

Boardman Local Schools
Alternative Transportation Request
Email to: boardman.transportation@boardmanschools.org

Dear Parents or Guardians:

Although not required to do so, the Boardman Local School District will provide transportation to an alternative bus stop within the district as long as your request meets the following requirements:

- ✓ The alternative bus stop **cannot** be your place of employment or a daycare facility.
- ✓ The alternative bus stop must be at the same location the **entire** school year and must be the same location for every day of the week.
- ✓ Requests for court-ordered shared parenting will be honored with court documentation.
- ✓ Requests for alternative transportation must be submitted to the Transportation Office *at least one (1) week in advance* of the requested change.
- ✓ In the event of a medical emergency or family crisis, a written request for alternate transportation may be approved immediately by the Transportation Supervisor via email.
- ✓ You must re-submit your Alternative Transportation Request each school year.

Student Name: _____

Home Address: _____

School: _____

Grade: _____

Bus # _____

Alternative Bus Stop Address: _____

Contact Person (Adult) at this location: _____

Contact Person's Phone Number: _____

Bus #: _____

***Please note: Bus must be the same as the student's assigned bus. Alternate Bus #'s will only be considered if space is available and it is an existing stop on the route.**

Parent/Guardian: _____

Phone Number: _____

Date Alternative Transportation Should Begin: _____

Today's Date: _____

Office Use Only: _____ Approved	_____ Not Approved
_____ Transportation Supervisor	_____ Date

