



WINDOM ELEMENTARY PTO MEETING MINUTES 10/4/18

Attendees: P. Johnson, J. Smith, S. Besecker, J. Robison, C. Shields, R. Banks, A. Hayhurst, K. Dash, J. Spoto, D. Jakel, M. Smith, and M. McGarrity & J. Petrus (for Safety & Security presentation).

Safety & Security Project Presentation

Mr. McGarrity and Mr. Petrus presented information on the 10 year, long range facilities project for improved safety & security in all educational buildings. This first phase of the project includes plans for a new security vestibule in each school, as well as a secured secondary entrance at the MS and HS. The MS and Windom in particular will have roofs replaced and masonry restored. Please vote on November 13th at the High School. Visit www.opschools.org/boardofeducation for project details and vote information.

September PTO Meeting Minutes approved by J. Smith and K. Dash.

PTO Correspondence

Mrs. Budney's K class made a thank you poster in appreciation for their first Book Fair. Mrs. Torcello thanked the PTO for the welcome back breakfast.

Reports

Treasurer: Kevin Dash – Report dated 10/4/18 for September 2018

Monthly Treasurer's Report for September 2018			
	Checking Account	Savings Account	Total
Beginning Balance	\$16,996.73	\$21.61	\$17,018.34
Income			
Miscellaneous	\$63.25		
Fall Book Fair	\$251.00		
Membership	\$2,095.00		
TOTAL INCOME	\$2,409.25	\$0.00	\$2,409.25
Expense			
Birthday Pencils	\$164.40		
Mr. Morton (K Field Trip)	\$1,100.00		
Musical	\$1,005.00		
Wish List (Art Camera)	\$542.66		
Faculty Welcome Back Breakfast	\$89.99		
Homecoming Parade	\$94.32		
TOTAL EXPENSE	\$2,996.37	\$0.00	\$2,996.37
Ending Balance	\$16,409.61	\$21.61	\$16,431.22
Net Income (Loss)			-\$587.12

Principal: Mr. Johnson – Windom just kicked off the Read Aloud Project. With the help of the SDM committee, a new book is selected 3x per school year and will be purchased for each teacher/instructor at school to create a shared text experience among all students. The thought process is that everyone will have similar experiences around a book's topic that will spark conversations related to character education. The first book selection is *We're All Wonders* by R.J. Palacio and is a picture book version of the bestseller *Wonder* by the same author. The book inspires kids to "Choose Kind." Open Houses and Co-Curricular/Book Fair Night just wrapped up and went well.

Teacher: Mrs. Besecker reporting – Mrs. Chadwell says thank you for the birthday pencils and for all the volunteers who helped out during the Book Fair. Mrs. Lew wanted to thank everyone who helped out with the Homecoming Parade, which was a "roaring" success. Mrs. Schmidt has offered to decorate Windom again this year for the Halloween Dance. The PTO will gratefully accept her offer.

Mrs. Smith, Music Teacher – Explained the need for a new sound system that would be used for assemblies, the Musical, etc. The current one at Windom is antiquated. As a result, a sound system had to be rented for the 2018

Musical at a cost of more than \$900. After investigating estimated costs associated with purchasing new equipment, Mrs. Smith presented a range of package prices from basic to advanced. Based on the need for our space and expected use, the equipment package is around \$4800. This is for the entire sound system (minus the wireless mic). Mrs. Smith is looking to see if the PTO would be willing to be one of the sources of income to help fund this purchase. Upgrading the sound system at Windom would impact *all* students. Mrs. Smith will update us on her needs based on the responses she receives from other sources.

PTO Updates

Membership Drive: The 2018 membership drive resulted in \$2140 in donations and is up 24% from last year. A total of 172 families donated. Thanks to all who contributed. If you would still like to be a member, please send in your form and go to join.myschoolanywhere.com and use join code **windompto**. Being a member **does not** obligate you to volunteer. It simply goes back to the students in the form of events, field trips, and student enrichment.

Student T-Shirts: Most of the classroom t-shirt order forms are in. They will be submitted to Mrs. McGrath once all of the forms are received. We are sticking with the cotton t-shirts since the cost differential is too great to go with performance fabric.

Fall Book Fair (9/26-27) – Total sales \$6501, with a net profit of about \$1300 (or 20% of total sales). The evening book fair portion resulted in the highest sales figure, which can be attributed to parent attendance. \$66 donated to Windom Bucks. There was brief discussion comparing the Scholastic experience with working with Book Outlet & More, and those present agreed that there are so many more benefits to working with this local vendor. Before our Spring Book Fair, we will poll families/students to find out about the popular titles they're reading. We will then pass the info on to Larry Silver and his team so that they can stock the titles accordingly.

Upcoming/Current Events

Halloween Dance (10/26) – Friday evening from 5:30-7:30 (new time change). Many volunteers are needed so sign up in MSA. There was discussion about adding more chaperones near the exit doors and making sure no one is on the playground during the dance. Discussed pre-sale ticket holders to be admitted earlier than non-pre-sale ticket holders. This is expected to make admission faster/smoothen. The craft/game areas will move to the back hallway off of the gym in order to contain the dance to only one area of the school.

Fundraising Updates: Five Below – One week; 10% back. Looking at mid-December. Chipotle – Targeting Wednesday, November 7th 4 – 7 p.m.; 33% back (down from 50%). Square 1 Art ordering begins in February 2019. More information will be going home at a later date. Earth Spirit will be contacted about an assembly. Currently only 4th graders experience this.

Holiday Auction (12/6) – Co-Chairs have started soliciting for donations.

Other Items

Wishlist Items – A sample "Grant Request Form" was circulated. This would be used when considering the purchase of teacher wishlist items.

Imagine It Recycling: The collection bin is in the front foyer. Please send in your old ink cartridges so that Windom earns money for each ink cartridge collected.

Meeting adjourned at 5:45 p.m.

Respectfully submitted,
Jennifer Spoto, PTO Secretary