



Learning Community Charter School

Regular Monthly Meeting Minutes

Thursday, November 14, 2024 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:30 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Colin Dunn	Treasurer, Community Member (4/2026)	X		
Bertram Okpokwasili	Parent Member (4/2025)			LA 7:06 PM
Paula Mahayosnand	Parent Member (5/2026)	X		
Marisa Gerke	President, Parent Member (6/2026)	X		
Neil Abadie	Community Member (4/2026)	X		
Cathy Agle	Parent Member (4/2025)			LA 6:37 PM
Gaspar Cabrera	Parent Member (4/2025)	X		ED 8:25 PM
Kate Gratto	V.P., Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)	X		
Ilea Kozak	Parent Member (6/2027)	X		
Suleyni Abreu	Parent Member (6/2027)	X		
Gustavo Abreu	Parent Member (10/2027)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member	X		

Also, Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Tatiana Antczak	Assistant Head of School	X		
Brian Falkowski	SBA/Board Secretary		X	
Kristina Edgar	SBO Representative	X		
Angel Melendez	Assistant Head of School	X		

IV. **Public Comment: None**

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

V. Presentations

1. Chronic Absenteeism Initiative and Data – Colin Hogan, Tatiana Antczak, Angel Melendez

VI. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	2025	2025	
Open Positions	-												-
Resignations	-	-	-	-	-	-	-	-	-	-	-	-	-
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-

VII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the October 17, 2024, meeting minutes.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke	1	X				Neil Abadie				X	
Colin Dunn		X				Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera	2	X			
Bertram Okpokwasili					X	Suleyni Abreu		X			
Paula Mahayosnand		X				Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu		X			

VIII. Motions for Approval

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for October 2024, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the Secretary's certification and, after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of October 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve the Bills/Check List from October 18, 2024, to November 14, 2024.
- c. Payroll: To approve the following payrolls:

October 15, 2024	\$313,673.89
October 30, 2024	\$307,141.58

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie	1	X			
Colin Dunn		X				Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera		X			
Bertram Okpokwasili					X	Suleyni Abreu		X			
Paula Mahayosnand	2	X				Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu		X			

2. Buildings & Grounds: None

3. Personnel: None

4. Curriculum/Special Education: None

5. Policy/Miscellaneous/Contracts

- a. To approve the NewVillage Consulting Services Proposal to provide support and training and solve challenges in school districts: Cost: Full-Day Service \$980, Hourly Rate \$160. Pending CAP submission.
- b. To approve the Annual Fiscal Questionnaire and its submission to the NJDOE.
- c. To approve per policy, 0131 the policies must be posted for 45 days without substantive change before adoption. (first posting for consideration by the public on October 25, 2024).
P1524 School Leadership Councils (Abolished).
 - i. P & R 1642.01 Sick Leave (New)
 - ii. P 2270 Religion in the Schools (Revised)
 - iii. ~~P & R 2419 School Threat Assessment Teams (M) (New)~~
 - iv. P 3161 Examination for Cause (Revised) as amended.
 - v. P & R 3212 Attendance (M) (Revised)
 - vi. P 3324 Right of Privacy (Revised)
 - vii. P & R 3432 Sick Leave (Abolished)
 - viii. P 4161 Examination for Cause (Revised)
 - ix. P & R 4212 Attendance (M) (Revised)
 - x. P 4324 Right of Privacy (Revised)
 - xi. P & R 4432 Sick Leave (Abolished)
 - xii. P & R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
 - xiii. P & R 5116 Education of Homeless Children and Youths (Revised)
 - xiv. P & R 5460.02 Bridge Year Pilot Program (M) (Abolished)
 - xv. P 6361 Relations with Vendors for Abbott Districts (Abolished)
 - xvi. P 8500 Food Services (M) (Revised)
 - xvii. P 8540 School Nutrition Program (M) (Abolished)
 - xviii. P 8550 Meal Charges/Outstanding Food Service Bill (M) (Abolished)
- d. To approve the 2025-2026 Three-year Preschool Program Plan and Annual Update as attached.
- e. To approve Murray Paving and Concrete LLC through Gordian, an ESCNJ State Approved Coop #65MCECCPS Job Contract No.: 23/24-06 Region 2 PV, to repair sidewalks, total cost \$12,931.55.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie		X			
Colin Dunn		X				Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera		X			
Bertram Okpokwasili	1	X				Suleyni Abreu		X			
Paula Mahayosnand	2	X				Ilea Kozak		X			

Jaclyn Moore		X				Gustavo Abreu		X			
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IX. Enrollment Report

Grade	2025	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	2025	2025	
Pre K	45			45	45									
K	66			64	66									
1	66			65	65									
2	66			67	67									
3	66			65	65									
4	66			65	64									
5	66			66	66									
6	66			63	66									
7	66			65	64									
8	66			67	67									
Total	639			632	635	637								

X. Board Agenda

1. Committee Reports

- a. Finance and Budget: Colin Dunn:
 - i. Monthly Financial Summary, budget to actual, cash balance.
 - ii. (Send cost breakdown for Civil Rights Field Trip).
- b. Human Resources – Marisa Gerke:
 - i. The meeting for the first check-in of the school year will take place on Friday.
- c. Facilities/Green/Sustainability - Gaspar Cabrera:
 - i. Project review. We are prioritizing the proper updates to the school. Electrical work is ongoing. Healthy buildings audit.
- d. Policy – Bertram Okpokwasili:
 - i. AI policy. Follow up with the Technology Committee.
- e. Technology – Neil Abadie:
 - i. Two significant projects: AI policy and Information system. Met with the staff to review needs and wants. Angel is working on the AI and SNS projects internally.
- f. Negotiations – Paula Mahayosnand:
 - i. I received communication from the new representative about the opening of negotiations.

2. Next Board Meeting: 2024: 12/19

2025: 1/16, 2/6, 3/13, 4/10, 5/15, 6/12

XI. New Business

1. To approve the \$29,391.08 reimbursement for Katie Goral for the 8th Grade Civil Rights Trip, 55 Students, and 11 Chaperones from April 5th to 8th, 2025.
2. To approve the Architectural & Engineering Services Proposal for Masonry Restoration – Warter Intrusion Study. Cost: \$28,500 plus normal reimbursable expenses. McCabes Environmental will provide the Inspection/Analytical/Testing and Reporting Services not to exceed \$5,450.00. Pending confirmation of state contract and BA approval.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
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Marisa Gerke		X				Neil Abadie		X			
Colin Dunn	1	X				Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera	2	X			
Bertram Okpokwasili		X				Suleyni Abreu		X			
Paula Mahayosnand		X				Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu		X			

XII. Public Comment

- Melissa Diller addressed the board on the Chronic Absenteeism Initiative.

XIII. Adjourn Regular Session and Enter Executive Session: 7:52 PM

1. HIB Report
2. Personnel

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie		X			
Colin Dunn		X				Cathy Agle		X			
Kate Gratto	1	X				Gaspar Cabrera	2	X			
Bertram Okpokwasili		X				Suleyni Abreu		X			
Paula Mahayosnand		X				Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu		X			

XIV. Adjourn Executive Session: 8:59 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke	1	X				Neil Abadie		X			
Colin Dunn		X				Cathy Agle		X			
Kate Gratto	2	X				Gaspar Cabrera					X
Bertram Okpokwasili		X				Suleyni Abreu		X			
Paula Mahayosnand		X				Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu		X			

1. Motion to approve the tuition reimbursement for Colin Hogan amount, \$30,000, to be paid in 5,000 increments annually. Motion to authorize the HR committee to finalize the addendum concerning tuition reimbursement with legal counsel.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke		X				Neil Abadie		X			
Colin Dunn		X				Cathy Agle		X			
Kate Gratto	1	X				Gaspar Cabrera					X
Bertram Okpokwasili			X			Suleyni Abreu		X			
Paula Mahayosnand		X				Ilea Kozak		X			
Jaclyn Moore		X				Gustavo Abreu	2	X			

XV. Adjourn Regular Session: 9:01 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Marisa Gerke	1	X				Neil Abadie		X			
Colin Dunn		X				Cathy Agle		X			
Kate Gratto		X				Gaspar Cabrera					X
Bertram Okpokwasili		X				Suleyni Abreu		X			
Paula Mahayosnand		X				Ilea Kozak	2	X			
Jaclyn Moore		X				Gustavo Abreu		X			

