

# Executive Committee

## MEETING SUMMARY



Date: December 18, 2024  
Time: 8:30 – 10:00 a.m.  
Location: LEARN, Room 107/ 44 Hatchetts Hill Road, Old Lyme, CT 06371

*A remote meeting option is provided for those unable to attend in person. The login information can be found at the end of the agenda.*

Present: Robert Mitchell, Chair; Dale Bernardoni, Vice Chair; Jen Favalora, Fiscal Officer; Beverly Washington, Secretary; Cynthia Ritchie, Superintendent of Schools New London; Maryann O'Donnell, Superintendent of Schools Clinton; and Katherine Ericson, LEARN Executive Director

Special Guests: Michael Belden, LEARN Chief Financial Officer

Not Attending:

Meeting began at 8:38 a.m.

- 1.** Review January 2025 Board of Directors' Agenda
  
- 2.** LEARN Purchase of two new vans for Student Support Services (SSS)/ One Nation Distribution, LLC
  - 2.1 2024 E350 Wheelchair Accessible Minibus, 12 Passenger, \$140,000.00
  - 2.2 2024 Ford LR Transit 350, 10 Passenger, \$55,451.10

Executive Director Ericson shared details regarding LEARN's recent acquisition of two new vans for Student Support Services (SSS)/One Nation Distribution, LLC: The E350 Wheelchair Accessible Minibus was acquired through the RFP process, and features space for two wheelchairs, addressing a need for greater accessibility compared to other buses that accommodated only one wheelchair. The Ford LR Transit 350 was purchased via the CT State Bid list. Both vehicles will enhance our transportation capacity and ensure better accessibility for our students.

**3. Review of proposed Executive Committee and Board of Directors 2025-2026 meeting schedules**

The Executive Committee reviewed the proposed meeting schedules for the Executive Committee and Board of Directors for the 2025-2026 school year.

**4. Preliminary discussion of 2025-2026 Salaries & Benefits**

LEARN's Chief Financial Officer, Michael Belden, provided a preview of the agency's proposed salaries and benefits for both certified and non-certified staff for the 2025-2026 FY. This proposal outlines the adjustments and considerations for compensation in alignment with LEARN's financial strategy and organizational goals.

**5. Executive Director Mid-Year Review**

Kate Ericson presented the Executive Director's goals and aspirations for the agency for the upcoming year. Her presentation highlighted key initiatives aimed at advancing LEARN's mission and vision, while strengthening organizational growth and enhancing service delivery to our stakeholders

**6. Adjournment**

**Motion to adjourn by Robert Mitchell, second by Beverly Washington, Motion passed unanimously**

Meeting adjourned at 9:54 a.m.

**Join Meeting via Zoom**

<https://us02web.zoom.us/j/82071624323?pwd=RVxeElub9bcwpDVVPE7WM0U4LGDGQC.1>

**Meeting ID: 820 7162 4323**

**Passcode: 521615**

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