



**Orchard Park High School PTO Meeting Minutes**  
**Monday, April 29, 2024, 7:00 PM**  
**OPHS Media Center**



**Attendance:**

Brandon P., Tracy B., Donna A., Karen F., Nicole C., Pam Ra., Chris P., Michelle F., Jennifer D., Kelly K., Denise S.

**Meeting opened at 7:05 PM**

**President's Report: Tracy Brege:**

- Tracy proposed voting to approve the draft version of the March 25, 2024 Meeting Minutes.
  - Pam Ra. motioned to approve. Chris P. seconded the motion.
  - The PTO voted unanimously to approve the draft version of meeting minutes from the PTO Meeting of March 25, 2024.
- Tracy introduced Superintendent David Lilleck and Assistant Superintendent for Business and Support Services Jeffrey Petrus. She explained that they would present the Proposed Budget for the 2024-25 School year for OPCSD and thanked them for presenting.
- Tracy explained that, in order to try to keep the length of the PTO meeting to 1 hour, the only reports from the PTO Board would be from the Treasurer.

**Presentation of proposed 2024-25 Budget:**

**Presented by David Lilleck, Superintendent of Schools and Jeffrey Petrus, Assistant Superintendent for Business and Support Services**

- The slide deck can be found on the Board of Education website .
- [Board of Education / 2024-25 School Operating Budget Development \(opschools.org\)](https://opschools.org)
- The Board of Education will present the proposed budget in detail at the Board of Education Meeting on Tuesday, May 7<sup>th</sup> at 7:00 PM.
- Budget is aligned with the District Comprehensive Improvement Plan (DCIP) – promote equity and inclusion, recognize and embrace diversity, remove barriers to ensure access
- Level of State aid will stay the same for 2024-25.
- This year there is early voting for the budget. A concern was expressed about lower in-person turnout possibly affecting Post-Prom BBQ fundraiser
- Summary of Ballot items for voting on May 21, 2024.
  - 2024-25 Operating Budget.
  - Purchase of School Buses.
  - Election of 2 trustees to the BOE.
  - Thanked Ryan Cimo for his years of service on the Board of Education

## Reports:

### President's Report: Tracy Brege:

- Report waived

### Vice President's Report: Donna Aylsworth:

- Report waived

### Secretary's Report: Nicole Avitahl-Curtis:

- Report waived

### Treasurer's Report: Karen Fuentes:

- Reviewed the funds in and out
- Post prom – \$150 more in donations came in.
- Get Egged made \$3,000 in profits
- If anyone would like a copy of the monthly report, please email Karen at [karen.fuentes8888@att.net](mailto:karen.fuentes8888@att.net)

### Principal's Report: Brandon Pafk:

- Class Rank
  - OPCSD sent out survey to students and families - got feedback from about 600 participants
  - Decision by OPCSD based on feedback from survey is to move away from class rank
  - Decision about when to eliminate class rank needs to be made.
  - Still want to recognize high-ranking students. There are discussions about how to do this. Some schools use Latin system.
- There was a question about Regents – is OP still doing Regents exams? Answer: State Education Board is discussing the role of Regents exams. For now, OPHS will continue to hold Regents exams.

### Teachers' Report: Bret Norvilitis

- Absent - No report

### Nominations updates and reports: Jennifer Domzalski

- Slate for Board is almost full. Only Treasurer position did not receive a nomination
- List of open positions
  - President\*
  - Vice President\*
  - Secretary\*
  - Treasurer
  - BET\*
  - STAP Comm\*
  - ILC\*
  - Freshman Orientation\*

- Fall Homecoming Refreshments\*
  - Nominating Chair
  - Senior Class Assistant
  - Science Honor Society Reception
  - NHS Reception
  - Winter Homecoming Refreshments
  - Post Prom
  - Newsletter
- \* indicates a nomination has been received. All positions remain open for nominations until 5/12/24. Any position may receive more than 1 nomination.
  - Slate for OPHS PTO Board will be voted on at the May 20 PTO Meeting
  - Anyone interested in nominating someone for a position please contact Jen Domzalski at- [jmdomzalski@hotmail.com](mailto:jmdomzalski@hotmail.com)

### **Committee Reports:**

#### **Instructional Leader Council (ILC): Pam Rauh and Chris Popek:**

Chris reported:

- Meeting was on April 9, 2024
- Discussed announcement that OPHS will move away from class rank, beginning with an upcoming class TBD.
- Master Schedule: goal is to have it posted and ready to go by the end of May, meeting with ILCs to get input.
- Grading for Equity:
  - Discussion of Redo's and Retake's – how are these used, different teaching styles, how to allow flexibility while maintaining consistency and fairness in grading.
  - How are departments aligned with philosophy and methodology of retakes?
- Failure Letters – moved to more of a data review cycle of all of the students, to send out letters every interim (5, 15, 25, 35 weeks) in a school year regarding failures. This allows students and families to stay more on top of things if students are not doing well in class.

#### **STAP-Comm: Jeanne Kornowicz/ Kelly Kerl/ Ellen Jeffree/ Julie Szczublewski**

Kelly reported:

- Meeting was on April 15<sup>th</sup>
- Mr. Pafk gave update on the Class Rank discussion, including insights from the online poll.
- Blanket making event on April 23rd, kids made blankets for Kaely's Kindness and Hospice Buffalo.
- The Senior Class is hoping to organize a Senior Walk, in which the students will be bussed to their former elementary schools and will walk the halls in their caps and gowns.
- Freshman class hosting a fundraiser at Chick-fil-A on April 30 from 5-8 PM.

### **Building Effectiveness Team (BET): Brenda Cimo and Jennifer Duff**

Donna reported for Brenda and Jennifer:

- **Update on Health Office Procedure-** There is a concern that students go to the nurse and are there for more than a period and the following class teacher does not know where the student is. The nurse will not take students in passing periods for nonurgent matters. Students will need a pass from the teacher.
- **Update on Student Tardies-** The school is working on getting data of students that are tardy to school. important to the students to know that the school is taking note and wants the students to be in school.
- **Update on Safety-** Inside speakers have been installed form and calibrated. The door from the media center to tech needs to have a lock installed. In room 143 needs a new handle on the door.
- The office is looking into putting shared decision-making meeting minutes on a google shared drive to cut down on emails.
- looking into dates for the OPHS and OPPD for lockdown training protocols.
- **Review of Lockdown protocols-** When the school is placed on a Shelter in Place the doors will be locked with no passing time, but instructional class time can still proceed. This will be used for privacy of a student or staff member.

### **Central Council: Donna Aylsworth**

- No report – Next meeting on May 3rd

### **Post-Prom Committee: \_\_\_\_\_**

Tracy Brege reported:

- BBQ Fundraiser will be May 21 during vote on OPCSD Operating Budget.
  - Donuts will be available in the morning
  - Chicken and ribs will be available from 2:30 – 6:30 PM or until sold out
  - Flyer will be in virtual backpack
  - Use QR code for pre-sale
  - Volunteers needed - There will be a signup genius
- Post Prom tickets will be sold through a link in an e-mail that goes to seniors.

### **Old Business:**

### **Get Egged:Pam Rauh**

- “Get Egged” Fundraiser was a big success
- 122 orders – over 5,000 eggs. Up from 80 orders last year.
- Thank you to staff for bags!
- Thank you to the 25 Volunteers
- This fundraiser is very popular and seems to be still growing

### **Science Scholars Reception: Tracy Brege**

- Event was on 3/26/2024
- Tracy Brege chaired and had help from her daughter
- The reception went well

### **Tri-M Reception: Jennifer Domzalski and Karry Kazial**

Jennifer reported:

- Event was on 4/11/2024
- Got donations. The reception went well.

### **World Language Reception: Erin Reukauf**

Tracy reported for Erin:

- Event was on 4/18/2024
- The reception went well.

### **New Business:**

### **NHS Reception: Andrea McGrath and Elizabeth Duckham**

Tracy reported for Andrea and Elizabeth:

- Event will be on 5/10

### **Underclass Awards Reception: Denise Straitiff**

- Event will be on 5/22
- Sandy Basile will send next week information about number of students that will receive awards

### **Senior Picnic: Pam Rauh, Karen Laudico, Brenda Cimo**

Pam reported that the Event will be on 5/31

### **Newsletter: Tara Raines**

Tracy reported for Tara

- Anything for May Newsletter, please send to Tara by May 1 at ophspto@gmail.com

Tracy announced that the Next and last meeting will be on Monday, May 20, 2024 in the OPHS Library Media Center. Please note time change due to STAP-Comm on the same day! We will vote on PTO slate and PTO budget for 2024-25.

**Meeting adjourned at 8:20 PM**

**Next and last meeting will be on Monday, May 20, 2024 in the OPHS Library Media Center.**

**PTO: 6:00 pm**

**Post Prom: 7:00 pm**

**Minutes respectfully submitted by Nicole Avitahl-Curtis**