



Absence Reporting Guide

How do I report my absences in Frontline?

- Absences should be reported in Frontline as soon as possible and no later than one hour prior to the start of your shift.
- Absences in Frontline can be reported through their website app.frontlineeducation.com, the mobile app or by phone. A link to Frontline is available on the VUSD website under the Employees tab.
- For absences reported by phone, your ID # is your 10-digit phone number and your pin can be found on the Frontline website under Account, Phone Credentials.
- Employees are unable to make changes to their absences after the absence date.
- Ensure you receive a confirmation number when entering absences.

Download the App

Scan the QR below to download the Frontline App

Apple iOS



Google Play



Reminders

Frontline App and Website

User name:

Password:

Frontline via phone:

(800) 942-3767

ID #:

Phone pin:

Sub Office Contact Information:

(559) 730-7546

suboffice@vusd.org