

**HANOVER TOWNSHIP BOARD OF EDUCATION
REGULAR PUBLIC MEETING
MINUTES
NOVEMBER 26, 2024**

I. OPENING

The meeting was called to order by the Board President at 7:30 p.m. in the IMC at Memorial Junior School, 61 Highland Avenue, Whippany, NJ 07981.

The Board Secretary read the following statement:

In accordance with P.L. 1975, Chapter 231, notice of this meeting was provided to the newspaper of record, appropriately posted and sent to the Township Clerk on August 12, 2024. Ad was in the Daily Record on August 14, 2024 and the Hanover Eagle August 15, 2024

Mrs. Bomengo led the flag salute.

Present: Board Members

Mr. Jeffrey Basile
Mr. Marc Amoresano, Vice President
Mrs. Christine Egbert
Mrs. Gina Johnston
Mr. Christopher Mattessich
Mr. William McCabe
Mr. Gregory Skiff
Mrs. Michelle Stricchiola
Mrs. Lisa Bomengo, President

Interim Business Administrator & Board Secretary Dr. Edward Izbicki

Superintendent Mr. Justin Toomey

Board Attorney Matthew Giacobbe

II. MOTION TO CONVENE IN EXECUTIVE SESSION - None

III. SPECIAL PRESENTATIONS

2023-2024 Audit Report

Ray Sarinelli from Nisivoccia gave the Final Audit Report. Over the district is in good financial shape. He went over our revenues, balance sheets, and expenditures for the school year 2023-2024. He also stated this year will be a challenging year not only for Hanover Township, but for all other districts due to inflation. The complete report is available in the board office.

2023-2024 New Jersey Technology and Educators Association New Teacher Excellence Award

Mr. Anderson gave the following speech:

Thank you to Mr. Toomey and the Board of Education for the opportunity to honor one of our amazing teachers. Back on November 1st, Mr. Wasserman and I had the pleasure of attending the New Jersey Technology & Engineering Educators Association's annual conference at Rutgers University in New Brunswick. While it was amazing to participate in workshops and roundtable discussion on technology and engineering in the classroom, the highlight of the day happened during the President's Reception, held at The Rutgers Club. During the reception, the president of the association presented awards to a handful of teachers across the state who have made significant impacts on their students, schools, and districts in the area of technology education. I am pleased to share that our own Marissa Dolch, technology teacher at MJS, was awarded with a New Teacher Excellence Award. While this is only her fifth year of teaching, Marissa has taken our existing technology class, infused engineering and other stem concepts into instruction, and has created one of the most exciting programs for our students to be a part of. As you may remember, Marissa was responsible for us joining the Technology Student Association (TSA) and providing the opportunity for our students to compete at the state TSA conference at TCNJ and nationally in Louisville, Kentucky two years ago and Orlando, Florida this past year. It was because of her dedicated guidance and enthusiasm for engineering that one of our students was crowned national champion. We are so excited to see what the future holds in STEM education and know that with Marissa's involvement, our program will continue to flourish and be a model for other schools to turn to. So if you would, please join me in a round of applause and congratulate Marissa Dolch for being selected for her New Teacher Excellence Award.

Mrs. Bomengo gave the following speech: Mrs. Dolch, Congratulations on earning the 2023-2024 NJ Technology and Educators Association New Teacher Excellence Award. We are so proud of you and grateful for your passion and drive that have earned you this award. You continue to inspire, challenge & mentor our district students. Your leadership in coaching our students to earn top awards for the past years in the Technology Student Association National Teams Competition is just one of your many accomplishments. Seeing how proud your students have been of themselves; presenting their accomplishments at Board meetings while under your instruction. I could not think of a more deserving Educator to receive this award. Thank you for being a part of Hanover School District.

Mr. Basile's son, made a trophy for Miss. Dolch on his 3D printer he received for his birthday. He is a student in Bee Meadow and is looking forward to coming to Memorial Junior School in a few years so he can participate in the technology class.

IV. APPROVAL OF MINUTES

Regular Public Meeting 10/29/2024

Motion: Mr. Amoresano **Second:** Mrs. Johnston **Approved:** Yes 9, No 0

V. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT -

Dr. Izbicki reported the Board Secretary Report as presented at the Finance Committee Meeting on 11/18/2024. All funds are in balance, there is no over expenditures and the cash balance ties to the Treasurer of School Monies Report. The checking account has a balance of \$1,535,723.21 and the investment account has a balance of \$4,577,520.06 as of 10/31/2024. Total interest is \$40,301.91. Dr. Izbicki also stated he received the official elections results from the Morris County Clerk's Office. Congratulations to Marc

Amoresano, Lisa Bomengo and Karin Coffey. He looks forward to working with all of you. He also wished everyone a Happy Thanksgiving.

VI. SUPERINTENDENT'S REPORT-

Mr. Toomey gave the following report: Good evening, everyone!

As we approach the Thanksgiving holiday, I would like to begin my report by expressing gratitude. Today marks 3 months to the day since I officially began my role as Superintendent. It has been a fun ride so far and I am grateful to be in the Hanover Township Public Schools with all of you.

Also, I would like to congratulate Mrs. Bomengo, Mrs. Amoresano, and Mrs. Coffey on their election to the Board of Education. I look forward to continuing to work with Mrs. Bomengo and Mr. Amoresano, as well as working with Mrs. Coffey in the years to come.

In addition, much of what I would share is featured in our District Newsletter. If you haven't had a chance to view it, I recommend that you take some time to see all of the wonderful things happening in our schools. The newsletter is emailed to all staff and families on the day of each Board meeting.

Wishing everyone a Happy Thanksgiving!

VII. DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT REPORT

Mr. Wasserman gave the following report:

Thank you, Mr. Toomey and Members of the Board of Education.

I would like to extend my congratulations to Mrs. Bomengo and Mr. Amoresano on their re-election to the Board of Education. I also want to congratulate and welcome Mrs. Coffey as our newest Board member. We look forward to your contributions to our district's continued success.

It is a privilege to stand before you tonight to highlight a truly significant achievement for our district. The New Jersey Department of Education has officially recognized us as a Highly Effective School District through the QSAC Monitoring Process. This evaluation examines performance across five critical areas: Instruction and Program, Fiscal Management, Governance, Operations, and Personnel. I am proud to share that our district earned passing scores in all five areas, a testament to the hard work and commitment of everyone involved.

This recognition would not have been possible without the contributions of so many individuals. To our teachers, administrators, and support staff, thank you for your unwavering dedication to providing an exceptional education for our students. To our Board of Education, your leadership and commitment to maintaining high standards have been instrumental in our success.

A special acknowledgment goes to the QSAC Committee for their meticulous preparation and hard work throughout this rigorous process. I also want to recognize our families and community members, whose ongoing support and engagement play a vital role in our district's achievements.

This designation as a Highly Effective School District is both a moment to celebrate and an opportunity to reflect on what we can continue to accomplish together. It affirms that we are not only meeting expectations but setting a standard for excellence. As we recognize this milestone, we remain committed to advancing our mission of empowering all students to reach their full potential.

Thank you all for your dedication to our schools and community. Together, we are building a foundation for lasting success.

I would like to conclude by wishing everyone a very Happy Thanksgiving Holiday.

That concludes my report for this evening.

DIRECTOR OF SPECIAL EDUCATION

Mrs. Koeppen gave the follow report:

Let me start by congratulating the district on its recent QSAC achievement.

ESY is in development. You are surely thinking about the dish you need to bring to your holiday dinner, but I have been surveying staff summer plans for 2025. In order to offer a solid programming, we need to examine what has worked, what our students needs, and what we are able to offer. Historically, summer programming faces two challenges. There are several students that plan to attend, but do not in fact attend. We are going to increase communication throughout the remainder of the year to assist in supporting attendance.

Also, the course of the program was altered to ensure participation.

The second issue is ensuring staffing. Last week a survey was put out to staff regarding their preferences for availability. It was a close tie, but the dates presented in front of you reflect staff preference. Hopefully, the combined efforts of adjusting the times, hosting early and frequent communication support student attendance.

Additionally, 504 counselors engaged in frontline training this month. The goal is to modernize this process, which all of the staff involved were initially very excited about. It will take as students are eligible for such programming or are being updated on an annual basis, the information will be added to the system. It will not change any programming, but streamline what happens behind the scenes. This will take a full school year to ensure everyone is in the system, but many of the 504 coordinators are eager to have it happen before then-some predicting it could be as early as June.

In closing, as we move into the second marking period creativity is key to our pursuit of excellence.

Each day we are gifted with inspiring excellence and I appreciate the privilege to be part of such great work. Thank you for your continued support. I hope you are looking forward to the holiday and have a safe and enjoyable weekend.

VIII. COMMITTEE REPORTS :

Personnel- Personnel Committee met on November 19, 2024.

Members Present: B. McCabe (Chair), Lisa Bomengo (Board President), Marc Amoresano (Board VP), Gina Johnston, and Justin Toomey (CSA)
Mr. McCabe reported the following:

We discussed the upcoming retirement of the Transportation Supervisor, Mike Raucci and the appointment of his successor, Ricardo Santiago

We also discussed the status of several Leave of Absences and the long-term substitutes associated with those positions

Support staff positions were discussed with an eye towards efficiency, as well as consistency, for students

In terms of job openings, our District is looking to hire a Custodian, two part-time Special Ed Aides, and a Lunch/Recess Aide.

Curriculum, Technology and Student Achievement Committee – The Committee Met on November 19, 2024 at 6:30 PM. In attendance, Gina Johnson, Committee Chair, Michelle Stricchiola, Greg Skiff, Lisa Bomengo, Board President, Aaron Wasserman, Director of Curriculum, Sherry Koeppen, Director of Special Services and Justin Toomey, Superintendent.

Agenda Items:

1. Approvals For the following were discussed:

Completion of required fire and crisis drills

Director of Special Education's recommendation to contract with Bergen County Special Services for Educational Audiology services for the district's student with hearing impairments during the 2024-2025 school year. Total cost shall not exceed \$1,950.

Director of Special Education's recommendation for the implementation of an Extended School Year (ESY) program aligned with students' IEP requirements. The program dates for 205 will be shared accordingly.

2 concerns were mentioned:

1-student attendance drops during the program

2-difficulty to staff for the entire 6 weeks

An option to help with staffing

1-giving staff two options of dates to choose from to hold ESY

Board member concern brought up-Some parents don't find out if their child is eligible until very last in the school year. They may have already signed their kids up for camps since that opens so early.

Is there a way to send an email earlier in the new year to parents with later scheduled IEPs to inform them that their child is either eligible or not eligible for ESY?

The addition of Thomas Edison Center at Menlo Park to the 2024-2025 list of approved field trip destinations.

The findings of the recent NJQSAC review, which evaluated the district's performance as follows:

Instruction and Program: 81%

Fiscal Management: 98%

Governance: 92%

Operations: 100%

Personnel: 100%

The district has been designated as “high performing”

2. 2023-2024 New Jersey Technology and Educators Association

Recognition: Congratulations to Marissa Dolch for receiving the New Teacher Excellence Award

3. Articulation with Neighboring Districts

Continued collaboration with Hanover Park Regional, East Hanover, and Florham Park to enhance educational alignment and student success

8th grade ELA and Math teachers will go to the high school and high school teachers will come to 8th grade

Marissa Dolch will be going to the high school for them to see all the things that we are doing in the middle school

4. ELA Steering Committee Update

Ongoing progress in refining and aligning the district’s ELA curriculum and instructional strategies

5. Professional Development Updates

Math Coaching: Targeted coaching initiative to strengthen instructional practices in mathematics-focusing on small groups and numberless world problems

ELA: Continued support and training aligned with district literacy goals

Training focused on benchmarks

Will be meeting in Dec. virtually with teachers

MLL: Professional development focused on supporting Multilingual Learners

LinkIt! Training sessions to maximize the use of LinkIt! Data Warehouse for informed decision-making

Continuing PD in January and February

Mr. Wasserman reported that he is budgeting for a shift in focus for Math to renew resources-not for this year, but the following year

Finance/Transportation/Physical Plant Committee Date: 11/18/2024 Attendees: Present: Lisa Bomengo (President), Marc Amoresano (Chair), Jeffrey Basile, Chris Mattessich, Justin Toomey (Superintendent), Dr. Ed Izbicki (Interim BA), Kathy Murray (assistant to the BA), Billy Padavano (Supervisor, Buildings and Grounds), Lauren Beretin (HTSACC) not in attendance Mike Schwab (Supervisor, Technology) not in attendance, Mike Raucci (Supervisor, Transportation), was not in attendance.

Meeting Minutes Agenda Items:

Transportation Updates (presenter, JT)

1) All state inspections for buses have passed

2) District is renting one bus to replace damaged bus. District now needs two buses. Searching for available of new buses, usually a 2 year lead time.

HTSACC (presenter, LB) 1) NO UPDATE

Technology Updates (presenter, MS) 1) NO UPDATE

Physical Plant Updates (presenter, BP)

Visit from Gianforcaro Architects a) Discussed ROD grants

1. Total of 1.7 million in projects

2. The ROD grants pay approximately 40% (34% after fees back to State) of the cost of each project.

3. Must show 66% of project cost to perform the work, but District must pay out entire project cost, then request reimbursement from State

4. All Grant paperwork has been completed

5. State reimbursement is based on estimated cost up to but not to exceed. Meaning if the actual cost is more than the estimate, the State pays only on the estimated cost.

Discussed Long Range Facilities which has not been updated in many years.

Architect to update the Plan on the State system, which does not adequately track the projects, then, can create an Excel type spreadsheet to properly track projects.

Discussed space utilization study, and the need to update.

Filed \$575,000 against bond from previous administrator for failing to file for homeless reimbursements from state. All back up was provided to support the request.

Food service areas were measured week of 11/18 for new equipment. Pricing will be approximately 50% less than the cost being charged to families presently. All schools will have the same menu, same pricing. Ice cream will be included; however, it will be real ice cream, not the fake frozen desert type. Service to start 2025. Sampling will be provided for stakeholders Parents will have access to an app that will handle payment and ordering, students will not handle the payments.

Extraordinary Aid was significantly reduced to \$250,000.

ASSA filed for state aid 11/18.

Finance updates (presenter, EI)

Regular Agenda items for approval, Bills list, Transfers, Board Secretary and Reconciliation report.

An electrician was brought in for recommendations on generator solutions for communications and power MDF closets.

Easter Datacom should be able to utilize existing wiring for intercom upgrade.

Will add strobe lights to speaker system.

All 5 gyms in district have had the floors refinished.

Allen Security was consulted for upgrading to card readers a. All ID badges would then work as magnetic swipes to open doors.

District will be auctioning off old/unused equipment.

For The Good of the Order EI reported that the District Money Market accounts range from 3.5% to 4%

Public Relations Committee – Public Relations Committee Meeting Monday, Nov. 18, 2024 @ 8pm Members Present: C. Egbert (Chair), J. Toomey (CSA), L. Bomengo (Board President), C. Mattessich & J. Basile. •

Agenda Items Recommended for Approval Board moves to accept with appreciation the donation of 150 dictionaries to all 3rd graders and their teachers. The Hanover Rotary donated the dictionaries at a value of \$780.

Items For Discussion: Marissa Dolch presentation regarding her achievement in the 2023-2024 NJ Tech and Engineering Education Assoc. New Teacher Excellence Award.

Committee discussed past and future community events.

Mr. Toomey handed out candy at the Masquerade at Malapardis BOE booth and it was a big hit with the kids.

The HT community showed support for Michael Spiaggia and Molly Mack. There was a carnival at WPHS to benefit Michael and a WPHS soccer game to support Molly.

On November 11th the 8th graders had an assembly to watch the WPHS band play.

On Nov 13th, MJS/WPHS band collaboration called Pride & Passion had a concert at WPHS. Mr. Toomey was a guest trombone player making for a fun night!

The district is looking forward to an upcoming kickball game sponsored by the Mayor's Wellness Campaign. The kickball game is scheduled for December 6th at the HR community center. HT kids in grades 3, 4&5th are invited to sign up via HT community pass.

Communication in the November newsletter went out to the district regarding the new lunch program. PTA Advisory and PTA Council meetings will be held in the new few months. The district plans to form a lunch program committee next year to include stakeholders from the district and community.

The Seeing Eye golden retriever puppy is doing well and so is the program. Hearing great feedback from teachers and staff. The kids love Ellie! Mr. Toomey plans to include a picture of Ellie in the newsletter so everyone can watch her growing up with the kids.

The new website will be operational with a January 2nd launch.

Discussed the K-8 HT school Digital Dilemma Assembly. Administration has been in contact with the speaker and is setting a date. Tentatively for January. S

Superintendent Toomey had a meeting with Blanch Lopez the Cultural Arts. They are looking at ways to partner together to fund certain assemblies.

Next year is the 250 year anniversary of America and the district plans to start planning something special.

Policy Committee – November 19, 2024 @5:30 – 6:45 pm (approx.) In attendance, Justin Toomey, *CSA*, Lisa Bomengo, *Board President*, Michelle Stricchiola, *Member* Marc Amoresano, *Member*, Gregory Skiff, *Chair*.

Discussion by all concerning the following:

Agenda Items Recommended for Approval:

Pursuant to the recommendations of Strauss Esmay:

Abolish:

Policy # 3431.1 Family Leave.

Policy # 3431.3 New Jersey's Family Leave Insurance Program.

Regulation # 3432 Sick Leave.

Conduct the first reading of the following Bylaws, Policies, and Regulations:

Policy # 2431 Athletic Competition.

Regulation # 2431.1 Emergency Procedures for Sports and Other Athletic Activity.

Policy # 2431.3 Heat Participation Policy for Student-Athlete Safety.

Policy and Regulation # 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries.

Policy # 2467 Surrogate Parents and Resource Family Parents.

Policy and Regulation # 2520 Instructional Supplies.

Policy # 3134 Assignment of Extra Duties.

Policy # 3161 Examination for Cause.

Policy # 3211 Code of Ethics.

Policy and Regulation # 3212 Attendance.

Policy # 3233 Political Activities.

Policy and Regulation # 3270 Professional Responsibilities, and Lesson Plan and Plan Books.

For the Good of the Order:

Discussions about oral argument at Appellate Division re: Policy 8463 and potential for press release.

Discussions regarding including concussion baseline testing for sports participation.

Discussions regarding preparation of a Master Schedule in all schools.

Concluded the meeting.

IX. PUBLIC COMMENT – Agenda Items

Mrs. Camille Rose Morissaint from Whippany asked about the new food service program, will it increase taxes and what is the cost of the equipment. Dr. Izbicki stated we are waiting for the prices from a vendor. Also Mr. Toomey stated for a district our

size we should be making a profit from \$50,000.00 to \$100,000.00. There is already a savings of over \$90,000.00 which we are paying for the food service we are using now.

Mr. Paul Szesko of Whippany also spoke, he is happy we are bringing a food service to our schools that will be preparing the food right here at our schools. He is also hoping we will bring protein shakes and smoothies with healthy sugar free ingredients. He also would like to share articles about sugar and the effects on ADHD. He also stated he has received so much positive comments about Mr. Toomey as our new superintendent.

X. BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Accept with regret the resignation of Michael Raucci, Transportation Coordinator, effective 1/1/25, for the purpose of retirement.

Motion: Mr. McCabe **Second:** Mr. Amoresano **Roll Call:** 9 yes, 0 no

2. Accept with regret the resignation of Liz McCormick, Special Education Aide, Mountview Road School, effective 1/1/25, for the purpose of retirement.

Motion: Mr. McCabe **Second:** Mr. Amoresano **Roll Call:** 9 yes, 0 no

3. Amend the leave of absence for Employee ID# 4539, previously approved effective 11/1/24 to 11/27/24, to be effective 11/1/24 to 11/15/24.

Motion: Mr. McCabe **Second:** Mr. Amoresano **Roll Call:** 9 yes, 0 no

4. Appoint Ricardo Santiago to the position of full time (1.0 FTE) Transportation Coordinator, at a salary of \$85,000, prorated, effective 1/2/25 to 6/30/25.

Motion: Mr. McCabe **Second:** Mr. Amoresano **Roll Call:** 9 yes, 0 no

5. Appoint Julio Chavez to the position of part time (.42 FTE) Lunch Recess Aide, Mountview Road School, at a salary of Step 2, \$7,602, prorated, effective 12/2/24 to 6/30/25, in accordance with the Agreement between the Board of Education and the HTEA.

Motion: Mr. McCabe **Second:** Mr. Amoresano **Roll Call:** 9 yes, 0 no

6. Appoint Jean Nascimento to the temporary position of part time (.50 FTE) Special Education Aide, Bee Meadow School, at a salary of Step 10, \$13,158, prorated, effective 11/15/24 to 6/30/25, in accordance with the Agreement between the Board of Education and the HTEA.

Motion: Mr. McCabe **Second:** Mr. Amoresano **Roll Call:** 9 yes, 0 no

7. Appoint Disha Modi to the temporary position of full time (1.0 FTE) Long Term Substitute Replacement Elementary (Grade 2) Teacher, Bee Meadow School, at the BA Step 1 rate of \$306 per diem, when school is in session, effective 11/27/24 to 5/30/25. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Motion: Mr. McCabe

Second: Mr. Amoresano

Roll Call: 9 yes, 0 no

8. Authorize the following graduate course tuition reimbursement applications for the **2024-2025** school year, in accordance with the Agreement between the Board and the HTEA.

<u>Teacher</u>	<u>Credits</u>
Jennifer Lavalette	3

Motion: Mr. McCabe

Second: Mr. Amoresano

Roll Call: 9 yes, 0 no

9. Approve **2024-2025** extra-compensation assignments **Memorial Junior School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>ACTIVITY/CLUB</u>	<u>ADVISOR</u>	<u>HOURS</u>
Honors Band	Tyler Erhard	20

Motion: Mr. McCabe

Second: Mr. Amoresano

Roll Call: 9 yes, 0 no

10. Approve **2024-2025** extra-compensation assignments **Bee Meadow School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>ACTIVITY/CLUB</u>	<u>ADVISOR</u>	<u>HOURS</u>
Storybook Club	Laura Diamante	10
Podcast Club	Michaela Maloney	10
	Reagan Calhoon	10

Motion: Mr. McCabe

Second: Mr. Amoresano

Roll Call: 9 yes, 0 no

11. Approve the following **2024-2025** student teaching assignment(s):

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Isabella Ferdinandi/ Sacred Heart University	Observation	Rosemarie Papera/ BMS	12/15/24-1/12/25 (15 hours total)

Motion: Mr. McCabe

Second: Mr. Amoresano

Roll Call: 9 yes, 0 no

12. Approve the following people for positions in the Hanover Township School Age Child Care Program, contingent on enrollment, effective November 27, 2024 through June 30, 2025. Final staff appointments will be pending ratio needs based on enrollment of children in the program and results of criminal background check, if applicable.

<u>Name</u>	<u>Position</u>	<u>Hourly Wage</u>
Falduto, Michaela	Substitute Aide	\$15.13

Motion: Mr. McCabe**Second:** Mr. Amoresano**Roll Call:** 9 yes, 0 no

13. Acknowledge the student suspensions as reported by the school principals for the month of October 2024, **Attachment "A"**.

Motion: Mr. McCabe**Second:** Mr. Amoresano**Roll Call:** 9 yes, 0 no

14. Accept the Harassment, Intimidation and Bullying report and affirm the Superintendent's decisions for the period ending November 22, 2024, **Attachment "B"**.

Motion: Mr. McCabe**Second:** Mr. Amoresano**Roll Call:** 9 yes, 0 no

15. Accept with regret the resignation of Domenica Gomes, School Psychologist, effective 11/27/24, for personal reasons.

Motion: Mr. McCabe**Second:** Mr. Amoresano**Roll Call:** 9 yes, 0 no

16. Approve the following addition(s) to the substitute list for the 2024-2025 school year.

Teacher: Samantha Willans

Motion: Mr. McCabe**Second:** Mr. Amoresano**Roll Call:** 9 yes, 0 no

B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of October 2024:

<u>School</u>	<u>Date</u>
Bee Meadow School	10/17/24
Mountview Road School	10/9/24
Salem Drive School	10/22/24
Memorial Junior School	10/22/24

Motion: Mrs. Johnston**Second:** Mrs. Stricchiola**Roll Call:** 9 yes, 0 no

2. Acknowledge that crisis management drills were conducted at the following schools, as reported by the school principals, for the month of October 2024:

<u>School</u>
Bee Meadow School
Mountview Road School
Salem Drive School
Memorial Junior School

Motion: Mrs. Johnston**Second:** Mrs. Stricchiola**Roll Call:** 9 yes, 0 no

3. Approve the findings of the recently completed NJQSAC County Office Review. The district has been evaluated and received the following placement scores across the five monitored areas:

- **Instruction and Program:** 81%
- **Fiscal Management:** 98%
- **Governance:** 92%
- **Operations:** 100%
- **Personnel:** 100%

The district has successfully met at least 80% of the weighted indicators in each reviewed area, resulting in a designation as a “**High Performing**” School District under NJQSAC standards.

Motion: Mrs. Johnston **Second:** Mrs. Stricchiola **Roll Call:** 9 yes, 0 no

4. Approve the addition of Thomas Edison Center at Menlo Park to the 2024-2025 list of approved field trips.

Motion: Mrs. Johnston **Second:** Mrs. Stricchiola **Roll Call:** 9 yes, 0 no

5. Approve the Director of Special Education’s recommendation to contract with Bergen County Special Services to provide Educational Audiology services to the district’s students with hearing impairments during the 2024-2025 school year. The total cost of the services shall not exceed \$1,950.

Motion: Mrs. Johnston **Second:** Mrs. Stricchiola **Roll Call:** 9 yes, 0 no

6. Approve the Director of Special Education’s recommendation to contract with St. Clare’s Behavioral Health to provide mental health school clearance evaluations on an as needed basis during the 2024-2025 school year at a cost of \$250 per evaluation.

Motion: Mrs. Johnston **Second:** Mrs. Stricchiola **Roll Call:** 9 yes, 0 no

7. Approve the Director of Special Education’s recommendation for the implementation of an Extended School Year program to meet the needs of our special education students per their IEPs.

The 2025 Extended School Year program will run during the following dates:

06/27/25-07/25/25

District will be closed on July 4th.

Motion: Mrs. Johnston **Second:** Mrs. Stricchiola **Roll Call:** 9 yes, 0 no

8. Approve the following vendors to provide in person and/or virtual enrichment programs for HTSACC:

- TNT Sports

Motion: Mrs. Johnston **Second:** Mrs. Stricchiola **Roll Call:** 9 yes, 0 no

9. Approve the following venues for field trips for Camp HTSACC 2025:

- Bee Meadow Pool – Whippany, NJ
- AMC Movie Theater – East Hanover, Rockaway, Wayne, NJ

- Branchburg Sports Complex – Branchburg, NJ
- Donaldson Farms – Hackettstown, NJ
- Funplex/Splashplex – East Hanover, NJ
- Hanover Lanes – East Hanover, NJ
- High Exposure – Northvale, NJ
- Humdingers – Paramus, NJ
- iPlay America – Freehold, NJ
- Kids Empire – Fairfield, NJ
- Liberty Science Center – Jersey City, NJ
- Marcade – Dover or Rockaway, NJ
- Medieval Times – Lyndhurst, NJ
- Rock n Air – East Brunswick, NJ
- Rockaway Lanes – Rockaway, NJ
- Sunrise Lake Beach Club – Morristown, NJ
- Tomahawk Lake – Sparta, NJ
- Urban Air – South Hackensack or Avenel, NJ
- Xtreme Energy – Rockaway, NJ

Motion: Mrs. Johnston

Second: Mrs. Stricchiola

Roll Call: 9 yes, 0 no

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Accept the certification of the Business Administrator/Board Secretary that as of 10/31/24, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Motion: Mr. Amoresano

Second: Mr. Basile

Roll Call: 9 yes, 0 no

2. Accept the reports of the Secretary A-148, and the reconciliation report A-149, for the month ended 10/31/24.

Motion: Mr. Amoresano

Second: Mr. Basile

Roll Call: 9 yes, 0 no

3. Certify that as of 10/31/24, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion: Mr. Amoresano

Second: Mr. Basile

Roll Call: 9 yes, 0 no

4. Approve line item transfers for the 2024-2025 Budget, **Attachment "C"**.

Motion: Mr. Amoresano

Second: Mr. Basile

Roll Call: 9 yes, 0 no

5. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 10/30/24	\$ 989,412.39
Payroll 11/15/24	\$1,043,417.11
Bills & Voids 10/30/24 to 11/26/24	\$1,182,768.93

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

6. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) “D”, and “E”**.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

7. Approve **Accepting the 2023-2024 Audit Report**.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

8. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) “F”**.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Enter under a lease agreement with Yellow Bus Leasing, cost not exceed \$2,800.00 per month. The lease term is 11/1/2024 until 6/30/2025.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

2. Acknowledge that Bus Evacuation Drills were performed on 11/13/24, 11/15/24, and 11/18/24, for all grades at Memorial Junior, Salem Drive, Bee Meadow, and Mountview Road schools within the Hanover Township School District.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

3. Authorize the Business Administrator/Board Secretary to advertise for the receipt of bids for sale of one (1) 54-Passenger School Bus and one (1) Dodge Caravan that are no longer in service and award to the highest responsible bidder(s) or authorize disposal in the event no bid is received.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

III. PHYSICAL PLANT

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve disposal of outdated, unusable technology equipment with 0 value.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

2. Approve the disposal of obsolete technology equipment, as per Attachment "G".

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

1. Accept with appreciation the donation of 150 dictionaries to all third graders and their teachers, valued at approximately \$780, from the Hanover Rotary.

Motion: Mrs. Egbert **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

2. Approve Whippany Park High School students enrolled in the Freshman Seminar classes to visit the HTSACC After Care programs at all elementary schools in December for a service learning project, chaperoned by their teacher, Andrea Ritacco, to teach the students about the braille alphabet and make braille holiday cards to be sent to St. Joseph's School for the Blind in Jersey City.

Motion: Mrs. Egbert **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

E. POLICY

Board Discussion: Mrs. Johnston asked the reason for abolishing the policies for Family Leave, New Jersey's Family Leave Insurance Program and Sick Leave. Mrs. Skiff stated that Strauss Esmay has these policies covered elsewhere. Mr. Toomey also clarified that Strauss Esmay does have new policies for these items.

1. Conduct the **second reading** of the following Bylaws, Policies, and Regulations, and **if approved, adopt:**
 - Policy # 1140 Educational Equality and Equity Policies/Affirmative Action.
 - Policy # 1511 Board of Education Website Accessibility.
 - Policy # 1530 Equal Employment Opportunities.
 - Policy # 1550 Equal Employment/Anti-Discrimination Practices.
 - Regulation # 1642 Earned Sick Leave Law.
 - Policy # 1643 Family Leave.

- Policy # 2270 Religion in the Schools.
- Policy # 2411 Guidance Counseling.
- Policy # 2414 Programs and Services for Students at Risk.
- Policy # 2415 Every Student Succeeds Act.
- Policy # 2415.02 Title I - Fiscal Responsibilities.
- Policy # 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment.
- Policy and Regulation # 2415.20 Every Student Succeeds Act Complaints.
- Policy # 2415.30 Title I - Educational Stability for Children in Foster Care.
- Policy # 2423 Bilingual Education.
- Policy and Regulation # 2425 Emergency Virtual or Remote Instruction Program.

Motion: Mr. Skiff

Second: Mr. Amoresano

Roll Call: 9 yes, 0 no

2. Abolish the following Policies and Regulations:

- Policy # 3431.1 Family Leave.
- Policy # 3431.3 New Jersey's Family Leave Insurance Program.
- Regulation # 3432 Sick Leave.

Motion: Mr. Skiff

Second: Mr. Amoresano

Roll Call: 9 yes, 0 no

XI. PUBLIC COMMENTS – None

XII. ITEMS FOR DISCUSSION –

Mr. McCabe thanked Mr. Pomel and Miss Donohue for the invitations for the music concerts.

Mrs. Egbert commented on the new food program coming to our school and is all for the healthy food and agreed with Mr. Szesko with his comments.

Mr. Amoresano is also all for saving money and healthy food coming to our schools.

Mr. Mattessich questions our disposal of electronic items and about recycling to reduce waste. Mr. Schwab spoke and the company we are using does recycle the plastic and metal. They also shred any hard drives to protect any information that may be on them. Mr. Mattessich also had attended a presentation by the NJ State police about online child predators and they have a website where people can report if their child is being harassed or targeted by someone. <https://report.cybertip.org/>

XIII. ADJOURNMENT – 8:39 p.m.

Motion: Mrs. Johnston

Second: Mrs. Egbert

Approved: Unanimous

Respectfully submitted,

A handwritten signature in cursive script, reading "Edward Izibicki", followed by a horizontal line extending to the right.

Dr. Edward Izibicki
Interim Business Administrator/Board Secretary