

**BOARD MEETING
OF BOARD OF DIRECTORS
4:00 p.m., Wednesday
November 20, 2024
MINUTES**

Public Comment

Members of the public have the right to provide input to the Board regarding agenda & non-agenda items either before or during the meeting for Board consideration of an agenda item. The public is encouraged to raise their hand, sign in for public comment and or submit a chat request for public comment.

Please note the following:

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak.
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting.

To learn more about public meeting legislation rules per Brown Act please click [here](#).

Join Zoom Meeting

[https://myvaughncharter.zoom.us/j/81109198947?](https://myvaughncharter.zoom.us/j/81109198947?pwd=DqH46SnFEuOOzZweO69u8a189IZTWj.1)

pwd=DqH46SnFEuOOzZweO69u8a189IZTWj.1

Meeting ID: 811 0919 8947 **Passcode:** 007183

Dial In (US) +1 724-638-7572 **PIN:** 371 246 802#

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

All board meeting documents may be accessed here: [Documents](#)

Call to Order

A. Establish Quorum:

Andrea Alvarez	PRESENT
Luis Cervantes	ABSENT
David Cory	PRESENT
Steve Holle	PRESENT
Anthony Jackson	PRESENT
Suzanne Llamas	PRESENT

Magaly Rojas	ABSENT
Leland Tang	PRESENT
Amanda Uncapher	PRESENT
<i>Advisory Student Members (non-voting)</i>	
Suleika Leiva	ABSENT
Miriam Vazquez	PRESENT

Public Comments:

VISA students accompanied by their teacher, Mrs. Feury spoke in support of immigrant students and their protection in light of the remarks made about deportations by the newly elected president. The students advocated for Vaughn to generate a policy to safeguard students and to acknowledge the fear and sentiments by the student body. They urge Vaughn to continue providing a safe learning environment.

Board Member Suzanne Llamas commented that the letter submitted by Mrs. Merkhani, a teacher from MIT was not submitted as reference for the general public. Per Brown Act, The law does not explicitly mandate posting every single public comment letter submitted ([Brown Act](#)).

Governance (20)

G1	CEO Report: The CEO will give a presentation of the school’s progress and deliverables.	Informational Item	Mr. Ramirez presented an update on enrollment/ADA, school highlights and continued community involvement to further promote VAUGHN.
G2	School Enrollment: The Board will review enrollment numbers and attendance rates for the 2024-2025 academic year.	Informational Item	Mr. Ramirez presented an update on enrollment/ADA, school highlights and continued community involvement to further promote VAUGHN

Business (30 minute)

B1	Pay Plan - The Board will review and act upon the recommendation to revise and adopt the pay plan for the GEAR UP program.	Action Item	Mr. Carbajo, HR Director and Mr. Perez, GEAR UP Director presented the proposed pay plan updates along with justification on the changes in order to continue being competitive and maintaining high caliber/seasoned staff in addition to incorporating a degree path up to a doctorate. Board member Steve Hollemotioned, Board member David Cory seconded the motion.		
			<table border="1"> <tr> <td>YES</td> <td>6</td> </tr> </table>	YES	6
YES	6				

			<table border="1"> <tr> <td>NO</td> <td>1</td> </tr> <tr> <td>ABSTAIN</td> <td>0</td> </tr> </table>	NO	1	ABSTAIN	0		
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B2	<p>Pay Plan - The Board will review and act upon the recommendation to revise and adopt the pay plan for the Schools Supply Clerk program.</p>	Action Item	<p>Mrs. Griffin, CFO presented the proposed pay plan for the School Supply clerks along with justification on the need and the expected responsibilities of each shared clerk.</p> <p>Board member Anthony Jackson - motioned, Board member Steve Holle- seconded the motion.</p> <table border="1"> <tr> <td>YES</td> <td>7</td> </tr> <tr> <td>NO</td> <td>0</td> </tr> <tr> <td>ABSTAIN</td> <td>0</td> </tr> </table>	YES	7	NO	0	ABSTAIN	0
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B3	<p>Board Members Terms- The Board will conduct re-elections for two standing members of the Board of Directors whose three-year terms have concluded:</p> <ul style="list-style-type: none"> • Mr. Steve Holle: Term September 2021 – August 2024 • Dr. Anthony Jackson: Term October 2021 – September 2024 	Action Item	<p>Board President, Leland Tang informed the board that 2 members were up for reelection given their initial board membership date.</p> <p>Individuals agreed their continued interest in serving on the board and accepted their nominations.</p> <p>Board member David Cory-motioned, Board member, Suzanne Llamas - seconded the motion.</p> <table border="1"> <tr> <td>YES</td> <td>7</td> </tr> <tr> <td>NO</td> <td>0</td> </tr> <tr> <td>ABSTAIN</td> <td>0</td> </tr> </table>	YES	7	NO	0	ABSTAIN	0
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Curriculum and Instruction (60 minutes)

C1	<p>California State Preschool Program (CSPP) and the Prekindergarten and Family Literacy Support (CPKS)- The Board will receive information regarding the California State Preschool Program (CSPP) and the Prekindergarten and Family Literacy Support (CPKS) and will move to approve the Fiscal Year 2024-25 continued Funding Application.</p>	Action Item	<p>School site director, Mrs. Aparicio and PreK Site Supervisor, Mrs. Gomez presented the annual resolution to the board requesting approval. This application allows for the approval of the continued funding for the Vaughn PreK program.</p> <p>Board member, David Cory -motion, board member, Suzanne Llamas - seconded the motion.</p> <table border="1" data-bbox="987 575 1507 764"> <tr> <td>YES</td> <td>7</td> </tr> <tr> <td>NO</td> <td>0</td> </tr> <tr> <td>ABSTAIN</td> <td>0</td> </tr> </table>	YES	7	NO	0	ABSTAIN	0
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C2	<p>Teacher Evaluation- The Board will receive a status update on the progress of the Teacher Evaluation process.</p>	Informational Item	<p>HR Director, Mr. Carbajo and Director of Elementary Instruction, Mrs. Edemann shared with the board the process, expectations and existing evaluation process and the strategy in reinforcing the evaluation process. The coaching will continue with the main goal of meeting compliance. Everyone should be evaluated yearly with an anticipated monthly visit.</p>						

Partnership and School Site Council (10 minutes)

P1	<p>Governance Committee Updates- The Curriculum and Instruction, Business, and Partnership committee chairs will provide the Board an update on committee initiatives.</p>	Informational Item	<p>Partnership Committee- Mr. Cory shared that the committee approved 4 fundraisers, 2 for VISA and 2 for MIT (Robotics and STEM). They are also working on the school climate surveys and getting them out to the stakeholders. They also reviewed the Armed Forces Draft Policy and are awaiting response from the legal team.</p> <p>Curriculum & Instruction - Ms. Alvarez shared that the committee is working on reviewing data and strengthening science and math programs. Currently 10 students are being tested for GATE and they are reviewing the curriculum for next year.</p> <p>Business - Mrs. Uncapher shared that the committee is working on identifying their</p>
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			roles/responsibilities and vision.
P2	Student Board Member Update- The Student Board Members will provide the Board an update of student activities.	Informational Item	Student Board Member- Miss.Vazquez shared that the college class sign ups have begun for classes with Los Angeles Mission College. She also shared perspective on the school climate survey and what would make it more appealing to the students. Lastly, she shared that she would be participating in the cross country meet.

Board member comments/future agenda items

Adjournment: Steve Holle motioned to adjourn the meeting at 5:44 pm

Next Board Meetings:

December 11, 2024

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818) 896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*