



WINDOM ELEMENTARY PTO MEETING MINUTES 9/11/19

Attendees: P. Johnson, L. Haggerty, J. Smith, C. Shields, K. Dash, W. Lewandowski, B. Smith, R. Maguire, K. Gray, K. Price, D. Wall, L. Wright, R. Healy, J. Spoto.

September meeting called to order at 5:35 p.m.

June PTO Meeting Minutes approved by J. Smith, L. Haggerty.

PTO Correspondence

We received many thank you notes for events that occurred at the end of the last school year. The following thank you cards/notes were received: Mr. I's class for their field trip to *Dragons Love Tacos*; Mrs. Druzvik's class for PTO events they enjoyed over their years at WE; Mrs. Lobur and Mrs. Schermerhorn/Mrs. Jensen's classes for the Kona Ice Truck and for their bowling field trip; Mrs. Filsinger's class for various PTO-sponsored activities and events; Mrs. Perry's class for the Nickel City Reptiles assembly; Ms. Budney's class thanking the PTO for helping them "learn and grow"; and a thank you from Kindergarten for Mr. Morton's visits. The PE teachers thanked the PTO for the end of year faculty lunch. Ms. Artmeier thanked the PTO for the faculty lunch.

Reports

Treasurer: Kevin Dash – Report dated 9/11/19 for July/August 2019

| Monthly Treasurer's Report for May 2019 | | | |
|---|-------------------|-----------------|-------------------|
| | Checking Account | Savings Account | Total |
| Beginning Balance | \$10,218.22 | \$3,457.01 | \$13,675.23 |
| | | | |
| Income | | | |
| Ink Cartridges | \$23.01 | | |
| Misc. Fundraisers | \$169.20 | | |
| Interest/Dividends | \$1.16 | | |
| Author Visit | \$1,000.00 | | |
| TOTAL INCOME | \$1,193.37 | \$1.03 | \$1,194.40 |
| | | | |
| Expense | | | |
| Misc. Fundraisers - Haiti | \$105.00 | | |
| Welcome Back Folders - magnets | \$248.59 | | |
| Boys Club | \$119.23 | | |
| Faculty Welcome Back Breakfast | \$241.52 | | |
| Fifth Grade Field Trip | \$284.00 | | |
| TOTAL EXPENSE | \$998.34 | \$1.16 | \$999.50 |
| | | | |
| Ending Balance | \$10,413.25 | \$3,456.88 | \$13,870.13 |
| Net Income (Loss) | \$195.03 | (\$0.13) | \$194.90 |

Principal: Mr. Johnson – Welcome to Kindergartners; Open Houses for K-2 took place on 9/12, and on 9/19 there will be 3-5 Open Houses. Testing out a new structure with grade 3 only whereby students may attend the open house with their parents. A survey will be sent afterwards for feedback. Student screening took place. Safety drills are coming up in the next few weeks. The first character ed assembly will be coming up as well.

Teacher: Mrs. Lew reporting – All the teachers appreciate the Welcome Back Breakfast. Some teachers were wondering if class t-shirts will be provided by the PTO this year and they will be. Mrs. Lew has volunteered to be the coordinator for the Homecoming Parade (on Sat. 9/28). Attendance slips will go home for families who want to represent Windom in the parade. The PTO has agreed to help support this event.

PTO Updates

Welcome Back Breakfast – Perfect quantity of food.

Class T-shirts – Same logo and same ordering process.

Courtyard Project – Completed by Luke Robison (OP High Schooler) and the Buildings & Grounds crew over the summer. Occupies the outdoor green space located in the center of the building and includes a fountain as the focal point. Mr. Johnson would like some kind of public art in the space and is looking for PTO support in this effort. Ideas are welcome.

PTO Meeting Time Change – Due to conflicts in officer schedules, the new time will be 5:30 p.m. on Thursdays (same day/same place/**new** time).

Upcoming/Current Events

Bus Driver & Student Safety Training – This year there has been a change in structure for this event due to a change in NYS laws. Therefore, scheduling will be very different than in years past. However, the PTO will still provide refreshments for bus drivers on Wednesday, 10/2 instead of coinciding with the actual bus driver and student safety training.

Membership Drive/Directory – Ongoing for the month of September. Please send in your membership form with a minimum \$5 donation. Join our online directory at: windompto.membershiptoolkit.com. Visit the [Windom PTO](#) website for more information as well.

Picture Day (9/27) – Due to a scheduling conflict, there's a new chair for this event - Dawn Boryszak. Please be sure to order your photos online before 9/27. Information should have gone home with your child.

Fall Book Fair (9/25-26) – This year, the fall book fair will only be during school hours. Volunteers are needed. Signup through your account on Membership Toolkit. We will offer extended hours on Thursday 9/26 from 3:30-5 p.m. If you're picking up your child that day, consider dropping into the library to browse books. PTO gets a percentage of all sales.

Other Items

Volunteers – Parents interested in volunteering need to complete the [volunteer acknowledgement form](#) or [complete the training](#).

Pep Club T-shirts – will be supported by PTO.

Book Vending Machine – The unveil date is TBD and is expected to be a surprise for the students. Donations are requested for books to stock the vending machine. But only NEW books will be accepted.

Meeting adjourned at 7 p.m.

Respectfully submitted,
Jennifer Spoto, PTO Secretary