

Reorganizational Meeting
South Orange-Maplewood
Board of Education
May 2, 2011

A Reorganizational Meeting of the Board of Education of South Orange-Maplewood was held in the District Meeting Room at the Administration Building, 525 Academy Street, Maplewood, New Jersey, on May 2, 2011.

Board Secretary Cheryl Schneider called the meeting to order at 7:40 p.m.

Adequate written notice of this meeting of the South Orange-Maplewood Board of Education was sent to the Township and Village Clerks, the Libraries, The Star Ledger, the News Record and all schools.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

Ms. Schneider administered the oaths of office to the elected Board Members: William Gaudelli, Sandra Karriem and Andrea Wren-Hardin. [The signed Oaths of Office are on file in the Board Secretary's Office.]

ROLL CALL: Present: Ms. Crawford, Mrs. Daugherty, Mr. Eastman, Dr. Gaudelli, Mr. Giles, Mr. Gleason, Ms. Karriem, Dr. Payne-Parrish, Mr. Wolin, Mrs. Wren-Hardin

Absent: None

9 REGULAR MEMBERS AND ONE STUDENT MEMBER PRESENT

ELECTION OF OFFICERS

Ms. Schneider called for nominations for President of the Board.

Ms. Crawford nominated Mrs. Daugherty for President.
There were no further nominations for President.

ROLL CALL for Mrs. Daugherty as President: 9 yes, 0 no.

Mrs. Daugherty assumed the Chair as President and called for nominations for 1st Vice President:

Dr. Payne-Parrish nominated Ms. Karriem as 1st Vice President.
There were no further nominations for 1st Vice President.

ROLL CALL for Ms. Karriem as 1st Vice President: 9 yes, 0 no.

Mrs. Daugherty called for nominations for 2nd Vice President:

Ms. Karriem nominated Ms. Crawford as 2nd Vice President.

There were no further nominations for 2nd Vice President.

ROLL CALL for Ms. Crawford as 2nd Vice President: 9 yes, 0 no.

ORGANIZATIONAL RESOLUTIONS

MOTION made by Mr. Gleason, seconded by Ms. Crawford, that the Board of Education:

1. Appoint Cheryl Schneider as Board Secretary and authorize her to sign checks, notes, drafts, bills of exchange, acceptance, undertakings or other orders for payment of money.
2. Appoint Cheryl Schneider as the Qualified Purchasing Agent and authorize her to negotiate and award contracts pursuant to NJSA 18A:18A-3.
3. Appoint Cheryl Schneider as Custodian of Records for the school district.
4. Appoint Adam Voehl as Assistant Board Secretary and authorize him to sign checks, notes, drafts, bills of exchange, acceptance, undertakings or other orders for the payment of money in the absence of the Board Secretary.
5. Approve Adam Voehl and William Kyle III as District Health and Safety Officers.
6. Approve Adam Voehl as Public Agency Compliance Officer for the school district.
7. Approve William Kyle III as Integrated Pest Management Coordinator and AHERA Coordinator and Asbestos Management Officer.
8. Approve William Kyle III as Right To Know Officer.
9. Approve William Kyle III as Indoor Air Quality Officer.
10. Approve James Memoli as ADA/504 Compliance Committee Coordinator for the school district.
11. Approve James Memoli as Affirmative Action Officer for the school district.
12. Approve Patricia Barker as District Liaison for the Education of Homeless Children (per N.J.A.C. 6A:17-2.5).
13. Approve Patricia Barker as DYFS Liaison.
14. Approve Lovie Lilly or Designee to implement the district's approved vocational and technical education safety and health programs (per N.J.A.C. 6A:19-10.2(b)).
15. Appoint Dana Sullivan as Treasurer for the school district.
16. Appoint the law firm of Schenck, Price, Smith & King as the school district's attorney at the rate of \$170 per hour.
17. Appoint the law firm of Wolff & Samson as the Bond Counsel firm to provide specialized legal services necessary in connection with the authorization and the issuance of bonds or notes by the Board of Education; fees are determined per agreement on file in Board Secretary's Office.
18. Appoint the firm of Capital Financial Advisors, Inc. to provide annual Financial Advisory Services necessary by the Board of Education; fees are determined per agreement on file in Board Secretary's Office.
19. Appoint the practice of Reginald O. Coleman, M.D., P.A as School Physician.
20. Appoint Willis of New Jersey, Inc. as insurance broker of record.
21. Appoint the firm of Brown & Brown Benefit Advisors as an insurance agent for the school district for employee benefits.
22. Appoint the firm of Element Architectural Group as the school district's architect; fees are determined per agreement on file

- in Board Secretary's Office.
23. Approve the firm of Aquarian Designs, Inc. to provide construction management consultation services at a rate of \$65 per hour.
 24. Approve the following depositories for school monies:
 - Bank of America
 - PNC Bank
 - Chase Manhattan Bank
 - Wells Fargo Bank
 25. Accept the By-Laws, Policies, Rules and Regulations.
 26. Adopt the Public Meeting Calendar for 2011-2012 per attached.
 27. Adopt the following approved District secondary school, middle school and elementary school curricular programs as presently written for the 2011-2012 school year, with new/revised curricula brought forward for adoption as they are completed and prior to their implementation: [curriculum on file in the office of the Assistant Superintendent for Curriculum and Instruction]:
 - Art K-12
 - Career & Technical Education 9-12
 - Counseling 6-12
 - Educational Media & Technology K-12
 - English as a Second Language K-12
 - English/Language Arts K-12
 - Enrichment 4-5
 - Health/Family Life K-12
 - Mathematics K-12
 - Music K-12
 - Physical Education K-12
 - Science K-12
 - Social Studies K-12
 - World Languages 3-12
 28. Accept the existing master agreements with the following units:
 - a. South Orange-Maplewood Education Association (SOMEA); and
 - b. Association of Supervisors, Coordinators and Administrators (ASCA).
 29. Adopt the following newspapers for legal advertisements for the 2011-2012 school year: The Star Ledger, the News Record and the New York Times.
 30. Authorize the Board Secretary to purchase the following types of securities for the purpose of investment on a short-term basis:
 - a. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America; or
 - b. Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal Land Bank, Federal national Mortgage Associates or of any United States Band for Cooperatives which have a maturity date not greater than twelve months from the date of purchase; or
 - c. Bonds or other obligations for other school districts. (18A:20-37)
 31. Authorize the Superintendent or designee, to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.
 32. Authorize the Board Secretary be authorized to establish the

following imprest petty cash fund accounts for the period July 1st through June 30th during the next fiscal year in accordance with N.J.S.A.18A:19-13.

Business Administrator's office, amount of fund to be set at \$1,000 with no individual expenditure to exceed \$350.

Assistant Business Administrator's office, amount of fund to be set at \$50 with no individual expenditure to exceed \$20.

33. Approve continued membership in the New Jersey Interscholastic Athletic Association and agree to be governed by the Constitution, By-laws and Rules and Regulations of the Association, including all rules governing student athlete eligibility, for the 2011-2012 school year.
34. Approve continued membership in New Jersey School Boards Association, Minority Student Achievement Network and Garden State Coalition of Schools for the 2011-2012 school year.
35. Establish a photo copy fee of \$0.05 per letter size page or smaller and \$0.07 per legal size page or larger of official Board Minutes and other public documents. A special service fee may be added for irregular size copies or requests that require an extraordinary amount of time or effort to accommodate the request.
36. Approve procurement of goods and services through state agencies and Morris County Purchasing Cooperative, Middlesex Regional Educational Services Commission Cooperative, and the Educational Services Commission of Morris County Cooperative.
37. Approve the attendance and related travel expenses for regular district business as caused by or subject to contractual provisions, other statutory requirements or federal requirements and approve the reimbursement for such regular district travel expenses not to exceed \$1500 per employee.
38. Adopt Code of Ethics
39. Approve the Emergency Management Plan and the Bio-security Plan as recommended by the Superintendent of Schools.
40. Approve 403B Tax Shelter Annuity Brokers
 - a. Ameriprise Financial Services
 - b. AXA Equitable
 - c. Great American Life
 - d. The Legend Group
 - e. MetLife
 - f. AIG Retirement-VALIC

CALENDAR FOR PUBLIC BOARD MEETINGS 2011-2012

The Board of Education meets on the third Mondays of each month at 7:30 p.m. except where precluded because of holidays, vacation schedules, etc.

July 18, 2011
August 15, 2011
September 19, 2011
October 17, 2011
November 21, 2011
December 19, 2011
January 11, 2012 (State of the District-Wednesday)
January 18, 2012 ¹ (Wednesday)
February 22, 2012 ² (Wednesday)
March 19, 2012
April 23, 2012 (Reorganization)

May 14, 2012
June 18, 2012

NOTE: Public Board Meetings cannot be held on the third Mondays because of the following holidays, town meetings or school vacation schedule conflicts:

January 16, 2012 ¹	Martin Luther King Day
February 20, 2012 ²	President's Day

HEARING OF INDIVIDUALS AND DELEGATIONS

The following SOMEA members spoke about their dedication:

Diane Grant, Chandler Dennis, Jill Fox, Ana Reyes, Mary Branaccio, Betty Murphy, Johanna Wright, Kathy Lamkin, Roberta Baltin, Deborah Marr, Tamar Herman, Barbara Tsioni, Michele Reisman, Patricia Bergen, Stephanie Schroeter, Kevin Smith, Dallas Duffy, Jon Campbell, Deb Conway, Robin Straus, Joyce Smith, Shannon Glander, Heather Merrigan, Marty Weber, Joyce Leslie, Jazmine Wright, Mary Sciaino, Bea Ospina-Smith and Kate Dodd.

Mrs. Daugherty commented that their love for students is visible, but there are two sides to the negotiating process and that both sides are working hard and hope to achieve a positive outcome soon.

The following people spoke about deleveling in 8th grade:

Nina Davenport, Jeanine Redd, Lisa Davis, Amy Cox-Martins, Cathy Chiarello, Paige Contentino, Bill Tally, Kadra Said, Esther Siskind, Austin Haeberle, Sheila Belt, Zena Hardy, Irene Gruenwald, Nancy Solomon, Ruth Lowenkron, and Michael Paris.

ITEMS FOR ACTION

MOTION made by Ms. Crawford, seconded by Mrs. Wren-Hardin that the Board of Education:

2741. APPROVE REAPPOINTMENT OF NON-TENURED STAFF FOR THE 2011-2012 SCHOOL YEAR (See attached list) [list on file in Board Secretary's office].

ROLL CALL: Motion 22741 passed. YES: Ms. Crawford, Mrs. Daugherty, Mr. Eastman, Mr. Giles, Mr. Gleason, Ms. Karriem, Dr. Payne-Parrish, Mrs. Wren-Hardin. NO: none. ABSTAIN: Dr. Gaudelli.

MOTION made by Dr. Gaudelli, seconded by Ms. Crawford, that the Board of Education:

2742A. Approves a bid for the Underhill Field Track and Football Field Reconstruction Contract #2 - lighting project to Quality Electric of West Keansburg, New Jersey, for the lowest responsible bid of \$202,777.

2742B. Accepts a donation from Cougar Boosters in the amount of \$3,000 to be used for the installation of lighting at Underhill Sports Complex.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee are authorized to administer it:

20-068-200-890 Underhill Sports Complex \$3,000

ROLL CALL: Motion 2742A-B passed; 9 yes, 0 no.

Mrs. Daugherty distributed an updated Committee and Liaison Assignment sheet, described new committees and announced the members of each. The Board reviewed it and made comments and corrections.

MOTION made by Ms. Crawford, seconded by Mrs. Wren-Hardin, that the Board of Education:

2743. Approves the Committee and Liaison Assignments [on file in Board Secretary's office].

ROLL CALL: Motion 2743 passed; 9 yes, 0 no.

HEARING OF INDIVIDUALS AND DELEGATIONS

<u>Name</u>	<u>Topic</u>
Suzanne Ryan Maplewood Resident	Spoke about leveling, with particular attention to Level 2 students.
Tom Jeron Employee/IT Dept.	Because of technical difficulties, South Orange is not receiving this broadcast. It will be re-Broadcast during the week. Offered congratulations to the new board member. Spoke of a talented film student at CHS, and said he feels blessed to work here and to be a part of SOMEA.

NEW BUSINESS

None.

Motion made by Mr. Gleason, seconded by Ms. Crawford, that the Board of Education meet in Executive session prior to the May 16, 2011 Public Meeting to discuss personnel, legal and Special Education matters and negotiations, the nature of which will be made public at a future date. Motion unanimously approved.

MOTION made by Ms. Crawford, seconded by Dr. Gaudelli, that the Board of Education adjourn. Motion unanimously approved at 9:47 p.m.

Cheryl Schneider,
Board Secretary