

Finance, Facilities, Technology Committee

Agenda

November 3, 2020

Board Members:

Thair Joshua – Finance Chair

Anthony Mazzocchi

Johanna Wright

Kamal Zubieta

Administration

Dr. Ronald Taylor, Superintendent

Paul Roth, Business Administrator

Keith Bonds, Technology Director

Discussion Items:

- Custodial Contract Update
- Bond Sale
- LRFP
- Grants
- Asbestos
- HVAC

Finance, Facilities, Technology Committee

Minutes

November 5, 2020

Members Present:

Thair Joshua, Anthony Mazzocchi (arrived 6:10pm), Annmarie Maini, Dr. Ronald Taylor, Paul Roth, Keith Bonds

Custodial Contract (since this is related to a legal discussion an edited public version will be made available)

Atalian was awarded the custodial contract for the 2020-21 school year. The awarded cost of services was \$354,876.10 per month plus additional costs for overtime (i.e. snow removal). Atalian backed out of the contract after the award. The district was forced to rebid. The custodial second contract was awarded to Aramark at \$372,459.15 per month. Atalian covered services from July 1, 2020 to September 30, 2020. Aramark began services on October 1, 2020.

Due to Atalian refusing to provide services after the award, the additional cost to the district to continue custodial services for the year is \$17,583.05 per month. The district attorney reached out to Atalian and requested that Atalian cover the difference in the monthly billing for the remainder of the year. Atalian agreed to pay the \$17,583.05 per month difference for the remaining 9 months of the school year to ensure the district is made whole.

A resolution will be presented to the board to approve a settlement agreement. The agreement is for the district to pay for services rendered from July 1, 2020 through September 30, 2020 less \$158,247.47 (\$17,583.05 x 9).

Bond Sale

The bond sale was held on 10/22/2020. 4 proposals were submitted:

Bidder	Gross Interest	Net Interest
Morgan Stanley & Co. LLC	\$21,183,932.81	2.328161%
Wells Fargo Securities	\$22,331,075.00	2.454234%
Mesirow Financial, Inc.	\$22,473,968.75	2.469938%
Robert W. Baird & Co., Inc.	\$25,913,177.08	2.847915%

Morgan Stanley provided the lowest interest rate. Close out documents were signed on 10/29/2020. On 11/4/2020, \$60,000,000 was received from Morgan Stanley.

LRFP

Last month it was reported that all elementary school construction plans were waiting to be reviewed by NJDOE. Currently Clinton, Jefferson, Seth Boyden and Tuscan are under review by

the NJDOE and legal specifications are under review by the Office of the State Comptroller. Additionally, the municipality provided comments for Clinton and Jefferson and are beginning Tuscan and Seth Boyden. It is projected that bidding for some of the projects will begin in December.

Grants

The district applied for the Alyssa's Law grant. The grant was approved and the district was awarded \$324,000. The funds will be used to update the existing code red system to a fully automated digital system and integrate it with the new VOIP phone system that is currently being installed.

Asbestos

On October 28, 2020 a vendor drilled a quarter inch hole through a wall containing an asbestos coating under the plaster in Central Office in the IT department area. The vendor was removed from the building, the IT area was shut down and the environmental monitoring consultant, Ahera, was contacted. Ahera arrived shortly after, performed air testing inside and outside of the IT area, and cleaned up the debris. The air tests came back negative and department staff was permitted to return on October 29, 2020.

The 6 month asbestos surveys were completed. A statement will be read into the record during the November Board of Education committee and copies of the reports will be available in the main office of each building.

HVAC

Currently, the district's HVAC vendor, Kelin, is inspecting every single unit across the district. The vendor is cleaning the units, replacing and/or repairing blower motors if needed, and ordering new filters for the units. Enough filters are being ordered to cover the district for the rest of the school year. All work is projected to be completed by January 10, 2020. This date assumes that there are no delays in supply orders. If delivery of parts or filters are delayed, the timeline will need to be extended.

According to the CDC and New Jersey guidance, MERV filters are not required to reopen schools. The guidelines state that the units should be operating per manufacturer specifications. The vendor is ensuring that units are operating correctly and that they are equipped with a high quality filter.

https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html?CDC_A_A_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fcommunity%2Fschoools-childcare%2Fprepare-safe-return.html

New Business

Audit Extension

The state issued an extension to the audit due to a delay regarding State GASB 75 reporting. The audit will be presented publicly in January 2021 as a result of the extension.

Text Books

A question was asked regarding the status of textbook orders. Dr. Taylor relayed that the textbooks were ordered and are starting to arrive.

Staffing Recommendations

Board Member Joshua asked about staff recommendations for transportation for a November reopening. Mr. Roth suggested we would risk losing the employees if we do not bring them on now and wait until January. A similar situation happened when the September opening was postponed until November.