

Finance, Facilities, Technology Committee

Agenda

October 12, 2020

Board Members:

Thair Joshua – Finance Chair

Anthony Mazzocchi

Johanna Wright

Kamal Zubieta

Administration

Dr. Ronald Taylor, Superintendent

Paul Roth, Business Administrator

Keith Bonds, Technology Director

Discussion Items:

- Policy Review
- Covid readiness Update
- Bond Sale / Bond Rating
- Hiring Transportation Aides
- Comprehensive Maintenance Plan
- Extraordinary aid
- Additional COVID support funds
- ACES

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Minutes

October 12, 2020

Members Present:

Johanna Wright, Kamal Zubieta, Erin Siders, Elizabeth Baker, Dr. Ronald Taylor, Paul Roth, Keith Bonds

Policy Review

FFT reviewed policies 2363 Pupil use of Privately Owned Technology, 3321 Acceptable Use of Computers Networks, and 5516.01 Student Tracking Devices.

Change Pupil to student and change pronouns to they, their.

2363

- No technology comments
- Temporary ban while in virtual instruction
- Consequences per the code of conduct - update code of conduct
- Have reviewed by Asst Superintendent of A&E

3321

- Change dismissal to termination
- Change suspension to suspension with or without pay
- Change bulletin boards to message boards and social media

5516

- Confidential student information too broadly defined. Be more specific.
- Consequences per code of conduct - update code of conduct
- Have legal review if policy should mention that the district uses tracking tech in district devices and the tracking devices may be in the students home if they are using school related technology.
- Change term "taping" to recording
- Have reviewed by Asst Superintendent of A&E

COVID Readiness Update

Reviewed board presentation.

Specific facility items below.

Ventilation systems:

- HEPA filters installed in each classroom univents
- HEPA filters in classroom univents have a MERV rating of 16
- Each classroom uninvent draws air in directly from the outside.
- HEPA filters installed in rooftop systems.
- HEPA filters in rooftop systems have a MERV rating of 18.
- HEPA filters installed in windows air conditions
- HEPA filters in windows air conditioners have a MERV rating of 16.

Medical supplies (Nursing Staff)

N95 masks

- Disposable masks
- Disposable gloves
- Disposable gowns
- Face shields
- Non touch thermometers
- New non touch waste baskets with lids

PPE staff

- Cost prohibitive to provide disposable masks
- Cloth reusable masks are available for staff
- Plastic face shields available for staff (Delivery Oct. 16th).

PPE students

- Cost prohibitive to provide disposable masks
- Cloth reusable masks are available for students that need it.

Custodial staff equipped with

- EPA approved disinfectants.
- Non touch thermometers
- Electrostatic guns and foggers
- PPE
- Additional custodians will be hired as district shifts to in person instruction.

Classrooms

- Seating removed or marked to ensure students are social distancing.
- Hand sanitizer dispensers installed in every classrooms

Hallways

- All carpeting removed from hallways

- Hand sanitizer dispensers installed

Signage

- Social Distancing” signs posted throughout the schools.
- Wear Masks” signs posted throughout the schools.
- Wash Hands” signs posted throughout the schools

Other

- Plexi-glass installed in office locations.
- Purchased hydroxyl air purifiers for:
 - Large common areas
 - Nurses office
 - Bathrooms

Hydroxyl air purifiers are safe to use in occupied areas. The technology is used for removing odors while killing viruses and bacteria in occupied spaces such as hotels, funeral homes, apartments, offices, schools, hospitals, nursing homes, fitness centers, day care centers and warehouses.

Still await

- Delivery of air hydroxyl purifiers
- Currently units are installed in:
 - All nurses offices
 - Some locations covered in Montrose, CHS, MMS, SOM, SM, SMA
- Installing electric circuits while waiting for delivery
- Anticipate full delivery by October 23
- Anticipate installation to be complete by November 12th.

Bond Sale

The ratings review with Moody’s was conducted on Friday, October 2, 2020 and the ratings report was released on Thursday October 8, 2020. The district maintained an AA2 rating. A copy of the report is provided. The bond sale will be advertised on October 15, 2020 and the sale will take place on Oct. 22, 2020.

Transportation Aides

The district is planning to begin in person instruction after the first marking period. Additional transportation aides must be hired to comply with the district’s reopening plan. Depending on the scale of the reopening up to 10 transportation aides will be needed.

The district located 2 transportation aides and needs to find 8 more. People are not interested in the job.

Comprehensive Maintenance Plan

Every year the district is required to report on the minimum amount of funding required to be budgeted, total prior year expenditures, and the anticipated cost for future maintenance projects for district facilities.

The district must budget at least \$324,990 for facility maintenance projects, spent \$1.9 million on building maintenance during the 2019-2020 school year and anticipates budgeting \$1.9 million for the 2021-22 school year.

A majority of the funds are directed towards repaving parking lots, performing repairs to administrative buildings, and field upgrades at the Underhill Sports Complex. It is anticipated that projects approved in the district's long range facility plan will be bid and awarded this year. Work will begin in the schools; therefore, funding maintenance projects for these schools will be reduced.

Extraordinary Aid

The district received an additional \$186,000 in extraordinary aide funding. The funds will be appropriated towards additional related services, additional custodial support and payroll to fund additional staffing.

Additional COVID support funds

The district received an additional \$328,000 to help offset COVID related expenses. The funds will be used to purchase additional technology to support students virtual learning (hotspots and chromebooks) and to support the cost of additional supplies to comply with COVID cleaning routines.

ACES

The NJSBA provides cooperative purchasing services for electricity, natural gas, and technology. A resolution will be presented to renew membership to ACES. In addition to electricity and natural gas, the district will use the cooperative to purchase additional services for the online learning management platform, Canvas.

New Business

Concerned security was put under maintenance while replacing the director of safety and security.

