



Orchard Park High School PTO Meeting Minutes
Tuesday, October 25, 2022, 7:00 PM
OPHS Media Center



Attendance:

Mr. Wolf, Mr. Norvilitis, Tracy B., Donna A., Karen F., Lisa B., Nicole C., Pam R., Lisa T., Brenda C., Maureen B. Elizabeth D.

Reports:

President's Report: Tracy Brege:

- Meeting Minutes from the September 26 meeting
 - Tracy thanked Caren Chaffee for preparing the meeting minutes. The minutes that had been posted on the PTO website were a draft, they had not been approved.
 - Tracy pointed out an error on the agenda - the next PTO meeting will be on Monday, not Tuesday, November 28, 2022.
 - Tracy proposed voting to approve the draft version of the Meeting Minutes.
 - Motion made by Lisa Breth; Motion seconded by Karen Fuentes
 - The PTO voted to approve the draft version meeting minutes from the September 26, 2022 PTO meeting.
 - There was a discussion about the process for approving the meeting minutes. In the future, the secretary will e-mail the meeting minutes to all who attended the meeting so that they have the opportunity to review and comment on the minutes.
- Positions filled
 - Tracy welcomed Nicole Curtis as the secretary of the OPHS PTO Board and Chris Popek as the second ILC (Instructional Leader Council) member
 - The slate of positions is now full
- Facebook Page – Tracy thanked Donna Aylsworth for maintaining the OPHS PTO Facebook page
- MTK (Membership Toolkit)
 - Caren Chaffee curated all the donations and memberships
 - People who made donations but forgot to make a separate \$5 payment were given membership status
 - Some members did not have access to the directory. Caren fixed this. Now all members have access
 - Tracy thanked Caren for sorting out these issues

Treasurer's Report: Karen Fuentes:

- Reviewed the funds in and out
- Most income came from memberships and donations
- All teachers are members of the OPHS PTO. A check was received from the Teachers Association. Thank you, teachers!
- If anyone would like a copy of the monthly report, please email Karen at ka-ren.fuentes8888@att.net

Principal's Report: Mr. Wolf:

- Mr. Wolf described the plans for the evacuation and relocation drill that was going to take place the next day on Wednesday, October 26, 2022. He referred to information in the e-mail that had had been sent to parents and guardians on Monday and answered questions about the drill.
- OPHS was named a Blue Ribbon High School
 - Mr. Wolf will attend awards ceremony in Washington DC on November 3 and 4.
 - A school-wide celebration is planned for November 30th.
 - Celebration will happen around 1 PM
 - Seniors will attend an assembly, the other students will watch in their home-rooms the live-stream of the assembly
 - There was a discussion about providing a treat (ice cream sandwich or popsicle) for each student. This was done at the last Blue Ribbon celebration, and the PTO funded the treats
 - Tracey proposed that the PTO establish a budget line item of up to \$1,000 to provide a treat for each student at the Blue Ribbon celebration.
 - Motion made by Karen Fuentes; Motion seconded by Pam Rauh
 - The PTO voted unanimously to approve the addition of the budget line item of up to \$1,000 to provide a treat for each student at the Blue Ribbon celebration.

Teachers' Report: Mr. Norvilitis:

- Thank you from the Pep Club for PTO help at Homecoming

Committee Reports:

Instructional Leader Council (ILC): Pam Rauh and Chris Popek:

- Pam Rauh reported
- Please see attached minutes from the ILC Meeting

STAP-Comm: Michelle Slotman/ Karen Fuentes/ Jeanne Kornowicz/ Cathy Kipler

Karen Fuentes reported:

- STAP-Comm provided cider and donuts for the teacher appreciation breakfast
- Approved 43 returning and 3 new Group/club charters for the year
- Collections for charity
 - Huddle for hunger – collecting nonperishable food items until October 27th to contribute to the Bills Huddle for Hunger
 - Hearts for the Homeless – collecting household items
 - They did a Welcome Back for custodial staff
- They will attend an in-person STAP conference in Niagara

Building Effectiveness Team (BET): Elizabeth Duckham and Brenda Cimo

Elizabeth Duckham reported:

- Please see attached minutes from the BET Meeting
- Open houses were very lightly attended - School is unsure why
- This was discussed - PTO is interested to know why. Several members support the idea of sending out a Google Form to members to survey individuals and gain feedback on why many parents/guardians did not attend. This could provide insight into any potential issues or barriers.

Central Council: Donna Aylsworth

- Mrs. Linder gave a presentation about the new Family Solutions Center which opened up at the OP Community Center on California Rd. For information, please see minutes from the September OPHS PTO meeting or visit the OPCSD website and go to resources, then Family Solutions Center
- Donna described the “Wait Until 8th” Initiative lead by Dr. Lisa Kruger – encouraging parents and guardians to delay giving their children cell phones until the children are in 8th grade.

Post-Prom Committee: Maureen Bass

- The theme will be “Enchanted Forrest”
- Various new fundraisers coming up in November
 - Spaghetti dinner on November 3rd
 - Turkey Bingo on November 12th

Old Business:

None

New Business:

- The next event will be Winter Homecoming, which is organized by STAP-COMM. They might ask again for PTO help, as they did last year.
- Staff lunch will be during exam week.
- Student responsibilities for different events was explained
 - Seniors organize Fall Homecoming
 - STAP-COMM organizes Winter Homecoming
 - Juniors organize post-prom

Next meeting will be on Monday, November 28, 2022 in the OPHS Library Media Center

Post Prom: 6:00 pm

PTO: 7:00 pm

Minutes respectfully submitted by Nicole Curtis (OPHS PTO Secretary)

BET Meeting October 2022:
Report by Elizabeth Duckham
OPHS PTO Representatives: Elizabeth Duckham and Brenda Cimo

1. Freeman Parking Lot:

At the time of the meeting, students were permitted to park in the Freeman Lot from 4pm onwards on school days. A request had been made for students to be able to park in the Freeman Lot earlier than 4pm. This would mean that students would not have to walk through or around the school building late at night when their busses from games came home late. The Freeman lot is, however, used for bussing for several teams in the early afternoon. Want to avoid accidents and incidents. The compromise is to allow students to park in the Freeman Lot from *3.45pm onwards, in the first 3 rows closest to the gym doors*. This would enable students catching the bus at 4pm or starting practice at 4pm to be able to park in the Freeman Lot. Students will lose parking permits for the entire school year if they park there any earlier. If starts to create a problem will change it back to 4pm.

It was mentioned that the school building is sometimes being locked prior to the last buses arriving back at OPHS. Mr. Wolf will be looking into this.

2. Technology Update:

Dell engineering and management have acknowledged the issue with the new school monitors. IT has been testing a new driver and installing firm wear on a test station. If all goes well, they will be pushing this out to all of the workstations.

3. Open House:

Poor parent attendance on both Open House days. The second open house day was even worse. Parents that attended enjoyed the Open House and found it useful. Discussion in progress regarding possible changes in the future. Proposing one in person Open House and one Virtual Open House. Possibly survey parents for reasons to poor attendance and suggestions for future Open Houses.

4. Summer School:

Frontier school district used to have a summer school program that OP used but they have discontinued it. A virtual remedial summer school was held at OPHS for 75 students. The platform used was interactive and included games, videos and recorded lessons. Teacher shortage for summer school. Discussion on how to evaluate the program and what future summer school programs should look like.

ILC Meeting Minutes
October 4, 2022

In attendance: Elizabeth Agnello, Sandy Basile, Joseph Bella, Jennifer Chavanne, Josh Dannecker, Beth DiLucenti, Kristen Downey, Matt Fisher, Carla Gibson (recorder,) Brandon Hafner, Greg Hylkema, Nathan Leary, Pat Loftus, Bill Lynch, Bret Norvilitis, Danielle Perla, Chris Popek, Pam Rauh, Jen Stahl, Jon Wolf (chair)

Meeting called to order at 2:05 p.m.

Announcements and Shared Information

1. Introductions ILC members introduced themselves
2. Any changes/updates to curriculum handbook due Friday November 18th
3. Interims due next Friday 10/14 by 3 p.m.

Agenda Items

1. Budget 2023-24: See calendar that was distributed. Be mindful of dates. Anything that is expensive or out of the ordinary, see your House Principal. They will advocate at district level for those items.
2. Scheduling Timeline: See shared calendar. Be mindful of the dates.
3. DCIP/DLC: DLC: Lisa Krueger is working on a curriculum timeline and matrix. The District wants to make sure necessary updates are made systematically.

DCIP (formerly CDEP): Meeting state initiatives is the focus. The District is working on DEI and would like to increase student voice. (For example: cell phone policy.)

4. Department Goals were shared.
5. Homework Coordination-Parents have asked for this to be examined.

World Language: Looking for ways to encourage upper level enrollment. Would like to explore dual enrollment through local colleges. Hilbert College or ECC.