

# **MAYWOOD BOARD OF EDUCATION**

## **MINUTES OF REGULAR MEETING**

### **November 20, 2024**

The Regular Meeting of the Maywood Board of Education was held on November 20, 2024. President Taylor called the meeting to order at 7:00PM

#### **ROLL CALL**

**MEMBERS PRESENT:** Mr. Bendezu, Mr. Cilento Ms. Kiely, Ms. Stelter, Ms. Soriano, Mr. Taylor and Mr. Velez

**MEMBERS ABSENT:** n/a

**ALSO PRESENT:** Mr. Michael Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

#### **FLAG SALUTE**

Adequate notice of this meeting was provided on January 4, 2024 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk's Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

#### **SUPERINTENDENT'S REPORT**

##### **Mr. Jordan reported on the following:**

- We will honor the November Students of the Month.
- All first round observations have been completed.
- Roofing upgrades and addition work continue at Memorial and MAS HVAC upgrades and STEM classroom construction continue to move along.
- The District's Toy Drive for pediatric cancer patients at the Tomorrows Children's Fund has begun. We hope to have just as big if not bigger of an outpouring of generosity as we did last year.
- Many thanks to the PTOs for their help with a number of events since we last met including the Trunk O' Treat, the 6<sup>th</sup> gr Halloween social, the Grade 4 Breakfast, Flag Football & the many fundraisers taking place.
- Cheerleading, boys and girls basketball teams have been finalized and the season opens at the Little Ferry Holiday Tournament in two weeks.
- Many thanks to the MAS student council, guidance team and both school staff for their coordination of Respect Month.
- Red Ribbon Week was recognized in both schools. This anti substance abuse program is recognized across the country and reminds students and parents of the importance of this growing problem.
- This past Saturday was the MAS Leaf Raking Blitz. 27 homes were raked and we received overwhelming thanks and positive replies about our kids.
- This year Memorial honored our veterans by attending the Boro ceremony at Memorial Park, which honored all veterans and unveiled the new memorial dedicated to those who served in the Gulf and Afghanistan wars. MAS honored our veterans by concluding each period with the reading of veteran names related to faculty and students while also starting the day with the national anthem sung by our 8th grade choir and concluding the day with Taps performed by 8<sup>th</sup> grader Lyla Walsh.

- Both schools performed primary location evacuation drills with the assistance of the MPD. We commend one and all for their attention to detail and cooperation. The SBJ also conducted their evacuation drill to the MAS large gym flawlessly.
- The Maywood School District would like to congratulate and commend the 44 Maywood students inducted into the Becton National Honor Society, which includes Maywood students serving as officers of the chapter.
- The holiday concert season is upon us. The 1st grade as well as MAS concerts begin in early December and continue to the holiday break. Both schools will ring in the season with caroling together at Provident Bank on Friday evening, December 6<sup>th</sup> as well as appearances at the senior center for both senior clubs.
- The week of November 25<sup>th</sup> is a shortened week due to Thanksgiving.
  - Monday and Tuesday, Nov. 25 & 26 are FULL DAYS
  - Wednesday, Nov. 27 is an EARLY DISMISSAL DAY
  - Thursday and Friday, Nov. 28 & 29 schools are CLOSED
- Although we have yet to receive our onsite visit date, the district completed the preliminary required work for the QSAC process by the November 15<sup>th</sup> deadline. 127 docs were uploaded to the portal and the completed self-assessment and declaration pages have also been formally submitted.
- Former Maywood teacher, Ms. Parodi, visited our Grade 7 students. Students marveled at the incredible artifacts from her dad who served in WW2 and her grandfather who served in WWI.
- Memorial grade 3 students had a blast at Liberty Science Center.
- Thanks to everyone who contributed to make this a great trip!
- Parent/Teacher Conferences take place on the afternoon and evening of November 21<sup>st</sup>. Both MAS & MEM will run on an EARLY DISMISSAL schedule on the 21st. Memorial dismisses at 12:20 pm. MAS dismisses at 12:30 pm

## BUSINESS ADMINISTRATOR'S REPORT

### Ms. Pfohl reported on the following:

- Reorg meeting dates – 1/6 or 1/7
- Working on grant report, ASSA
- Waiting for partner audit review

## COMMITTEE & LIAISON REPORTS

**Buildings & Grounds** – No report

**Finance** – No report

**Curriculum** – All revisions were approved

**Policy** – No report

**Personnel** – Several maternity/paternity leaves

**Safety/OEM** – Fire department will be doing a walk through on 12/16/24

**Technology** – 3D printers are in

**Community Relations** – Leaf raking blitz was successful

**Negotiations** – No report

**Legislation** – No report

**Mayor and Council** – No report

**MAS PTO** – Having several fundraisers. Had a flag football game.

**MEM PTO** – No report

**Becton BOE** – Will send report.

**Seniors** – No report

**Library** – Did not meet quota for fundraiser. Art sale in back hallway. Wizard of OZ display. Construction issue is settled. Library is satisfied with outcome.

**Office of Emergency Management** – No report

## **PRESENTATIONS and RECOGNITIONS;**

- n/a

## **BREAK**

- n/a

## **MEETING OPEN TO THE PUBLIC**

- Cars are passing the busses. Ms. Stelter has called the police several times

## **BOARD COMMENTS**

- L. Soriano – Thanks for having the alumni back from the 1970's

## **OLD BUSINESS**

- A.74 Acceptance of Minutes** – “that the Board accept the following minutes of the Board of Education meetings.”

8/21/24 Work Session, Regular Meeting, Closed

## **NEW BUSINESS**

### **BL.6 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group**

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

**RECOMMENDED ACTION** - "move that the following actions of the Maywood Board of Education numbered: A.111, A.114 A.115, A.116, A.117, A.118, A.119, A.120, A.121, A.122, A.123, A.124, P.89, P.90, P.91, P.92, P.93, P.94, P.95, P.96, P.97, P.98, P.99, P.100, P.101, F.57, F.58, F.59, F.60, F.61, F.62, F.63, F.64, F.65, R.16 and R.17, excepting motions A.74, A.112 and A.113 to be approved as shown on the agenda dated, 11/20/2024.”

Moved by: Mr. Taylor  
Seconded by: Mr. Bendezu  
Vote: 7/0  
Abstentions: 0

- A.111 Acceptance of Recorded Fire/Security Drills** - "that the Board accept the following recorded Fire/Security Drills for October 2024:

**MEM:**  
10/09/24 Fire Drill  
10/23/24 Evacuation

**MAS:**  
10/09/24 Fire Drill  
10/17/24 Evacuation

**A.114 Acceptance of HIB Determination** – “that the Board accept the HIB determination and follow through from the October 16, 2024 meeting.”

**A.115 Approval of Conference/Workshop Attendance** – “that the Board approve the following individual’s attendance at the specified conferences/workshops:

	<u>Conference</u>	<u>Date</u>	<u>Approx. Cost</u>
C. Lockhart	Introduction to the Prompt	12/2-12/4/24	\$850+mileage
K. Thomson	2024 AMTNJ Fall Conference	11/22/24	\$219+mileage

**A.116 Approval of Use of Facilities** – “that the Board approve the use of the large gymnasium at MAS for a *ALS Soccer Fundraiser*, being held on Saturday, November 30, 2024, from 9am-2:30pm.”

**A.117 Approval of Use of Facilities** – “that the Board approve the use of the large gymnasium at MAS, by the *Maywood Girl Scouts*, for their annual Sweetheart Dance, being held on Saturday, February 15, 2025, from 5pm-10pm.”

**A.118 Approval of 1:1 Out-of-District Aide for 2024-25** – “that the Board approve the following 1:1 out-of-district aide for the following student for 2024-2025 school year:

<u>Student:</u>	<u>School</u>	<u>1:1 Aide Cost</u>	<u>Dates</u>
SA (Gr. 1)	South Bergen Jointure, Maywood	154 days @ \$278 per diem = \$42,812	10/18/24 – 6/24/25

**A.119 Approval of Class Trips** – “that the Board approve the following class trips for the 2023-2024 school year;

MAP - MAS	11/26/2024	McDonalds, River Edge, NJ
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**A.120 Approval of Internship**– “that the Board approve Justin Pierce, a student at William Paterson, for a school counseling internship from January through June of 2024.”

**A.121 Approval of Special Services** – “that the Board approve the following services for student *DA (PreK-MAS)* for the 2024-2025 school year, as follows:

**Service:** Developmental Evaluation  
**Provider:** Dr. Batul Ladak, Saddle Brook  
**Date:** To be completed by 11/26/24  
**Total:** \$750.00

**A.122 Approval of Special Services** – “that the Board approve the following services for student *ADC* for the 2024-2025 school year, as follows:

**Service:** Hospital Instruction  
**Location:** New Bridge Medical Center; Paramus, NJ  
**Provider:** Learn Well, Paramus  
**Rate:** \$58.75 per hour, up to 10 hours per week  
**Date:** 10/21/24 – 10/25/24  
**Total:** \$587.50 (40 hours)

**A.123 Approval of Special Services** – “that the Board approve the following services for student ***PE-AR (OOD-12)*** for the 2024-2025 school year, as follows:

<b>Service:</b>	Psychological & Educational evaluation
<b>Provider:</b>	Assessments, Counseling & Educational Support (ACES)
<b>Rate:</b>	\$750 per evaluation
<b>Date:</b>	To be completed by 12/30/24
<b>Total:</b>	<b><i>\$1,500.00</i></b>

**A.124 Approval of Paraprofessional through Region V** – “that the Board approve payment to Region V for a paraprofessional for the LLD severe class at MEM, at a rate of \$40 per hour, 6 hours a day, from 10/28/24 -through 6/17/25, for a total of \$35,040.00 (146 days).”

**P.89 Appointment of a Paraprofessional** - “that the Board appoint Samantha Magill as a paraprofessional for the 2024-2025 school year, placed on ABA, Step A with an annual salary of \$26,107.52, to be pro-rated to a start date of 11/25/24 (*pending clearance*).”

**P.90 Appointment of a Paraprofessional** - “that the Board appoint Klea Leka as a paraprofessional for the 2024-2025 school year, placed on ABA, Step A with an annual salary of \$26,107.52, to be pro-rated to a start date of 11/25/24 (*pending clearance*).”

**P.91 Appointment of a Teacher** - “that the Board appoint Jillian Napolitano as a teacher for the 2024-2025 school year, placed on MA, Step 7 with an annual salary of \$62,636.00, to be pro-rated to a start date of 11/25/24 (*pending clearance*).”

**P.92 Appointment of a Teacher** - “that the Board appoint Melanie Ring as a teacher for the 2024-2025 school year as BA, Step 12 with a salary of \$63,610.00.”

**P.93 Approval of a Maternity Leave Replacement** - “that the Board approve Suzanne Bartlett as the maternity leave replacement teacher for K. Ottaviano, from 11/11/24 through April 2025, as a BA, Step 1.”

**P.94 Approval of a Maternity Leave Replacement** - “that the Board approve Kirsten Badowski as the maternity leave replacement teacher for K. Zavodsky (Fiedler), from 11/11/24 through March 2025, as a BA, Step 1.”

**P.95 Approval of a Leave Of Absence** - “that the Board approve a maternity leave of absence for **Kristen Kralijc**, a teacher at MEM;

DATES:	REASON:
2/18/2025	Due Date
1/21/25 – 2/17/25	Period of disability (pre-birth) with pay & health benefits
2/19/25 – 3/18/25	Period of disability (post-birth) with pay & health benefits
3/19/25 – 6/17/25	FMLA – unpaid leave with health benefits
9/01/25 – 12/14/25	Unpaid leave
12/15/25	Anticipated date of return

- P.96 Approval of a Leave Of Absence** - “that the Board approve a maternity leave of absence for Kim Smith, the LDTC for the district;

DATES:	REASON:
4/06/25	Due Date
3/10/25 – 4/04/25	Period of disability (pre-birth) with pay & health benefits
4/07/25 – 5/02/25	Period of disability (post-birth) with pay & health benefits
5/05/25 – 10/10/25	FMLA – unpaid leave with health benefits
10/13/25	Anticipated date of return

- P.97 Approval of a Volunteer** – “that the Board approve Angela Lombardi, as a volunteer coach for the 2024-2025 Maywood Lady Hawks basketball team.”

- P.98 Approval of Sub List** – “that the Board approve the following individuals be added to the substitute list for the 2024-2025 school year (*pending clearance*).”

**Sub-Teacher**

Cameron Schilp – Sub-certificate w/ degree

Shannon Gaffney – Sub-certificate

**Sub-Para**

Laurel Giegerich

- P.99 Approval of Stipends** - “that the Board approve the following correction to a previously approved stipend for the 2024-2025 school year:

<u>2024-2025</u>	<u>DESCRIPTION</u>	<u>Annual</u>
D. MAUER	CROSS COUNTRY COACH- <b>split</b>	837.50
J. LINDENAU	CROSS COUNTRY COACH- <b>split</b>	937.50

- P.100 Approval of Additional Positions** – “that the Board approve 2 new ABA paraprofessional positions at MEM, 1 in PreK MAP and 1 in MAP K-3, due to IEPs.”

- P.101 Approval of Amendment to an Additional Position** – “that the Board approve the resource room paraprofessional position, that was just approved on 10/16/24, be changed to the LLD-S class.”

- F.57 Approval of Check Run** - “that the Board approve a check run for *November* in the amount of: \$ 1,564,179.88.”

- F.58 Approval of Check Run for Cafeteria Bills** - “that the Board approve a check run for cafeteria bills in *November* in the amount of: \$ 63,196.51.”

- F.59 Approval of Board Secretary’s Report** - “that the Board approve the *PRELIMINARY* Board Secretary Report, as submitted, for October 31, 2024.”

- F.60 Approval of Treasurer’s Report** - “that the Board approve the *PRELIMINARY* Treasurer of School Monies Report, for October 31, 2024.”

- F.61 Approval of Preliminary Transfer of Funds** - "that the Board approve the *PRELIMINARY* report of transfer of funds for **October 31, 2024**."
- F.62 Approval of Board Secretary's Monthly Certification** - "that the Board accept the preliminary Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of **October 31, 2024** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."
- F.63 Approval of Board's Monthly Certification** - "that the Board approve the preliminary Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C.6A:23-2.11, we certify that as of **October 31, 2024** after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C.6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."
- F.64 Approval of Disposal of Equipment** - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value."
- F.65 Approval of Payroll** - "that the Board approve the payroll for *October* as follows:

<u>Fund</u>	
10	1,113,828.33
20	5,209.26
<b>Total:</b>	<b>\$ 1,119,037.59</b>
Board Share FICA/Medicare	23,360.19
State Share FICA Medicare	57,892.39
Board DCRP	3,415.95
<b>Total Payroll Expense:</b>	<b>1,203,706.12</b>

- R.16 Approval of a Change Order** - "that the Board approve the following resolution:
- WHEREAS**, Daskall LLC was awarded the contract for the Addition at Memorial School; and
- WHEREAS**, Daskall LLC has submitted the following Change Order proposal, which has been approved by the architect:
- Change Order (CO #2), in the amount of \$24,576 for removal and disposal of unanticipated bedrock at the detention site. The new contract sum including this Change Order is amount is \$3,882,000; and
- WHEREAS**, LAN Associates has verified that these changes are necessary based upon the revised project scope;
- NOW THEREFORE BE IT RESOLVED** that the Board approves this Change Order and the contract amount is revised to reflect this change."

**R.17 Approval of Payment from Referendum Account** - "that the Board approve the following resolution:

**WHEREAS**, Daskall LLC was awarded the contract for the addition at Memorial School and

**WHEREAS**, Daskall LLC has submitted Payment Application #9 in the amount of \$510,158.60 and

**WHEREAS**, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.

**NOW THEREFORE BE IT RESOLVED** that the Board approve this payment application in the amount of \$510,158.60.

#### EXCEPTED MOTIONS VOTED ON SERPARATELY

**A.74 Acceptance of Minutes** – “that the Board accept the following minutes of the Board of Education meetings.”

8/21/24 Work Session, Regular Meeting, Closed

Moved by: Mr. Taylor  
Seconded by: Ms. Kiely  
Vote: 4/0  
Abstentions: 3

**A.112 Acceptance of Minutes** – “that the Board accept the following minutes of the Board of Education meetings.”

10/16/24 Work Session, Regular Meeting, Closed

Moved by: Mr. Taylor  
Seconded by: Ms. Kiely  
Vote: 6/0  
Abstentions: 1

**A.113 Maywood Avenue School Students of the Month** – “that the Board approve the following resolution:

**WHEREAS**, Aarushi Budhaner, Ayden Coronado, Mackenzie DeFina, Nathan Fernando, Allison Galvan Serrano, Ashley Glynn, Natalie Lopez, Agrim Manrao and Naksh Selvakumar have been awarded the Maywood Avenue School OCTOBER Students of the Month in recognition of their humanitarian deeds and fine human kindness;

**NOW, THEREFORE, BE IT RESOLVED**, that the Maywood Board of Education recognizes this most worthwhile achievement by honoring them with a formal resolution unanimously approved at the public meeting of November 20, 2024.”

Moved by: Mr. Taylor  
Seconded by: Ms. Kiely  
Vote: 6/0  
Abstentions: 1

#### TABLED MOTIONS

- n/a



## BOARD COMMENTS

- n/a

## CLOSED SESSION

- n/a

## MEETING ADJOURNED BY ACCLAMATION AT 8:14PM

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jennifer Pfohl", written in a cursive style.

Jennifer Pfohl, Board Secretary