

PITMAN SCHOOL DISTRICT

Board of Education Meeting

December 18, 2024

AGENDA

Open Public Meeting

Notice of Meeting per Sunshine Law Requirements

Executive Session

Pledge of Allegiance

Roll Call

Presentations

- Student Spotlight - Memorial School - Board of Education Panther Award
 - ❖ Margot Stranahan - Preschool
 - ❖ Blaine Boulton - Kindergarten
 - ❖ Kolby Ruffenach - Grade 1
- Staff Spotlight - Memorial School
 - ❖ Kalley Petito

Public Comment

Correspondence

Approval of Minutes

November 20, 2024

November 20, 2024 Executive Session

President's Report

Superintendent's Report

- HIB
- Security Drills
- Hall of Fame Inductees
- Homecoming and Holiday Activities
- Referendum and Updates
- TOY and ESPOY

Student Representatives' Report

FINANCE & FACILITIES COMMITTEE – Grossman, Boulton, Miller

1. Recommend motion to approve line item transfers for the month of August 2024.
2. Recommend motion to approve the monthly transfer report for the month of August 2024.
3. Recommend motion to approve the Board Secretary’s Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2024. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Recommend motion to approve the Board of Education certification, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of August 2024 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Recommend motion to approve the Treasurer’s Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2024. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of August 2024.
6. Recommend motion to approve all bills which are properly approved and certified to be paid.
7. Recommend motion to approve the license agreement with Systems 3000 for the 2025/2026 school year.
8. Recommend motion to approve the Gloucester County Vocational Technical School District pool rental fee in the amount of \$8,080.50 for the 2024/2025 school year.
9. Recommend motion to approve the 457(b) plan as an additional retirement vehicle for Pitman Public School employees.

CURRICULUM & INSTRUCTION COMMITTEE – Farrell, Pappalardo, Miller

1. Student Statistics - November 2024:

Date	Memorial	PES	Jr./Sr. HS	Out of District	Alternative	Total
11/30/24	271	432	472	26	0	1201
10/31/24	270	431	471	26	0	1198
11/30/23	237	413	489	19	0	1159

Suspensions/Reasons:
 Damage to Property: 1
 Assault: 1

HIB:
 Reported: 3
 Confirmed: 1

2. Recommend motion to affirm that the Pitman Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the November 20, 2024 meeting.
3. Recommend motion to approve additions to the Substitute List for the 2024/2025 school year.
4. Recommend motion to approve the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.
5. Recommend motion to approve all field trips as submitted.
6. Recommend motion to approve the Use of Facilities as attached.
7. Recommend motion to approve the contract with SAVVAS for professional development during the February 14, 2025 in-service for K-5 teachers using Envisions 2.0. Funds are available in the general fund.
8. Recommend motion to accept the World Music in the Schools program grant offered by the Perkins Center of the Arts. The grant was submitted by music teacher, Ms. Sarah Mickle.
9. Recommend motion to retroactively approve the following out of district placements with Larc School by the Special Services Department for the 2024/2025 school year:

<u>Student ID#</u>	<u>Program</u>	<u>Tuition</u>	<u>Additional Services</u>
5520898145	MD	\$67,298.70	N/A
1678133130	MD	\$67,298.70	N/A
9512982449	PSD	\$67,298.70	N/A

10. **Recommend motion to retroactively approve the students listed below for homebound instruction by the Special Services Department at the 2024/2025 contracted hourly rate as follows:**

Student ID	Placement	Duration	Hours of Instruction	Rate
4595655856	Medical	12/9/24-3/14/25	10 hours/week 2h English 11 2h Geometry 2h US History I 2h Origins of the Universe 2h Health/PE	\$64/hr.
6937336404	Pending Placement	12/9/24-TBD	10 hours/week	\$64/hr.

11. Recommend motion to approve the job description of the **Preschool Interventionist and Referral Specialist (PIRS) stipend in the amount of \$10,000.**

12. Recommend motion to approve **Shannon Mitten** as the **Preschool Interventionist and Referral Specialist (PIRS) for the 2024/2025 school year.**

13. Recommend motion to rescind the the following Extra Service Contracts for the 2024/2025 school year **due to resignations:**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Renee Post*	Musical/Play Director	\$3,887
Patricia Perez*	Musical/Play Assistant Director	\$2,330

**not a district employee*

14. Recommend motion to approve the following revised Extra Service Contracts for the 2024/2025 school year. Stipends in accord with the agreement with the Pitman Education Association:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Christopher Canglin*	Assistant Band Director	\$3,738
Roman Cella*	Assistant Band Director	\$3,738
Janine Morrison	Safety Patrol Advisor PES	\$1,164

**not a district employee*

Background: Mr. Cancglin and Mr. Cella were approved on July 17, 2024 stipends in the amount \$1,869 each (shared stipend of \$3,738); replaced Megan Bracken. Ms. Morrison was approved on October 16, 2024 stipend in the amount of \$1,182.

15. Recommend motion to retroactively approve the transfer of the following employees effective December 5, 2024:

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>
Thomas Cox	Custodian	PES	Jr./Sr. High School
David Hampton	Custodian	Jr./Sr. High School	PES

16. Recommend motion to change the hours of Mary Downs, Food Service Worker, from 4.75 hours per day to 5.00 hours per day effective January 1, 2025.

17. Recommend motion to ratify Joseph Joyce as tech support for PSAT testing on Saturday, October 26, 2024, five hours, at a rate of \$44.00 per hour.

Background: Approved at the November 20, 2024 board meeting at a rate of \$18.41 per hour.

18. Recommend motion to accept the resignation of Sean Kahoun, special education teacher at Pitman Jr./Sr. High School, effective January 20, 2025.

19. Recommend motion to approve the following chaperones for the Pitman High School Senior Class trip April 28, 2025 - May 2, 2025, and meal money reimbursement pursuant to the Federal Travel Regulations:

Dr. Cherie Lombardo Dr. Paul Blass Jessica Morrone

20. Recommend motion to approve Shon Jablonsky-Watkins as a math teacher at Pitman Junior/Senior High School, effective on or about January 2, 2025, at an annual prorated salary of \$88,902 based on Step 18 of the BA salary guide.

Background: Replacing Megan Bracken

21. Recommend motion to approve the following teacher as mentor for first year teacher for the 2024/2025 school year with the approved rate:

<u>Mentoree</u>	<u>Mentor</u>	<u>Stipend</u>
Shon Jablonsky-Watkins (CEAS)	Anthony Capello	\$550 (prorated)

22. Recommend motion to approve **Mario Vitola** as a special education/math resource teacher at Pitman Junior/Senior High School effective on or about February 18, 2025, at an annual prorated salary of \$65,610, based on Step 10-11 of the MA+15 salary guide.

Background: Replacing Sean Kahoun

23. Recommend motion to approve **Gabrielle Wilson** as a permanent substitute teacher, at a per diem rate of \$135, for the 2024/2025 school year.

24. Recommend motion to rescind the following fieldwork placement during the 2024/2025 school year:

Name	University	Co-Operating Teacher	Dates	Location
Carly Cianciulli	Stockton	Jill DuBois	Spring 2024: 1/2/25-5/9/25	Memorial School

Background: This field placement was approved on September 18, 2024. The student teacher decided not to pursue full-time student teaching this spring.

25. Recommend motion to approve the revised substitute pay rates for the following positions effective January 1, 2025, for the 2024/2025 school year as follows:

<u>Substitute Position</u>	<u>Rate</u>
Custodian	\$15.49 per hour
Maintenance/Grounds	\$15.49 per hour
Secretary	\$15.49 per hour
Cafeteria Aide	\$15.49 per hour
Food Service	\$15.49 per hour

Note: Minimum wage increase from \$15.13 per hour to \$15.49 per hour.

26. Recommend motion to approve an updated job description for the position of Technology Supervisor.

27. Recommend motion to appoint **Maximilian Pozza** as Technology Supervisor at an annual salary of \$85,000, effective January 1, 2025. The prorated salary from January 1, 2025 through June 30, 2025 will equal \$42,500.

28. Recommend motion to appoint **Jonathan Wagner** as Technology Supervisor at an annual salary of \$85,000, effective January 1, 2025. The prorated salary from January 1, 2025 through June 30, 2025 will equal \$42,500.

COMMUNICATION & POLICY COMMITTEE - Higbee-Ionno, Farrell, Miller

Public Comment

Old Business

New Business

Adjournment

The Board of Education Reorganization Meeting is scheduled for Wednesday, January 8, 2025 in the Pitman Jr./Sr. High School Media Center.

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.