

BYLAWS OF THE BOARD

Local Control And Accountability Plan

The County Board of Education (Board) desires to ensure the most effective use of available state funding to improve outcomes for all students. A community-based, comprehensive, data-driven planning process shall be used to identify annual goals and specific actions aligned with state and local priorities and to facilitate continuous improvement of San Joaquin County Office of Education (SJCOE) practices.

The Board shall adopt a local control and accountability plan (LCAP), using the template provided in 5 CCR 15497.5, which addresses the state priorities specified in Education Code 52066. The LCAP shall be effective for three years and shall be updated on or before July 1 of each year.

In addition, the LCAP shall address any local priorities adopted by the Board.

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" and other underperforming students.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth and are counted only once for purposes of the local control funding formula.

To minimize duplication of effort and provide clear direction for program implementation, the LCAP and other SJCOE plans shall be aligned to the extent possible.

The County Superintendent or designee shall review school plans submitted pursuant to Section 64001 for schools and programs operated by the County Superintendent and ensure that the specific actions included in the LCAP or annual update to the LCAP are consistent with strategies included in the school plans submitted pursuant to Section 64001.

Any complaint that SJCOE has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures.

Plan Development

The County Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in various student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The County Superintendent or designee shall consult with teachers, principals, administrators, other school personnel, local bargaining units of SJCOE, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students.

Public Review and Input

The County Superintendent or designee shall establish the following committee(s)* to review and comment on the LCAP:

1. A parent advisory committee including parents/guardians of unduplicated students as defined above, and
2. An English learner parent advisory committee whenever enrollment in SJCOE schools and programs includes at least 15 percent English learners and at least 50 students who are English learners.

The County Superintendent or designee shall present the LCAP or the annual update to the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s).

The County Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP or the annual update to the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP or the annual update to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985.

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP or the annual update to the LCAP. The public hearing agenda shall be posted at least 72 hours before the public hearing and shall include the location where the LCAP or annual update to the LCAP and any comments received by the above-described committees and the public. The public hearing shall be held at the same meeting as the public hearing required by Education Code 1620.

* Existing committees may be used if certain requirements are met pursuant to Education Code 52063.

Adoption of the Plan

At a separate public meeting, on a separate day from the public hearing described above, the Board shall adopt a LCAP or annual update to the LCAP. This meeting shall be the same meeting as that during which the Board adopts a budget pursuant to Education Code 1622.

The County Superintendent or designee may develop and present to the Board for adoption revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52068 and the revisions are adopted in a public meeting.

Submission of Plan to the State Superintendent of Public Instruction

Not later than five days after adoption of the LCAP or the annual update to the LCAP, the Board shall file the LCAP or the annual update to the LCAP with the State Superintendent of Public Instruction.

If the Superintendent of Public Instruction sends, by August 15, a written request for clarification of the contents of the LCAP or the annual update to the LCAP, the Board shall respond in writing within 15 days of the request. If the Superintendent of Public Instruction then submits recommendations for amendments to the LCAP within 15 days of receiving the response of the Board, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations.

Monitoring Progress

The County Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by him/her and the Board, regarding the progress of SJCOE toward attaining each goal identified in the LCAP. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

Technical Assistance/Intervention

If the Superintendent of Public Instruction does not approve a LCAP or annual update to the LCAP approved by the Board, or if the Board requests technical assistance, the Superintendent of Public Instruction shall provide technical assistance, including, among other things, any of the following:

1. Identification of the strengths and weaknesses of SJCOE in regard to state priorities and review of effective, evidence-based programs that apply to the goals of the Board.
2. Assignment of an academic expert, team of academic experts, or the California Collaborative for Educational Excellence established pursuant to Education Code 52074, to assist the Board in identifying and implementing effective programs to improve the outcomes for student subgroups identified pursuant to Education Code 52052.

The Superintendent of Public Instruction shall also provide technical assistance, as described above, to any county office of education that fails to improve pupil achievement across more than one state priority described in subdivision (d) of Education Code 52066 for one or more pupil subgroups identified in Education Code 52052.

Technical assistance provided at the request of a county office of education shall be paid for by the county office of education requesting the assistance.

In the event that the Superintendent of Public Instruction requires SJCOE to receive technical assistance pursuant to Education Code 52071.5, the Board shall review all recommendations received from the Superintendent of Public Instruction or other advisor and shall consider revisions to the LCAP as appropriate in accordance with the process specified in Education Code 52068.

If the Superintendent of Public Instruction identifies SJCOE as needing intervention pursuant to Education Code 52072.5, SJCOE shall cooperate with any action taken by the Superintendent of Public Instruction or any academic advisor appointed by the Superintendent of Public Instruction, which may include one or more of the following:

1. Revision of SJCOE LCAP.
2. Revision of SJCOE budget in accordance with changes in the LCAP.
3. A determination to stay or rescind any SJCOE action that would prevent SJCOE from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement.

Content of the Plan

SJCOE LCAP shall include for each school or program operated by the County Superintendent, all of the following:

1. A description of the annual goals established for all students and for each numerically significant subgroup as defined in Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. The LCAP shall identify goals for each of the following state priorities:
 - a. The degree to which the teachers in the schools or programs operated by the County Superintendent are appropriately assigned in accordance with Education Code 44258.9 and fully credentialed in the subject areas and for the students they are teaching; every student in the schools or programs operated by the County Superintendent has sufficient access to standards-aligned instructional materials as determined pursuant to Education Code 60119; and school facilities are maintained in good repair as specified in Education Code 17002.

- b. Implementation of the academic content and performance standards adopted by the State Board of Education (SBE), including how the programs and services will enable English learners to access the Common Core State Standards and the English language development standards for purposes of gaining academic content knowledge and English language proficiency.
- c. Parent/guardian involvement, including efforts the County Superintendent or designee makes to seek parent/guardian input in making decisions for each individual school site and program operated by the County Superintendent, including how the County Superintendent or designee will promote parental participation in programs for unduplicated pupils and individuals with exceptional needs.
- d. Student achievement, as measured by all of the following as applicable:
 - 1) Statewide assessments of student achievement.
 - 2) Academic Performance Index.
 - 3) The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study that align with SBE-approved career technical education standards and frameworks, including, but not limited to, those described in Education Code 52302, 52372.5, or 54692.
 - 4) The percentage of English learners who make progress toward English proficiency as measured by the SBE-certified assessment of English proficiency.
 - 5) The English learner reclassification rate.
 - 6) The percentage of students who have passed an advanced placement examination with a score of 3 or higher.
 - 7) The percentage of students who participate in and demonstrate college preparedness in the Early Assessment Program pursuant to Education Code 99300-99301.
- e. Student engagement, as measured by school attendance rates, chronic absenteeism rates, middle school dropout rates, high school dropout rates, and high school graduation rates, as applicable.

- f. School climate, as measured by student suspension and expulsion rates and other local measures, including surveys of students, parents/guardians, and teachers on the sense of safety and school connectedness, as applicable.
 - g. The extent to which students have access to and are enrolled in a broad course of study that includes all of the subject areas described in Education Code 51210 and 51220, as applicable, including the programs and services developed and provided to unduplicated students and individuals with exceptional needs, and the programs and services that are provided to benefit these students as a result of supplemental and concentration grant funding pursuant to Education Code 42238.02 and 42238.03.
 - h. Student outcomes, if available, in the subject areas described in Education Code 51210 and 51220, as applicable.
 - i. How the County Superintendent or designee will coordinate instruction of expelled pupils pursuant to Education Code 48926.
 - j. How the County Superintendent or designee will coordinate services for foster youth, including, but not limited to all of the following:
 - 1) Working with the county child welfare agency to minimize changes in school placement.
 - 2) Providing education-related information to the county child welfare agency to assist the county child welfare agency in the delivery of services to foster youth, including, but not limited to, educational status and progress information that is required to be included in court reports.
 - 3) Responding to requests from the juvenile court for information and working with the juvenile court to ensure the delivery and coordination of necessary educational services.
 - 4) Establishing a mechanism for the efficient expeditious transfer of health and education records and the health and education passport.
2. Any goals identified for any local priorities established by the Board. For any local priorities addressed in the LCAP, the Board, the County Superintendent, or the designee shall identify the method for measuring the progress of SJCOE toward achieving those goals.
3. A description of the specific actions that SJCOE will take during each year of the LCAP to achieve the identified goals, including the enumeration of any specific actions necessary for that year to correct any deficiencies in regard to the state and local priorities specified

in paragraph 1 above including the enumeration of any specific actions necessary for that year to correct any deficiencies in regard to the state priorities listed in paragraph 1(a-j) above. Such actions shall not supersede provisions of existing collective bargaining agreements of SJCOE.

For purposes of the descriptions required by paragraphs 1- 3 above, the County Superintendent or designee may consider qualitative information, including, but not limited to, findings that result from any school quality reviews conducted pursuant to Education Code 52052 or any other reviews.

To the extent practicable, data reported in the LCAP shall be reported in a manner consistent with how information is reported on a school accountability report card.

For any local priorities addressed in the LCAP, the Board and Superintendent or designee shall identify and include in the LCAP the method for measuring SJCOE's progress toward achieving those goals.

Increase or Improvement in Services for Unduplicated Students

The LCAP shall demonstrate how SJCOE will increase or improve services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students.

When SJCOE expends supplemental and/or concentration funds on a countywide or schoolwide basis during the year for which the LCAP is adopted, SJCOE's LCAP shall:

1. Identify those services that are being funded and provided on a countywide or schoolwide basis.
2. Describe how services are principally directed towards, and are effective in, meeting SJCOE's goals for unduplicated students in the state priority areas and any local priority areas.
3. If the enrollment of unduplicated students is less than 55 percent of SJCOE enrollment or less than 40 percent of school enrollment, describe how these services are the most effective use of the funds to meet SJCOE's goals for its unduplicated students in the state priority areas and any local priority areas. The description shall provide the basis for this determination, including, but not limited to, any alternatives considered and any supporting research, experiences, or educational theory.

Annual Updates

On or before July 1, 2015 and thereafter each year, the LCAP shall be updated using the template in 5 CCR 15497.5 and shall include all of the following:

1. A review of any changes in the applicability of the goals described in the existing LCAP pursuant to the section "Content of the Plan" above.
2. A review of the progress toward the goals included in the existing LCAP, an assessment of the effectiveness of the specific actions described in the existing LCAP toward achieving the goals, and a description of changes to the specific actions SJCOE will make as a result of the review and assessment.
3. A listing and description of the expenditures for the fiscal year implementing the specific actions included in the LCAP and the changes to the specific actions made as a result of the reviews and assessment required by items #1-2 above.
4. A listing and description of expenditures for the fiscal year that will serve unduplicated students and students re-designated as fluent English proficient.

Posting of the Plan

The County Superintendent or designee will do the following:

1. Post on the website of SJCOE any LCAP approved by the Board, and any updates or revisions to any LCAP approved by the Board.
2. Post all LCAPs submitted by school districts, or links to those plans, on the website of SJCOE.
3. Transmit or otherwise make available to the Superintendent of Public Instruction all LCAPs submitted to the County Superintendent by the school districts and the LCAP approved by the County Board of Education.

cf: 0000 Vision
0200 Goals of the County Office
0420 School Plans/Site Councils
1220 Citizen Advisory Committees
1312.3 Uniform Complaint Procedures
3100 Budget
3460 Financial Reports and Accountability
3553 Free and Reduced Price Meals
5030 Student Wellness
6020 Parent Involvement
6171 Title I Programs
6174 Education for English Language Learners
9320 Meetings and Notices

Legal Reference:

EDUCATION CODE

305-306 English language education

17002 State School Building Lease-Purchase Law, including definition of good repair

41020 Audits

42127 Public hearing on budget adoption

42238.01-42238.07 Local control funding formula

44258.9 County superintendent review of teacher assignment

48985 Parental notices in languages other than English

51210 Course of study for grades 1-6

51220 Course of study for grades 7-12

52052 Academic Performance Index; numerically significant student subgroups

52060-52077 Local control and accountability plan

52302 Regional occupational centers and programs

52372.5 Linked learning pilot program

54692 Partnership academies

60119 Sufficiency of textbooks and instructional materials; hearing and resolution

60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission

60811.3 Assessment of language development

64001 Single plan for student achievement

99300-99301 Early Assessment Program

CODE OF REGULATIONS, TITLE 5

15494-15497.5 Local control and accountability plan and spending requirements

UNITED STATES CODE, TITLE 20

6312 Local educational agency plan

6826 Title III funds, local plans

(10/15)