

Greenwich Board of Education Minutes of the GHS Front Entry Committee Meeting

DATE: December 4, 2024

LOCATION: GHS and Virtual via Zoom

TIME: 8:00 am

Committee Members Present:

Stephen Walko - Chairman

Maureen Bonanno-Secretary

Stephanie Cowie

Jake Allen - Vice Chairman

Ashley Cole

Leslie Moriarty (BET)

Ex-Officio Members Present:

Ralph Mayo

Will Schwartz (DPW)

Steven Swidler (BOE Staff)

Brent Reeves (BOE - Central Office)

Others Present:

David Stein(Silver Petrucelli)

Mike Lampel (Wernert)

Bob Washburn (Silver Petrucelli)

Not Present:

Dennis Yeskey (P&Z)

Karen Hirsh (BOE)

Dan Watson (BOE-Central Office)

Louis Contadino

Lauren Rabin

Craig Amundson (RTM)

- **Call to Order:**

- The meeting was called to order by Mr. Walko at 8:00 a.m.

- **Discussion on Open Items:**

- Mr. Walko review the punch list and stated that the heavy duty door stops have been installed; the tree replacement has been completed; the issue with the grasses has been confirmed and the grasses will be replaced in the spring; the desk modifications will take place over the winter break; the concrete pad by the music wing has been repaired; the vestibule speakers have been completed; the security desk wire hole will be completed over the winter break; the damaged bricks will be installed once they arrive and Mr. Lampel confirmed this can take

place over the winter and Mr. Walko noted that the committee is unable to address any additional issues with the bricks; the bollards were installed; Ben Branyan will order the trash cans and Mr. Walko will follow up with him; the RTM report will be reviewed at the next meeting.

- Mr. Washburn stated that Silver Petrucelli verified that everything on the punchlist was either completed or scheduled to be completed and they will sign off on it.
- Mr. Walko spoke with Mr. Watson on the HVAC concerns from the security staff and noted that the HVAC is an operational issue and Mr. Reeves will discuss with staff.
- Mr. Lampel stated that there is one form that needs to be filled out by someone on the BOE for the CO. The form is for the Storm Water Maintenance Declaration which should be signed by Mr. Watson so Mr. Walko will forward it to him. Mr. Washburn will work with Mr. Lampel to get all of the necessary documents. Mr. Allen asked if Silver Petrucelli could follow up with Langan to review the document first.
- Mr. Walko noted that regarding the state funding, Mr. Giuliano was not available to attend this meeting, but noted that the state is requesting a CHRO Form and Mr. Lampel confirmed that this has not been resolved and based on the level of funding, certain documentation is required and Mr. Walko will speak with Mr. Giuliano. Mr. Stein confirmed that Mr. Giuliano is aware of the request and is working on it.
- Ms. Cole will reach out to Mr. Watson regarding the status of the wood beam cleaning.

- **Motions to Approve Invoices and Minutes:**

Motion was made by Mr. Allen and seconded by Ms. Moriarty to approve the Silver Petrucelli Invoice #24-1317 in the amount of \$533.67. The motion was approved. *The Motion Passed 6-0-0.*

- **Discussion on New Items:**

- The committee discussed the amount of retainage to be held for Wernert and agreed that \$10K would be sufficient. Wernert will prepare a formal request to be approved at the next meeting.
- Mr. Mayo expressed concern over some additional landscaping areas, specifically in the area behind the bike racks. Mr. Stein stated that the landscaper assessed the grounds and prepared a memo addressing all of the issues which he identified are all on the island in the front circle. Mr. Mayo asked if they could assess the plantings again in the spring and Mr. Walko suggested that a building committee representative is present during the assessment in spring.
- Mr. Walko stated that there was a complaint from a neighbor regarding the brightness of the bollard lighting. The committee discussed options to address the lighting and Mr. Stein stated that these lights are connected with the existing light poles and the light control panel is on a timing control and they would need to check with Mr. Watson and Mr. Reeves on timing. Mr. Lampel stated these lights are connected to a photocell and they stay on all night. He added that there are two options; the bollards have a dimmable function but they would need to run a wire to connect to the dimmable circuit or you could control them with a separate time clock.
- Mr. Stein stated that they could design two solutions, a dimmer placed on to turn them down, or a time clock. Mr. Reeves stated that he would prefer more options than less.

- Mr. Walko asked Silver Petrucelli to provide pricing on both ways and will review other options, perhaps tying into the internal system.
- Mr. Walko suggested the committee meet as soon as possible to review the options and come up with a reasonable solution in a timely manner.

Motion was made by Ms. Moriarty and seconded by Mr. Allen to approve the meeting minutes from the November 6th meeting. The motion was approved. *The Motion Passed 6-0-0.*

- **Moving Forward:**

- Mr. Walko stated that the next committee meeting will be on Wednesday, January 8th and possibly next week to resolve the lighting issue.
- The meeting was adjourned at 8:42 am.

Submitted by Maureen Bonanno on December 6, 2024