Application: Amber Charter School East Harlem

Clarisse Alvarado - calvarado@ambercharter.org
2023-2024 Annual Report

Summary

ID: 0000000189
Status: Annual Report Submission

Entry 1 – School Information and Cover Page

Completed - Jul 19 2024

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2023-2024 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2024)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

AMBER CHARTER SCHOOL EAST HARLEM 800000047051

b. Unofficial or Popular School Name

Amber Charter School East Harlem

c. CHARTER AUTHORIZER (As of June 30th, 2024)

Please select the correct authorizer as of June 30, 2024 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. School Unionized

Is your charter school unionized?

Yes

c1. Name of Union

Select the name of the Union representing your school?

United Federation of Teachers

c2. Date Unionized

Sep 1 2001

d. District/CSD of Location

CSD # 4 - MANHATTAN

e. Date of Approved Initial Charter

Jun 1 2000

f. Date School First Opened for Instruction

Sep 1 2000

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

N/A

h. School Website Address

www.ambercharter.org

i. Total Approved Charter Enrollment for 2023-2024 School Year

525

j. Total Enrollment on June 30, 2024 - excluding Pre-K program enrollment

295

k. Grades Served

Grades served during the 2023-2024 school year (exclude Pre-K program students):

Responses Selected:

Kindergarten
1
2
3
4
5

l. Charter Management Organization/Educational Management Organization

Do you have a Charter Management Organization?

No

FACILITIES INFORMATION

m. FACILITIES: Owned, rented, leased to educate students

Will the school maintain or operate multiple sites in 2024-2025?

	No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2024-2025 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	220 East106th Street New York, NY 10029	212-534-9667	NYC CSD 4	K-5	K-6	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Meirelys Ruiz	Principal	212-534-9667		mruiz@amberchcarter.org
Operational Leader	Melvin Alvarez	Director of Operations	212-534-9667		malvarez@amberchcharter.org
Compliance Contact	Kirsys Gomez	Co-Chief Executive Officer	646-802-1140		kgomez@amberchcharter.org
Complaint Contact	Veronica Almedina	Co-Chief Executive Officer	646-802-1140		valmedina@amberchcharter.org
DASA Coordinator	Yahaira Degro	Assistant Principal	212-534-9667		ydegro@amberchcharter.org
Phone Contact for After Hours Emergencies	Kirsys Gomez	Co-Chief Executive Officer	646-802-1140		kgomez@amberchcharter.org

m1b. Is site 1 in public space or in private space?

Private Space

m1c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Not Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC.

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

Site 1 Certificate of Occupancy (COO)

EH-CO-2.7.2011 (1).pdf

Filename: EH-CO-2.7.2011 (1).pdf **Size:** 32.1 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

EH_ Fire alarm inspection 2.5.24.pdf

Filename: EH_ Fire alarm inspection 2.5.24.pdf **Size:** 596.5 kB

n. List of owned, rented, leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

N/A

o1. Total Number of School Calendar Days

182

o2. Total Number of Instructional Hours by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

January 2024	147
February 2024	112
March 2024	140
April 2024	91
May 2024	147
June 2024	112
July 2023	0
August 2023	0
September 2023	126
October 2023	140
November 2023	140
December 2023	105

CHARTER REVISIONS DURING THE 2023-2024 SCHOOL YEAR

p. Summary of Material and Non-Material Charter Revisions approved or pending in 2023-2024, including updates to the school's board of trustees' bylaws, enrollment policy, discipline policy, or complaint policy.

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Does the school have any material or non-material revisions approved or pending?

Yes

p2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Grade Level Configuration	The expansion to serve grades 6 to 8.		11/21/2023
2				
3				
4				
5				

More revisions to add?

No

ATTESTATIONS

q. Name/Position of Person Completing/Submitting the 2023-2024 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Kirsys Gomez
Position	Co-Chief Executive Officer
Phone/Extension	646-802-1140
Email	kgomez@ambercharter.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

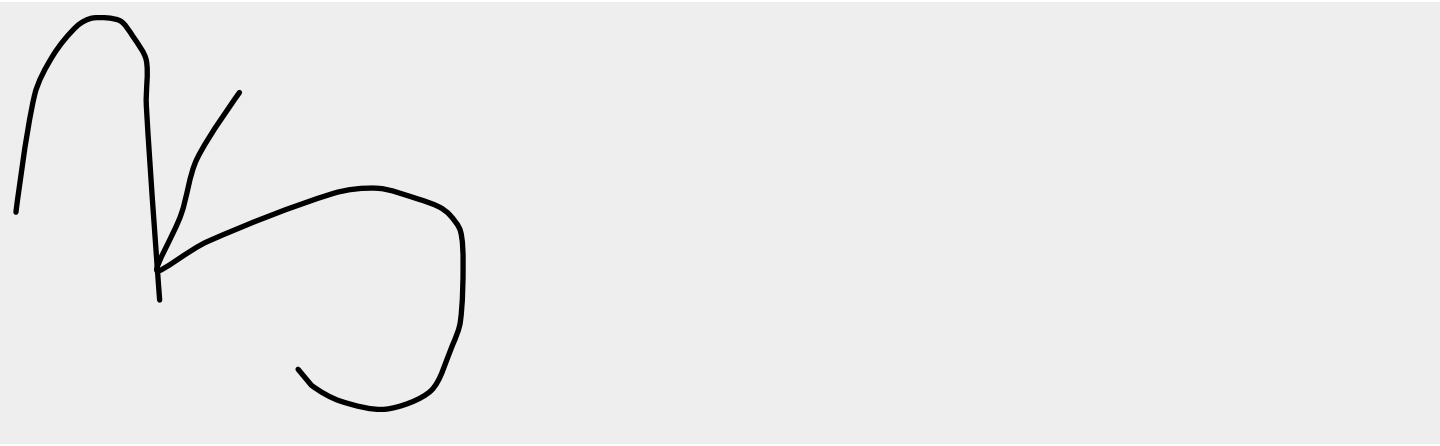
Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the NYSED CSO Fingerprint Clearance Oct 2019 Memo. Click YES to agree.

Responses Selected:

Yes

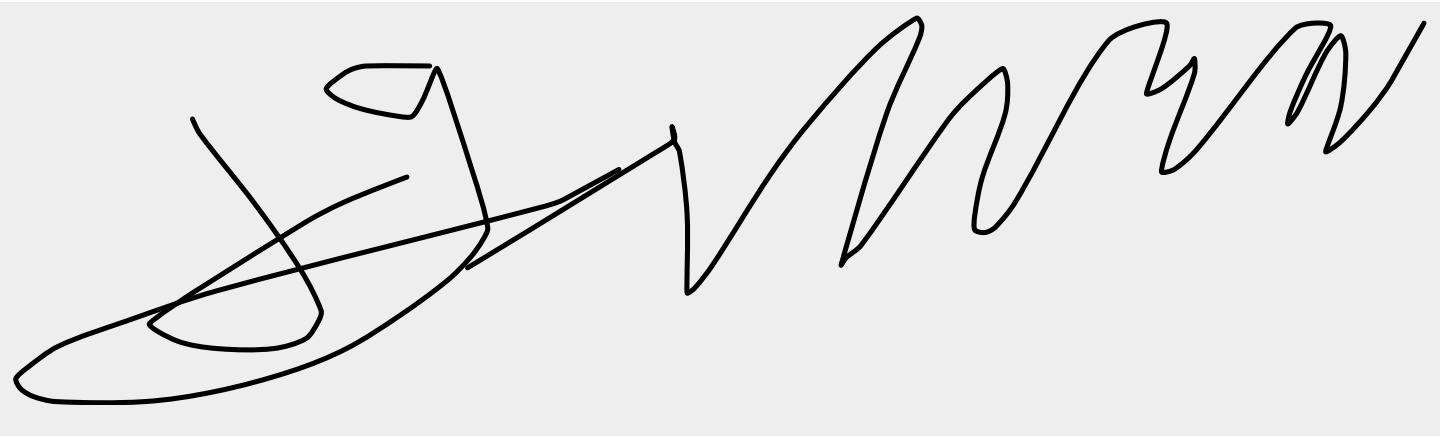
Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Date

Jul 18 2024

Thank you.

Entry 2 – Links to Critical Documents on School Website

Completed - Jul 19 2024

Instructions

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items. All links must be readily found on the school's website.

1. Current Annual Report (i.e., 2023-2024 Annual Report);[1]
2. Board meeting notices, agendas and documents;
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law;[2] (Even if there is no school data yet reported, provide a direct web link to the most recent New York State School Report Card for the charter school.
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the July 2023 Emergency Response Plan Memo – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

[2] SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

Entry 2 – Links to Critical Documents on School Website

School Name: Amber Charter School East Harlem

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items. All links must be readily found on the school's website.

New York State Report Card

Emergency Response Plan Memo

NYSED Subject Matter List

	Link to Documents
1. Current Annual Report (i.e., 2023-2024 Annual Report)	https://www.ambercharter.org/Page/308
2. Board meeting notices, agendas and documents	https://www.ambercharter.org/Page/49
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law; (Even if there is no school data yet reported, provide a direct web link to the most recent New York State School Report Card for the charter school.	https://data.nysed.gov/profile.php?instid=800000084247
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.ambercharter.org/Page/361
6. Authorizer-approved FOIL Policy	https://www.ambercharter.org/Page/215
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.ambercharter.org/Page/215

Thank you. 

Entry 3 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 19 2024

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2023-2024 school year must complete and sign a Trustee Disclosure of Financial Interest Form due **no later than 11:59 PM on August 1, 2024**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2023-2024 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Amber Charter Schools Board Disclosures 2024

Filename: Amber_Charter_Schools_Board_Disclo_Vx8Lbp8.pdf **Size:** 18.3 MB

Entry 4 – Board of Trustees Membership Table

Completed - Jul 19 2024

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 4 – Board of Trustees Membership Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

SUNY

1. 2023-2024 Board Member Information (Enter info for each BOT member)

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation(s)	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2023-2024
1	John Gutierrez	[redacted]	Chair	Executive	Yes	9	12/01/2023	11/30/2026	9
2	Soledad Hiciano	[redacted]	Secretary	Executive	Yes	23	12/08/2017	01/01/2025	5 or less
3	Amador Centeno	[redacted]	Vice Chair	Facilites &Executive	Yes	9	01/01/2022	12/31/2025	9
4	TimothyDay	[redacted]	Trustee/ Member	Facilities	Yes	3	06/12/2024	6/12/2027	9
5	Miguelina German	[redacted]	Trustee/ Member	Education	Yes	6	10/22/2018	09/30/2024	9
6	Robyn Epps	[redacted]	Parent Rep	Development	Yes	3	12/10/2020	01/01/2025	6
7	Lindsay Long	[redacted]	Trustee/ Member	Development	Yes	3	06/12/2024	06/12/2027	6
8	Li'Esha Garcia	[redacted]	Trustee/ Member	Finance	Yes	3	06/12/2024	6/12/2027	8

9	Brad Olsen	[redacted]	Trustee/ Member	Finance	Yes	6	06/12/2024	06/12/2027	7

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation(s)	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2023-2024
10	Kim Ramos	[redacted]	Trustee/ Member	Finance	Yes	1	11/02/2023	09/30/2026	5 or less
11	KhieraPena	[redacted]	Trustee/ Member	N/A	Yes	2	03/14/2023	03/13/2026	6
12	Luina Muñoz-BlueSpruce	[redacted]	Trustee/ Member	Education	Yes	1	11/02/2023	05/30/2026	10
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2023-2024

10

3. Number of board meetings scheduled for the 2024-2025 school year

11

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2024	12
b. Total number of Voting Members added during the 2023-2024 school year	2
c. Total number of Voting Members who left the board during 2023-2024 school year	1
d. Total Maximum Number of Voting Members in 2023-2024; as set by the board in bylaws, resolution, or minutes	19

Thank you.

Entry 6 – Enrollment & Retention

Completed - Jul 19 2024

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2023-2024 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWD), English Language Learner(s) (ELL), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2024-2025.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the **enrollment and retention target calculator** to find specific targets.

Entry 6 – Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2023-2024	Describe Recruitment Plans in 2024-2025
Students with Disabilities	As in previous years, the services provided by Amber for students with disabilities are promoted during student recruitment. Students applying to the Amber Charter School for admission who self-identify as having an Individualized Education Plan (IEP) are given equal opportunities for admission as other students. Once these students are selected in the lottery, they are invited to register.	During the student recruitment process, Amber Charter School continues to promote the services and accommodations provided to students with disabilities within the network. Out of the 71 students enrolled for the upcoming school year, 20% have individualized education programs (IEPs).
English Language Learners	During student recruitment, the flyers and applications were translated into Spanish to attract this population to Amber. Recruitment ads were placed in the local newspapers, online platforms, and bus shelters in strategic locations. Posters in English and Spanish were distributed throughout the community to local businesses, churches, community offices, social media outlets, and daycare centers. An electronic mailing with recruitment materials and applications was sent out to over 200 head start centers and daycare centers in Manhattan.	During student recruitment, the flyers and application were translated into Spanish to attract this population to Amber. Recruitment ads were in the local weekly newspapers, online digital platforms, and as well as in bus shelters in strategic locations. Posters in English and Spanish were distributed throughout the community to local businesses, churches, community offices, social media outlets, and daycares centers. A mailing with recruitment materials and applications was sent out to over 200 head start centers and daycares centers in Manhattan. Amber participated in charter school fairs to extend the reach to more families.
Economically Disadvantaged	Student recruitment efforts were focused in Amber's communities' which include East Harlem, Bronx, and Washington Heights, all low socioeconomic areas. Therefore, the majority of Amber's applications are	We will continue to focus our recruitment in low socioeconomic areas in communities which include East Harlem, Bronx and Washington Heights.

	from families that are indigent or from low economic standing.	

Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2023-2024	Describe Retention Plans in 2024-2025
Students with Disabilities	Amber East Harlem has 22.36% of its student population identified as students with disabilities, out of a total 295 students in grades kindergarten to fifth. During the school year, 13 students were referred for an evaluation; 5 is currently in process. The breakdown per grades: Grade # students with IEPs KDG 5 1st 5 2nd 5 3rd 20 4th 15 5th 13 Amber Charter has a good history of retaining students with disabilities, as well as identifying new students who may need special services and accommodations and then acquiring those services. During the school year, for every benchmark assessment, the progress of students with disabilities was monitored by the administration, and teachers and reported to the Board.	Amber will continue to serve all of its students with disabilities population and retain a high percentage. In addition, other students may be identified in need of special services and accommodations and these students and families will be ushered through the referral process by Amber staff.
English Language Learners	In the student registration for 2023-2024, 35 students were identified from the Home Language Survey [HLS] as English Language	The ELLs will be provided with pullout ENL instruction as well as other intervention services as needed. Their progress will be

	Learners [ELLs]. Amber East Harlem has 13.9% of its student population identified as ELL's, 41 students in grades kindergarten to fifth. It is important to note that with the influx of newcomers from Venezuela, this number was 14 students higher at its peak. # ELL students KDG 9 1st 6 2nd 9 3rd 10 4th 2 5th 5 Most Amber ELL students pass the NYSESLAT in second grade or before. There is a staff member assigned to oversee the assessment of ELLs and assignment to English as a New Language (ENL) instruction. Select faculty members are sent to outside professional development on teaching ELLs as part of the ELL Consortium. During every benchmark assessment, the progress of ELLs is monitored by the administration and teachers and reported to the Board. During State testing, ELLs are given testing accommodations.	monitored through their performance on benchmark and formative assessments. All efforts made during 2023-24 will also be made in the new school year.
Economically Disadvantaged	Student recruitment continues to be focused on the local communities of	With 99% of Amber Kingsbridge's 2023-24 student population being

	East Harlem, Washington Heights, Inwood, and Kingsbridge.	free and reduced-lunch students, it is clear that Amber retains this student population.

Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Jul 19 2024

Entry 7 – Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees[1] receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers**. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers**. See NYSED memorandum dated October 1, 2019 at NYSED CSO Employee Clearance and Fingerprint Memo or visit the NYSED website at Who Must Be Fingerprinted Charts for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at NYSED CSO Employee Clearance and Fingerprint Memo.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 8 – Organization Chart

Completed - Jul 19 2024

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2023-2024 **Organization Chart.** The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

Entry 8 – Organization Chart - Not applicable

Filename: Entry_8__Organization_Chart_-_Not__2J8ttht.pdf **Size:** 16.8 kB

Entry 9 – School Calendar

Completed - Jul 19 2024

Instructions for submitting School Calendar

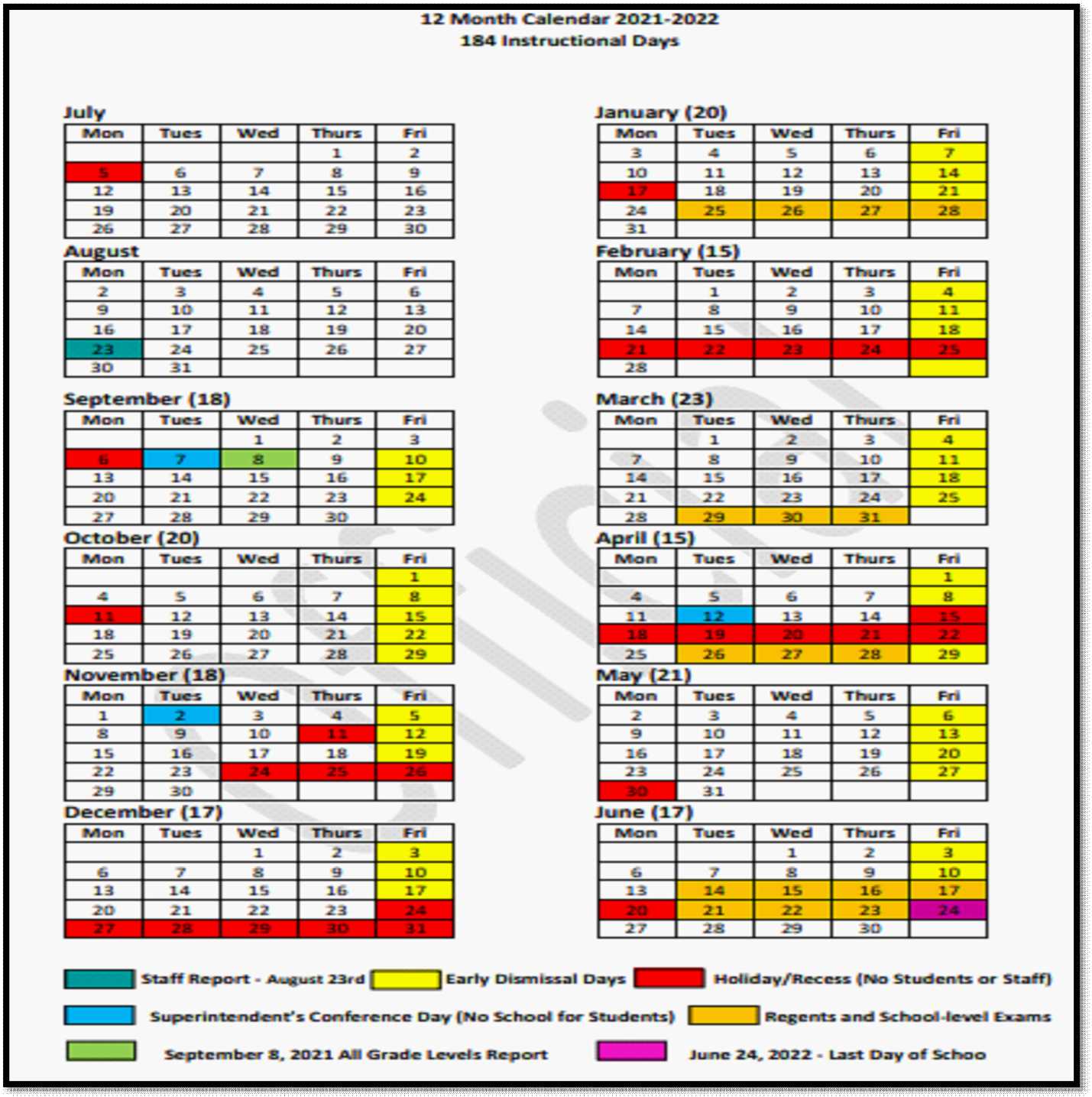
Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit it **no later than 11:59 PM on August 1, 2024**. Charter schools must upload a final school calendar into the portal and may do so at any time but **no later than 11:59 PM on September 16, 2024.**

School calendars must meet the minimum instructional requirements as required of other public schools "… *unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year **AND** the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

Sample Calendar:



12 Month Calendar 2021-2022
184 Instructional Days

July

Mon	Tues	Wed	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

August

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

September (18)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

October (20)

Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November (18)

Mon	Tues	Wed	Thurs	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

December (17)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

January (20)

Mon	Tues	Wed	Thurs	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

February (15)

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

March (23)

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April (15)

Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May (21)

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June (17)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

Staff Report - August 23rd
Early Dismissal Days
Holiday/Recess (No Students or Staff)
Superintendent's Conference Day (No School for Students)
Regents and School-level Exams
September 8, 2021 All Grade Levels Report
June 24, 2022 - Last Day of Schoo

ACS School Calendar 2023-24 (1)

Filename: ACS_School_Calendar_2023-24_1.pdf **Size:** 124.4 kB

Entry 10 – Faculty/Staff Roster Template

Completed - Jul 19 2024

INSTRUCTIONS

Required of Regents, NYCDOE, and Buffalo BOE-authorized Charter Schools ONLY

Please click on the MS Excel Faculty/Staff Roster Template and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2023-2024 school year).

Use of the 2023-2024 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.
Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer **NOTE: MUST BE DONE FIRST**	**Select** your school's authorizer from the **drop-down list first**, before completing the roster.
School Name and Institution ID	**Select** your school's name from the **drop-down list**.
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the **7 digit TEACH ID** for the Faculty/Staff person.
Role in School	**Select** the best choice of role of the Faculty/Staff person from the **drop-down list**.
CPR/AED Certification Status	**Select** the appropriate choice from the **drop-down list**.
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	**Select** the appropriate choice from the **drop-down list**.
Subject Taught	**Select** the appropriate choice from the **drop-down list**.
Notes	Optional

Entry 10- Not applicable

Filename: Entry_10-_Not_applicable_owDJItJ.xlsx **Size:** 4.8 kB

Entry 11 – Progress Toward Goals (SUNY-Authorized Charter Schools Only)

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at Accountability Plan Progress Report. After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, **and** into the SUNY Epicenter document management system by September 15, 2024.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 12 – Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the Annual Report Portal and into the SUNY Epicenter document management system **no later than11:59 PM on November 1, 2024. SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the Annual Report Portal **no later than 11:59 PM on November 1, 2024**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2024 but will be identified as a required task thereafter and due on November 1, 2024. This is a required task, and it is marked optional for administrative purposes only.

Entry 12a – Audited Financial Report Template (SUNY)

Incomplete

Instructions - SUNY-Authorized Charter Schools ONLY

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Statement Template" at http://www.newyorkcharters.org/fiscal/. After completing, schools must upload the document into the Annual Report Portal and into the SUNY Epicenter document management system **no later than 11:59 PM on November 1, 2024.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 12d – Financial Contact Information

Incomplete

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 1, 2024**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 13 – Fiscal Year 2024-2025 Budget

Incomplete

SUNY-authorized charter schools should download the 2024-2025 Budget and Quarterly Report Template and the 2024-2025 Budget Narrative Questionnaire from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due no later than 11:59 PM on November 1, 2024**.

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY25 Budget using the 2024-2025 Budget Template into the Annual Report Portal or from the Annual Report website. **Due no later than 11:59 PM on November 1, 2024**.

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Optional Additional Documents to Upload (BOR)

Incomplete

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

John A. Gutiérrez

Name of Charter School Education Corporation:

~~John Gutierrez~~ Amber Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Chairman.

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None.**

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

[redacted]

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Soledad Hiciano

Name of Charter School Education Corporation:

Amber Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Cahir, Vice Chair, Secretary.

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ○ **Yes** ◉ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ○ **Yes** ◉ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

   ○ **Yes** ◉ **No**

   If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

   ○ **Yes** ◉ **No**

   If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

[redacted]

Sign

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Kim Ramos

Name of Charter School Education Corporation:

Amber Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ○ **Yes** ◉ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

   n/a

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ○ **Yes** ◉ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

   n/a

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

○ **Yes** ◉ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

n/a

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

○ **Yes** ◉ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

n/a

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

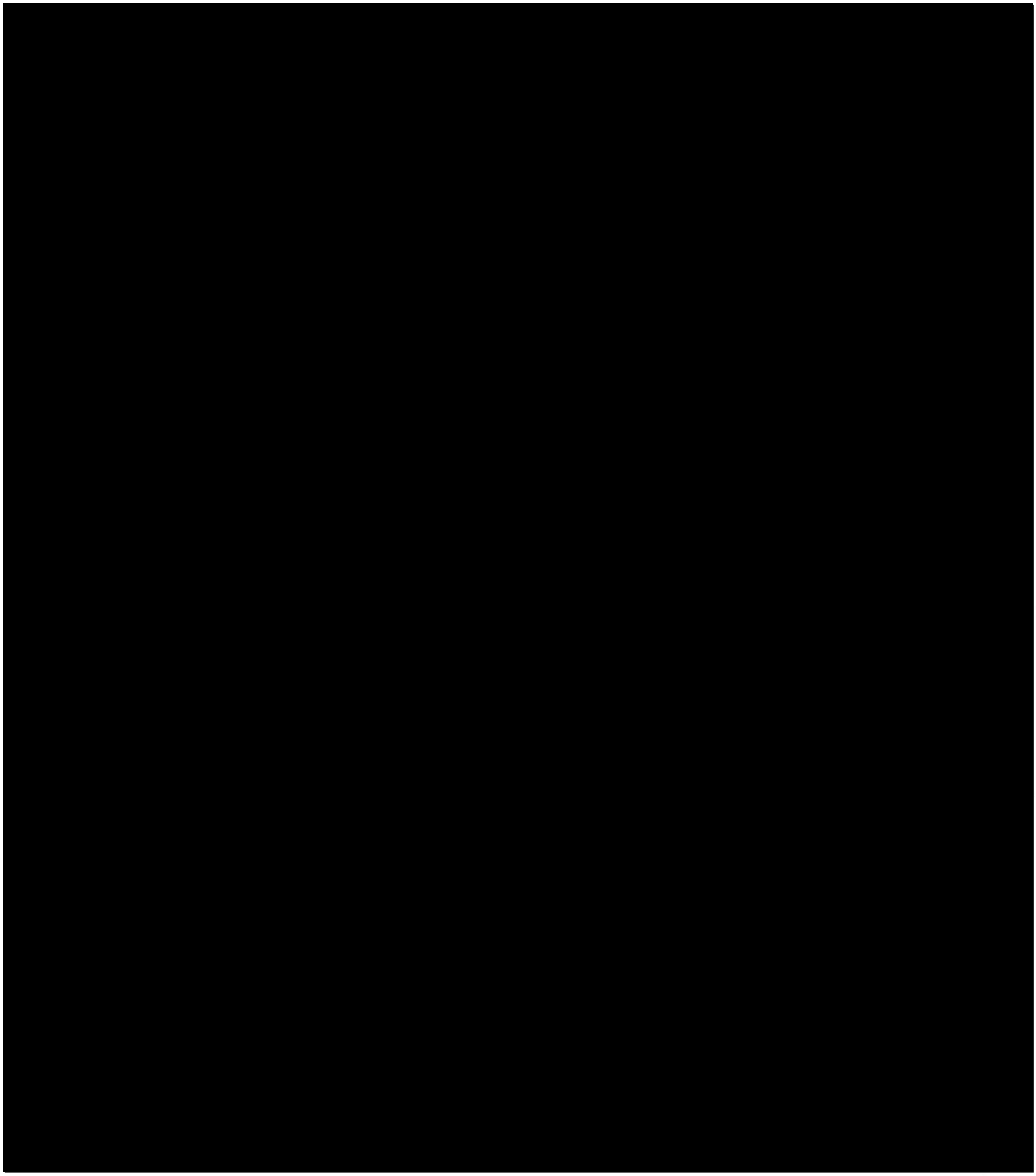
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Luina Muñoz - Bluespruce

Name of Charter School Education Corporation:

Amber Charter

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Teacher representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ **Yes** ☒ **No** L.M.

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

[redacted]

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Khiera Peña

Name of Charter School Education Corporation:

Amber Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

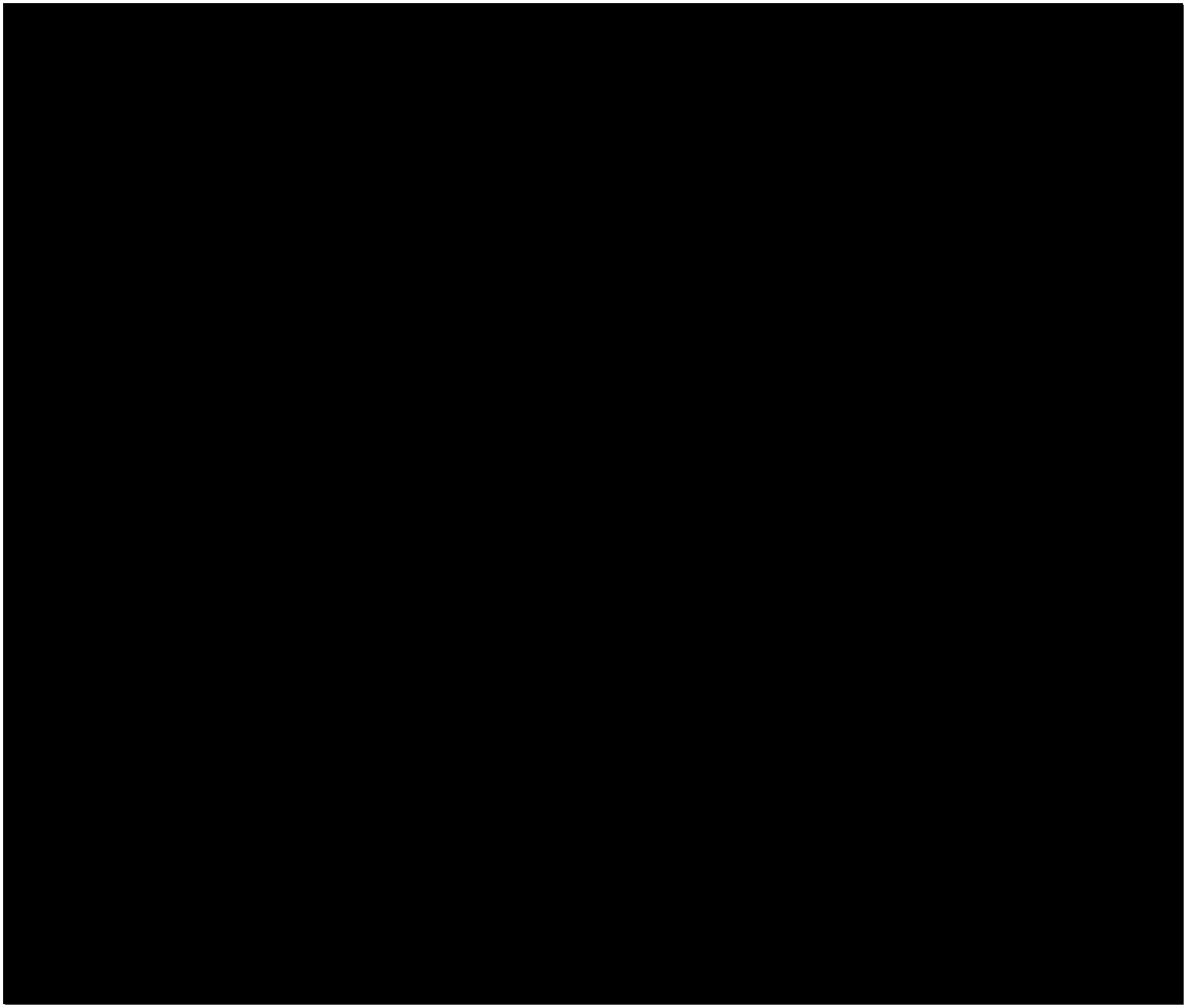
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
United Federation of Teachers Special Rep.	Trustee representing UFT (teachers' union)			

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name: Timothy Day

Name of Charter School Education Corporation: AMBER

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   BOARD

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.



last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Amador Centeno

Name of Charter School Education Corporation:

Amber Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Vice Chair (current)
   Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Li'Esha Garcia

Name of Charter School Education Corporation:

Amber Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

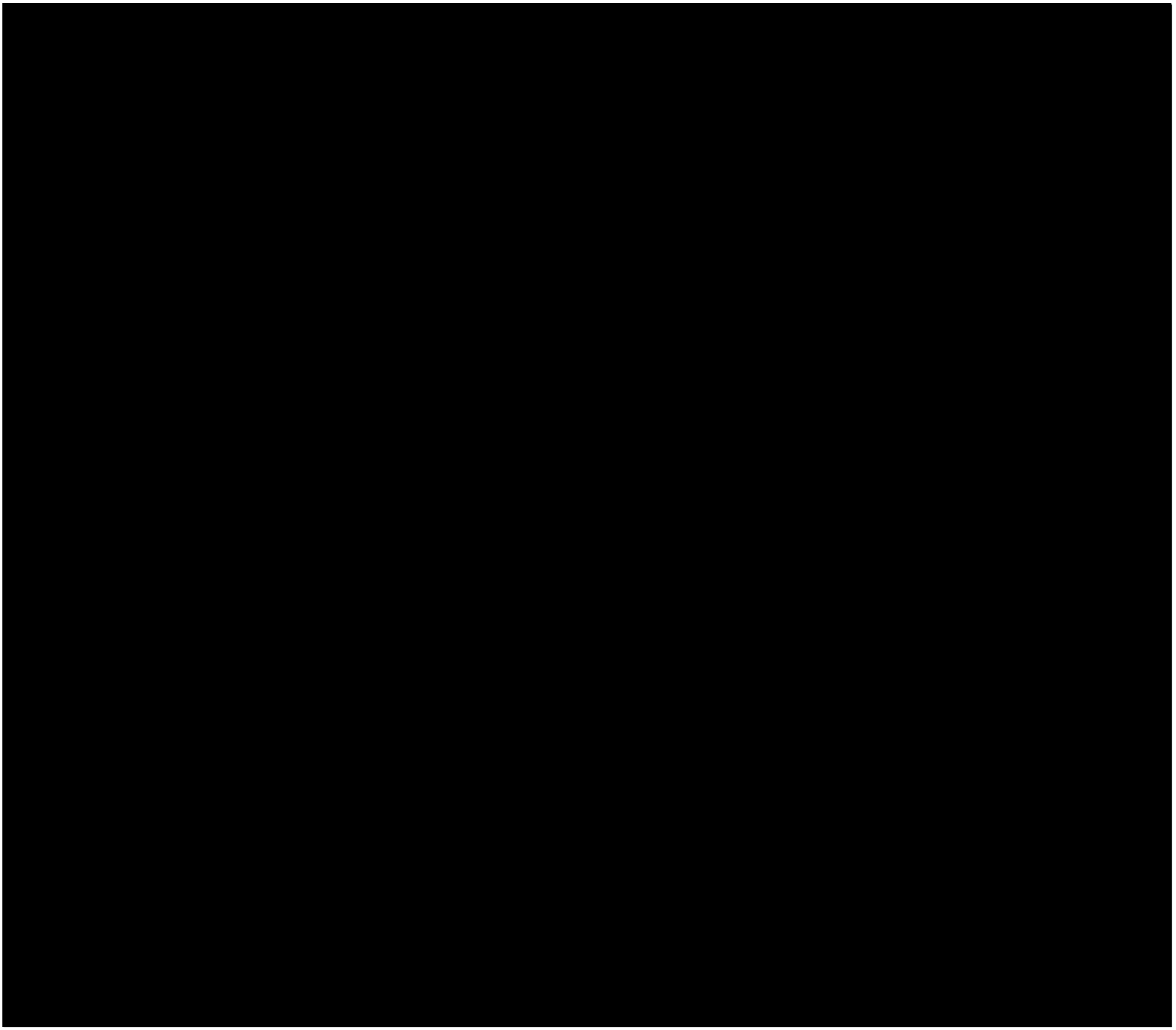
Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name: Brad Olsen

Name of Charter School Education Corporation: Amber Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Chair of Finance Committee.

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name: Robyn Epps

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Parent Representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☑ **Yes** ☐ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

   Mother of 2 amber students. Aunt of one amber student

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Miguelina German

Name of Charter School Education Corporation:

Amber Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   ① trustee
   ② chair, education committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Lindsay F Long

Name of Charter School Education Corporation:

Amber Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee, Development Committee Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

n/a

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

n/a

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

n/a

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

n/a

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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last revised 04/2022

Entry 8 – Organization Chart - Not applicable

Amber Charter Schools
2023 - 2024 School Calendar

Tuesday, 8/22 - Thursday, 8/24	Summer Institute (New Staff)
Monday, 8/28 - Thursday, 8/31	Summer Institute (All Staff)
Monday, 9/4	Labor Day
Tuesday, 9/5	**First Day of School [½ day for Kindergarten Dismissal @ 12 pm]**
Thursday, 9/7	First Full Day of School for Kindergarten
Monday, 9/11	First Day of Busing & After School
Monday, 9/25	Yom Kippur
Friday, 10/6	Professional Development Day **[No School for students]**
Monday, 10/9	Indigenous People's Day/Italian Heritage Day
Friday, 11/17	End of Trimester 1
Thursday, 11/23 - Friday, 11/24	Thanksgiving Break
Thursday, 12/7 - Friday, 12/8	In-person Family Conferences
Friday, 12/15	Professional Development Day **[No School for students]**
Monday 12/25 - Monday, 1/1	Winter Break
Monday, 1/15	Martin Luther King, Jr. Birthday
Monday, 2/19 - Friday, 2/23	Mid-Winter Break
Friday, 3/1	End of Trimester 2
Thursday, 3/14 - Friday 3/15	In-person Family Conferences
Friday, 3/29 - Monday, 4/1	Easter Weekend
Wednesday, 4/10	Eid al-Fitr
Monday, 4/22 - Tuesday, 4/30	Spring Break
Friday, 5/17	Professional Development Day **[No School for students]**
Monday, 5/27	Memorial Day
Friday, 6/7	End of Trimester 3
Monday, 6/17	Eid al-Adha
Wednesday, 6/19	Juneteenth
Wednesday, 6/26	**Last Day of School [Half-day @ 12 pm]**
Friday, 6/28	Last Day for Instructional Staff

Total School Days: 181.50 **Total Instructional Work Days: 186**

Fire Alarm and Life Safety System Inspection Certificate

For

Amber Charter School
220 East 106th Street
New York, NY 10029

Tested to NFPA 72 Standards

This Inspection was performed in accordance with applicable NFPA Standards. The subsequent pages of this report provide performance measurements, listed ranges of acceptable results, and complete documentation of the inspection. Whenever discrepancies exist between acceptable performance standards and actual test results, notes and/or recommended solutions have been proposed or provided for immediate review and approval.

Inspection Date
Feb 5, 2024

Building: Amber Charter School
Contact: Antonio Tomas
Title: Authorized Personnel

Company: DGA Security Systems, Inc
Contact: Nathan Tillis
Title: Inspector

Executive Summary

Generated by: BuildingReports.com

Building Information

Building: Amber Charter School	**Contact:** Antonio Tomas
Address: 220 East 106th Street	**Phone:** 212-534-9667
Address:	**Fax:**
City/State/ZIP Code: New York, NY 10029	**Mobile:** 917-703-9226
Country: United States of America	**Email:**atomas@ambercharter.org

Inspection Performed By

Company: DGA Security Systems, Inc	**Inspector:** Nathan Tillis
Address: S-97 # 86361482	**Phone:** 212 221-2300
Address: 429 West 53rd Street	**Fax:**
City/State/ZIP Code: New York, New York 10019	**Mobile:**
Country: United States of America	**Email:** Nathan.Tillis@dga.com

System Control Unit

Manufacturer: Est	**Inspection Date:** 02/05/2024	**IDC Style:**
Model Number: EST 2	**Install Date:** 11/02/2017	**SLC Style:**
Software Version:	**Version Date:** 11/02/2017	**NAC Style:**
Location: 1st Inside Room 103	**Current Protection:**	

Inspection Summary

Category	Total Items		Serviced		Passed		Failed/Other	
	Qty	%	Qty	%	Qty	%	Qty	%
Auxiliary	1	1.85%	1	100.00%	1	100.00%	0	0.00%
Control	4	7.41%	4	100.00%	4	100.00%	0	0.00%
Indicating	1	1.85%	1	100.00%	1	100.00%	0	0.00%
Initiating	48	88.89%	48	100.00%	48	100.00%	0	0.00%
Totals	**54**	**100%**	**54**	**100.00%**	**54**	**100.00%**	**0**	**0.00%**

Certification

Company: DGA Security Systems, Inc
Building: Amber Charter School
Inspector: Nathan Tillis
Contact: Antonio Tomas

Inspection & Testing

Generated by: BuildingReports.com

Building: Amber Charter School Control Panel: 1 - Est EST 2

The Inspection & Testing section lists all of the items inspected in your building. Items are grouped by Passed or Failed/Other. Items are listed by Category. Each item includes the services performed, and the time & date at which testing occurred.

Device Type	Location	Service	Time	Date
	Passed			
Auxiliary				
Releasing Device	1st At stair 2	Visually Checked	2:50:58 PM	02/05/2024
Control				
Annunciator	1st At Main Entrance	Tested	2:51:03 PM	02/05/2024
Battery	1st Inside facp Room 103	Tested	1:46:39 PM	02/05/2024
Battery	1st Inside facp Room 103	Tested	1:46:42 PM	02/05/2024
Control Panel	1st Inside Room 103	Tested	1:45:59 PM	02/05/2024
Indicating				
Horn/Strobe	1st At in front of room 103	Tested	2:50:50 PM	02/05/2024
Initiating				
Pull Station	Basement At Stair 1	Tested	1:52:37 PM	02/05/2024
Pull Station	Basement At Stair 2	Tested	1:52:04 PM	02/05/2024
Pull Station	1st At Main Entrance	Tested	1:49:48 PM	02/05/2024
Pull Station	1st At Stair 1	Tested	1:50:48 PM	02/05/2024
Pull Station	1st At Stair 2	Tested	1:51:09 PM	02/05/2024
Pull Station	2nd At Stair 1	Tested	1:45:40 PM	02/05/2024
Pull Station	2nd At Stair 2	Tested	1:42:53 PM	02/05/2024
Pull Station	2nd At Stair 5	Tested	1:48:02 PM	02/05/2024
Pull Station	3rd At Stair 1	Tested	1:38:08 PM	02/05/2024
Pull Station	3rd At Stair 2	Tested	1:53:48 PM	02/05/2024
Pull Station	3rd At Stair 5	Tested	1:41:08 PM	02/05/2024
Pull Station	4th At Stair 1	Tested	1:34:56 PM	02/05/2024
Pull Station	4th At Stair 2	Tested	1:33:22 PM	02/05/2024
Pull Station	4th At Stair 5	Tested	1:53:34 PM	02/05/2024
Pull Station	5th At Stair 1	Tested	1:20:57 PM	02/05/2024
Pull Station	5th At Stair 2	Tested	1:32:18 PM	02/05/2024
Pull Station	5th At Stair 5	Tested	1:22:55 PM	02/05/2024
Smoke Detector	Basement Boiler Room	Tested/Cleaned	1:57:56 PM	02/05/2024
Smoke Detector	Basement Machine room	Tested/Cleaned	1:53:59 PM	02/05/2024
Smoke Detector	Basement electric room	Tested/Cleaned	1:55:11 PM	02/05/2024
Smoke Detector	1st library Smoke #2	Tested/Cleaned	2:03:14 PM	02/05/2024
Smoke Detector	1st library smoke #1	Tested/Cleaned	2:01:51 PM	02/05/2024
Smoke Detector	1st Near Corridor Stair 1	Tested/Cleaned	1:49:38 PM	02/05/2024
Smoke Detector	1st Near Corridor Stair 2	Tested/Cleaned	1:49:11 PM	02/05/2024
Smoke Detector	2nd Near Corridor Smoke Detector #1	Tested/Cleaned	1:54:08 PM	02/05/2024
Smoke Detector	2nd Near Corridor Smoke Detector #2	Tested/Cleaned	1:48:10 PM	02/05/2024
Smoke Detector	2nd Near Corridor Smoke Detector #3	Tested/Cleaned	1:47:30 PM	02/05/2024
Smoke Detector	2nd Near Corridor Stair 1	Tested/Cleaned	1:45:20 PM	02/05/2024

Device Type	Location	Service	Time	Date
Passed				
Smoke Detector	2nd Near Corridor Stair 2	Tested/Cleaned	1:43:29 PM	02/05/2024
Smoke Detector	2nd Near Corridor Stair 5	Tested/Cleaned	1:47:54 PM	02/05/2024
Smoke Detector	3rd Near Corridor Smoke Detector #1	Tested/Cleaned	1:39:39 PM	02/05/2024
Smoke Detector	3rd Near Corridor Smoke Detector #2	Tested/Cleaned	1:39:30 PM	02/05/2024
Smoke Detector	3rd Near Corridor Smoke Detector #3	Tested/Cleaned	1:40:58 PM	02/05/2024
Smoke Detector	3rd Near Corridor Stair 1	Tested/Cleaned	1:53:43 PM	02/05/2024
Smoke Detector	3rd Near Corridor Stair 2	Tested/Cleaned	1:42:10 PM	02/05/2024
Smoke Detector	3rd Near Corridor Stair 5	Tested/Cleaned	1:41:23 PM	02/05/2024
Smoke Detector	4th Near Corridor Near stair 2	Tested/Cleaned	1:33:57 PM	02/05/2024
Smoke Detector	4th Near Corridor Smoke Detector #1	Tested/Cleaned	1:53:39 PM	02/05/2024
Smoke Detector	4th Near Corridor Smoke Detector #2	Tested/Cleaned	1:36:48 PM	02/05/2024
Smoke Detector	4th Near Corridor Smoke Detector #3	Tested/Cleaned	1:35:21 PM	02/05/2024
Smoke Detector	4th Near Corridor Stair #5	Tested/Cleaned	1:35:44 PM	02/05/2024
Smoke Detector	4th Near Corridor Stair 1	Tested/Cleaned	1:34:40 PM	02/05/2024
Smoke Detector	5th At Corridor Smoke Detector #3	Tested/Cleaned	1:29:33 PM	02/05/2024
Smoke Detector	5th Near Corridor Near stair 1	Tested/Cleaned	1:21:12 PM	02/05/2024
Smoke Detector	5th Near Corridor Near stair 2	Tested/Cleaned	1:32:11 PM	02/05/2024
Smoke Detector	5th Near Corridor Smoke detector #1	Tested/Cleaned	1:24:10 PM	02/05/2024
Smoke Detector	5th Near Corridor Smoke detector #2	Tested/Cleaned	1:25:41 PM	02/05/2024
Smoke Detector	5th Near Corridor Stair #5	Tested/Cleaned	1:26:26 PM	02/05/2024

Service Summary

Generated by: BuildingReports.com

Building: Amber Charter School

The Service Summary section provides an overview of the services performed in this report.

Device Type	Service	Quantity
	Passed	
Annunciator	Tested	1
Battery	Tested	2
Control Panel	Tested	1
Horn/Strobe	Tested	1
Pull Station	Tested	17
Releasing Device	Visually Checked	1
Smoke Detector	Tested/Cleaned	31
Total		**54**
Grand Total		**54**

Auxiliary Functions Testing

Generated by: BuildingReports.com

Building: Amber Charter School	Control Panel: 1 - Est EST 2

The Auxiliary Functions Testing section lists each of the ancillary items, systems, and emergency equipment that are controlled by the system control unit. Items are grouped by Passed or Failed/Other. The items are listed by device type, and a check box is provided to indicate if the test conducted was simulated.

Type	Location	Comment	ScanID	Simulated
Passed				
Releasing Device				
Door Holder	1st At stair 2	Passed	11212250	☐

Smoke Management Testing

Generated by: BuildingReports.com

Building: Amber Charter School	Control Panel: 1 - Est EST 2

The Smoke Management Testing section details the test and inspection of device items that are involved in controlling the spread of smoke in a building. Items are grouped by Passed or Failed/ Other.

Location	Description	Comment	ScanID	Simulated
Passed				
Releasing Device				
1st At stair 2	Door Holder	Passed	11212250	☐

Battery & Power Supply Testing

Generated by: BuildingReports.com

Building: Amber Charter School	Control Panel: 1 - Est EST 2

The Battery & Power Supply Testing section details the readings and measurements of batteries and power supplies used to provide power to the fire alarm and life safety systems. Items are grouped by Passed or Failed/Other.

Battery

Type	Location	Rated Ah	Rated Volts	Pre Test	Post Test	Min Ah	Tested Ah
		Passed					
Lead Acid	1st Inside facp Room 103	10.5	12				
Lead Acid	1st Inside facp Room 103	10.5	12				

Inventory & Warranty Report

Generated by: BuildingReports.com

Building: Amber Charter School — Control Panel: 1 - Est EST 2

The Inventory & Warranty Report lists each of the devices and items that are included in your Inspection Report. A complete inventory count by device type and category is provided. Items installed within the last 90 days, within the last year, and devices installed for two years or more are grouped together for easy reference.

Device or Type	Category	% of Inventory	Quantity
Annunciator	Control	1.85%	1
Battery	Control	3.70%	2
Control Panel	Control	1.85%	1
Horn/Strobe	Indicating	1.85%	1
Pull Station	Initiating	31.48%	17
Releasing Device	Auxiliary	1.85%	1
Smoke Detector	Initiating	57.41%	31

Type	Qty	Model #	Description	Install Date
In Service - 5 Years to 10 Years				
Horn/Strobe	1	temporal horn/stro		11/02/2017
EST				
Smoke Detector	31	Siga PS	Photoelectric	11/02/2017
Est				
Annunciator	1	2 LSRA		11/02/2017
Control Panel	1	EST 2		11/02/2017
Leoch				
Battery	2	djw12-10h	Lead Acid	11/02/2017
RSG Inc				
Pull Station	1	RMS 1T	Dual Action	11/02/2017
Rsg inc				
Pull Station	16	RMS 1T	Dual Action	11/02/2017
potter				
Releasing Device	1	mr201	Door Holder	11/02/2017

Zone Address Report

Generated by: BuildingReports.com

Building: Amber Charter School Control Panel: 1 - Est EST 2

The Zone Address Report lists all of the devices and items that have an individual address, or are grouped together under a common zone. The device type, location, and description are included for your reference.

Address	Device Type	Location	Type	ScanID
0102	Smoke Detector	3rd Near Corridor Stair 2	Photoelectric	11212236
0103	Smoke Detector	3rd Near Corridor Stair 1	Photoelectric	111236589
0104	Smoke Detector	3rd Near Corridor Smoke Detector #1	Photoelectric	11212232
0105	Smoke Detector	3rd Near Corridor Stair 5	Photoelectric	11212235
0106	Smoke Detector	Basement Machine room	Photoelectric	11213562
0107	Smoke Detector	2nd Near Corridor Smoke Detector #3	Photoelectric	11212227
0109	Smoke Detector	Basement Boiler Room	Photoelectric	11270977
0110	Smoke Detector	5th Near Corridor Near stair 1	Photoelectric	11212245
0111	Smoke Detector	5th Near Corridor Near stair 2	Photoelectric	11212244
0112	Smoke Detector	5th Near Corridor Smoke detector #1	Photoelectric	11212246
0113	Smoke Detector	5th Near Corridor Stair #5	Photoelectric	11212248
0114	Smoke Detector	4th Near Corridor Near stair 2	Photoelectric	11212243
0115	Smoke Detector	4th Near Corridor Stair 1	Photoelectric	11212238
0116	Smoke Detector	4th Near Corridor Smoke Detector #1	Photoelectric	11212239
0117	Smoke Detector	4th Near Corridor Stair #5	Photoelectric	11212241
0118	Smoke Detector	2nd Near Corridor Stair 2	Photoelectric	11212231
0119	Smoke Detector	2nd Near Corridor Stair 1	Photoelectric	11212237
0120	Smoke Detector	2nd Near Corridor Smoke Detector #1	Photoelectric	11212226
0121	Smoke Detector	1st Near Corridor Stair 2	Photoelectric	11212225
0122	Smoke Detector	1st Near Corridor Stair 1	Photoelectric	11212224
0123	Smoke Detector	1st library smoke #1	Photoelectric	11212222
0124	Smoke Detector	1st library Smoke #2	Photoelectric	11212223
0125	Smoke Detector	2nd Near Corridor Stair 5	Photoelectric	11212229
0128	Smoke Detector	2nd Near Corridor Smoke Detector #2	Photoelectric	11212228
0129	Smoke Detector	5th Near Corridor Smoke detector #2	Photoelectric	11212247
0130	Smoke Detector	4th Near Corridor Smoke Detector #2	Photoelectric	11212242
0131	Smoke Detector	5th At Corridor Smoke Detector #3	Photoelectric	11212249
0132	Smoke Detector	3rd Near Corridor Smoke Detector #2	Photoelectric	11212233
0133	Smoke Detector	3rd Near Corridor Smoke Detector #3	Photoelectric	11212234
0134	Smoke Detector	4th Near Corridor Smoke Detector #3	Photoelectric	11212240
0135	Smoke Detector	Basement electric room	Photoelectric	112253664
0228	Pull Station	Basement At Stair 1	Dual Action	11212253
0229	Pull Station	Basement At Stair 2	Dual Action	11212252
0230	Pull Station	3rd At Stair 2	Dual Action	11212259
0231	Pull Station	3rd At Stair 1	Dual Action	11212261
0232	Pull Station	3rd At Stair 5	Dual Action	11212260
0233	Pull Station	5th At Stair 1	Dual Action	11212267
0234	Pull Station	5th At Stair 2	Dual Action	11212266
0235	Pull Station	5th At Stair 5	Dual Action	11212265
0236	Pull Station	4th At Stair 2	Dual Action	11212263
0237	Pull Station	4th At Stair 1	Dual Action	11212262
0238	Pull Station	4th At Stair 5	Dual Action	11212273

0239	Pull Station	2nd At Stair 2	Dual Action	11212258
0240	Pull Station	2nd At Stair 1	Dual Action	11212256
0241	Pull Station	2nd At Stair 5	Dual Action	11212257
0242	Pull Station	1st At Main Entrance	Dual Action	11212270
0243	Pull Station	1st At Stair 1	Dual Action	11212254
0244	Pull Station	1st At Stair 2	Dual Action	11212255

Certificate of Occupancy

CO Number: 103356538F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.

Borough: Manhattan **Address:** 220 EAST 106 STREET **Building Identification Number (BIN):** 1052428	**Block Number:** 01655 **Lot Number(s):** 38 **Building Type:** Altered	**Certificate Type:** Final **Effective Date:** 02/07/2011

For zoning lot metes & bounds, please see BISWeb.

B.

Construction classification: 1-B	(1968 Code)	
Building Occupancy Group classification: PUB	(Prior to 1968 Code)	
Multiple Dwelling Law Classification: None		
No. of stories: 5	**Height in feet:** 60	**No. of dwelling units:** 0

C. **Fire Protection Equipment:**
None associated with this filing.

D. **Type and number of open spaces:**
None associated with this filing.

E. **This Certificate is issued with the following legal limitations:**
None

Borough Comments: None

Borough Commissioner

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number: 103356538F

Permissible Use and Occupancy

All Building Code occupancy group designations are 1968 designations, except RES, COM, or PUB which are 1938 Building Code occupancy group designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL		OG	PUB		3	BOILER ROOM, STORAGE
CEL	278		F-3 F-4		3	PLACE OF ASSEMBY USED AS CAFETERIA OR GYM (SEE COMMENTS)
001	18	100	PUB		3	LOBBY, OFFICES, STORAGE.
002	182	100	PUB		3	CLASSROOMS, OFFICES, LIBRARY STAFF LOUNGE.
003	169	100	PUB		3	CLASSROOMS, OFFICES, STORAGE.
004	186	100	PUB		3	CLASSROOMS, STAFF ROOM, LIBRARY.
005	185	100	PUB		3	CLASSROOMS, STAFF ROOM, SCIENCE ROOM. EGRESS EASEMENT IS PROVIDED THROUGH ADJACENT PROPERTY 221 EAST 105 STREET BLOCK#1655, LOT#9, REEL#3196, PAGE#453

MULTI PURPORSE ROOM AS DEFINED IN PLACE OF ASSEMBY APPLICATION #120345322 AS FOLLOWS: PRIMARY SET UP- BREADFAST SET UP ALTERNATE 1 - LUNCH SET UP ALTERNATE 2- ASSEMBY SET UP ALTERNATE 3- GYM SET UP

END OF SECTION

Borough Commissioner

Commissioner

END OF DOCUMENT