

# BOARD OF EDUCATION MAYWOOD PUBLIC SCHOOLS

December 18, 2024 @ 6:30pm  
MAS Media Center

## REGULAR MEETING AGENDA

### A. Call to Order

#### 1. Roll Call

Mr. Taylor, President  
Mr. Bendezu, Vice-President  
Mr. Cilento  
Ms. Kiely  
Ms. Soriano  
Ms. Stelter  
Mr. Velez

#### 2. Flag Salute

#### 3. Adequate notice of this meeting was provided on December 12, 2024, in accordance with the New Jersey Statutes 10:4-6 et seq. as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, emailed to Our Town and The Record newspapers, and emailed to the Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

## SPECIAL PRESENTATIONS/RECOGNITION

### Recognition of Service

Julio Bendezu  
Genevieve Stelter

### B. Superintendent's Report/HIB Report - There were no HIB related incident to report this month.

### C. Board Secretary's Report

### D. Committee Reports

Buildings & Grounds:	Mr. J. Bendezu
Finance:	Mr. K. Taylor
Curriculum:	Ms. G. Stelter
Policy:	Ms. L. Soriano
Personnel:	Ms. L. Soriano
Safety/OEM:	Mr. F. Cilento
Technology	Mr. R. Velez
Community Relations (Ad Hoc):	Ms. G. Kiely
Negotiations (Ad Hoc):	Mr. K. Taylor

### Liaison Reports

Legislation/NJSBA & BCSBA Delegate:	Mr. R. Velez
Mayor and Council:	Mr. F. Cilento
MAS PTO:	Ms. G. Kiely
Memorial PTO:	Ms. G. Stelter
Becton Board of Education	Mr. R. Velez
Seniors:	Ms. L. Soriano
Library:	Ms. L. Soriano

- F. Correspondence
- G. Open to the Public (Agenda Items Only)
- H. Board Comments
- I. Old Business
- J. **New Business**

**BL.7 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group**

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained.

**RECOMMENDED ACTION** - "move that the following actions of the Maywood Board of Education numbered \_\_\_\_\_ excepting action(s) \_\_\_\_\_ to be approved as shown on the agenda dated December 18, 2024."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.125 Acceptance of Minutes** – “that the Board accept the following minutes of the Board of Education meetings.”

11/20/24 Work Session, Regular Meeting, Closed

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.126 Acceptance of Recorded Fire/Security Drills** - "that the Board accept the following recorded Fire/Security Drills for November 2024:

**MEM:**

11/06/24 Shelter in Place  
11/19/24 Fire Drill

**MAS:**

11/15/24 Shelter in Place  
11/15/24 Fire Drill

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.127 Approval of Special Services** – “that the Board approve payment to Region V, for a Multisensory Reading Teacher for the District at a rate of \$90 per hour, up to 14 hours per week, from 1/2/25 – 6/17/25. Not to exceed \$30,000.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.128 Amendment to Motion A.123 - Approval of Special Services** – “that the Board approve an amendment to the rate of each evaluation. The correct rate is \$900 per evaluation, for a total of \$1,800.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**A.129 Approval of an Out-of-District Placement** – “that the Board approve the following 1:1 out-of-district aide for the following student for 2024-2025 school year:

<u>Students:</u>	<u>School</u>	<u>Tuition</u>	<u>Transportation</u>	<u>Dates</u>
MK (Gr. 5) (move-in)	South Bergen Jointure, Maywood	\$74, 240 (to be prorated)	MBOE	12/9/24 – 6/24/25

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.130 Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
S. Boneta	Play-based Engagement, Rapport Building , & Assessment Techniques for Children	1/14/25	\$60+mileage
J. Russo	Promoting Rapid Change for Students with Severe Phonological Disorders	1/31/25	\$295+mileage

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.131 Approval of Conference Attendance** – “that the Board approve the attendance of Ms. Eileen Davis at the 2025 NJ Pupil Transportation Conference, **March 26-28, 2025**, in Atlantic City, NJ. The *estimated cost* is as follows:

<b>Convention Registration</b>	\$ 500.00
<b>Mileage, Tolls, &amp; Parking</b> (approx. 266 miles roundtrip and \$5.00 parking fee)	\$ 130.02
<b>Hotel Accommodations for 2 Nights (before tax)</b> (GSA allowable per diem rate is \$107.00 per night excluding tax)	\$ 214.00
<b>Meals &amp; Incidentals</b> (Calculated as 1 day @ per diem of \$59.00 and 2 travel days@ \$44.25)	\$ 147.50

<b>Total (estimated cost):</b>	<b>\$ 976.96</b>
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Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**A.132 Approval of a Volunteer**– “that the Board approve Victoria Eisenberg as a volunteer Cheerleading coach for the 2024-2025 school year.”

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

**PO.1 Approval of First Reading** – “that the Board approve the first reading of the following Policies and Regulations:

P 0162	Notice of Board Meetings
P 0168	Recording Board Meetings
P 0173	Duties of Public School Accountant
P 1220	Employment of Chief School Administrator
P&R 1240	Evaluation of Superintendent
P 1523	Comprehensive Equity Plan
P&R 2200	Curriculum Content
P&R 2365	Acceptable Use of Generative Artificial Intelligence
P 2415.50	Title I – School Parent and Family Engagement
P&R 2419	School Threat Assessment Teams
P&R 2423	Bilingual & ESL Education
P&R 3160	Physical Examination
P&R 3212	Attendance
P&R 4160	Physical Examination
P&R4212	Attendance
P&R 5200	Attendance
P 5305	Health Services Personnel
P&R 5308	Student Health Records
P&R 5310	Health Services
P&R 5320	Immunization
P 5517	School District Issued Student ID Cards
P&R 5533	Smoking
P&R 5610	Suspension
P 5620	Expulsion
P 5722	Student Journalism
P&R 5750	Equal Educational Opportunity
P&R 6112	Reimbursement of Federal & Other Grant Expenditures
P 6115.04	Federal Funds – Duplication of Benefits
P&R 6220	Budget Preparation
P 6311	Contracts for Goods or Services Funded by Federal Grants
P 6830	Audit & Comprehensive Financial Report
P&R 7101	Educational Adequacy of Capital Projects
P 7243	Supervision of Construction
P&R 7410	Maintenance & Repair
P&R 8420	Emergency & Crisis Situations
R 8420.1	Fire Drills
P&R 8462	Reporting Potentially Missing or Abused Children
P 8508	Lunch Offer Versus Serve (OVS)
P&R 8630	Bus Driver Responsibility
P&R 9180	School Volunteers
P 9181	Volunteer Athletic Coaches
P&R 9320	Cooperation with Law Enforcement Agencies

Moved by \_\_\_\_\_  
 Seconded by \_\_\_\_\_  
 Vote \_\_\_\_\_  
 Abstentions \_\_\_\_\_

- P.102 Approval of a Leave Replacement**- “that the Board approve Jerry Schilp as the paternity leave replacement for J. Lindenau, 12/02 - 12/20/24, as MA+30, step 1.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- P.103 Approval of a Leave Of Absence** - “that the Board approve a maternity leave of absence for Maria Sardis, a teacher at MEM;

<b>DATES:</b>	<b>REASON:</b>
3/31/2025	Due Date
3/10/25 – 3/30/25	Period of disability (pre-birth) with pay & health benefits
4/01/25 – 6/17/25	FMLA – unpaid leave with health benefits
<b>9/1/2025</b>	<b>Anticipated date of return</b>

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- P.104 Approval of a Leave Of Absence** - “that the Board approve a maternity leave of absence for Lindsay Magill, a paraprofessional at MAS;

<b>DATES:</b>	<b>REASON:</b>
3/24/2025	Due Date
3/10/25 – 3/23/25	Period of disability (pre-birth) with pay & health benefits
3/25/25 – 6/17/25	FMLA – unpaid leave with health benefits
<b>9/1/2025</b>	<b>Anticipated date of return</b>

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- P.105 Amendment to Motion P.45 - Approval of a Leave Of Absence** - “that the Board approve a maternity leave of absence for Kaitlyn Ottaviano, a teacher at MAS;

<b>DATES:</b>	<b>REASON:</b>
11/12/24	Delivery Date
10/31/24 – 11/12/24	Period of disability (pre-birth) with pay & health benefits
11/13/24 – 1/03/25*	Period of disability (post-birth) with pay & health benefits
1/06/25 – 4/02/25	FMLA – unpaid leave with health benefits
4/03/25 – 4/18/25	Unpaid leave
<b>4/21/25</b>	<b>Anticipated date of return</b>

\*Post-birth disability extended due to note

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- P.106 Appointment of a Paraprofessional** - “that the Board appoint Danielle Cironi as a paraprofessional for the 2024-2025 school year, as a Certified, Step 2 with an annual salary of \$21,473.51, to be pro-rated to a start date of 12/19/24 (*pending clearance*).”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- P.107 Appointment of a Custodian** - “that the Board appoint Pedro Nunez as a custodian for the 2024-2025 school year, with an annual salary of \$47,196.00, to be pro-rated to a start date of 12/19/24.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- P.108 Approval of Custodial Differential** - “that the Board approve Sokol Ballolli receive a custodial differential stipend, in the amount of \$4,916.25, for working the Wednesday-Sunday shift December 1, 2024 through March 2025.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- P.109 Approval of Additional Payment** – “that the Board approve additional payment to the lunch aides, paraprofessionals and teachers on the attached spreadsheet, as per timesheets submitted through December 15, 2024.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- P.110 Approval of Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2024-2025 school year (*pending clearance*).”

**Sub-Teacher**

Maritza Sarentino – Sub-certificate w/ degree

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- P.111 Approval of Resignation** - “that the Board approves the resignation of an employee whose name is on file in the Superintendent’s office effective June 30, 2025. The terms, stipulation and conditions of the Agreement on file in the Superintendent’s office, are hereby adopted & approved by the Board of Education. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Agreement, and any other documents necessary to effectuate same.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- F.66 Approval of Check Run** - “that the Board approve a check run for *December* in the amount of: \$ \_\_\_\_\_.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- F.67 Approval of Check Run for Cafeteria Bills** - “that the Board approve a check run for cafeteria bills in *December* in the amount of: **\$ 18,909.77**.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- F.68 Approval of Board Secretary’s Report** - “that the Board approve the *PRELIMINARY* Board Secretary Report, as submitted, for **November 30, 2024.**”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- F.69 Approval of Treasurer’s Report** - “that the Board approve the *PRELIMINARY* Treasurer of School Monies Report, for **November 30, 2024.**”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- F.70 Approval of Preliminary Transfer of Funds** - "that the Board approve the *PRELIMINARY* report of transfer of funds for **November 30, 2024.** "

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- F.71 Approval of Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **November 30, 2024** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- F.72 Approval of Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C.6A:23-2.11, we certify that as of **November 30, 2024** after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C.6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.73 Approval of Payroll** - “that the Board approve the payroll for *November* as follows:

<u>Fund</u>	
10	1,140,876.02
20	4,823.20
<b>Total:</b>	<b>\$ 1,145,699.22</b>
Board Share FICA/Medicare	25,230.29
State Share FICA Medicare	57,063.85
Board DCRP	3,430.84
<b>Total Payroll Expense:</b>	<b>1,231,424.20</b>

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.74 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**F.75 Approval of the Purchase of a Bus** - "that the Board approve the purchase of a 2011 wheelchair bus from the River Edge Board of Education for \$10,000.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**R.18 Approval of Payment from Referendum Account** - "that the Board approve the following resolution:

**WHEREAS**, Daskall LLC was awarded the contract for the addition at Memorial School and

**WHEREAS**, Daskall LLC has submitted Payment Application #10 in the amount of \$511,115.08 and

**WHEREAS**, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.

**NOW THEREFORE BE IT RESOLVED** that the Board approve this payment application in the amount of \$511,115.08.”

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**R.19 Approval of Payment from Referendum Account** - "that the Board approve the following resolution:

**WHEREAS**, Teo Technologies was awarded the contract for the HVAC upgrade at Maywood Avenue School; and

**WHEREAS**, Teo Technologies has submitted Payment Application #6 in the amount of \$233,975.00; and

**WHEREAS**, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.

**NOW THEREFORE BE IT RESOLVED** that the Board approve this payment application in the amount of \$233,975.00."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

**R.20 Approval of Payment from Referendum Account** - "that the Board approve the following resolution:

**WHEREAS**, GL Group was awarded the contract for the STEM Lab at Maywood Avenue School; and

**WHEREAS**, GL Group has submitted Payment Application #2 in the amount of \$40,461.26; and

**WHEREAS**, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.

**NOW THEREFORE BE IT RESOLVED** that the Board approve this payment application in the amount of \$40,461.26."

Moved by \_\_\_\_\_  
Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_  
Abstentions \_\_\_\_\_

- K. Open to the Public (comments on school related items)
- L. Closed Session
- M. Board Comments
- N. Meeting Adjourned