

ESTELL MANOR BOARD OF EDUCATION  
Regular Board of Education Meeting Minutes  
Estell Manor School - Media Center  
Thursday, November 21, 2024 6:00 p.m.

I. CALL TO ORDER – BOARD PRESIDENT

II. PLEDGE OF ALLEGIANCE

III. PUBLIC NOTICE

Welcome to this Regular Meeting of the Estell Manor Board of Education held on November 21, 2024. In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, of the State of New Jersey, notice of this meeting of the Estell Manor Board of Education stating date, time, place, and agenda has been given to the official newspaper, posted in two public places, and filed with the Atlantic County Superintendent of Schools. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

IV. ROLL CALL

Ms. Ferrari	absent	Ms. Gellura	X
Ms. Gray	X	Ms. Seelman	X
Ms. Mimler	X		
David Ricci, Superintendent	X	Rose M. Millar, Board Secretary	X

V. PUBLIC COMMENTS (AGENDA ITEMS ONLY) 6:01pm

No one spoke

VI. PRESENTATION:

- Students' of the Month (Attachment #1)

VII. CLOSED SESSION: 6:06pm

Contracts/legal

VIII. RESUME OPEN SESSION 6:20pm

IX. MINUTES

Motion to approve the minutes for the following Board of Education meetings (Attachment #2)

- Regular Meeting October 24, 2024

Motion: Ms. Seelman Second: Ms. Mimler

Roll Call: Ms. Gray, Ms. Seelman, Ms. Mimler, Ms. Gellura – all unanimous yes votes

X. FINANCE & FACILITIES

- A. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2024. The Board Secretary certifies that no lone item account has been over expended in violation of N.J.A.C 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment #3)

- B. October Treasurer's Reports  
 Cash Reconciliation Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2024. The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of October 2024.
- C. October Cash Reconciliation Report  
 Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification-pursuant to N.J.A.C 6A:23A-16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. October Transfers (Attachment #4)  
 Motion to approve line item transfers for the month of October 2024.
- F. Expenditures (Attachment#5)  
 Motion to approve expenditures list for November 2024
- G. Recommend acceptance and approval of Nutri-Serve Cafeteria Financial Statement report for September 2024. The net income (loss) for October is \$679.37 and the year to date profit is \$1,117.01 (Attachment #6)
- H. Motion to approve the 2025-2026 Budget Calendar. (Attachment #7)
- I. Motion to approve the Shared Services Contract for snow removal services with The City of Estell Manor. (Attachment #8)
- J. Motion to approve following joint transportation contracts for 2024-25 with Greater Egg Harbor Regional School District:
 

EM-FT1	Levoy Theatre	\$466.00
EM-24A	Cross Country	\$509.00
EM-24B	Cross Country	\$509.00
EM-24C	Cross Country	\$509.00
EM-24D	Cross Country	\$509.00
- K. Motion to approve the Itinerant/Shared Services Agreement with Atlantic County Special Services School District on an as needed basis for the 2024-25 school year. (Attachment #9)

SBA Informational Items:

Name	Title	Term Ends	NJSBA Training
Kathy Mimler	President	2024*	Up-to-date
Sarah Ferrari	Board Member	2024*	Up-to-date
Alicia Gray	Board Member	2026	Up-to-date

Brianne Seelman	Vice President	2025	Up-to-date
Theresa Gellura	Board Member	2026	Up-to-date

NJSBA Atlantic County Meetings:

1/09/25 Virtual – District Goal Setting and CSA Evaluation Process  
 3/20/25 TBD - 8<sup>th</sup> Grade Dialogue  
 5/08/25 Greate Bay County Club – Recognition of Board Members for certifications/milestones

State of the JIF Dinner – December 3, 2024 Tuesday at Greate Bay Country Club in Somers Point.

Motion: Ms. Gellura Second: Ms. Seelman

Discussion: Ms. Mimler stated that the shared services contract with the City of Estell should be updated to Parker McCay.

Roll Call: Ms. Gray, Ms. Gellura, Ms. Mimler, Ms. Seelman - all unanimous yes votes

XI. Superintendent’s Informational Items:

- Two extra outlets in Media Center for 3D printers.
- 11/15 Math/LA PLC Meeting - discussion of strengths/challengers NJSLA
- Conferences 11/4 - 11/6. Well attended.
- Substitutes: Lora Nemeth, Shelby Sansalone
- Congrats to Girls Cross Country/Coach Baker Back to Back Div. 3 Championships
- Thanksgiving Drive ended Nov. 15<sup>th</sup>
- Veterans Day Ceremony Nov. 11<sup>th</sup> - Mayor Owen and Mr. Smith spoke.
- Books in the Backyard Preschool Event October 29<sup>th</sup>.

Security Drills: October 30, 2024 fire drill  
 October 29, 2024 security drill

XI. Superintendent’s Informational Items:  
 No report this month

Security Drills: September 26, 2024 fire drill  
 September 13, 2024 security drill

XII. CURRICULUM & INSTRUCTION

A. Report of Enrollment for September 2024

Grade	Estell	ACIT	Buena	ACSSSD	CMC Tech	CharterTech	TOTAL
PreK3	9						11
PreK4	13						14

K	14							14
1	20							20
2	17							16
3	22							22
4	24							23
5	23							22
6	20							20
7	22							22
8	18							19
9		3	15					17
10		3	8			1		12
11		7	8					15
12		3	10				1	14
MD				2	1			3
TOTALS	202	16	41	2	1	1	1	263

B. Motion to approve the following Professional Development:

DATE	TOPIC	LOCATION	STAFF	COST
11/14/2024	BER: 101 Best Strategies for Teaching Social Studies (Grades 6-12) 9am-3:30pm	Live Online Virtual Seminar	W. Thompson	\$295/sub
1/8/2025	BER: Helping Unmotivated Underperforming Writers Succeed (Grades 6-12) 9am-3:30pm	Live Online Virtual Seminar	T. Schoenborn	\$295/sub
12/4/2024	Differentiated Instruction: Meeting Students Where They Are	SRI -ETTC 10 West Jimmie Leads Road Galloway, NJ 08025	E. Raucci	SRI ETTC Hours/sub/mileage
11/11/2024	Oncourse User Group Training	Delsea Middle School 242 Fries Mill Rd. Franklinville NJ	J. Graff	mileage

Motion: Ms. Seelman Second: Ms. Gellura

Discussion: None

Roll Call: Ms. Gray, Ms. Gellura, Ms. Mimler, Ms. Seelman - all unanimous yes votes

XIII. PERSONNEL

- A. Motion to approve Lora Nemeth as substitute teacher for the remainder of the 2-24-25 school year pending completion of paperwork.
- B. Motion to approve Shelby Sansalone as substitute teacher for the remainder of the 2-24-25 school year pending completion of paperwork
- C. Motion to approve James Stiteler pending completion of paperwork, as a part-time custodian for the remainder of the 2024-25 school year at an hourly rate of \$19.00/hr.
- D. Motion to approve Cameron Freeman, pending completion of paperwork, as the boys basketball coach.

Motion: Ms. Seelman Second: Ms. Gellura

Discussion: Ms. Mimler inquired about sports coverages for the season, and Mr. Ricci responded that we have all personnel in place for winter.

Roll Call: Ms. Gray, Ms. Gellura, Ms. Mimler, Ms. Seelman - all unanimous yes votes

#### XIV. POLICY

Ms. Mimler updated the Board on the policy manual. Discussion took place regarding the district online feature which is an additional expense – it is to be determined if we will move forward with that product.

#### XV. BOARD INFORMATION/CORRESPONDENCE

Ms. Mimler discussed the Board self-evaluation and board goals

#### XVI. PUBLIC COMMENTS 6:36pm – 6:56pm

- Ms. Staffieri spoke and expressed her concerns about the school district.
- Ms. Frickman spoke and expressed her concerns about the school district.
- Ms. Sharpe mentioned that the curriculum on our website is not up to date
- Mr. Maddox, City Estell Manor Councilman, introduced himself to Board and spoke about the Tree Lighting event at City Hall on December 5<sup>th</sup>.

#### XI. CLOSED SESSION: 6:56pm – 7:16pm Legal matters

#### XVII. ANY OTHER PERTINENT INFORMATION THAT MAY BE BROUGHT BEFORE THE BOARD

#### XIX. ADJOURNMENT – Time: 7:17 pm

Motion: Ms. Seelman Second: Ms. Ferrari

Roll Call: Ms. Gray, Ms. Gellura, Ms. Mimler, Ms. Seelman - all unanimous yes votes