

# MINUTES OF HILLSDALE LOCAL SCHOOL DISTRICT

## BOARD OF EDUCATION

### REGULAR BOARD MEETING

TUESDAY, NOVEMBER 19, 2024

HILLSDALE BOARD OFFICE ENTRYWAY

7:00 PM

HILLSDALE LOCAL BOARD OF EDUCATION — November 19, 2024 at 7:00 P.M. The Hillsdale Local Board of Education Regular Board Meeting was called to order by President Mrs. Vella King at 7:00 P.M. in the Hillsdale Board Office Entryway. Roll call was taken by Treasurer Lesa Deter with the following Board members present: Jon Burkholder, Vella King, Steve Smith, Melinda Turk and Keith Yeater.

All in attendance recited the Pledge of Allegiance

### RECOGNITION OF VISITORS

Mrs. King recognized the visitors: Alyson Baker, Jodi Long, Derek Coleman, Lindsay Bowen, Reed Twining, Maria Thomas and Jennifer Seman

#### A. Falcon Spotlight

1. Recognition of Fabulous Falcons and Students of the Month
2. Student Achievement Update - Ms. Turk  
Mrs. Black and Mr. Baker will be taking students to the OSBA Student Achievement Fair at Capital Conference. Mrs. King also mentioned that Mr. Holher's brought his art class to demonstrate the art of making stained glass projects.
3. Report - Ashland County-West Holmes Career Center - Mr. Smith  
Updated on the remodel - Footers are poured
4. Student Representative - Zoe Ritchie was absent
5. FFA Information as reported by Reed Twining and Derek Coleman  
November 1, 2024 the students attended Explore Ag Camp at The Ohio State University in Columbus  
November 7, 2024 was the CDE Job Interview  
Santa Breakfast is going to be held on December 14, 2024  
National Convention was held October 23-26, 2024, 40 students attended and 5 former students received their American Degree  
November 13, 2024 was our Greenhand and Chapter degree ceremony  
37 FFA members received the Greenhand degree and 24 received chapter degrees.
6. Any Additional Public Participation related to agenda items. No one participated.

## **ADMINISTRATION DISCUSSION ITEMS**

- A. Lesa Deter - Records Retention meeting to be held December 12th before the board agenda review. Discussed the monthly financial reports. Reported the deadlines for filing levy renewal paperwork with the Board of Elections.
- B. Catherine Trevathan Football community pep rally will be 6:30 on December 5th, 2024, 2026-2027 Calendar will be ready to be approved next month

### **#24-141 APPROVAL OF CONSENT AGENDA AND ANY ADDITIONS/DELETIONS**

Moved by Smith, seconded by Yeater to approve the consent agenda and Additions/Deletions for the Regular November 19, 2024 Board of Education Meeting.

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

### **#24-142 TREASURER'S CONSENT AGENDA**

Moved by Burkholder, seconded by Yeater to approve the Treasurer Consent Agenda.

- A. Approval of the October 15, 2024 Board Meeting Minutes as presented.
- B. Approval of the October 2024 Financial Reports as presented.
- C. Approve the following donations:
  - \$1,000.00 from Ohio FFA Foundation for Ohio FFA Works Program.
  - \$250.00 from Heffelfinger Meats, Inc. to purchase FFA Chapter T-shirts, Fund 200.933A.
  
  - \$500.00 from American Legion Auxiliary Unit 749 for lunch accounts.
  
  - \$5,000.00 from the Hayesville Amvets to be deposited in the Purple Star Fund 019.9424.
  
  - \$500.00 from Hillsdale PTO for the purchase of books for PK-6 Vending Machine - Fund 018.9803.
  
  - \$550.00 from Julianne Spreng to Hillsdale Thespians - Fund 200-913A.
  - \$50.00 from Kurt Canfield to Hillsdale Thespians - Fund 200-913A.

\$85.00 from Ludus Donation (Various Donors) to Hillsdale Thespians - Fund 200-913A.

Books valued at approximately \$153.00 donated by the Burgess Family to the Hillsdale Library.

Books valued at approximately \$115.00 donated by Trish Stack to the Hillsdale Library.

- D. Approve Lesa Deter to receive Public Records and Sunshine Law Training on behalf of the Board of Education.

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

### **#24-143 SUPERINTENDENT'S CONSENT AGENDA**

Moved by Yeater, seconded by Burkholder, to approve the Superintendent's Consent Agenda

- A. Approval to place Christopher Shenberger on the negotiated master salary schedule at Masters +40 due to advanced training effective second semester 2024-25 school year.
- B. Approve Amanda Dziak as the part time EMIS Coordinator using current contract.
- C. Approve the Accounts Payable Specialist Salary Schedule.
- D. Approve Courtney Leyshon to a one (1) year contract as Accounts Payable Specialist up to 29 hours per week, tentative date November 20, 2024, experience 0.
- E. Approve Cassie Filius to a one (1) year contract as hourly custodian effective November 4, 2024, experience 4.
- F. Accept the resignation of Lynnette Cowger as 7 & 8 Volleyball Coach effective end of 2024-25 season.
- G. Accept the resignation of Nicole Smith as 7 & 8 Volleyball Coach effective end of 2024-25 season.
- H. Approve the following to Supplemental Contracts effective 2025-26 school year/season:

Kyle Wissel - Head Boys' Golf Coach - Classification D; Experience 3

Doug Shonk - Assistant Golf Coach - Classification F; Experience 3

Lyndsay Witmer - Head Girls' Soccer Coach - Classification C; Experience 2

Carly Black - 7 & 8 Volleyball Coach - Classification G; Experience 1



- I. Approve the following Pupil Activity Contracts effective 2025-26 school year/season:

Ella Plank - Assistant Girls' Soccer - Classification E; Experience 1  
Matti Willeke - Head Volleyball Coach - Classification C; Experience 2  
MacKenzie Every - Assistant Volleyball Coach - Classification E; Experience 1  
Ryleigh Honaker- Assistant Volleyball Coach; Classification E; Experience 1  
Angela Elliott - Head Cross County Coach -Classification D; Experience 1

- J. Approve the following volunteer coaches:

Seth Heldenbrand - High School Wrestling Volunteer Coach  
Drew Plank - Girls' Soccer Volunteer Coach

- K. Approve the following to the 2024-25 Hillsdale Classified Substitute List:

Sandra Grassman (experience 5)

- L. Approve the following volunteers:

Allison Rogers, Lindsay Weed, Breanna Workman

- M. Approval to add the following course to the 2024-25 Hillsdale Course Handbook:

STEAM Department

Course #187--Introduction to STEAM

1 Semester 1/2 Credit Elective Grade 9-12 Fee: \$45 Prerequisite: None

An introductory classroom and lab approach to printmaking, the use of hand and electric tools, drones, introduction to robotics, electricity, and coding/computer-assisted drawing. Printmaking includes using a 3D printer, Vinyl printer, engraver, silk screen printer, and router. Tool use includes hand, cordless, and power tools in the STEAM and wood shop classrooms. Electricity includes circuitry, soldering, and alternative energy. Robotics involves mechanical, electrical, coding, and remote-control.

- N. Approval of an Agreement with the Montgomery County Educational Service Center (MCESC) for re-engagement educational opportunities to eligible residents in the district through Graduation Alliance for Dropout Recovery and/or Alternative Pathway Program through July 31, 2025.
- O. Approve the Snow Removal/Salting bid of JC Lawn Care, LLC.

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

## Treasurer's New Business

### **#24-144 RESOLUTION TO AUTHORIZE PROCUREMENT OF EMPLOYEE**

Moved by Smith, Seconded by Burkholder to approve a Resolution to Authorize Procurement of Employee Dishonesty and Faithful Performance of Duty Policy in Lieu of Surety Bond.

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

### **#24-145 APPROVE FIVE YEAR FORECAST**

Moved by Smith, Seconded by Burkholder to approve the Five Year Forecast as presented.

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

## Superintendent's New Business

### **#24-146 APPROVE RESIGNATION OF JESSICA MURAWSKI AS E-SPORT**

Moved by Burkholder, seconded by Yeater to approve the resignation of Jessica Murawski as E- Sports Coach, effective 2024-25 school year.

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

### **#24-147 APPROVE SECOND READING OF THE HILLSDALE POLICY MANUAL**

Moved by Yeater, seconded by Turk to approve the following resolution to accept and adopt the Hillsdale Local Schools Policy Manual:

**WHEREAS:** the Board of Education of the Hillsdale Local School District engaged the Ohio School Boards Association to conduct a thorough search of documents for existing policy, regulations and management information and to provide the Board a manual containing a new codification of current policies and regulations, and

**WHEREAS:** the search, codification and manual preparation tasks have been completed and

**WHEREAS:** the manual has been reviewed by the Board, the Superintendent and school administrators and found to be current and accurate, therefore

**BE IT RESOLVED:** that the Hillsdale Local School District Board of Education accept and adopt the manual prepared as the Policy Manual of the Hillsdale Local School District. As of this date, November 19, 2024 this manual contains all of the policies of the Hillsdale Local School District with the understanding that all of the policies and



regulations contained therein are subject to continuing review and revision by the Board.  
All policies in effect prior to this date are hereby rescinded or superseded.

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

#### **#24-148 APPROVE MOU FOR CATASTROPHIC LEAVE PROGRAM**

Moved by Yeater, seconded by Smith to approve a Memorandum of Understanding (MOU) between the Hillsdale Board of Education and the Hillsdale Education Association regarding Catastrophic Leave Assistance Program effective July 1, 2024 to June 30, 2027.

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

#### **Discussion/Information Items**

- A. Legislative Update - Consent agenda are still considered legal and may continue. Keith Yeater updated SB104 CCP Bill now Bathroom Bill, HB445 3rd Reading Release kids for religion
- B. Items from the Board. - Melinda Turk asked about Graduation Alliance - credit recovery program.
- C. Any other Public Participation. No one participated

#### **#24-149 EXECUTIVE SESSION**

Moved by Burkholder, seconded by Turk to go into Executive Session at 8:01 P.M. for the purpose of discussion of employment, sale of property and matters required to be kept confidential by federal law or rules or state statutes. There will be no Board action following Executive Session.

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

#### **#24-150 REGULAR SESSION**

Moved by Yeater, seconded by Smith, to resume regular session at 9:32 P.M.


Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

#### **#24-151 ADJOURNMENT**

Moved by Yeater, seconded by Turk to adjourn the Board meeting at 9:33 P.M.

Burkholder, Aye; King, aye; Smith, aye; Turk, aye; Yeater, aye. Motion passes 5-0.

  
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**BOARD PRESIDENT**

  
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**TREASURER**