

ORCHARD PARK CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting

December 12, 2023

Middle School Auditorium
60 S. Lincoln Ave., Orchard Park, NY 14221

Board of Education

Members Present: Dr. Jennifer Rogers, President
Mr. Ryan Anderson, Vice President
Mr. Ryan Cimo
Mr. Ed Draves
Mrs. Karen Sreniawski
Mr. Shane Brege, Student Ex-Officio

Members Excused: Mr. Steven Comeau
Mr. Tom Provost

Others Present: Mr. David Lilleck, Superintendent of Schools
Mrs. Sarah Hornung, Assistant Superintendent – Curriculum
Mr. Jeffrey Petrus, Assistant Superintendent – Business
Dr. Dean Ramirez, Assistant Superintendent – Personnel
Mrs. Cheryl Connors, District Clerk

Estimated Audience: 100

Dr. Rogers called the meeting to order at 6:45 pm.

Executive Session

Motion by Mr. Anderson, seconded by Mrs. Sreniawski, to enter executive session at 6:45 pm to discuss the employment history of a particular person(s).

Yes – Rogers, Anderson, Cimo, Sreniawski and Draves

No – n/a

Motion Unanimously Carried 5-0

Motion by Mr. Anderson, seconded by Mrs. Sreniawski, to adjourn executive session at 6:59 pm.

Yes – Rogers, Anderson, Cimo, Sreniawski and Draves

Motion Unanimously Carried 5-0

Dr. Rogers called the meeting to order at 7:00 pm and led all present in the Pledge of Allegiance.

Announcements & Points of Pride

- Mr. Lilleck made the following announcements:
 - Middle School Musical: OPMS students performed Matilda Jr. November 16-18. He congratulated the students and staff on an amazing show.
 - South Davis Elementary recently held the grand opening of their new inclusive playground. The playground is a part of the Investing in Our Future Facilities Project overwhelmingly approved by voters in May of 2022.

December 12, 2023

EXECUTIVE
SESSION

ANNOUNCEMENTS
&
POINTS OF
PRIDE

- Friday, December 15 the Orchard Park Central School District will be participating in Pajamas for P.U.N.T. Students and staff will have the opportunity to wear pajamas to benefit P.U.N.T.
- Students in Mrs. Funigiello's class at Eggert Elementary held a pop-up hot cocoa stand for building staff last week. Students at Eggert's Best took and fulfilled orders, accepted payment, made change, and provided receipts while learning what it takes to run a small business.
- November 28, 2023 - was a snow closing date. The last scheduled elementary student day is contingent upon snow days used. Elementary student's final day of attendance is now Monday, June 17, 2024 if no additional closing days are used.
- A reminder that Winter Recess is December 25, 2023 - January 2, 2024 Classes Resume - January 3, 2024
- Spoke about the bid process for the next phase of the capital project.

Consensus Items

Motion by Mr. Anderson, seconded by Mrs. Sreniawski, to approve the following:

RESOLVED: That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby approves the following consensus items

Yes – Rogers, Anderson, Cimo, Sreniawski and Draves

No – N/A

Motion Unanimously Carried 5-0

Consensus Minutes

- November 14, 2023

Consensus Financials

- Treasurer's Report – October 2023, Revenue Budget Detail – October 2023, Appropriations Report – November 2023, Warrant Report – November 2023 and Health & Welfare (attachment #1)

Consensus Personnel

Personnel Considerations – Teachers and Administrators

Appointments - Probationary and Regular Substitute

Name	Title	Cert Area/Status	Tenure Area	Initial Location	Type/ Effective Date	Salary
Fredenburg, Emma	Health teacher	Health Education / Initial	Health	MS	Part Year Reg Sub 11/30/23 - 06/25/24 LOA - K Johnson	1 B pro-rated
Feathers-Dirrigl, Tamie	Elem Ed teacher	Nursey – Gr 6 / Perm	Elem Ed	WE	Part Year Reg Sub 08/30/23 - 03/27/24 LOA - A Perry	2 M (30) pro-rated
Grupka, Aaron	Director of Curriculum, Instruction & Assessment	SDL	Director of Curriculum, Instruction & Assessment	DO	*Probationary 01/02/24 - 01/01/27 New - budget	\$133,000
Hibbert, Erin	Soc Stud teacher	Soc Stud 7-12 / Initial	Soc Stud	HS2	Part Year Reg Sub 10/18/23 - 01/05/24 (end date amended) LOA - C Hillegas	1 B pro-rated
Sengbusch, Jill	Assistant Director of Special Education	SDL	Assistant Director of Special Education	DO	*Probationary 01/16/24 - 01/15/28 Resign - E DiCanio	\$105,000

* This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

December 12, 2023

**CONSENSUS
ITEMS**

MINUTES

FINANCIALS

PERSONNEL

Appointments – Mentors (Teachers and Administrators)

Name	Title / Activity	Effective Dates	Employee Group	Salary / Stipend
Hack, David	Mentor for Scott Roth	2023/24	OPCOA	\$1,200
Haier, Joseph	Mentor for Elizabeth DiCanio	2023/24	OPCOA	\$1,200
Guadagno, Kristin	Mentor for Jill Sengbusch	2023/24	OPCOA	\$1,200
Bosinski, William	Mentor for Aaron Grupka	2023/24	OPCOA	\$1,200

Appointments – Extra Class Activity Advisor (Teachers and Others)

Name	Title / Activity	Effective Dates	Employee Group	Salary / Stipend
Bella, Joseph	Aviation Club (HS)	Spring 2024	OPTA	\$913.50 Group IV/Step 4
DeVincentis, Jenna	Ellicott Bookstore (50%) (EL) amended	2023/24	OPTA	\$936 Group IV Step 4
Graffeo, Michael	Varsity Club Advisor (HS)	2023/24	OPTA	\$1,827 Group IV / Step 4
Krone, Nancy	Wellness & Sports for Girls (WE)	2023/24	OPTA	\$1,562 Group III / Step 1
Lewandowski, Wendy	Wellness & Sports for Girls (WE)	2023/24	OPTA	\$1,562 Group III / Step 1
Love, Elizabeth	Destination Imagination (Elem) (EL)	2023/24	OPTA	\$1,260 Group IV / Step 4
McClemont, Emily	Ellicott Bookstore (50%) (EL) amended	2023/24	OPTA	\$754.50 Group IV/Step 3

Appointments – Coordinators & Instructional Leaders (Teachers and Administrators)

Name	Title / Activity	Effective Dates	Employee Group	Salary / Stipend
Krone, Nancy	IL - Special Education (0.25) (WE)	2023/24	OPTA	\$988.75 (corrected)

Appointments – Per Diem Substitutes (Teachers and Others)

Name	Title / Activity	Effective Dates	Certification
Krein, Jade	Substitute Teacher	12/1/23-6/30/24	Uncertified
Wolford, Michael	Substitute Teacher	12/1/23-6/30/24	Uncertified
Neeson, Frank	Substitute Teacher	12/18/23-6/30/24	Uncertified
Hodson, Daniel	Substitute Teacher	12/4/23-6/30/24	Uncertified
Yannazio, Sophia	Substitute Teacher	12/12/23-6/30/24	Uncertified
Fantigrossi, Margaret	Substitute Teacher	12/7/23-6/30/24	Uncertified

Appointments – Coaching (Teachers and Others)

Name	Title / Activity	Effective Dates	Employee Group	Salary / Stipend
Bove, Aaron	Track & Field - JV, Boys	Spring 2024	OPTA	\$3,741 / Step 4 (amended)
Hodson, Daniel	Swimming - Boys Varsity Assistant	Winter 2023/24	Community Member	\$4,653 / Step 4
Januszkiewicz, Jason	Lacrosse - Modified, Boys RESCIND	Spring 2024	Community Member	\$3,362 / Step 4
Markarian, Emily	Lacrosse - Assistant Varsity, Girls	Spring 2024	OPTA	\$3,741 / Step 4
Markarian, Emily	Track & Field - JV, Girls RESCIND	Spring 2024	OPTA	\$3,741 / Step 4
Masters, Jamie	Track & Field - Modified, Girls RESCIND	Spring 2024	OPTA	\$3,362 / Step 4
Michael, Gregory	Lacrosse - Modified, Boys	Spring 2024	OPTA	\$3,362 / Step 4
Shields, Christine	Track & Field - JV, Girls	Spring 2024	OPTA	\$3,741 / Step 4
Shields, Christine	Track & Field - Modified, Boys RESCIND	Spring 2024	OPTA	\$3,144 / Step 3
Valint, Kristen	Lacrosse - Assistant Varsity, Girls RESCIND	Spring 2024	OPTA	\$5,014 / Step 4

Leaves of Absence (Teachers and Administrators)

Name	Position	Effective Dates	Comment
Perry, Alyssa	Elementary teacher (WE)	10/12/23 - 03/27/24	Unpaid LOA §4.4

Contractual and Other (Teachers and Administrators)(attachment #2)

- RESOLVED THAT, the Board of Education authorizes the Superintendent of Schools to sign an MOA with OPCOAA regarding "carry over" of vacation days for Mr. Aaron Grupka
- RESOLVED THAT, the Board of Education of the Orchard Park Central School District upon recommendation of the Superintendent, Mr. David Lilleck, hereby ratifies the collective bargaining agreement and hereby approves the funding of the Agreement between the District and the Orchard Park Teacher's Association (OPTA). This contract is for the period of September 1, 2024 through August 31, 2029.

Personnel Considerations – Support Staff**Appointments (Support Staff)**

Name	Position (Initial Location)	Type of Appointment	Effective Date	Compensation (Initial Schedule)
Guslawski, Mikhayla	Part-time 10 month Teacher Aide (EL) (amend employees building)	Probationary	11/06/23	\$16.69/hour Salary L Schedule
Jensen, Megan	Part-time 10 month Teacher Aide (EG)	Probationary	11/27/23	\$16.69/hour Salary L Schedule
Connors, Patrick	Full-time 10 month Building Guard (MS)	Probationary	11/27/23	\$21.78/hour Salary L Schedule
Kassirer, Natalie	Part-time School Monitor - Boys Varsity Swim	Temporary	11/13/23- 3/5/24	\$14.61/hour Approved Misc. rate schedule
Mastroianni, Alannah	Part-time School Monitor - Boys Varsity Swim	Temporary	11/13/23- 3/5/24	\$14.61/hour Approved Misc. rate schedule
Sherry, Linda	Full-time 10 month Senior Building Guard (DW)	Provisional	12/13/23	\$36.68/hour Salary A Schedule
Baldo, Phyllis	Full-time 12 month Clerk Typist (MS)	Provisional	12/11/23	\$28.12/hour Salary A Schedule

Appointments (Support Staff Substitutes)

Name	Title Activity	Effective Dates	Civil Service Title
Moulin, Justin	Support Staff Substitute	11/14/23-6/30/24	Building Guard
Stolinski, Ashley	Support Staff Substitute	11/14/23-6/30/24	Building Guard
Wagner, Richard	Support Staff Substitute	11/14/23-6/30/24	Building Guard
Brady, Ryan	Support Staff Substitute	11/14/23-6/30/24	Building Guard
Egan, Nancy	Support Staff Substitute	11/14/23-6/30/24	Building Guard
Zell, Marie	Support Staff Substitute	11/14/23-6/30/24	Building Guard
Campanella, Kathleen	Support Staff Substitute	11/14/23-6/30/24	Building Guard
Gill, Lynda	Support Staff Substitute	11/14/23-6/30/24	Building Guard
Snyder, Raymond	Support Staff Substitute	11/14/23-6/30/24	Building Guard
Werner, Lori	Support Staff Substitute	11/14/23-6/30/24	Building Guard
Haseley, Susan	Support Staff Substitute	11/14/23-6/30/24	Building Guard
Carroll, Paula	Support Staff Substitute	11/14/23-6/30/24	Building Guard
Wick, Michelle	Support Staff Substitute	11/14/23-6/30/24	Building Guard
Wick, Victoria	Support Staff Substitute	11/15/23-6/30/24	Teacher Aide, Monitor

Leaves of Absence (Support Staff)

Name	Title Activity	Effective Dates	Comment
Vecere, Melissa	Full-time 12 month Senior Clerk Typist	1/8/24-2/28/24	Approved Unpaid Leave of Absence
Sherry, Linda	Full-time 10 month School Monitor (MS)	12/13/2023	Unpaid leave of absence contingent upon successful completion of all requirements to meet permanent appointment to a Senior Building Guard. Item No. 3.5.B.1.6
Baldo, Phyllis	Part-time 10 month Teacher Aide (MS)	12/11/2023	Unpaid leave of absence contingent upon successful completion of all requirements to meet permanent appointment to a Clerk Typist. Item No. 3.5.B.1.7
Burke, Maureen	Part-time 10 month School Monitor (SD)	12/5/23-12/31/23	Unpaid medical leave of absence

Appointments – Mentors (Support Staff)

Name	Title / Activity	Effective Dates	Employee Group	Salary / Stipend
Kelley, Marguerite	Mentor Coordinator - Transportation/Building & Grounds	1/3/2024 to 6/30/2024	OPSRPA	\$250 (prorated)
Wick, Michelle	Mentor to Full-time 10 month Building Guard Patrick Connors - MS	11/27/23-11/22/24	OPSRPA	\$500.00
Sauer, Kimberly	Mentor to Part-time 10 month Teacher Aide Megan Jensen - EG	11/27/23-11/22/24	OPSRPA	\$500.00
Hering, Deanna	Mentor to Part-time 10 month Teacher Aide Trisha (Young) Riehle - SD	12/22/22-12/21/23	OPSRPA	\$200.00
Van Note, Kelly	Mentor to Part-time 10 month Teacher Aide Christina Ramsey - EL	12/19/22-12/18/23	OPSRPA	\$200.00

Resignations and Retirements (Support Staff)

Name	Position	Effective Dates	Comment
Cowan, Shirley	Part-time 10 month School Monitor (MS)	11/09/23	Resignation
Fahey, William	Full-time 12 month Building Maintenance Mechanic -B&GR	01/30/24	Retirement

Contractual and Other (Support Staff) (attachment #2)

- RESOLVED THAT, the Board of Education authorizes the Superintendent of Schools to sign an MOA with the OPSRPA establishing the starting rate of pay for the position of Principal Account Clerk in the amount of \$29.85 per hour.

Special Education (attachment #3)

- Recommendation by the Committee on Special Education for **Annual Reviews of Forty-Four (45) Resident Children**
- Recommendation by the Committee on Special Education for **Re-Evaluation of Twenty (20) Resident Children**
- Recommendation by the Committee on Special Education for the **Initial Educational Placement of Nine (9) Resident Children**
- Recommendation by the Committee on Special Education for **Amendments of Twenty-Five (25) Resident Children**
- Recommendation by the Committee on Special Education for **Declassification of One (1) Resident Child**
- Recommendation by the 504 Committee for the **Accommodation Plan of Four (4) Resident Children**
- Recommendation by the Committee on Special Education for the **Manifestation Determination of Two (2) Resident Children**
- Recommendation by the Committee on **Preschool Special Education for the Preschool Annual Review of Eleven (11) Resident Children**
- Recommendation by the Committee on Preschool Special Education for the **Preschool Initial Educational Placement of Seven (7) Resident Children**
- Recommendation by the Committee on Preschool Special Education for the **Preschool Amendments of Ten (10) Resident Children**

Comments on Consensus, Committee Reports and Presentations

- Dr. Ramirez congratulated Mr. Fahey on his retirement from the buildings and grounds department.
- Mr. Lilleck congratulated Aaron Grupka appointed as Director of Curriculum and Jill Sengbusch as Assistant Director of Special Education. He also thanked the Board for their approval of the recently ratified teachers' contract. Thanked the teacher's union leadership for their collaboration on the contract.
- STAP Comm reported on the Roswell adopt a family event and the Panera fundraiser. Also shared that seven students attended and a program in NYC for student leadership.
- Mrs. Hornung reported on the CDIP and the committee's discussion on AP courses and class rank. She also reported on the Special Education leadership committee meeting and their work on Special Education Long Range Plan. Finally she reported on the District Character Council meeting and their work on receiving feedback on the Olweus program.
- Presentations:
 - Recognition of Fall Athletes: Mr. Hack presented information the fall athletic program. He recognized many athletes, several of whom were in attendance, for their athletics and academic achievements during the fall season.
 - Data and DCIP – Part I: Mrs. Horning, presented information on elementary student testing data. She reviewed the results of all students with a focus on sub group proficiency and the work the district is doing to improve student results.

Motion by Mr. Cimo, seconded by Mr. Draves, to reopen discussion on already approved consensus items.

Yes – Rogers, Anderson, Cimo, Sreniawski and Draves

No – n/a

Motion Unanimously Carried 5-0

Mr. Cimo stated he fully supports the teachers contract and but has an issue that he wanted to share because he believes any Board member who were endorsed as a Board candidate by the teachers union should abstain from voting on the contract as he believes it is a conflict of interest.

Discussion

DISCUSSION

- **Lake Effect Harmony Chorus Donation to Windom Elementary** – Mr. Petrus stated that the Lake Effect Harmony Chorus would like to donate a set of chorus risers to Windom Elementary. The organization is disbanding and wanted to donate the risers (valued at \$7,500) to a good home.
- **Surplus Athletic Equipment** – Mr. Petrus shared that the athletic department has 10 football helmets and 40 sets of swim warm-up uniforms to be declared surplus. The football helmets are beyond recommended use and the warm-ups are part of the uniform replacement schedule.
- **Obsolete Middle School Textbooks** – Mr. Petrus stated that the middle school has several textbook to be declared obsolete since they are no longer used.
- **2023 External Audit Corrective Action Plan** – Mr. Petrus shared the recommended corrections to the audit. There were no internal weakness found in the audit, just some recommendations for improvements for internal controls.
- **Civil Action Settlement Agreement** – Mr. Lilleck shared the settlement agreement would need to be adopted/approved by the Board.

- **Voluntary Firefighters & Ambulance Workers Property Tax Exemption** – Mr. Petrus shared information on the new law allowing municipalities to pass a property tax exemption for volunteer firefighters and ambulance workers. He shared the next step would be to have a public hearing. The Board agreed to move forward and hold the public hearing during the January 9 Board meeting.
- **Work Session** – The Board discussed the meeting date for a priorities meeting work session

ACTION

ACCEPTANCE OF DONATION FROM LAKE EFFECT HARMONY CHORUS

ACTION

Motion by Mr. Anderson, seconded by Mrs. Sreniawski, to approve the following:

RESOLVED: That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby accepts the donation from Lake Effect Harmony Chorus of a set of Chorus Risers to Windom Elementary, valued at \$7,500.

Yes – Rogers, Anderson, Cimo, Sreniawski and Draves

No – n/a

Motion Unanimously Carried 5-0

DECLARATION OF ATHLETIC EQUIPMENT AS SURPLUS

Motion by Mr. Anderson, seconded by Mrs. Sreniawski, to approve the following:

RESOLVED: That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby declares the following athletics pieces of equipment as surplus:

- (10) Football Helmets (10 years old & aged out)
- (40) Sets of Boys Swim Warm-Up Tops and Pants (in the uniform replacement schedule)

Yes – Rogers, Anderson, Cimo, Sreniawski and Draves

No – n/a

Motion Unanimously Carried 5-0

DECLARATION OF TEXTBOOKS AS OBSOLETE

Motion by Mr. Anderson, seconded by Mrs. Sreniawski, to approve the following:

RESOLVED: That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby declares the following textbooks from the middle school as obsolete:

SUBJECT	BOOK TITLE	AUTHOR / COMPANY	ISBN NUMBER	YEAR	QTY
Spanish	Juntos - Student Textbook	Prentice Hall	0-13-050847-0	2000	1
Spanish	Juntos - Transparencies	Prentice Hall	0-13-415639-0	2008	1
Spanish	Realidades - Student Textbook	Prentice Hall	0-13-134091-3	2008	1
Spanish	Realidades - Teacher Edition	Prentice Hall	0-13-134097-2		1
Spanish	Realidades - Answers On Transparencies	Prentice Hall	0-13-181078-2	2008	1
Spanish	Realidades - Writing, Audio, Video Workboo	Prentice Hall	0-13-036007-4		1
Spanish	Realidades - Guided Practice Activities	Prentice Hall	0-13-116474-0		2
Spanish	Realidades - Teacher Resource Book 5-9	Prentice Hall	0-13-036044-9		1
Spanish	Realidades - Teacher Resource Book 4	Prentice Hall	0-13-036019-8		1
Spanish	Realidades - Answers On Transparencies	Prentice Hall	0-13-036024-4		1
Spanish	Realidades - TRP Stories	Prentice Hall	0-13-035978-5		1
Spanish	Realidades - Alternate Assessment Program	Prentice Hall	0-13-116479-1		1
Spanish	Realidades - Preparing for CHKPT A Workbook	Prentice Hall	0-13-116412-0		3
Spanish	Realidades - Practice Workbook	Prentice Hall	0-13-036001-5		2
Spanish	Realidades - Guided Practice Activities Teacher	Prentice Hall	0-13-116539-9		1
Spanish	Realidades - Reading Writing for Success	Prentice Hall	0-13-116486-4	2005	1
Spanish	Realidades - Activity Book	Prentice Hall	0-13-43496 7-9	1998	1
Spanish	Realidades - para hispanohablantes	Prentice Hall	0-13-036011-2		1
Spanish	Realidades - Reading Writing for Success Test F	Prentice Hall	0-13-116485-6	2005	1
Spanish	Realidades - Assessment Program	Prentice Hall	0-13-036015-5		1
Spanish	Realidades - Interactive Textbook CD-ROM	Prentice Hall	0-13-116263-2		1
Spanish	Realidades - Audio Program	Prentice Hall	0-13-035993-9		1
Spanish	Realidades - Audio CDs	Prentice Hall	0-13-116543-7		1
Spanish	Realidades - DVD Program	Prentice Hall	0-13-036037-6		1

SUBJECT	BOOK TITLE	AUTHOR / COMPANY	ISBN NUMBER	YEAR	QTY
French	Discovering French - Student Textbook	Valette	13:978-0-618-6:	2007	2
French	Discovering French - Communipak	Valette	0-669-434482-	1997	1
French	Discovering French - Lectures pour tous	Valette	13:978-0-618-77	2007	3
French	Discovering French - Workbook	Valette	13:978-0-618-29825-9		1
French	Discovering French - Teaching Proficiency through Reading	Valette	13:978-0-618-65813-8		1
French	Discovering French - Teacher to Teacher Copy	Valette	13:978-0-618-35292-0		1
French	Discovering French - Sing Along	Valette	13:978-0-618-66477-1		2
French	Discovering French - Warm Up Transparencie	Valette	13:978-0-618-66099-5		1
French	Discovering French - Resource Book Unit 8	Valette	13:978-0-618-29833-4		1
French	Discovering French - Block Scheduling Copymast	Valette	13:978-0-618-29838-9		1
French	Discovering French - TRP Teacher to Teache1	Valette	0-669-44649-1	1997	1
French	Discovering French - DVD Program	Valette	13:978-0-618-34518-2		1
French	Discovering French - Resource Book Unit 1	Valette	13:978-0-618-29826-6		1
French	Discovering French - Resource Book Unit 2	Valette	13:978-0-618-29827-3		1
French	Discovering French - Resource Book Unit 3	Valette	13:978-0-618-29828-0		1
French	Discovering French - Resource Book Unit 4	Valette	13:978-0-618-29829-7		1
French	Discovering French - Resource Book Unit 5	Valette	13:978-0-618-29830-3		1
French	Discovering French - Resource Book Unit 6	Valette	13:978-0-618-29831-0		1
French	Discovering French - Resource Book Unit 7	Valette	13:978-0-618-29832-7		1
French	Discovering French - Audio Program	Valette	13:978-0-618-34537-X		1
French	Discovering French - Activity Book	Valette	0-669-43478-7	1997	1
French	Discovering French - Europak	Valette	0-618-04074-9	2001	1
French	Discovering French - Transparencies Copymast	Valette	13:978-0-618-29840-2		1
French	Christmas in France Book	Passport Books	0-8442-1004-8	1994	1
Spanish	Christmas in Spain Book	Passport Books	0-8442-7205-01	1991	1
Spanish	Christmas in Mexico Book	Passport Books	0-8442-7209-4	1992	1
Teaching	FOCUS Book	Mike Schmoker	978-1-4166-113(2011	1
WL	Learning about Languages	Elaine Davis Lubiner	0-8442-9370-9	1992	1
Spanish	10 Basic Units for MS Spanish	Peggy Batty	0-7560-0440-3	2006	1
Spanish	Hispanic Folkart Traditions	Bobbi Salinas-Norman	0-934925-04-6	1988	1
Spanish	Inda-Hispanic Folk Art Traditions	Bobbi Salinas-Norman	0-934925-03-8	1988	1
Spanish	Spanish Resources & Activities	Minerva Figuera	0-8442-7040-7	1988	2
Spanish	Viva la acción	Contee Seely & Elizabe	0-929724-01-1	1995	1
French	Tout Paris	Giovanna Magi	88-7009-190-2	2007	1
WL	Essential Questions	Jay McTighe	978-1-4166-150!	2013	1
Spanish	Sp/ENG ENG/SP Dictionary	Pocket Books	0-671-74348-1	1987	1
French	French Dictionary	AMSCO	0-87720-493-4	1988	1
Spanish	Spanish Dictionary	AMSCO	0-87720-538-8	1987	1

Yes – Rogers, Anderson, Cimo, Sreniawski and Draves

No – n/a

Motion Unanimously Carried 5-0

**DECLARATION
OF FURNITURE
AND
EQUIPMENT
AS SURPLUS**

Motion by Mr. Anderson, seconded by Mrs. Sreniawski, to approve the following:

RESOLVED: That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby declares the following district furniture and equipment as surplus:

Item	manufacturer	Model	Serial #	Asset #	Quantity	Location	Note
Band saw	Delta	28-203F	87002713	A00089239	1	MS0152	not working
Band saw	Delta	28-303	936G97643	A00089163	1	MS-152	not working
Drill press	Delta	15-665	1694597	A00094777	1	HS-basement	
Band saw	Rockwell 14"	28-2CO	IF1728	A00094784/ A01048248	1	HS-basement	
Wood lathe	Delta	46-450	1690452	A00094787	1	HS-112	
Oven		51-550	29789B	A00089174	1	MS-receiving	
Band saw	Delta		127-175	A00089177	1	HS-basement	
Disk sander	Delta		86-044	A00089196	1	HS-basement	
Scroll saw	Delta	Cat-40-417	86K50033	A00095930	1	MS storage	
Bell Sander	Delta	Cat-52-614F		A00089173, A000561573	1	MS storage	
Shaper	Walker-Turner	6110	320			MS storage	
Student desks					600	Thorn-C	
Student desks					600	Thorn-C	
Van #438	Ford 2008	E-250			1	Shop yard	vin#1FTNE24W68DA04060
Van #444	Ford 2009	E-250			1	Shop yard	vin#1FTNE24W69DA87197
Portable stage		each panel 4'x8' surface area various heights		A00457218, A00457219, A00457220, A00457221, A00457222, A00457223, A00457225, A00457227, A00457228	14	HS 1st floor south end	missing 5 asset tags
Choral risers				A00246540, A00246541, A00246542, A00246543	4	HS basement	
Choral risers				A00392734, A00094352, A00094353	15	Windom	missing 12 asset tags
Piano	Baldwin	Console		A00094356		Windom caf. storage	
Piano	Baldwin	Console		A00088921		Windom caf. storage	
Piano	Hamilton	Console		A00125730		Thorn-C	
Piano	Baldwin/Hamilton	Console		A00095900		Thorn-C	
Piano	Baldwin/Hamilton	Console		A00095367		Thorn-C	
Reach-in cooler		5AR-45-SC	60920	A00095804			
Vertical time tiller	Cub Cadet	21A-70M8710	1C275P20103	A00669504	1	Thorn-C	
Broom	Berc/Mac	700854-1	20R015615	A00949723	1	Thorn-C	

Yes – Rogers, Anderson, Cimo, Sreniawski and Draves

No – n/a

Motion Unanimously Carried 5-0

**APPROVAL OF
2023 EXTERNAL
AUDIT
CORRECTIVE
ACTION
PLAN**

Motion by Mr. Anderson, seconded by Mrs. Sreniawski, to approve the following:
RESOLVED: That the Board of Education of the Orchard Park Central School District, upon the recommendation of the Superintendent, hereby approves the 2023 External Audit Corrective Action Plan as follows:

**Orchard Park Central School District
Corrective Action Plan – Auditors’ Findings and Evaluation
June 30, 2023**

Contact Person: Jeffrey R. Petrus, Assistant Superintendent for Business
 Phone: (716) 209-6209 E-mail: jpetrus@opschools.org

Management Letter - Auditors’ Findings and Evaluation	Responsible Person Date to be Completed	Corrective Action Planned
Use of Time Clocks	Asst. Supt for Business (Jeffrey Petrus)/Asst. Supt for HR (Dean Ramirez) Prior to September 1, 2024 (ongoing)	The District is continuing to explore its options for use of an electronic time clock system to record time/out and attendance for hourly employees that interfaces with our nVision financial software system. Now that we’ve switched to Red Rover for employee attendance management, we are looking at their time clock software that would integrate with nVision.
Year End Accruals	Asst. Supt for Business (Jeffrey Petrus)/ Treasurer (Tina Frisch)/Accounts Payable Clerk (Laura Johnson) June 30, 2024	At the end of the 2022-23 fiscal year, there was a transition from the retiring Accounts Payable Clerk to the new clerk. There was no training opportunity for the new clerk to close out one fiscal year and begin the new one. The new Accounts Payable Clerk has since been trained in year-end close-out procedures and will be reviewed again at the close of the 2023-24 fiscal year.
Reserves	Asst. Supt for Business (Jeffrey Petrus) June 30, 2024 (ongoing)	As per the recommendation, the District will use the Debt Reserve and Tax Reduction Reserve funds in future budget planning the next few years to reduce these reserves.
Future Reporting Requirements	Asst. Supt for Business (Jeffrey Petrus)	No corrective action required.
Section II. Single Audit Financial Statement Findings	Responsible Person Date to be Completed	Corrective Action Planned
Unrestricted Fund Balance Calculation	Asst. Supt for Business (Jeffrey Petrus)/ Superintendent (David Lilleck)/ Board of Education June 30, 2024	Management acknowledges that the District has available fund balance in excess of the 4% allowed by Real Property Tax Law. We will plan on using the amount of excess fund balance in budget planning for 2024-25. Should there be any remaining amounts in excess of 4% at year end June 30, 2024, it will be transferred to reserves.

Section III. Single Audit Federal Award Findings	Responsible Person Date to be Completed	Corrective Action Planned
No Findings Noted	N/A	N/A

Yes – Rogers, Anderson, Cimo, Sreniawski and Draves

No – n/a

Motion Unanimously Carried 5-0

**APPROVAL
OF SETTLEMENT
AGREEMENT**

Motion by Mr. Anderson, seconded by Mrs. Sreniawski, to approve the following:

WHEREAS, the District is a party to a civil action bearing Index Number 803751/2020; and
WHEREAS, the parties to that action have reached a settlement agreement resolving all claims asserted against the District; and it is hereby

RESOLVED, that the Board of Education hereby approves the terms of the settlement agreement and authorizes the Superintendent to execute same.

Yes – Rogers, Anderson, Cimo, Sreniawski and Draves

No – n/a

Motion Unanimously Carried 5-0

**PUBLIC
COMMENT**

Public Comment / Correspondence

- A member of the audience commented on the gender neutral policy. He stated the policy should be removed and a person's assigned gender happens at birth. Speaker also stated there is porn in school libraries and the books should be removed.
- Mr. Lilleck stated that the policy is rooted in law and is required by school districts as per NYS law. Removing the policy would not change the requirements of the district.

ADJOURNMENT

Adjournment

Motion by Mr. Anderson, seconded by Mrs. Sreniawski, to adjourn at 8:43 p.m.

Yes – Rogers, Anderson, Cimo, Sreniawski and Draves

No – n/a

Motion Unanimously Carried 5-0

Respectfully submitted,

Cheryl A. Connors
District Clerk

Minute Attachments

- Financials
- MOA's Personnel
- Consensus Special Education

Other Attachments

Official Meeting Announcement

Agenda