheduled or announced.

Board of Education Meetings

These meetings are reserved for Board deliberation and for review of items contained within the agenda. The Board reserves the right to vote on Action items. Public comment shall be permitted for thoughts and reactions on items of concern regarding the agenda. Each participant is asked to give his or her name and address prior to making a statement or asking a question. In addition, time will be allotted at the end of the meeting for public comment on any item. Speakers shall limit their comments to three minutes.

Statement of Adequate Notice

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 5, 2024 in the Asbury Park Press and the Star Ledger. These notices were sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Public Library. These notices were also placed on the district’s web site.”

Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak must state their name and municipality of residence. Comments are limited to three a minute duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their legal advisor.

Executive Sessions

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy, Personnel and Legal Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action _____ take place.

Matawan-Aberdeen Regional School District Mission Statement

To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

2024-2025 Matawan-Aberdeen Regional Board of Education Goals

- Goal 1:** Increase Community Trust & Buy-in
- Goal 2:** Increase Individual Participation Opportunities on the Board
- Goal 3:** Update and Modernize Policies
- Goal 4:** Increase Understanding and Effectively Perform Board Role in Fiscal Oversight

2023-2024 Matawan-Aberdeen Regional School District Strategic Plan Goals

(2024-2025 District Strategic Plan Goals will be approved at a later BOE meeting)

- Goal 1:** Increase student achievement by utilizing up-to-date technology and other instructional resources.
- Goal 2:** Improve and upgrade district facilities, transportation policies and procedures.
- Goal 3:** Increase and enhance community involvement and information sharing.
- Goal 4:** Promote a positive and safe school environment that embraces kindness, diversity, individuality and respect for all with a focus on Social-Emotional Learning (SEL).
- Goal 5:** Promote safety and security for all students, staff, and our school community.

CORRESPONDENCE TO THE BOARD

MOTION: _____ **SECONDED:** _____

Email received Nov 6, 2024, jennifer.l.corby@gmail.com, regarding, “question about PTO policy draft”

Email received Nov 11, 2024, jennifer.l.corby@gmail.com, regarding “question about PTO policy draft”

CURRICULUM AND INSTRUCTION

MOTION: _____

SECONDED: _____

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. [\(Curriculum & Instruction Attachment #1\)](#)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2024-2025 school year.

Location	Date(s)	School/Grade	Purpose	Funding
REVISED - Matawan Public Library and Main Street Donuts, Matawan, NJ	January 10, 2025 (revised date)	HS CBI Students & Staff	Tour the library and learn about the job of a librarian. Open a library card and learn how to check out books. Tour the donut shop and talk to the owner.	Student Services Funding
REVISED - Jr. Achievement of NJ, Edison, NJ	January 21, 2025 (revised date)	HS Junior Achievement Students & Staff	Financial Literacy simulation and activity.	School Budget
NEW - Bowlero, Hazlet, NJ	January 24, 2025	MS MD & Autism Program Students & Staff	Students learn taking turns, following rules, and being respectful to others. Also promotes physical activity & socialization.	Student Services Funding
REVISED - Nora’s Ceramics & Lunchette, Keansburg, NJ	February 7, 2025 (revised date)	MS MD & Autism Program Students & Staff	Provide students with sensory enriched art experiences and	Student Services Funding

			engage in conversation with classmates. Students will also practice the skill of ordering lunch.	
REVISED - No Limits Cafe, Red Bank, NJ	March 14, 2025 (revised date)	HS CBI Students & Staff	Tour the kitchen and prep areas of the cafe. Learn what it takes to run a cafe and talk to the owner.	Student Services Funding
NEW - Yestercades, Red Bank, NJ	March 28, 2025	HS CBI Students & Staff	Provide an opportunity to interact with others and work on turn-taking and waiting for games to be available.	Student Services Funding
REVISED - Rutgers Geology, New Brunswick, NJ	May 1 - 2, 2025 (revised dates)	CL Grade 2 Students & Staff	To teach students about the natural world.	PTO Funds
REVISED - Poricy Park, Red Bank, NJ	May 16, 2025 (revised date)	RD Grade 3 Students & Staff	This trip will provide a learning opportunity of land and preservation methods while also participating in the fossil hunt.	PTO Funda
REVISED - Oak Tree Lodge, Wall, NJ	June 11, 2025 (revised date)	MS Grade 8 Students & Staff	8th Grade Picnic	Student Funds

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the district's School Safety and Security Plan Annual Review Statement of Assurance (SOA) for the 2024 – 2025 school year.

Rationale: In accordance with N.J.A.C. 6A:16-5.1 School Safety and Security Plans, each school district is required to have comprehensive plans, procedures and mechanisms that provide for safety and security in the school district's public schools. The School Safety and Security Plan (SSSP) must meet the minimum state requirements and clearly define plans, policies and procedures for prevention of, response to and recovery from emergencies and crises. The SSSP is developed and reviewed with key stakeholders

such as law enforcement agencies, public health agencies, social services providers, emergency management planners, district, school and other community resources.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Matawan Regional High School baseball team for an overnight trip to compete in pre-season games in Delaware. The team will be departing on Friday, March 21, 2025 and will be returning on Saturday, March 22, 2025.

Rationale: This trip will enable student-athletes and coaches to compete in three scrimmages that would not be available to them in New Jersey due to competition and weather. The trip will also serve as a team bonding experience.

Cost: No Cost to District (funded by parent booster and families)

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve up to three coaches and up to four high school students to attend the 2025 NJSIAA State Wrestling Tournament at the Convention Hall in Atlantic City, NJ on March 6, March 7, and 8, 2025.

Rationale: Supervision provided by wrestling coaches for athletes qualifying for state level wrestling championships.

Cost: \$ 2,500 (NTE)

Account #: 11-402-100-580-30-1402-1

5. Annual Memorandum of Agreement between MARSD and the Aberdeen Township Police Department

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Annual Memorandum of Agreement between the Matawan-Aberdeen Regional School District and the Aberdeen Township Police Department.

6. Annual Memorandum of Agreement between MARSD and the Matawan Borough Police Department

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Annual Memorandum of Agreement between the Matawan-Aberdeen Regional School District and the Matawan Borough Police Department.

STUDENT SERVICES

MOTION: _____ **SECONDED:** _____

1. **REVISION (Student was previously approved on 11/14/24)** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student to attend an out of district placement for the 2024-2025 School Year.

Student	School	Cost	Effective Dates
158817	Keansburg School District	\$23,158.00 Tuition (Plus Counseling Session per IEP at \$125.00 a session once a week not to exceeded \$5,625.00)	09/01/24-06/30/25

Rationale: Per Student's IEP

Cost: \$28,783.00 (Previous amount \$ 26,783.00)

Account#:11-000-100-566-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student to attend an out of district placement for the 2024-2025 School Year.

Student	School	Cost	Effective Dates
163249	The Academy NJ	\$32,447.00 Tuition	09/04/24-06/28/25

Cost: \$32,447.00

Account#:11-000-100-566-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following provider for the 2024-2025 school year.

Student	School	Cost	Effective Dates
157785	Newgrange School	\$2,000.00 Speech Evaluation \$2,000.00 Occupational Evaluation	11/1/24-11/30/24

Rationale: Per student IEP

Cost: \$4,000.00

Account#:11-000-216-320-09-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

Student	Program	Cost	Effective Dates
163619	LearnWell	\$2,320.00	11/26/24-12/26/24
160071	LearnWell	\$2,320.00	11/28/24-12/28/24
165329	LearnWell	\$2,320.00	12/14/24-1/14/25
170052	LearnWell	\$2,320.00	12/13/24-1/12/25
160071	Rutgers Health	\$1,500.00	12/9/24-12/20/24

Cost: \$2,320.00

Account#: 11-150-100-320-09-0000-0

Cost: \$2,320.00

Account#: 11-219-100-320-09-0000-0

Cost: \$2,320.00

Account#: 11-219-100-320-09-0000-0

Cost: \$2,320.00

Account#: 11-219-100-320-09-0000-0

Cost: \$1,500.00

Account#: 11-219-100-320-09-0000-0

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following provider for the 2024-2025 school year. The use of facilities will be granted for educational, cultural, recreational and civic activities.

Provider	Cost	Effective Dates
YMCA Raritan Bay Area	\$ 2,000.00	01/03/24-06/30/25

Cost: \$ 2,000.00

Account # 20-218-200-321-09-0000-0

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following provider for the 2024-2025 school year.

Provider	Cost	Effective Dates
Planet Fitness Membership	\$1,440.00 (12 students @ \$120.00 per student. Reach Program)	01/01/25-06/30/25

Cost: \$ 1,440.00

Account # 20-218-200-321-09-0000-0

7. **REVISION (Student was previously approved on 09/12/24)** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 171283 from Shore Regional Board of Education to attend the K.E.Y.S. Academy from September 5,2024 to October 24, 2024 at a tuition rate of \$4,444.48

Rationale: Student Disenrolled

PERSONNEL**MOTION:** _____ **SECONDED:** _____

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignations/Retirements - 2024/2025 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Guzzi, Nikilynn	CO	Transportation Assistant	Resignation	11/25/2024	11/26/2024
Lemma, Cheryl	MS	Secretary - 12 Months	Retirement	03/21/2000	04/30/2025 Amended Date - Previously Approved on 11/14/2024
Nelson, Matthew	CP	Instructional Assistant	Resignation	09/01/2024	12/31/2024

B. Leave of Absence - 2024/2025 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Brown, Eric	HS	Teacher	Paternity/ FMLA/NJFLA	Without Pay	03/17/2025 - 06/13/2025
De Michele, Karen	LR	Instructional Assistant	Medical	With Pay	12/02/2024 - 02/28/2025
Giannone, Tara	CL	Teacher	Maternity	With Pay	01/15/2025 - 03/19/2025
			Maternity/FMLA	Without Pay	03/20/2025 - 06/30/2025 Amended Dates - Previously Approved 11/14/2024
Lyttle, Amanda	MS	School Counselor	Maternity	With Pay	02/05/2025 - 03/12/2025
			Maternity/FMLA	Without Pay	03/13/2025 - 04/09/2025
			FMLA/NJFLA	Without Pay	04/10/2025 - 06/30/2025 Amended Dates - Previously

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
					Approved 11/14/2024
Mc Gowan, Michael	HS	Teacher	FMLA/NJFLA	Without Pay	03/03/2025 - 05/30/2025
Meany, Karen	RD	Teacher	Medical	With Pay	11/11/2024 - 01/03/2025 Amended Dates - Previously Approved 11/14/2024
O'Brien, Denise	ST	Instructional Assistant	FMLA/NJFLA Intermittent Days	With Pay	12/16/2024 - 03/28/2025
Panicker, Sreeba	ST	Instructional Assistant	Personal	Without Pay	02/26/2025 - 02/28/2025
Pisani, Laura	HS	Teacher	Personal	Without Pay	02/10/2025 - 02/11/2025
Pra Sisto, Samantha	HS	Teacher	Maternity	With Pay	04/22/2025 - 05/23/2025
			Maternity/ FMLA/NJFLA	Without Pay	05/27/2025 - 06/30/2025
Scheuing, James	MS	Teacher	Medical	With Pay	04/22/2025 - 06/30/2025
Scianna, Madeline	ST	Instructional Assistant	Personal	Without Pay	01/08/2025 - 01/10/2025
Teixeira, Kristina	RD	Teacher	FMLA/NJFLA	Without Pay	09/03/2024 - 11/27/2024 Amended Dates - Previously Approved on 03/21/2024
Tyburczy, Philip	MS	Assistant Principal	Medical	With Pay	01/02/2025 - 01/23/2025
Walengewicz, Kathleen	CO	School Bus Driver	Medical	With Pay	10/21/2024 - 11/15/2024
			Medical/FMLA	Without Pay	11/18/2024 - 02/18/2025 Amended Dates - Previously Approved

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
					11/14/2024
Weaver, April	CO	School Bus Driver	Medical/FMLA (Intermittent)	Without Pay	12 Weeks As Needed From 01/01/2025 - 12/31/2025
Wells, Michael W.	HS	Hall Monitor	Medical	With Pay	11/11/2024 - 11/22/2024

C. Appointments - 2024/2025 School Year

1. New Hires

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Ortega, Wendy	CL	Instructional Assistant - Kindergarten	A1	\$24,150.00 + \$805.00 AA Stipend = \$24,955.00 (Prorated)	Reynolds Retirement	01/02/2025 - 06/30/2025
Padilla, Lajuan	LR	Principal's Secretary - 12 Months	S2-3	\$31,820.00 + \$2,400.00 Principal Secretary Stipend = \$34,220.00	Ferrara Retirement	12/09/2024 - 06/30/2025
Paone-Hurd, Krysten	MS	Acting Assistant Principal	N/A	\$300/Per Diem	Tyburczy LOA	01/02/2025 - 01/23/2025
Yemi-Forli, Maria	CL	Instructional Assistant - K-2 Autism Self Contained	A1	\$24,150.00	Hebding Retirement	01/02/2025 - 06/30/2025

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Curriculum & Instruction - 2024/2025 School Year

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost
2769 Alli, Asma Blodgett, Madeleine Borchers, Sheri Davila, Jessica Kapadia, Vishakha	Teachers	7	Teachers for Title III ESL Funded Family Nights K-12	Up to 9 hours each	\$35	\$1,890

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost
Leslie, Kathryn Spaur, Isabel						

Account # 20-241-200-100-04-0000-0

3. Extra-Curricular Activities - 2024/2025 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Athletic Activities					
Pickell, Lee	HS	Unified/Special Olympics	Coach	\$3,135.00	2024/2025 School Year
Wilensky, Daniel	HS	Unified/Special Olympics	Coach	\$3,135.00	2024/2025 School Year
Hourly Activities					
Ferrara, Michael	LR	Extra-Curricular Activities	One-to-One Aide	Employee's Hourly Rate	2024-2025 School Year
Hagan, Scott	LR	Extra-Curricular Activities	One-to-One Aide	Employee's Hourly Rate	2024-2025 School Year
Johannesen, Michele	LR	Extra-Curricular Activities	One-to-One Aide	Employee's Hourly Rate	2024-2025 School Year
Zitzman, Denise	LR	Extra-Curricular Activities	One-to-One Aide	Employee's Hourly Rate	2024-2025 School Year

4. Instructional Assistants as Substitute Teachers - 2024/2025 School Year

Name	Position	Loc	Salary	Account #	Effective Dates
Ulaj, Lirije	IA as Substitute Teacher	CL	Per MAREA Contract*	11-120-100-101-11-0004-9	09/01/2024 - 06/30/2025

*IA as Substitute Teacher - \$114.00 Full-Day Rate; \$57.00 Half-Day Rate; \$16.29 Hourly Rate per MAREA Contract

5. Home Instruction - 2024/2025 School Year

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<u>160006</u>	Marine Science	HS	Heather Walsh	2	1	2	10/18/2024 - 10/30/2024
160006	Strength/	HS	Robert Carnovsky	2	1	2	10/18/2024 -

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
	Conditioning						10/30/2024
160006	English 4	HS	Jennifer Moller	2	1	2	10/18/2024 - 10/30/2024
<u>160071</u>	Spanish 2	HS	First Children Services	2	6	12	12/09/2024 - 02/03/2025
160071	Lab Environmental Science	HS	First Children Services	2	6	12	12/09/2024 - 02/03/2025
160071	Algebra 2	HS	First Children Services	2	6	12	12/09/2024 - 02/03/2025
160071	US History 2	HS	First Children Services	2	6	12	12/09/2024 - 02/03/2025
160071	Grade 11 Health & PE	HS	First Children Services	2	6	12	12/09/2024 - 02/03/2025
160071	English 3	HS	First Children Services	2	6	12	12/09/2024 - 02/03/2025
<u>160374</u>	American Literature	HS	Jennifer Moller	2	5	10	10/24/2024 - 12/03/2024
160374	Chemistry	HS	Robert Carnovsky	2	5	10	10/24/2024 - 12/03/2024
160374	Geometry	HS	Jennifer Moller	2	5	10	10/24/2024 - 12/03/2024
160374	US History 2	HS	Robert Carnovsky	2	5	10	10/24/2024 - 12/03/2024
<u>160545</u>	Lab Environmental Science	HS	Heather Walsh	2	8	16	11/04/2024 - 01/17/2025
160545	Grade 11 Health & PE	HS	Shannon Claudio	2	8	16	11/04/2024 - 01/17/2025
160545	English 3	HS	Jennifer Moller	2	8	16	11/04/2024 - 01/17/2025
160545	US History 2	HS	Robert Carnovsky	2	8	16	11/04/2024 -

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
							01/17/2025
160545	Algebra 2	HS	Robert Carnovsky	2	8	16	11/04/2024 - 01/17/2025
<u>161537</u>	Science	MS	First Children Services	2	4	8	11/25/2024 - 12/20/2024
161537	Social Studies	MS	First Children Services	2	4	8	11/25/2024 - 12/20/2024
161537	Language Art	MS	First Children Services	2	4	8	11/25/2024 - 12/20/2024
161537	Math	MS	First Children Services	2	4	8	11/25/2024 - 12/20/2024
<u>162864</u>	Algebra 2	HS	Robert Carnovsky	2	6	12	11/12/2024 - 12/20/2024
162864	US History 1	HS	Mark Brubaker	2	6	12	11/12/2024 - 12/20/2024
<u>162990</u>	Lab Chemistry	HS	Robert Carnovsky	2	17	34	11/25/2024 - 01/30/2025
162990	Grade 10 Physical Education	HS	Shannon Claudio	2	17	34	11/25/2024 - 01/30/2025
162990	English 2	HS	Jennifer Moller	2	17	34	11/25/2024 - 01/30/2025
162990	Geometry	HS	Julia Cacciatore	2	17	34	11/25/2024 - 01/30/2025
162990	US History 1	HS	Mark Brubaker	2	17	34	11/25/2024 - 01/30/2025
<u>163537</u>	Algebra 2	HS	Julia Cacciatore	2	2	4	11/18/2024 - 12/05/2024
163537	English 4	HS	Heather Walsh	2	2	4	11/18/2024 - 12/05/2024
163537	Grade 12	HS	Shannon Claudio	2	2	4	11/18/2024 -

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
	Health & PE						12/05/2024
<u>163619</u>	Math	LR	Rebecca Heuer	2	2	4	11/21/2024, 11/22/2024, 11/24/2024
163619	Science	LR	Rebecca Heuer	2	2	4	11/21/2024, 11/22/2024, 11/24/2024
163619	Language Arts	LR	Rebecca Heuer	2	2	4	11/21/2024, 11/22/2024, 11/24/2024
163619	Social Studies	LR	Rebecca Heuer	2	2	4	11/21/2024, 11/22/2024, 11/24/2024
163619	Physical Education	LR	Rebecca Heuer	2	2	4	11/21/2024, 11/22/2024, 11/24/2024
<u>164337</u>	Algebra 2	HS	Julia Cacciatore	2	2	4	11/18/2024 - 12/02/2024
164337	English 3	HS	Heather Walsh	2	2	4	11/18/2024 - 12/02/2024
164337	Grade 11 Health & PE	HS	Shannon Claudio	2	2	4	11/18/2024 - 12/02/2024
<u>165412</u>	Science	MS	Joseph Coppola	2	8	16	12/03/2024 - 01/28/2025
165412	Social Studies	MS	Brian Duffy	2	8	16	12/03/2024 - 01/28/2025
165412	Language Arts	MS	Jennifer Moller	2	8	16	12/03/2024 - 01/28/2025
165412	Math	MS	Tatiana Lenge	2	8	16	12/03/2024 - 01/28/2025

6. Staff Array Changes - 2024/2025 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Fiedler, Charnell	ST: 1.00	Instructional Assistant	CL: 1.00	Instructional Assistant	12/09/2024 - 06/30/2025
Peters-Esposito, Mindy	CL: 1.00	Personal Aide PreK	CL: 1.00	Instructional Assistant Kindergarten	01/02/2025 - 06/30/2025
Werner, Kelli	CL: 1.00	Special Ed Teacher	CL: .60 ST: .40	Special Ed Teacher Special Ed Teacher	12/09/2024 - 05/26/2025 Cohen LOA
Fischer, Nicole	LR: 1.00	Special Ed Teacher ICR Math/Science	LR: 1.00	Special Ed Teacher ICR ELA/SS	01/02/2025 - 06/30/2025
Foti, Stephanie	LR: 1.00	Special Ed Teacher ICR	LR: 1.00	Special Ed Teacher POR	01/02/2025 - 06/30/2025
O'Brien, Kimberly	LR: 1.00	Special Ed Teacher ICR ELA	LR: 1.00	Special Ed Teacher ICR Math/Science	01/02/2025 - 06/30/2025
Baumert, Deana	MS: 1.00	Computer Literacy	MS: 1.00 .33 O/L	Computer Literacy LAL Grade 8 ICR	11/25/2024 - 12/20/2024 Apple LOA
Monro, David	MS: 1.00 .33 O/L	Special Ed Teacher LAL Grade 7 ICR	MS: 1.00 .33 O/L .33 O/L	Special Ed Teacher LAL Grade 7 ICR SS/Science Grade 8 ICR	11/25/2024 - 12/20/2024 Apple LOA
Wietecha, Corinne	MS: 1.00	Math Teacher	MS: 1.00 .33 O/L	Math Teacher Math Grade 8 ICR	11/25/2024 - 12/20/2024 Apple LOA
Goldstone, Chani	MS: 1.00 .17 O/L	Math Teacher Study Hall Grade 8	MS: 1.00	Math Teacher	10/30/2024 - 11/22/2024 Gray LOA Amended - Previously Approved on 11/14/2024
Certa, Anthony	MS: 1.00	Special Ed Teacher	MS: 1.00 .17 O/L	Special Ed Teacher Social Studies Grade 8 POR	11/25/2024 - 12/03/2024 Gray LOA Amended Dates - Previously

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
					Approved on 11/14/2024
Massa, Lauren	MS: 1.00	Special Ed Teacher	MS: 1.00 .17 O/L	Special Ed Teacher <i>Science</i> <i>Grade 8 POR</i>	11/25/2024 - 12/03/2024 Gray LOA Amended Dates - Previously Approved on 11/14/2024
Santos, Lisa	MS: 1.00	Special Ed Teacher	MS: 1.00 .17 O/L	Special Ed Teacher <i>Science</i> <i>Grade 8 POR</i>	11/25/2024 - 12/03/2024 Gray LOA Amended Dates - Previously Approved on 11/14/2024
Tarrazi, Dylan	MS: 1.00	Social Studies Teacher	MS: 1.00 .17 O/L	Social Studies Teacher <i>Social Studies</i> <i>Grade 8 POR</i>	11/25/2024 - 12/03/2024 Gray LOA Amended Dates - Previously Approved on 11/14/2024
Layton, Leah	MS: 1.00	Special Ed English Grade 8 ICR	MS: 1.00 .33 O/L	Special Ed English Grade 8 ICR <i>Language Arts ICR</i> <i>Grade 7</i>	09/11/2024 - 12/20/2024 Koranda Transfer Amended Dates - Previously Approved 09/12/2024
Taylor, Scott	MS: .67 KEYS: .33	Special Ed Math Special Ed Math	MS: .67 KEYS: .33 <i>MS: .33 O/L</i>	Special Ed Math Special Ed Math <i>Language Arts ICR</i> <i>Grade 7</i>	01/02/2025 - 03/03/2025 Koranda Transfer (Layton)

7. College Student Observers/Teachers/Interns - 2024/2025 School Year

Name	Cooperating Staff Member	Assignment
Cordi, Nicole	Kelly Bera, Principal	Cambridge Park Elementary School Administrative Internship Montclair State University Spring 2025
Nelson, Matthew	Dawn Alvarez/Brianna Burlew	Ravine Drive Elementary School

Name	Cooperating Staff Member	Assignment
		Student Observer Georgian Court University Fall 2024

8. Volunteers - 2024/2025 School Year

Name	Location	Activity	Effective Date
Nelson, Matthew	HS/MS	Basketball, Baseball	2024/2025 School Year
Phillips, Karl	HS	Basketball, Football, Track & Field	2024/2025 School Year

D. Other

1. HIB - 2024/2025 School Year

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of November 14, 2024:

Incidents Reported	Confirmed Incidents
3	1

2. Moving Compensation - 2024/2025 School Year

- Lauren Miles - Up to 5 hours at \$25/hr

3. Additional Pay - 2024/2025 School Year

- Karl Phillips - Up to 10 hours per week from 11/12/2024 - 11/22/2024 (Wells LOA)
- Lauren Miles - Up to 35 hours at Employee's Hourly Rate

4. Affirmative Action Team Member - 2024/2025 School Year

- Sheryl Preiser, Cliffwood Elementary School (Nicolaou Resignation)

POLICY

MOTION: _____ **SECONDED:** _____

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. First Reading

Series	Category	Policy/ Regulation	Title	First Reading
7000	Property	P 7410 (M)	Maintenance and Repair	December 19, 2024
0000	Bylaws	0131	Bylaws, Policies, and Regulations	December 19, 2024
4000	Support Staff	P 4125 (M)	Employment of Support Staff Members	December 19, 2024
5000	Students	P&R 5320	Immunizations	December 19, 2024
8000	Operations	R 8420.1 (M)	Fire and Fire Drills	December 19, 2024

2. Second Reading-Approval and Adoption

Series	Category	Policy/ Regulation	Title	Second Reading
9000	Community	P 9210	Parent Organizations	December 19, 2024

(M) indicates mandated by state law

FINANCE**MOTION:** _____ **SECONDED:** _____**Board Secretary’s Monthly Certification – November 2024**

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of November 30, 2024, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that for the month of November 2024 no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, has certified the November 15, 2024 in the amount of \$2,321,386.62 and the November 27, 2024 in the amount of \$2,267,679.39.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Receipt and Acceptance of November Board Secretary’s Report

Recommend the receipt of the Board Secretary Financial Reports as of November 30, 2024, be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10@3 that no major account of Fund has been over expended as of November 30, 2024 based upon the Board Secretary’s Certification and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. Treasurer’s Report – November 2024

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, approve the Treasurer’s Report for the month of November 2024.

3. Approve Appropriation Transfers

Recommend that the Board of Education approve the transfers attached.

4. Approve Bills List – December 2024

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$5,208,848.44.

5. Negotiations Attorney for the 2024-2025 School Year

WHEREAS, there exists a need for legal services for the Matawan-Aberdeen Regional School District Board of Education estimated to be in the amount of not to exceed \$30,000 for the 2024-2025 school year appropriated from Account # 11-000-230-331 for the period of December 1, 2024 through June 30, 2025; and

WHEREAS, such legal services can be provided only by a licensed attorney, and the Busch Law Group, 450 Main Street, Metuchen, NJ 08840 is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby the Busch Law Group to serve as Negotiations Attorney; and

WHEREAS, funds in the amount of not to exceed \$30,000 are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint the Busch Law Group as Negotiations Counsel and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A:18A-5a(1)) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A:18A-2h as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at \$180 per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his duties and paralegals will paid at a rate of \$85 per hour.

6. New Jersey’s Minimum Wage Increase

The Superintendent recommends that Matawan-Aberdeen Regional School District Board of Education approve the following wage increase.

New Jersey’s minimum wage is set to increase on January 1, 2025, with the expected rate at \$15.49 per hour, based on the Consumer Price Index calculation by the NJ Department of Labor and Workforce Development.

7. Addendum to ESS Rates Due to Minimum Wage Increase

The Superintendent recommends that Matawan-Aberdeen Regional School District Board of Education approve the amendment to ESS’ hourly rate increase due to New Jersey’s minimum wage increase effective January 1, 2025. To ensure compliance with the upcoming increase the following positions will be adjusted to meet the increase.

Full Day Substitute Teacher Placement – Substitute Certified
Half Day Substitute Teacher Placement - Substitute Certified
Clerical – Hourly
Long Term Substitute Clerical
Hourly Substitute Paraprofessional Placement
Matawan Hourly Instructional Aide - C

8. Out of District Tuition for the 2024-2025 School Year

The Superintendent recommends that Matawan-Aberdeen Regional School District Board of Education approve a student from the Keansburg School District to attend the Matawan-Aberdeen REACH Program (170884) at a cost of \$41,650.00 for the 2024-2025 school year.

9. Out of District Tuition for the 2024-2025 School Year

The Superintendent recommends that Matawan-Aberdeen Regional School District Board of Education approve a student from the Toms River School District to attend the Matawan-Aberdeen KEYS Program (171361) at a cost of \$25,000.00 for the 2024-2025 school year.

10. Approve 2025-2026 Annual Preschool Program Plan

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the 2025-2026 Annual Preschool Program Plan.

11. REVISED - Acceptance of Donation from Trinity Church

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Trinity Church valued at \$1,750.00 for new warm coats for the student body, district wide but limited based on sizes of coats. (previously approved on Nov 14, 2024 in the amount of \$210.00 – revising due to the increased number of coats donated)

12. Routine Travel Reimbursement for 2024-2025

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2024-2025 school year:

Name	Position	Total
Kerin Halper	Instructional Coach	*\$700

* Previously approved on Jul 27, 2024 (\$250)

13. Sale or Disposal of Assets

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Matawan-Aberdeen Regional School District Board of Education authorize the School Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

Item	Quantity	Estimated Value
Dell 17" LCD Monitors	96	\$25
HP14 Chromebook	104	\$25
Dell Chromebook, 3000 Series	77	\$35
Acer Chromebook	11	\$25
Dell Latitude Laptops, 3000 Series	67	\$35
Dell Optiplex 7010 Desktop Computers	60	\$25

14. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **November 2024**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	11/12/24 @ 9:15 am
Cambridge Park Pre-school	Lockdown	11/24/24 @ 9:43 am
Cliffwood Elementary School	Evacuation/Bomb Threat	11/4/25 2 11:15 am
Cliffwood Elementary School	Fire Drill	11/19/24 @ 9:40 am
Matawan Regional High School	Fire Drill	11/6/24 @ 8:30 am
Matawan Regional High School	Shelter in Place Bomb Threat	11/25/24 @ 1:38 pm
Lloyd Road Elementary School	Fire Drill	11/12/24 2 2:15 pm
Lloyd Road Elementary School	Lockdown	11/26/24 @ 2:42 pm
Matawan-Aberdeen Middle School	Fire Drill	11/11/24 @ 10:00 am
Matawan-Aberdeen Middle School	Shelter in Place	11/14/24 @ 1:55 pm
Ravine Drive Elementary School	Fire Drill	11/15/24 @ 2:28 pm
Ravine Drive Elementary School	Shelter in Place	11/25/24 @ 2:26 pm
Strathmore Elementary School	Fire Drill	11/4/24 @ 2:15 pm
Strathmore Elementary School	Bomb Threat Shelter in Place	11/25/24 @ 9:55 am

15. Bus Evacuation Drills:

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following bus evacuation drills for the 2024-2025 school year per schedule below:

School	Date	Location	Supervised by
Cambridge Park Elementary School	12/13/24	Bus Driveway for all routes	A. Munice
Matawan Regional High School	11/6/24	Bus Driveway for all routes	M. Wells
Matawan-Aberdeen Middle School	11/13/24	Bus Driveway for all routes	K. Paone-Hurd
Ravine Drive Elementary School	11/6/24	Bus Driveway for all routes	S. Cronin
Strathmore Elementary School	11/6/24	Bus Driveway for all routes	J. Jerabek

16. Approval of In-District Routes for the 2024-2025 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the approve the following In-District Routes for the 2024-2025 school year.

	Destination	# of Days	Eff Dates
65	MS, LR, CL	180	9/6/24-6/30/25
66	SPARE	180	9/6/24-6/30/25
67	SPARE	180	9/6/24-6/30/25
68	KEYPORT, VOCATIONAL, CP, ST	180	9/6/24-6/30/25
69	SPARE	180	9/6/24-6/30/25
71	HS, MAMS, LR, CL	180	9/6/24-6/30/25
72	SPARE	180	9/6/24-6/30/25
73	HAWKSWOOD	180	9/6/24-6/30/25
74	MAMS, LR, RD, Keyport Voc midday	180	9/6/24-6/30/25
75	HS, MAMS, CP, ST	180	9/6/24-6/30/25
76	HS, MAMS, LR, RD	180	9/6/24-6/30/25
77	TRIPS	180	9/6/24-6/30/25
78	REACH	180	9/6/24-6/30/25
79	HS, CP, ST	180	9/6/24-6/30/25

	Destination	# of Days	Eff Dates
80	HS, MAMS, LR, RD	180	9/6/24-6/30/25
81	HS, MAMS, LR, CL	180	9/6/24-6/30/25
82	HS, MAMS, LR, CL	180	9/6/24-6/30/25
83	HS, LR, ST	180	9/6/24-6/30/25
85	HS, MAMS, LR, RD	180	9/6/24-6/30/25
86	HS, MAMS, CP, RD	180	9/6/24-6/30/25
87	HS, MAMS, RD	180	9/6/24-6/30/25
88	HS, MAMS, LR, CL	180	9/6/24-6/30/25
89	SHORE CENTER /SHREWSBURY/CC middays	180	9/6/24-6/30/25
90	High Tech, Keys, CP and CL	180	9/6/24-6/30/25
91	SJV-ST. BENS, MS, CP/LIGHTBRIDGE, RD	180	9/6/24-6/30/25
92	MAMS, LR, CL	180	9/6/24-6/30/25
93	HS, MS, LR, ST	180	9/6/24-6/30/25
94	MAMS, CP, ST	180	9/6/24-6/30/25
95	HAWKSWOOD	180	9/6/24-6/30/25
96	SPARE W/C for HAWKSWOOD	180	9/6/24-6/30/25
97	SPARE	180	9/6/24-6/30/25
98	SHUTTLE, HIGH TECH, BIOTECH, CAREER CENTER, CL	180	9/6/24-6/30/25
99	HS, MS, LR, CL	180	9/6/24-6/30/25