

South Orange Maplewood School District Policy Committee of the Board 2020 – February 12, 2020

Superintendent: Dr. Ronald Taylor

Committee Chair: Erin Siders

Members: Annmarie Maini ✓ Elizabeth Baker ✓ Shannon Cuttle ✓ Lily Forman ✓

Administrative Liaison: Laura Morana

Background:

The Policy Committee is a board designated committee with goals of guaranteeing the ongoing review and/or design of board policies and regulations to guide the operation of the District in a legal and ethical manner, and in accordance with federal and state mandates;

The Policy Committee will set priorities in policy review and design, in consultation with the Superintendent and administration; and

The Policy Committee will set goals and a review and/or design schedule.

Current Status

- Required Policies under **QSAC – Operations (18 DPR)**
 - Staff Attendance
 - Student Attendance
 - Student Conduct
 - Alcohol, Tobacco and Other Drug Use
 - Harassment, Intimidation and Bullying (HIB)
- Required Policies under **QSAC – Governance (14 DPR)**
 - Policy review/update and adoption of policies for consistency with statutes, regulations and case law.
- Template to be completed by SLT members to denote policies under current review and policies in need of revisions.
- Template to be completed by SLT members to include NEW policies to be designed.
- Maintenance and Review: Committee Chair oversees Policy Review or Revision LOG.

Meeting Schedule

Date	Time	Location
Wednesday, February 12, 2020	6:00	DMR
Tuesday, March 3, 2020	6:30	DMR
Wednesday, April 1, 2020	6:30	DMR
Wednesday, April 29, 2020	6:30	DMR
Wednesday, June 3, 2020	6:30	DMR

February 12, 2020 Meeting Notes

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1. Committee will have access to the template that reflects a schedule of policies in need of review or design (January 2020-December 2020);
2. Committee recommended adding to Policy Revisions/Design Log, two columns to reflect SLT comments and General Comments;
3. Committee will have access to Strauss Esmay Policy Alert & Support System (PASS);
4. Committee members discussed the need to identify an efficient system to maintain policy review/design process current. The concept of a “pro bono paralegal or a Seton Hall University Law School student” was discussed as a resource in sustaining all policy-related work.
5. Committee discussed the need to identify a vehicle through which all administrators, teachers and other staff have access to adopted policies throughout the year.
6. Committee recommended putting into place a system that allows for a cyclical review of policy review and design.
7. Committee recommended the incorporation of the policy review and design process into the “Annual Board Agenda.”
8. Policies Reviewed:

Policy Number	Policy Name	Comments
5613	Removal of Students for Assaults with Weapons or Objects Used as Weapons Offenses	Confirm proposed revisions with Central Office Administrator
4431.1	Medical and Family Leave	Confirm proposed revisions with Central Office Administrator