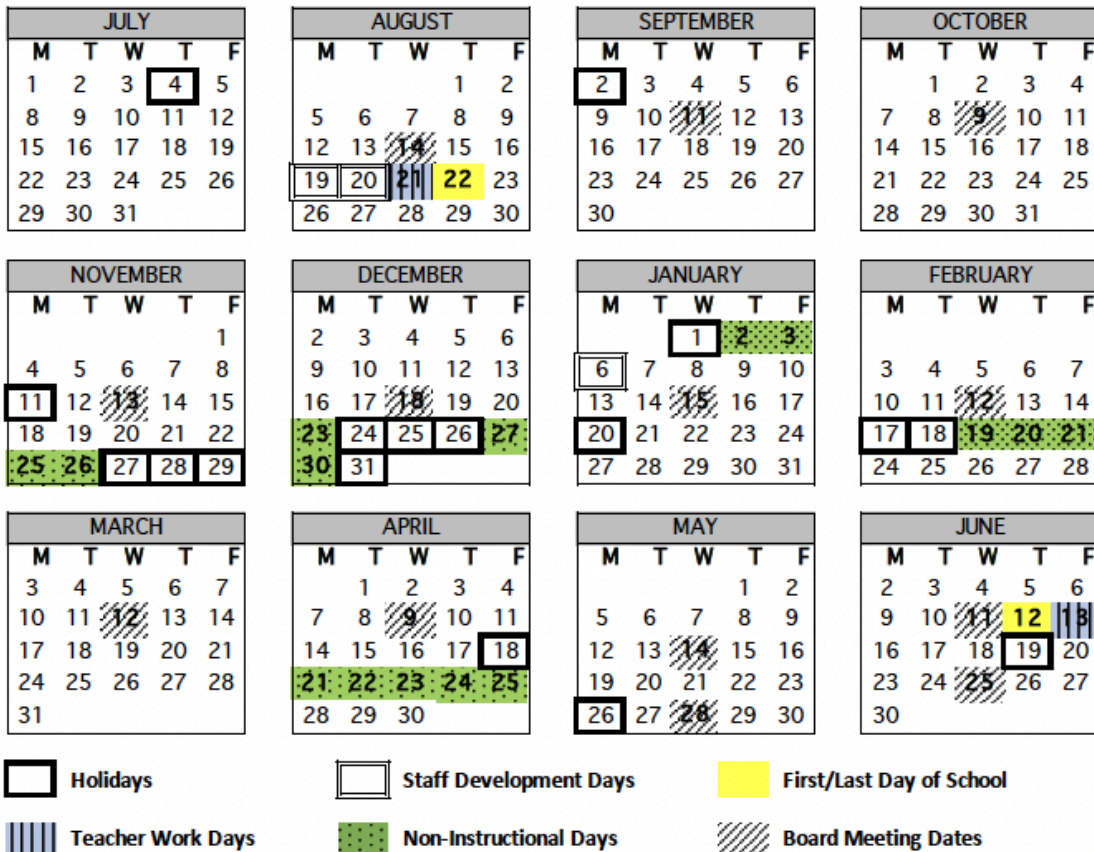




August Boeger Middle School
An AVID & Community School
Student Handbook

MPESD

**MT. PLEASANT ELEMENTARY SCHOOL DISTRICT
2024-2025 CALENDAR**



Month	Instructional Days	Teacher Work Days	Staff Development	Legal/Local Holidays	Non-Instructional Days	10-Month Work Days	11-Month Work Days	12-Month Days
July				1				22
August	7	1	2			8	22	22
September	20			1		20	20	20
October	23					23	23	23
November	15			4	2	15	17	17
December	15			4	3	15	18	18
January	18		1	2	2	18	21	21
February	15			2	3	15	18	18
March	21			1		21	21	21
April	16				5	16	21	21
May	21			1		21	21	21
June	9	1		1		10	20	20
Totals	180	2	3	17	15	182	222	244

LEGEND:

<u>Local Holidays</u>	
Cesar Chavez Day	November 27, 2024 (Observed)
Thanksgiving Holiday	November 29, 2024
Christmas Holiday	December 26, 2024
Good Friday	April 18, 2025

<u>Legal Holidays</u>	
Independence Day	July 4, 2024
Labor Day	September 2, 2024
Veterans' Day	November 11, 2024
Thanksgiving Day	November 28, 2024
Christmas Eve	December 24, 2024
Christmas Day	December 25, 2024
New Year's Eve	December 31, 2024
New Year's Day	January 1, 2025
Martin L. King, Jr. Day	January 20, 2025
Washington's Birthday	February 17, 2025
Lincoln's Birthday	February 18, 2025
Memorial Day	May 26, 2025
Juneteenth	June 19, 2025

Adopted: March 13, 2024

**AUGUST BOEGER MIDDLE SCHOOL
UNIFORM EXPECTATIONS**

TOPS: Solid White, Navy, or Black

- Polo-shirt, collared, or T-shirt (long or short sleeved)
- Turtleneck or mock neck
- Approved August Boeger T-shirts (AVID, Sports, Leadership, Clubs, etc.)
- Shirts are not be too long (fingertip length), tight, cropped or baggy

BOTTOMS: Khaki or Black

- Twill slacks, shorts, skirts, skorts (below fingertip length), or capris
- Neatly hemmed
- To be worn on or above the natural hip line
- No rips or holes above the fingertips
- No sweatpants

BELTS: Plain Black, Brown, or White

- Plain buckles are not to have insignias (letters or designs)
- Plain belts are not to have studs, sparkles, or other decorations

SWEATSHIRTS: Gray, Black or White

- Hooded or non-hooded
- Pullover or zipper style
- Approved August Boeger sweatshirts (AVID, Sports, Leadership, Clubs, MPAS, or Science Camp)
- Hoods are not be worn in the classroom
- School-appropriate logos (no offensive, gang- or drug-related logos)

JACKETS: Solid Color

- Jackets with team logos or other advertisements are not permitted
- School-appropriate logos (no offensive, gang- or drug-related logos)

SOCKS: White or Black

- Students are to only wear one pair of socks on their feet
- Socks are not to be stuffed under tongues of shoes
- Tights are allowed
- School-appropriate logos (no offensive, gang- or drug-related logos)

SHOES: Mostly Plain White, Brown, Gray, or Black (No red, maroon or blue)

- Closed toes (no sandals, slides, high heels or Crocs)
- Shoelaces are to be tied at all times
- Students are expected to have appropriate shoes for PE

BACKPACKS

- Backpacks are to be free from writing or drawings, except the student's name written once neatly
- Patches or tape are not permitted
- No solid red, maroon or blue
- School-appropriate logos (no offensive, gang- or drug-related logos)

MAKE-UP, PERFUME, & GROOMING

- Soft natural looking make-up can be worn
- Spray deodorant or perfumes are not allowed on campus
- Eyebrows should not have any slits/cuts in them
- Perfume, cosmetics, mirrors, lip-gloss, or combs/brushes may not be used in classrooms

HAIR

- Hair should be neatly groomed
- Hairstyles should be appropriate in length and no unusual hair color, that are distracting to other students and disruptive to learning

- Hairspray or mousse are not allowed on campus

JEWELRY

- Long earrings & large hoops are not allowed
- Jewelry that may be offensive is not allowed
- Body piercings (lip, eyebrow, nose, tongue, cheek, etc.) are not allowed
- Chain wallets are not allowed

HATS, ACCESSORIES, AND HEAD COVERINGS

- Head coverings, such as hats or beanies, may only be worn on school grounds for protection from weather and must be removed inside buildings
- Head coverings worn for religious reasons are permitted at all times
- Head coverings or hair decorations that are gang-like in nature or color are not allowed
- Accessories that interfere with learning or present a safety threat are not allowed
- Sunglasses may be worn only outside of class and must have appropriate logos

DRESS CODE VIOLATIONS

- Possible ReThink
- Possible exclusion from non-uniform days
- Parent/Guardian contacted (notification/bring correct uniform)
- Repeated dress code violations may result in a loss of privileges
- Other actions based on individual needs

*No Red or Blue clothing or items with insignias from non-school clubs, organizations, or gangs. [EC 35183,35183.5]

*If there are any questions about school uniforms, please refer back to the MPESD District Handbook.

GUIDELINES FOR NON-UNIFORM DAYS

On non-uniform days, students are to dress within dress code acceptable standards. All clothing should be clean, neat, in good repair, non-distracting, non-offensive and safe for school activities. *Students who are ineligible for non-uniform days must wear their school uniform.*

Non -Uniform clothing guidelines:

Bottoms

- Skirts and shorts must be fingertip length (when arms are at your side) or longer.
- Rips/tears in jeans must fall below fingertips when arms are at your side.
- Cut offs are not allowed.

Tops

- Tops and shirts must meet uniform guidelines. The following are not acceptable:
 - Low-cut tank tops or shirts; vests and jackets with large or gaping arm holes, halter tops, crop tops, bare midriff or see-through clothing.
 - Tank top straps must be at least one inch (1") wide.
- Clothes, jewelry or pins that advertise illegal and/or not age appropriate products, or that are offensive **may not be worn.**
- Sandals, flip-flops, slides, Crocs, or high-heeled shoes **may not be worn.**
- Clothing or items with offensive, gang- or drug-related logos **may not be worn**

**STAFF, STUDENTS, & FAMILIES OF
AUGUST BOEGER ARE TO
BE SAFE, RESPECTFUL, & RESPONSIBLE.**



**We are a PBIS (Positive Behavior Interventions and
Supports) School**

At August Boeger, we believe in using multiple tools to ensure our students' success academically and as school citizens. We focus on prevention strategies, classroom management and restorative practices to maximize student success.

We ask all students to follow the 3 Be's (Be Safe, Be Respectful, Be Responsible)*. By teaching these three expectations, our school community promotes a safe learning environment where students feel a sense of belonging. We further build community and students' character by celebrating their successes.

BE SAFE

- I am responsible for maintaining safety at all times.
- I keep my hands and feet to myself.
- I follow all directions, especially when following safety procedures.
- I use all equipment and materials properly.
- I adhere to the school rules and California laws when walking/biking/skateboarding to and from school.

BE RESPECTFUL

- I treat myself and others with respect.
- I represent August Boeger, while attending on-campus and off-campus events, with integrity.
- I actively listen to the designated speaker.
- I use appropriate, respectful words when speaking.
- I treat others' property with respect.
- I maintain a positive attitude in all interactions, including behavior interventions and constructive criticism.

BE RESPONSIBLE

- I take responsibility for my actions and the words I use to respond to others.
- I arrive on time to class and come prepared to learn.
- I stay on task.
- I accept constructive criticism and use it as a tool to grow.
- I follow the school expectations and take accountability when I do not.

*Please refer to the Expectation Charts at the end of this document (Schoolwide, District Gym, Common Areas) to review our specific expectations for each of the areas.

August Boeger uses restorative practices to address and prevent conflicts or "wrong doings" by students. Administration, faculty, and staff are here for students requiring support in learning to take responsibility for their actions so that they may return to the school community with a fresh start.

STUDENT RECOGNITION & INCENTIVES

August Boeger celebrates students' successes! Students may earn Boeger Bucks for exemplifying strong citizenship skills. Boeger Bucks may be used to enter Boeger Bucks raffles and/or to purchase goods at the Boeger Buck Store. We celebrate academic success, academic improvement, and excellent citizenship at trimester award assemblies and events/activities. We host Behavior Counts Carnivals to celebrate students who make positive choices on campus and in their classrooms. We also celebrate our students who attend school with random, positive rewards. Homeroom classes can earn free dress day passes through Boeger Rock.

STUDENT ACTIVITIES

Student activities may include dances, field trips, sports, student leadership activities, yearbook, clubs, and other activities scheduled during the year. Such activities require good standing in academics and citizenship (no Fs or citizenship grades of Ns or Us).

Student activities are for August Boeger students only. Dress and behavior regulations are observed at all school related functions. Students who are absent for any reason on the day of an activity will not be permitted to participate in the activity. Students referred for a ReThink session must do so before going to any after-school activities.

DANCES, RALLIES, & CELEBRATIONS

Spirit events are held throughout the school year for August Boeger students. Activities may be held during the school day, in the afternoon or evening. Students are expected to be picked up immediately following the event, as there will be no supervision afterwards.

PARTIES AND CELEBRATIONS

At the middle school level, classes do not hold parties to celebrate holidays or honor individual birthdays. At times, educational activities may occur at which food is served. Students may not bring homemade food to share at school. Balloons, cupcakes, cakes, flowers, or other gifts are not to be brought to school. Invitations to private parties are not to be distributed during school.

STUDENT COUNCIL + LEADERSHIP

Student council and leadership-class provide an opportunity for students to set goals, organize and participate in student activities, raise funds, promote school spirit, and strive for a united, clean, and safe campus. Student council and leadership class work under the guidance of the leadership teacher. The student council creates opportunities for every student to find meaning in the August Boeger experience.

The Student Council is elected by the students and works for the students. Student Council officers include the president, Vice-President, Treasurer, Secretary & Spirit Commissioner. Student Council Officers must have a minimum of 13 grade points each trimester with no Fs, or citizenship grades of Ns or Us. Students involved in the student council are leaders and expected to be role models to the student body (ex. grades, behavior, and uniform).

STUDENT ATHLETES

Student athletes are expected to follow all school, classroom, and team rules as well as demonstrate appropriate social skills when interacting with both adults and peers. All student-athletes are required to follow the 3 Be's:

BE SAFE

- I am responsible, like everyone else, for maintaining safety during all sporting events and practices.
- I play by the rules and use all equipment appropriately.
- I take proper care of my body to ensure that I stay in good health.
- I deal with challenges in a positive manner.

BE RESPECTFUL

- I play with dignity and grace, regardless of winning or losing.
- I behave with integrity and the knowledge that I represent the August Boeger/Ida Jew sports team.
- I participate enthusiastically and encourage all other players to be their best.
- I maintain a positive attitude in all interactions, including behavior interventions and constructive criticism.

BE RESPONSIBLE

- I take responsibility for my actions and how I choose to respond to others.
- I come to games and practices regularly, on time and prepared.
- I accept constructive criticism and use it as a tool to grow.
- I maintain a high academic standard because I know that participating in athletics is a privilege.

ATHLETIC PARTICIPATION REQUIREMENTS

- Student athletes must maintain a minimum of 13 (including elective) grade points per trimester to participate in the athletic program.
- Student athletes must maintain a 2.0 GPA with no Ns or Us citizenship grades.
- Any student athlete receiving an F in any subject will not be allowed to participate.
- Grade checks will be conducted at the start of try-outs, and then every week on Monday mornings.
- If a student is unable to bring up his or her grade(s) or citizenship scores within 2 weeks, the coach or athletic director reserves the right to remove the player from the team.

REPORT CARDS

At August Boeger, grades are used to demonstrate students' mastery of the California Common Core Standards. Assessments and projects are used to determine students' levels of mastery. Since we believe every child can learn and strive to foster academic success, we allow students to retake assessments once they have received extra support. Students are responsible for setting up retakes with their teachers.

Report Cards are either given at Parent Teacher Conferences or mailed home every trimester. Report card grades are recorded as part of each student's permanent school record. If you do not receive a report card, please call the main office.

Grade Checks are given to students every 2 weeks. Parent/guardian signatures are required because these grade checks are used to inform students and parents of academic progress and student conduct. If a student has a grade of D or F on a grade check, please encourage them to contact the teacher to ask for help. Parents/Guardians may contact the school at (408) 223-3770 and request a conference. Parents and students may also sign up to access our online grading system, PowerSchool, by visiting the office.

Citizenship Grades

Each student earns a mark for citizenship in every class. The following grades are given:

O = Outstanding

S = Satisfactory

N = Needs improvement

U = Unsatisfactory

Students who maintain satisfactory or outstanding citizenship in every subject are eligible for student activities, dances, and after-school sports. Teachers re-evaluate citizenship marks often to give opportunities for improvement.

ACADEMIC SUPPORT

August Boeger has many opportunities for students to get help after school. Please ask about them so we can provide extra support for students who would like to complete their assignments at school with adults who can help them. **Students of Promise will need to attend after-school tutoring once a week.** Students who participate in after-school activities must go to the assigned room within 5 minutes after the dismissal bell rings.

INTERNET ACCESS TO GRADES

Parents and students will be given instructions on how to access PowerSchool, so that they may check grades online at any time. These grades are current as of the last time student work was recorded by the teacher.

HOMEWORK

Homework may be assigned in order for students to practice a skill learned in class. All students are encouraged to read 30 minutes daily and should have reading material available.

8th GRADE PROMOTION GUIDELINES

At the end of 8th grade, a promotion ceremony is held for students who attain **33 grade points** in the six classes (Language Arts, Social Science, Math, Science, Elective, and Physical Education) with no major behavior infractions. Each letter grade has assigned points: **A=4, B=3, C=2, D=1, and F=0.** The student or students with the highest academic achievement will be chosen as valedictorian(s).

Any student who has fewer than 33 grade points in the 8th-grade year will not be able to participate in promotion activities. Students who have not been following the 3B's may not participate in some or all of the following activities:

1. End of the year field trip
2. Promotion dance
3. Promotion ceremony

Parents of students who are not eligible for promotion for the above reasons will be contacted. The school reserves the right to reinstate promotion privileges. Students, if you do not have the 33 grade points, you will not be participating. This means you need to start working the first day of school towards crossing the stage.

All students in the ceremony have the opportunity to wear a gown, which may be purchased from the school. Families who already own an August Boeger promotion gown, do not need to purchase a new gown.

Absences impact promotion and chronically absent students will be evaluated on a case by case basis.

ATTENDANCE POLICY

Satisfactory school progress is dependent upon regular attendance. Legal absences are those resulting from illness, injury, or necessary visits to a health care provider. Please refer to the district handbook for attendance regulations (see page). Parents or guardians may clear absences within 5 days of absence.

When absent, parents or guardians must:

1. Have a parent or guardian contact the school (408-223-3770).
2. If a parent or guardian does not telephone the school, the student must bring a note on the day of return. This note should have the student's name, the date(s) of absence, reason for absence, and a parent's or guardian's signature and phone number.
3. The note should be taken to the Office on the morning you return before the tardy bell.
4. If the school does not receive a phone call or note from a parent or guardian, the absence will automatically be considered unexcused. Parents have 10 days to clear an absence.

TARDIES & TRUANCY (E.C. 48260)

Class begins promptly when the morning bell rings. A student who is not in his/her seat when the bell rings is considered tardy to class. Students who arrive after class begins will be marked tardy on the attendance roster. Students who are tardy 30 minutes or more will be considered **truant** for the day. The following forms of absences are classified as truancies:

- Absences from school that are unexcused
- Leaving the school site during the school day without permission
- Staying out of class without permission
- Excessive tardiness of 30 minutes or more.

Parents or guardians are legally responsible for their attendance, and a student is considered truant unless he or she has a legally excused absence. If a student has missed 10% of the current school days the student and family will receive a "First Declaration of Truancy Letter." If the truancy continues a "Second Declaration of Truancy Letter" will be sent to the parents/guardians and a conference with the school, parent/guardian and student will be arranged. If a student is considered habitually truant the family will be referred to the School Attendance Review Board (SARB) for appropriate action. If it is necessary to file a declaration of habitual truancy, a SARB hearing and request for legal action may result.

SUGGESTED MATERIALS

Backpack: All students must carry a backpack in order to be prepared for school. Please see the uniform guidelines for the appropriate type.

Three-ring binder: Label your binder with your name. The purpose of the binder is to keep you organized; use dividers for each subject you have. Be sure to take it to all classes and home at night to work on assignments. Binders must only have school-appropriate logos (no offensive, gang or drug-related logos). Red binders are not permitted.

Pens, pencils, erasers and paper: Keep these in your binder. Colored pencils and water based markers are helpful. By law, permanent markers are not permitted at school and will be confiscated. Notebooks must not contain offensive, gang or drug-related writing or drawings.

Rulers and calculators: These may be requested by your teacher and are useful and inexpensive.

Planner in your Student Handbook: Keep this in your binder. The first one is given to you for free. If lost, a replacement will cost \$5.00.

TEXTBOOKS

Textbooks are sent home for student use. If textbooks are lost or damaged in any way, a fine must be paid. Students who have not returned textbooks or cleared their fines, will not receive their report cards, be issued their class schedule for the following year, and will lose end-of-year privileges. Eighth-grade students will not receive their certificate of promotion, nor their final report card until all books are returned and fines and charges cleared.

LIBRARY/TECHNOLOGY

Parents and students must complete Technology Use and Library Use Agreements in order to use the school technology or check out library books and textbooks. These forms must be completed during our Maze Day in August or at the time of enrollment. The Technology Use Agreement states that the student understands the guidelines for the treatment and use of computers, the Internet and e-mail account. Students will learn about and use computers, the Internet and e-mail. Access to the school's computers, internal network and the Internet is a privilege, not a right. It is the student's responsibility to follow the guidelines, acting in a way that is polite, responsible, ethical and legal. Students who do not follow the school's guidelines are subject to school discipline that could include partial or total loss of technology privileges.

Expectations for the use of library and technology:

1. All books must be returned in the condition in which they were checked out.
2. Library books must be returned on time.
3. Students will be required to replace any damaged or defaced books.
4. Technology is available for student use once the Technology Use agreement is turned in.
5. No food or drink is allowed in the library or near technology equipment.

GUM

Please refrain from chewing gum on campus. When gum sticks to concrete it creates a dark dirty mark. Gum also defaces textbooks, damages desks, and ruins shoes and clothing. We will follow our Behavior Intervention Protocol for students who choose to not follow our expectations.

CELL PHONES and EAR BUDS

All cell phones and ear buds are to be kept out of sight and turned off during the entire school day, including class time, lunch, and brunch. We prefer all phones to be placed in backpacks. Any use of cell phones, including text messaging, sending of pictures, recording videos, accessing the internet, or using phones with the ring tone turned off is prohibited during the school day. **Violation of any of these rules, will result in the phone being taken and placed in a locked area in the office. A parent or guardian may reclaim the phone. Additionally, if a student violates this policy, he/she may be prohibited from possessing a cell phone at school.** If reasonable suspicion exists that laws or school rules have been broken, the school administrator has the right to search a student's cell phone. **If a cell phone is used for violence or illegal purposes, the school may share the cell phone with the police and the student may be suspended or expelled.**

P.E. UNIFORMS

- Daily, students are required to dress in order to participate.
- P.E. uniforms may be purchased from the school.
- P.E. uniforms are gray t-shirts with navy blue shorts/ sweats.
- P.E. clothes may not be worn under the school uniform. (hygiene matter)
- Lockers are provided for students to store their school uniforms while dressing for P.E.
- Students must learn their locker combination, keep the numbers confidential, and lock their lockers daily.
- The students are responsible for lost or stolen items.

SAFETY DRILLS

Fire drills and earthquake drills are required by law and are held throughout the year. Exit routes for emergency evacuation are posted in each classroom. When required, students are to exit the classroom quickly, quietly and proceed to the designated area with their teacher. Students are to remain in line silently while waiting for the all clear signal. When the signal is given, students and staff return to their assigned classroom. When there is an earthquake drill, students are to duck and cover. Additional details are taught by teachers. “Run, Hide & Defend” and “Shelter in Place” drills are practiced with the assistance of the San Jose Police Department. In “Shelter in Place” drills, the school is secured and everyone remains inside. Students are instructed in procedures to keep the classroom secure and remain out of sight until an all clear signal is given. “Run, Hide & Defend” procedure includes an evacuation route, a safe place for parents to meet, and a method of notifying parents or guardians of their child’s safety.

FIRST AID

There is a Health Office for students who become ill or students with injuries. Students without serious illnesses will be sent back to class. If a student has a temperature over 100 degrees, is vomiting, has diarrhea, or is contagious, they should remain at home until no longer contagious.

MEDICATION AT SCHOOL

Students may take over-the-counter medication or prescribed medication at school under the supervision of the health clerk or secretary. The following information is needed:

1. Doctor’s note, along with prescription, bottle that gives complete directions.
2. Authorization to administer medication that is signed by both the parent and doctor. A copy of this form needs to be provided to the school.

Students are not allowed to carry any medication (including but not limited to Tylenol, Advil, and cough drops) at school.

PERSONAL POSSESSIONS

School supplies, P.E. clothing, grooming items, materials for special school projects, and a small amount of money (for meals and snacks) are the only items needed at school. Students should not bring large sums of money to school. There are no lockers or secure places for money or valuables to be stored. Students are responsible for their personal property. Students are responsible for lost or stolen books, money, watches, cell phones, electronic devices, etc.

BEHAVIOR INTERVENTION PROTOCOL

Step 1. Warning is given one-on-one (teacher/staff describes the behavior, prompting appropriate behavior, student reiterates expected behavior back using eye contact & positive body language).

Step 2. Refocus in the classroom (must be timed; 5-10 min). A copy is given to the parent to be signed and returned. Teachers will meet with students within the next class meeting (before school, brunch, prep, or after school to discuss the reflection).

Step 3. Mediation with the student and talking with the parent in a positive way by classroom teacher (via phone or email).

Step 4. Office Referral is given to the student who then reports to the office for a conference with an administrator.

Step 5. Office is the last resort unless it is a “**MAJOR**” offense.

Students are responsible for following school rules/expectations during the school day and on their way to and from school, as well as at off-campus school activities. This includes the following situations:

- Inappropriate behavior or fighting before or after school, even though it may not be on school grounds
- Violation of any school rule while on a school field trip
- Failure to comply with rules on a school bus
- Inappropriate behavior at a school-sponsored sports activity
- Vandalism or property damage while on the way to and from school or at a school-sponsored activity or at any school in the Mt. Pleasant School District.

LUNCH DETENTION

If students break a school rule or do not improve (after restorative justice practices have been put in place), they will receive detention for a period of 15 minutes at lunch. Additional days will be added to the lunch detention or after-school detention if students do not attend. Students are dismissed in time to eat lunch and use the restroom.

AFTER-SCHOOL DETENTION

After-school detention may be assigned for disciplinary or instructional reasons. This is meant to support students by giving them extra time to receive academic help or to reflect on their actions. Students may be kept for up to **60 minutes per day** by the teacher. Detention lasting longer than 15 minutes requires prior parent notification. A student will be excused from detention if he or she has a medical or dental appointment, an appointment for religious instruction or an activity for which a fee has been paid. If such an excuse is approved, the student will be required to serve the detention on a rescheduled date (usually the following day). It is the parents’ and student’s responsibility to notify the teacher in writing if such a conflict occurs. Additional days will be added to if a student does not show up after receiving notification. If a student chooses not to attend their doubled detention, the student will be assigned an administrative detention.

RESTROOM USAGE

Each student leaving a classroom during class time must have a pass, and may not leave a classroom without permission. Students are to use the restroom before school, during brunch and lunch, and after school. If your student has a medical condition, please provide a medical note to our office.

BICYCLES, SKATEBOARDS, ETC.

- **All students must wear appropriate helmets when riding to school (Per CA Law).**
- Bicycles, scooters, roller-blades, & skateboards may not be ridden on campus. This includes hallways, courtyards, ramps and other areas inside the school area.
- Once on campus, bicycles must be parked & locked in the bicycle rack. Students must supply the lock & chain.
- Students are responsible for lost or stolen bikes, skateboards, etc.

CAMPUS SUPERVISION

Campus supervision starts at 7:45 a.m. and ends at 3:00 p.m. Students are not to be on campus before 7:45 a.m. or after 3:00 p.m. unless they are part of an authorized program and are under direct adult supervision.

CLOSED CAMPUS

August Boeger Middle School is a closed campus. During school hours, no student may leave the campus without first obtaining a written permit from the office. **After arriving at school, students must remain on campus. They may not leave the school grounds to return home, visit another student, or go to the store.**

CAFETERIA

All parents/guardians are asked to complete a food application. Students bringing lunch or purchasing food at the a la carte window may eat in designated areas. Students are to place all litter in the containers provided.

LUNCH BROUGHT TO SCHOOL

Students may bring their lunch to school and eat in designated areas. If a student forgets his or her lunch at home, parents may bring the lunch to the office. A student will not be called out of class to pick up a lunch or lunch money, but may check with the office at the beginning of lunch period. **We are unable to meet the demands of ordering food to campus. Please do not order DoorDash to school.**

LOST AND FOUND

Items which are lost and found are to be turned into the main office. Unclaimed items will be donated to charitable organizations. P.E. uniforms and clothes that are left in the locker room or on the field will be placed in the P.E. lost and found.

WEBSITE, FACEBOOK, & COMMUNICATION

Communication between home and school is very important. Notification of events and current information will be sent home with students regularly. The school will send out regular email and text message blasts containing important information and updates. Additionally, information will be published on the school website and on Facebook. Parents who have questions, concerns, or need information are encouraged to call the school office for an appointment, check the website, or look at our Facebook page.

(408) 223-3770

<http://www.mpsd.org/Domain/8>

<https://www.facebook.com/BoegerBobcats/>

***The Student Handbook is an addendum to the District Handbook and Parents/Guardians are encouraged to read the District Handbook for more comprehensive parent notifications and district policy and procedures.**

***La versión de este manual estudiantil está disponible en español en la oficina.**

**August Boeger Middle School
School Wide Classroom Expectations**

Be Safe	Be Respectful	Be Responsible
<ul style="list-style-type: none"> • S1 – Keep hands and feet to self • S2 – Ask permission to leave assigned areas • S3 – Follow directions and safety procedures • S4 – Keep walkways clear 	<ul style="list-style-type: none"> • RS1 – Treat others with respect • RS2 – Follow directions • RS3 – Actively listen to designated speaker • RS4 – Use appropriate voice and words • RS5 – Treat others' property with respect 	<ul style="list-style-type: none"> • R1 – Be prepared and on time • R2 – Stay on task • R3 – Eat and use the restroom during designated times • R4 – All cell phones are to be off • R5 – Clean-up after yourself

**August Boeger Middle School
District Gym Expectations**

Be Safe	Be Respectful	Be Responsible
<ul style="list-style-type: none"> • S1 – Keep hands and feet to self • S2 – Ask permission to enter or leave all areas • S3 – Follow directions and safety procedures • S4 – Use bleachers only when directed by an adult • S5 – Use sink and drinking water fountains appropriately 	<ul style="list-style-type: none"> • RS1 – Treat others with respect • RS2 – Display good sportsmanship • RS3 – Follow directions • RS4 – Actively listen to designated speaker • RS5 – Use kind words and actions • RS6 – Treat property with respect • RS7 – Keep hands and feet off the walls and glass 	<ul style="list-style-type: none"> • R1 – Eat outside of the gym • R2 – Stay actively engaged • R3 – Use the restroom during designated times • R4 – All cell phones are to be off during instructional time • R5 – Be prepared and on time • R6 – Return equipment to designated areas • R7 – Clean-up after yourself

August Boeger Middle School
Common Areas Expectations

AREA	BE SAFE	BE RESPECTFUL	BE RESPONSIBLE
ALL AREAS	*Keep hands and feet to yourself	*Use kind words and actions	*No gum allowed
CAFETERIA	*Walk at all times *Eat only your food	*Use good manners *Clean up your area *Listen to the kitchen staff and campus supervisors	*Wait in line patiently *Do not allow students to cut in the line
QUAD	*Stay in designated areas *Be alert & prepared to enter a classroom for safety/weather reasons (if needed)	*Listen to the campus supervisors & staff	*Pick up trash and litter
BLACKTOP	*Use equipment properly *No food, drinks, or gum	*Be a team player & encourage others *Include all students	*Show good sportsmanship *Return equipment to designated areas
RALLIES, ASSEMBLIES, & EVENTS	*Sit quietly during presentation *Wait for dismissal instructions	*Listen responsibly *Applaud appropriately	*Focus on presentation
<u>MAKERS SPACE & LIBRARY</u>	*Use chairs, tables, & equipment appropriately	*Respect property - yours and others'	*Return material to proper places *Use internet appropriately; print only what is needed *No food, drink, or gum
HALLWAYS	*Walk at all times	*Respect property - yours and others'	*Use drinking fountain appropriately
OFFICE	*Use chairs and tables appropriately	*Stay behind the counter & wait for staff member to address you *Listen to the staff for instructions	*State your purpose politely *Ask for permission to use the phone *No food, drink, or gum
BATHROOMS	*Keep water in sink *Wash hands *Use the right amount of soap	*Give people privacy *Respect property - yours and others'	*Flush toilets *Report vandalism to campus supervisors & staff
WALKERS/BIKES	*Walk & ride safely *Wear helmets *Secure bikes *No loitering *Go directly home	*Respect property - yours and others'	*Touch others' property only with permission *Pick up trash and litter