Warren County Board of Education Regular Meeting November 14, 2024

Minutes of a regular meeting of the Warren County Board of Education held at Warren High School, Auditorium, 6867 Louisville Road, Bowling Green, KY on Thursday, November 14, 2024 at 5:30 p.m.

A. CALL TO ORDER: The Chairman called the meeting to order at 5:30 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mr. Chaffin, Mrs. Duvall, Mr. Manco, Mr. Jackson
Absent: Mr. Williford

D. MISSION AND VISION STATEMENT

E. ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

F. PROPOSED AMENDMENTS TO THE AGENDA

G. ARCHITECT REPORT

H. PRESENTATIONS AND RECOGNITIONS

1. Instructional Spotlight, Presented by Dr. Sarah Johnson
2. November Golden Apple Winners, Presented by Mrs. Lauren Thurmond
    a. Manesha Spear, South Warren Middle School
    b. Amy Spears, South Warren High School
    c. Jamie Luttrell, South Warren High School
    d. Lisa Oberst, Rivendell
3. KY FFA State Awards - Warren East High School, Presented by Mrs. Lauren Thurmond
    a. Courtney Jones - 1st Place, Grass Hay
4. KHSAA Girls' Cross Country State Championships, Presented by Mr. Dan Dillingham
    a. Greenwood High School, State Semifinalists

I. PUBLIC COMMENT

J. APPROVE MINUTES OF THE OCTOBER 29, 2024, SPECIAL BOARD OF EDUCATION MEETING

Order # 57 – Primary Motion Passed: Motion to Approve Minutes of the October 29, 2024 Special Board of Education Meeting passed with a motion by Mr. Manco and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Absent
Thomas Manco	Yes
Adam Jackson	Yes

K. APPROVE PERSONNEL ITEMS

Order # 58– Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mrs. Duvall and a second by Mr. Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Absent
Thomas Manco	Yes
Adam Jackson	Yes

Approve the following personnel requests of Mr. Rob Clayton:
District Level
Approve revision to Substitute Teacher Job Description to include high school diploma/equivalency as acceptable qualification for emergency substitute certification
Drakes Creek Middle School
Approve request to reduce contract days from 20 days to 10 for a Guidance Counselor position
Approve a $1,500 supplement for the position of Game Event Manager (SBDM funds)
Jennings Creek Elementary
Approve addition of 10 contract days to the Assistant Principal position for 2024-2025 (Title I)
Lost River Elementary
Approve supplement of $500 for Robotics Club Sponsor position (Section 6 Funds)
Approve supplement of $500 for Washington D.C. Trip Sponsor position (Section 6 Funds)
Moss Middle School
Approve consolidation of three unfilled instructional assistant positions into one Special Education (LBD) teaching position
Rockfield Elementary School

Approve addition of an Instructional Assistant position (SBDM allocation)
Student Health Services
Approve contract addendum with Cumberland Family Medical Health to provide $200 bi-weekly stipend to school nurses for telehealth services (reimbursed by CFMH)
Warren East High School
Approve addition of 25 contract days to District BAC position to assist with intervention and assessment at WEHS
Warren East Middle School
Approve an additional English Language Arts teaching position (Title I)
Warren Elementary School
Approve an additional Instructional Assistant--Special Education position

Approve the following requests for leaves of absence:				
FIRST NAME	**LAST NAME**	**POSITION**	**LOCATION**	**EFFECTIVE DATE (As Requested)**
Kayleigh	Dodd	Teacher	Lost River Elementary School	**REV:** 08/23/2024 - End of School Year
Morgan	Wilson	Teacher	Rockfield Elementary School	03/17/2025 - 05/20/2025
Mary	Johnson	Dispatcher/Data Assistant	Transportation Department	**REV:** 09/23/2024

				- 11/04/2024
Holly	Alexander	Teacher	Plano Elementary	**REV:** 110/30/2024 - 2/05/2025
Jeanne	Meece	Guidance Counselor	South Warren High School	11/19/2024 - 11/26/2024
Carolyn	Hittson	Assistant Cafeteria Manager	South Warren High School	12/10/2024 - 1/20/2025
Lauren	Martin	Teacher	Jody Richards Elementary School	11/04/2024 - 02/08/2025
James	Thomason	Bus Driver	Transportation Department	10/07/2024 - 04/07/2025 (intermittent)
Casey	Brannon	Bus Driver	Transportation Department	11/14/2024 - 12/16/2024 (intermittent)
Dylan	Howard	Data Engineer	Technology Department	12/4/2024 - 01/15/2025

L. APPROVE FINANCIAL REPORT FOR OCTOBER 2024

Order # 59 – Primary Motion Passed: Motion to Approve Financial Report for October 2024 passed with a motion by Mr. Manco and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Absent
Thomas Manco	Yes
Adam Jackson	Yes

M. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 60 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mrs. Duvall and a second by Mr. Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Absent
Thomas Manco	Yes
Adam Jackson	Yes

N. APPROVE 2025-2026 SCHOOL CALENDAR

Order # 61 – Primary Motion Passed: Motion to Approve 2025-2026 School Calendar passed with a motion by Mr. Jackson and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Absent
Thomas Manco	Yes
Adam Jackson	Yes

O. APPROVE OPERATIONS ACTIONS

Order # 62 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Mr. Manco and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Absent
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider School Requests

Approve the following requests of Mr. Scott Jones, Principal, Briarwood Elementary School:

- School to collect fees from Academic Team for Tshirts, lunch, and snacks at the Governor's Cup

Approve the following requests of Mr. Shaun Stice, Principal, Oakland Elementary School:

- School to collect fees for Corvette Museum field trip
- School to collect fees from 6th grade for bus cost and clean-up fees

Approve the following requests of Mr. Ben Frasier, Principal, Plano Elementary School:

- Field Trip for Beta to Lexington, KY January 15, 2024, through January 17, 2024

Approve the following requests of Mr. Derick Marr, Principal, Rich Pond Elementary School:

- School to collect fees from 3rd grade for field trip
- School to hold calendar fundraiser to help offset the cost of Washington DC trip
- School to sell Crumbl Cookie vouchers to help offset the cost of the Washington DC trip

Approve the following requests of Mrs. Bonnie Spears, Principal, Drakes Creek Middle School:

- Field Trip for Jr. Beta Club to Lexington, KY January 15, 2025, through January 17, 2025
- School to hold DCMS Christmas Market to raise funds for cheerleading
- School to hold Free Throw-A-Thon fundraiser to raise funds for boys' basketball

Approve the following requests of Mr. Monte Cassady, Interim Principal, Henry F. Moss Middle School:

- Field Trip for summer domestic travel experience to New York City/Washington DC May 25, 2025, through May 31, 2025
- School to collect fees from gifted and talented students for field trip to WKU Ideafest

Approve the following requests of Mr. David Cloyd, Principal, South Warren Middle School:

- School to collect fees from band for audition fees
- School to hold tape a teacher/pie a teacher fundraiser to raise funds for faculty, staff, and students

Approve the following requests of Mr. Jonathan Vaughn, Principal, Warren East Middle School:

- Field Trip for band and choir students to Louisville, KY May 10, 2025
- School to hold Century Resources fundraiser to raise funds for band booster

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- Field Trip for beta to Lexington, KY January 12, 2025, through January 14, 2025
- Field Trip for NJROTC to Vanderbilt University December 5, 2024

Approve the following requests of Mr. Matt Deaton, Principal, South Warren High School:

- Field Trip for Varsity & JV Softball to Pensacola, FL April 6, 2025, through April 10, 2025
- Field Trip for Varsity Softball to Huntsville, AL April 4, 2025, through April 5, 2025
- School to hold spirit nights at local restaurants to raise funds for band program
- School to hold Show me the Money fundraiser to raise funds for softball boosters
- School to hold Texas Roadhouse peanut sales fundraiser to raise funds for bowling booster
- School to hold online apparel sales to raise funds for bowling booster

Approve the following requests of Mr. Colton Isaacs, Principal, Warren Central High School:

- Field Trip for Robotics Team to University of Kentucky January 31, 2025, through February 1, 2025

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:

- Field Trip for band to Dayton, OH April 9, 2025, through April 12, 2025
- Field Trip for Lady Raider Basketball Team to Gatlinburg, TN December 26, 2024, through December 29, 2024
- Field Trip for band to Highland Heights, KY March 15, 2025, through March 16, 2025
- Field Trip to Nashville, TN November 21, 2024
- Field Trip for band to Mt. Juliet, TN February 1, 2025
- Field Trip for band to Lebanon, TN February 15, 2025
- Field Trip for Varsity Boys Basketball to Panama City Beach December 26, 2024, through December 30, 2024
- School to sell Rada knives to raise funds for archery
- School to volunteer at BG 26.2 marathon to raise funds for band booster
- School to hold pancake breakfast and Christmas bazaar to raise funds for band

Approve the following requests of Mr. Greg Howard, District Athletic Director:

- District Athletics to hold a Community Fundraiser to collect toys, gift cards, and items for families in need through FRC programs

2. Consider Attendance Requests

3. Consider November 2024 Escrap

4. Consider Sewer Easement with Warren County Water District-Sewer Division

5. Consider 2025 Board Meeting Dates

6. Consider District to use Instructional Department, Instructional Coaches, School Principals, and Members of the Equity Council to Provide Support in the Development of the Comprehensive District Improvement Plan as Stated in Board Policy 01.111

P. APPROVE STUDENT LEARNING SERVICES

Order # 63 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Jackson and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Absent
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider Early Graduates from Greenwood High School, South Warren High School, and Warren East High School

2. Consider Early Release/Graduation from Lighthouse Academy Students

3. Consider Alternative Credit Option for Warren East High School Student

4. Consider Drakes Creek Middle School to apply for two grants valued at $1,000 each through the Warren County Conservation District

5. Consider Shortened School Day for Drakes Creek Middle School Student

Q. APPROVE STUDENT SUPPORT SERVICES

Order # 64 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mrs. Duvall and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Absent
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider GESC Phase II Pay Application 12

2. Consider New Dillard Rd Elementary Summary of Payments 1

3. Consider New Warren Elementary Summary of Payments 16

4. Consider New Warren Elementary Change Order 038 decrease to Stewart Richey in the amount of $127,985.19

5. Consider New Warren Elementary Change Order 039 increase to Scotty's Contracting & Stone in the amount of $10,400.00

6. Consider New Warren Elementary Change Order 040 increase to Diversified Electrical in the amount of $1,860.00

7. Consider New Warren Elementary Change Order 041 increase to Scotty's Contracting in the amount of $65,318.90

8. Consider New Warren Elementary Change Order 042 for lighting fixtures to Diversified Electrical in the amount of $0.00

9. Consider Impact Center for Leadership & Innovation Summary of Payments 11

10. Consider Impact Center for Leadership & Innovation Change Order 011 increase to Stewart Richey Steel in the amount of $6,394.00

11. Consider Impact Center for Leadership & Innovation Change Order 012 increase to Green Mechanical Construction in the amount of $6,299.00

12. Consider Impact Center for Leadership & Innovation Change Order 013 increase to Plumbers Supply in the amount of $401.00

13. Consider Greenwood High School Addition/Renovation Summary of Payments 23

14. Consider Greenwood High School Addition/Renovation Change Order 079 increase to Green Mechanical Construction in the amount of $1,170.00

15. Consider Greenwood High School Addition/Renovation Change Order 080 increase to R.L. Craig in the amount of $580.00

16. Consider Greenwood High School Addition/Renovation Change Order 081 decrease to Plumbers Supply Company in the amount of $7,245.24

17. Consider Greenwood High School Addition/Renovation Change Order 082 increase to Alliance Corporation in the amount of $3,920.17

18. Consider Sherman, Carter, Barnhart Invoices

R. INFORMATION ITEMS

1. Personnel Information Items

Resignations for the 2024-2025 school year
Retirements for the 2024-2025 school year
Suspensions for the 2024-2025 school year
Terminations for the 2024-2025 school year
Employment for the 2024-2025 school year
Transfers for the 2024-2025 school year
Assignments for the 2024-2025 school year

2. SBDM Minutes

S. BOARD MEMBER COMMENTS

T. SUPERINTENDENT REPORT

U. ENTER EXECUTIVE SESSION

Order # 65 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mr. Manco and a second by Mrs. Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Absent

Thomas Manco	Yes
Adam Jackson	Yes

V. RETURN TO OPEN SESSION:

Order # 66 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mrs. Duvall and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Absent
Thomas Manco	Yes
Adam Jackson	Yes

W. ADJOURN

Order # 67 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Jackson and a second by Mr. Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Lloyd Williford	Absent
Thomas Manco	Yes
Adam Jackson	Yes

Garry Chaffin

Chairperson

Superintendent

