

Regular and Reorganizational Meeting  
South Orange-Maplewood  
Board of Education  
May 15, 2017

A Regular Meeting of the Board of Education of South Orange-Maplewood was held in the District Meeting Room at the Administration Building, 525 Academy Street, Maplewood, New Jersey, on May 15, 2017.

Board President Elizabeth Baker called the meeting to order at 7:50 p.m.

Adequate written notice of this meeting of the South Orange-Maplewood Board of Education was sent to the Township and Village Clerks, the Libraries, The Star Ledger, the News Record and all schools.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present: Ms. Adamson, Ms. Baker, Ms. Jones, Ms. Maini, Ms. Pai, Mr. Sabin, Ms. Sandor, Ms. Smith, Mrs. Wright

Absent: Mrs. Lawson-Muhammad

8 MEMBERS AND ONE STUDENT REPRESENTATIVE PRESENT

*Performance by Columbia High School Special Dance Company.*

BOARD RECOGNITION - Read by Ms. Pai

Columbia High School's production of *How To Succeed In Business Without Really Trying* was honored by The Paper Mill Playhouse with 12 nominations including BEST MUSICAL in their Rising Star Awards production.

The nominations are:

- Outstanding Overall Production of a Musical
- Outstanding Performance by an Actor in a Leading Role (Hunter Kovacs)
- Outstanding Performance by a Featured Ensemble Member (India Anderson)
- Outstanding Performance by a Featured Ensemble Group (Secretaries)
- Outstanding Performance by a Chorus
- Outstanding Director (Bethany Pettigrew and Tricia Benn)
- Outstanding Achievement in Music Direction (Jamie Bunce, Peter Bauer)
- Outstanding Achievement in Choreography and Staging (Bethany Pettigrew and Tricia Benn)
- Outstanding Scenic Achievement (Marc Matalon)
- Outstanding Lighting Achievement (Tara Abbondante)
- Outstanding Hair and Make-up Achievement (Suzanne Roghanchi)
- The Educational Impact Award

Additionally, the following individuals received "Honorable Mentions:"

- Josh Ewing (*Outstanding Performance in a Featured Role*)
- Barbara Canace, Carol Rutledge, Suzanne Roghanchi, Kathy Nye (*Outstanding Costume Achievement*)

The awards ceremony will be held on June 6<sup>th</sup> at the Paper Mill Playhouse where the cast will perform on stage in front of a sold out audience.

Columbia High School students participated in this year's NJ Science League competitive testing in the AP Physics subject area (AP Physics 'C') and captured 6<sup>th</sup> place in the state out of 70 teams! Columbia has placed in the top 10 AP Physics 'C' teams in the state consistently. Mr. Mike Morrill is their science/physics teacher. Students participating include:

Alex Glynn  
Jacob Kalodner  
Anshul Vyakarnam  
Isaac Schmidt  
Ben Orgera  
Jared Pangallozzi

Several Columbia High School fencers were named to the New Jersey Interscholastic Fencing Association All-State Fencing teams. Freshman Jack Woods was named to the New Jersey Interscholastic Fencing Association First All-State Fencing Team after his outstanding fencing in the 2016-2017 high school fencing season. This was foil fencer Woods' first season on the CHS fencing team. Junior and epee fencer Isaiah Ogbeifun, was named to the Third All-State Fencing Team after his successful fencing season. Seniors Marissa Viqueira and Camille Pham both were named to the Third All-State Foil Fencing Team after their season of successful fencing on the CHS Girls' Fencing Team.

The All-State Team honorees were awarded trophies commemorating their fencing accomplishments for the 2016-2017 season presented by the president of the New Jersey Interscholastic Fencing Association Lisa Campy-Sapery at a banquet dinner.

Columbia High School junior, Matthew Lintern performed with the National Association for Music Educators' All-Eastern Honor Choir in Atlantic City and was accepted out of thousands of students who auditioned from the eastern US after earning the top score for his voice part in the state of New Jersey.

Columbia High School students have been selected to have their art work and performances featured at the 2017 NJ State Teen Arts Festival! Students will perform in the categories of *Small Music Ensemble*, *Large Music Ensemble*, *Visual Art*, *Photography*, and *Film Making*. It has been approximately 9-10 years since Columbia HS has had a presence at the festival and CHS will be the sole representative from Essex County. The festival will take place on Wednesday, May 31<sup>st</sup> at Ocean County College.

HEARING OF INDIVIDUALS AND DELEGATIONS

<u>Name</u>	<u>Topic</u>
Meredith Sue Willis Community Coalition on Race	Read a letter to the Board regarding segregation in district elementary schools. Would like to see true integration and equality in all schools. Ms. Willis also spoke about additional support for students choosing their own placement at Columbia High School.

Carol Barry Austin  
Community Coalition on Race

Concerned that although it is the goal of Board and the District to increase and maintain a diverse staff there has not been much change. The District needs to a better job of recruiting and retaining teachers of color.

Ileana Castillo  
Maplewood

Inquired about the process for determining which students go to each elementary school as seats fill up.

MOTION made by Ms. Smith, seconded by Ms. Pai, that the Board of Education approves the following:

ORGANIZATIONAL RESOLUTIONS

1. Appoint Paul Roth as Board Secretary and authorize him to sign checks, notes, drafts, bills of exchange, acceptance, undertakings or other orders for payment of money.
2. Appoint Paul Roth as the Qualified Purchasing Agent and authorize him to negotiate and award contracts pursuant to NJSA 18A:18A-3.
3. Appoint Paul Roth as Custodian of Records for the school district.
4. Appoint Andrea Del Guercio as Assistant Board Secretary and authorize her to sign checks, notes, drafts, bills of exchange, acceptance, undertakings or other orders for the payment of money in the absence of the Board Secretary.
5. Approve Andrea Del Guercio and William Kyle III as District Health and Safety Officers.
6. Approve Andrea Del Guercio as Public Agency Compliance Officer for the school district.
7. Approve William Kyle III as Integrated Pest Management Coordinator and AHERA Coordinator and Asbestos Management Officer.
8. Approve William Kyle III as Right To Know Officer.
9. Approve William Kyle III as Indoor Air Quality Officer.
10. Approve Kevin Walston as Affirmative Action Officer for the school district.
11. Approve Dr. Kalisha Harris-Morgan as District Liaison for the Education of Homeless Children (per N.J.A.C. 6A:17-2.5).
12. Approve David S. Lieberman, Interim Director of Special Services as Liaison to the Division of Children and Families.
13. Approve Pamela Murray as the District ADA/504 Compliance Committee Coordinator for students.
14. Approve Sidney Sayovitz of Schenck, Price, Smith & King as the District ADA/504 Compliance Committee Coordinator for employees.
15. Appoint Sidney Sayovitz of Schenck, Price, Smith & King as Anti-Bullying Coordinator for the school district.
16. Appoint Sidney Sayovitz of Schenck, Price, Smith & King as Truant Officer for the district.
17. Sidney Sayovitz of Schenck, Price, Smith & King as the District Title IX Coordinator.
18. Approve Elizabeth Aaron or Designee to implement the district's approved vocational and technical education safety and health

- programs (per N.J.A.C. 6A:19-10.2(b)).
19. Appoint Dana Sullivan as Treasurer for the school district.
  20. Appoint the firm of Hodulik & Morrison as the independent statutory auditor for the school district at an annual fee of \$58,000.
  21. Appoint the law firm of Schenck, Price, Smith & King as the school district's attorney at the rate of \$170 per hour for legal work performed by attorneys of the firm to provide services on legal matters including work as special counsel related to Harassment, Intimidation, and Bullying and litigation, \$125 per hour for paralegals and \$160 per hour for Sidney Sayovitz to act as In-house Counsel.
  22. Appoint the law firm of Chiesa, Shahinian & Giantomasi, PC as the Bond Counsel firm to provide specialized legal services necessary in connection with the authorization and the issuance of bonds or notes by the Board of Education; fees are determined per agreement on file in Board Secretary's Office.
  23. Appoint the firm of Phoenix Advisors, Inc. as the Continuing Disclosure Agent, Municipal Advisor of Record and to provide annual Financial Advisory Services necessary by the Board of Education; fees are determined per agreement on file in Board Secretary's Office
  24. Appoint the practice of Reginald O. Coleman, M.D., P.A as School Physician.
  25. Appoint Willis of New Jersey, Inc. as insurance broker of record.
  26. Appoint the firms of Element Architectural Group and EI Associates as the school district's architect(s); fees are determined per agreements on file in Board Secretary's Office.
  27. Approve the following depositories for school monies:
    - Bank of America
    - PNC Bank
    - Chase Manhattan Bank
    - Wells Fargo Bank
  28. Accept the By-Laws, Policies, Rules and Regulations.
  29. Adopt the Public Meeting Calendar for 2017-2018 per attached.
  30. Adopt the following approved District secondary school, middle school and elementary school curricular programs as presently written for the 2017-2018 school year, with new/revised curricula brought forward for adoption as they are completed and prior to their implementation: [curriculum on file in the office of the Assistant Superintendent for Curriculum and Instruction]:
    - Art K-12
    - Career & Technical Education 9-12
    - Counseling 6-12
    - Educational Media & Technology K-12
    - English as a Second Language K-12
    - English/Language Arts K-12
    - Health/Family Life K-12
    - Mathematics K-12
    - Music K-12
    - Physical Education K-12
    - Science K-12
    - Social Studies K-12
    - World Languages 4-12
  31. Accept the existing master agreements with the following units:
    - a. South Orange-Maplewood Education Association (SOMEA); and

- b. Association of Supervisors, Coordinators and Administrators (ASCA).
- 32. Adopt the following newspapers for legal advertisements for the 2017-2018 school year: The Star Ledger, the News Record and the New York Times.
- 33. Authorize the Board Secretary to purchase the following types of securities for the purpose of investment on a short-term basis:
  - a. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America; or
  - b. Bonds of any Federal Intermediate Credit Bank, Federal Home Bank, Federal Land Bank, Federal National Mortgage Associates or of any United States Band for Cooperatives which have a maturity date not greater than twelve months from the date of purchase; or
  - c. Bonds or other obligations for other school districts. (18A:20-37)
- 34. Authorize the Superintendent or designee, to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.
- 35. Authorize the Board Secretary be authorized to establish the following imprest petty cash fund accounts for the period July 1<sup>st</sup> through June 30<sup>th</sup> during the next fiscal year in accordance with N.J.S.A.18A:19-13. Business Administrator' office, amount of fund to be set at \$1,000. Assistant Business Administrator's office, amount of fund to be set at \$50.
- 36. Authorize the Business Administrator to issue bids on behalf of the Board of Education, as necessary.
- 37. Approve continued membership in the New Jersey Interscholastic Athletic Association and agree to be governed by the Constitution, By-laws and Rules and Regulations of the Association, including all rules governing student athlete eligibility, for the 2017-2018 school year.
- 38. Approve continued membership in New Jersey School Boards Association, Minority Student Achievement Network and Garden State Coalition of Schools for the 2017-2018 school year.
- 39. Establish a photo copy fee of \$0.05 per letter size page or smaller and \$0.07 per legal size page or larger of official Board Minutes and other public documents. A special service fee may be added for irregular size copies or requests that require an extraordinary amount of time or effort to accommodate the request.
- 40. Approve procurement of goods and services through state agencies and Morris County Cooperative Pricing Council, Educational Services Commission of New Jersey Cooperative (Middlesex Regional), the Educational Services Commission of Morris County Cooperative, Educational Data Services, Inc., and the Hunterdon County Educational Services Commission Cooperative.
- 41. Approve the attendance and related travel expenses for regular district business as caused by or subject to contractual provisions, other statutory requirements or federal requirements and approve the reimbursement for such regular district travel expenses not to exceed \$1,500 per employee.
- 42. Adopt Code of Ethics

43. Adopt Code of Student Conduct
44. Approve the Emergency Management Plan and the Bio-security Plan as recommended by the Superintendent of Schools.
45. Approve the Business Office Purchasing Manual and Business Office Standard Operating Procedures Manual as recommended by the Superintendent of Schools.
46. R & L Data Centers, Inc. Payroll Company.
47. Adopt the 403(b) and 457(b) Plan Documents for Public Education Organizations
48. Approve 403B Tax Shelter Annuity Brokers
  - a. Ameriprise Financial Services
  - b. AXA Equitable
  - c. Great American Life
  - d. The Legend Group
  - e. MetLife
  - f. AIG Retirement-VALIC

ROLL CALL: Organizational Resolutions 1-48, Resolution 3556. YES: Ms. Adamson, Ms. Baker, Ms. Jones, Ms. Maini, Ms. Pai, Mr. Sabin Ms. Smith, Mrs. Wright NO: none

3556. APPROVE REAPPOINTMENT OF STAFF FOR THE 2017-18 SCHOOL YEAR

- LIST NO. 1 - Reappointment of Non-Tenured Staff
- LIST NO. 2 - Reappointment of All Other Staff

[Lists on file in Board Secretary's Office]

ROLL CALL: Resolution 3556. YES: Ms. Adamson, Ms. Baker, Ms. Jones, Ms. Maini, Ms. Pai, Mr. Sabin Ms. Smith NO: None ABSTAIN: Mrs. Wright (in accordance with School Ethics Advisory Opinion A20-12)

APPROVAL OF MINUTES

Ms. Baker declared the minutes of the Executive and Public Sessions of April 24, 2017 regular Board meeting, the May 1, 2017 Special Board Meeting and May 11, 2017 Special Board Meeting QSAC Training approved as presented.

SUPERINTENDENT'S MONTHLY UPDATE - Dr. Ramos

Goal 1

Adoption and Initial Implementation of Strategic Plan:

- The proposed first year implementation schedule is being discussed in appropriate board committees during the month of May.
- We plan to actively engage staff in creating the 3-year implementation schedule. Administrators will begin this work over the summer, and then work with faculty in the fall to identify which initiatives the staff think have the greatest potential for positive impact and should be implemented first.
- Staff, including data team members, will be invited to help plan the timeline for incorporating these new initiatives into their work.

Goal 2

#### Responsible Financial Management:

- Registration Update
  - oOpen registration will be ongoing throughout the summer.
  - o3 schools have at least 1 grade closed
    - Clinton - K, 1, 2
    - Tuscan - K, 1, 5
    - South Mountain - 2
  - oIncoming families may be registered for a different district school for 2017-2018, in accordance with long-standing Board policy. We will let families know which school their children will be attending during the summer.
  - o Kindergarten Orientations will take place in late May and early June.
- The repairs to the District Meeting room are complete. We just need to finish cleaning the room, and connecting the audio-visual system, and we expect to be back in the DMR by the June meeting.

#### Goal 3

##### Execution Plan that Assures Effective Implementation of BoE Policies and Monitoring:

- Code of Conduct
  - oThe committee reconvened in May to review the current tiers of infractions and associated consequences. We are looking for places where restorative practices can be embedded either in place of disciplinary consequences, or as an additional layer of intervention.
  - oWe are also assessing the entire document to ensure that the language is aligned with both the values of our district and the terminology of restorative practices.
- Access & Equity
  - oSchool administrators are meeting with their teacher leadership / data teams to develop equity goals for 2017-2018, which will be submitted by the end of June.
- Focus schools update:
  - oClinton, MMS and SOMS submitted their school improvement plans for next year to the State. Schools will be meeting with the RAC team to complete the process.

#### Goal 4

##### Develop a Plan to Improve the Climate and Culture in Our School Community

- We held a Town Hall on Equity and Inclusion on May 3, with workshops on
  - oRestorative Practices
  - oCulturally Competent Curriculum
  - oSchool and Community Demographics
  - oAnti-Bias Professional Development
  - oClear and Transparent Communications.
- Our community leaders group will meet tomorrow to discuss next steps for our work together.
- We are holding a Diversity Job Fair this Thursday. We will highlight the wonderful things going on in our district, and will be conducting on-site interviews.
- Congratulations to South Orange Middle School for being named a 2016-
- 2017 No Place for Hate school for promoting unity and respect, and reducing bullying, name-calling and other expressions of bias.
- SOMSD, The Parenting Center and the Elementary School PTAs are

partnering to expand our school and classroom libraries so that they reflect the rich diversity and backgrounds in our schools and our community. Families and community members are invited to donate books from a wishlist, which will be sent to the Office of Curriculum & Instruction for processing, tracking of donations, and equitable distribution amongst the elementary schools. You can view the wishlist and information about the project on our website.

- The Fifteenth Annual Shakespeare Festival took place on Friday, April 28th. This year's theme was *The Women of Shakespeare*, selected to recognize the often overlooked female characters of the canon. Sixteen of Shakespeare's plays were represented including favorites like Romeo and Juliet and A Midsummer Night's Dream, but also featured some lesser known plays such as Coriolanus and Comedy of Errors.
- Family Engagement Events -
  - Achieve's Maker Madness on Saturday, 4/29 was a fantastic opportunity for students to sample STEAM activities, from robotics, to electronics, to coding.
  - Parenting Center's annual screening and discussion of the 5<sup>th</sup> Grade puberty film *Always Changing*.
  - A Night of Empowerment - 5 Practical Tips to support academic success.
  - Second screening of Screenagers film.
- Upcoming Events
  - May 18 - Second Forum for Immigrants
  - May 30 - Before the Trees Was Strange, which I will introduce, and it will be followed by a "talk back" with the film maker Derek Burrows, historian Khalil Gibran Muhammad, moderated by Budd Mishkin.

Update on the search for an Executive Director of Special Services & Youth Development

- Round One: In our search for a new Director of special services and youth development, we have completed round one of interviews with the strategic leadership team.
- Round Two: Interviews will be conducted May 16<sup>th</sup>, with a team of teachers, child study team members and school administrators.

The interview will call for a response to a rigorous task developed specifically for the position. If the process proves successful, a recommendation to the Board of Education could be forthcoming.

#### BOARD PRESIDENT'S UPDATE - Ms. Baker

Ms. Baker discussed reports that reflect that redistricting will not solve the District's space issue and an increasing racial imbalance at South Mountain, Tuscan and Seth Boyden Schools. The consultant recommended creating 26 classrooms to address the current and projected increase in enrollment and challenged the Board to engage in building capacity and making sure schools are diverse. The Board has started to the work to engage committees and create solutions.

Ms. Baker also spoke about the newly created Labor and Relations committee. The committee was formed to ensure employment practices support the needs of the district. The Board participated in training regarding QSAC to

ensure the district is meeting state standards and will receive training on HIB procedures on June 13, 2017.

ITEMS FOR ACTION MOVED FORWARD

MOTION made by Mr. Sabin, seconded by Maini, that the Board of Education approve the following:

35640. WHEREAS the South Orange Maplewood School District has students who wish to participate on an ice hockey team and currently the South Orange Maplewood School District does not have an ice hockey team;

The Nutley Board of Education has agreed to allow students from the South Orange Maplewood School District to join the Nutley Public Schools ice hockey team.

Be it resolved that the South Orange Maplewood School District hereby approves the Cooperative Sports Program with Nutley Board of Education to allow district's students who wish to participate to join the Nutley Public Schools ice hockey team.

ROLL CALL: Motion 35640. passed. 8, yes 0 no

DISCUSSION

Update on Athletic and Transgender Regulations - Mr. Walston & Ms. Butler

Mr. Kevin Walston, Asst. Superintendent and District Attorney, Ms. Joanne Butler presented a Powerpoint presentation on the Athletic Department and Coaches Policy and the Transgender and Gender Non-Conforming Students policy.

The Athletic Department and Coaches Policy will address the roles and expectations of a good coach, training, no tolerance for violations of rules of conduct and professional development.

The Transgender and Gender Non-Conforming Students (TGNC) Policy will establish the Board's expectations for addressing the needs of TGNC students in compliance with applicable anti-discrimination laws.

The presentation outlined the following:

- Determining Gender Identity
- Gender Identity Support Planning
- Restroom & Locker Room Accessibility
- Resources for Transgender Transitioning Students
- Harassment Intimidation and Bullying Prohibited
- Participation in Athletics and Physical Education Classes
- School Records and Use of Names and Pronouns

[Presentations on file in Board Secretary's Office]

School Performance Report - *Dr. Morgan*

Dr. Morgan presented a Powerpoint presentation of the School Performance Reports. School Performance Reports measures academic achievement, student growth, college and career readiness and enrollment in performing and visual arts.

The presentation provided updates on the following:

- PARCC participation rates for 2015-2016
- Statewide performance percentile
- English Language Arts Met/Exceeded Expectations Economically Disadvantaged
- English Language Arts Met/Exceeded Expectation Demographics
- Math Met/Exceeded Expectations Economically Disadvantaged
- Math Met/Exceeded Expectation Demographics
- Student Growth
- Graduation/Dropout rate
- College and Career Readiness Chronic Absenteeism
- Percentage of students who took the PARCC test that also took the PSAT/SAT/ACT
- Enrollment in Visual and Performing Arts

[Presentations on file in Board Secretary's Office]

#### POLICIES - Mr. Sayovitz

Mr. Sayovitz reviewed the following policies on for second reading:

- Policy 1140 - Affirmative Action Program
- Policy 1510 - American with Disabilities Act
- Policy 1523 - Comprehensive Equity Plan
- Policy 1550 - Affirmative Action Program for Employment and Contract Practices
- Policy 3240 Professional Development for Teachers and School Leaders

Motion made by Ms. Smith, seconded by Ms. Jones to amend policy 1523 - Comprehensive Equity Plan.

Motion passed; 8 yes, 0 no.

#### COMMITTEE REPORTS

##### Community Engagement & Outreach - Ms. Pai

The committee did not meet.

##### Finance, Facilities & Technology - Mr. Sabin

The committee discussed outsourcing of contracts for custodial services and Insurance Broker of Record, letter to Columbia High School students who qualify for courtesy bussing and capital improvements at Seth Boyden and Marshall School.

##### Policy & Monitoring - Mrs. Lawson-Muhammad

The committee reviewed the policies presented at tonight's meeting as well as an update on the Comprehensive Equity Plan.

Excellence & Equity - Ms. Maini

The committee discussed curriculum updates to be presented at the June Board meeting by Ms. Grierson Asst. Superintendent, PARCC testing and the following recommendations from David Lieberman, Interim Director Special Services:

- Hire a literacy coach to mentor, develop and coach teachers for more consistency in literacy techniques.
- Implement a comprehensive reading intervention program that is evidence based.
- Hire a new supervisor
- Hire a Board Certified Behavior Analyst to support teachers to design behavior programs to support their students in the classroom to prevent some of the out of district placement requests.
- Create systemic comprehensive services at Columbia High School
- Consider mental health needs of our students

Labor and Relations - Ms. Smith

No update at this time.

ITEMS FOR ACTION

MOTION made by Ms. Smith, seconded by Mr. Sabin, that the Board of Education approves the following:

3564A. Receives and accepts the following financial reports:

1. Board Secretary's Report dated April 30, 2017
2. Expense Account Adjustment Analysis dated April 30, 2017
3. Revenue Account Adjustment Analysis dated April 30, 2017
4. Check Register#394170 in the amount of \$1,800
5. Check Register#394171-394447 in the amount of \$2,902,795.63
6. Check Register#200603 in the amount of \$1,232,882.34
7. Check Register#200604 for April 2017 payroll in the amount of \$6,290,982.27
8. Treasurer's Report of March 2017

3564B. Certify the Board Secretary's Monthly Financial Report [signed certification on file in Board Secretary's office].

3564C. Approves the attendance and related travel expenses for the following work-related events:

EMPLOYEE	WORKSHOP/CONFERENCE	DATE	Location	Estimated Cost (\$'s)
Elizabeth Mehl Clinton School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Yalonda Kirkland Clinton School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00

Cristina Swan Seth Boyden School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Donna Friedrich Seth Boyden School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Mary Desarno Seth Boyden School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Alexa Wilken Seth Boyden School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Stacey Padalino Seth Boyden School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Theresa Murphy Tuscan School	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Kashon Lopes SOMS	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Shauna McArdle SOMS	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Maureen O'Sullivan MMS	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Donna Grohman Central Office	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Debra Silva MMS	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Maria Bradley Jefferson	Teaching Reading to Struggling Students	7/31/17- 8/20/17	online format	595.00
Barbara McCarthy Our Lady of Sorrows	ISTE	6/24/17- 6/28/17	San Antonio, TX	2023.00
Dr. John Ramos Central Office	Garden State Coalition of Schools Annual Meeting	5/31/17	Jamesburg, NJ	95.00
Pamela Murray Columbia HS	Special Ed Law Symposium	6/22/17- 6/23/17	Bethlehem, PA	586.00
Timothy Beaumont Clinton School	School Law: Year in Review & Planning for Next year	6/29/17	Monroe, NJ	174.00
Ray Mantes MMS	National Seed Project	7/26/17- 8/3/17	Southborough, MA	4352.00
Rebecca Frankoski South Mountain	Paramus Summer Institute	7/10/17- 7/13/17	Paramus, NJ	450.00
Christina Hopkins Seth Boyden	Paramus Summer Institute	7/10/17- 7/13/17	Paramus, NJ	458.00
Christine Stewart Jefferson School	Paramus Summer Institute	7/10/17- 7/13/17	Paramus, NJ	462.00
Alyssa Olsen Jefferson School	Paramus Summer Institute	7/10/17- 7/13/17	Paramus, NJ	462.00
Lisa Heumann South Mountain	Paramus Summer Institute	7/10/17- 7/13/17	Paramus, NJ	450.00
Tamar Herman Seth Boyden	Paramus Summer Institute	7/10/17- 7/13/17	Paramus, NJ	547.00
Kristen Prisco South Mountain	Paramus Summer Institute	7/10/17- 7/13/17	Paramus, NJ	450.00

Jorge Perez Columbia HS	AP Calculus Summer AP Institute	8/7/17- 8/10/17	New Brunswick, NJ	1086.00
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VENDOR NAME	PRODUCT	TYPE OF VENDOR
Scholastic Inc.	Library and textbooks	Other
Camcor	Audio Visual, Projectors and Photography equipment and supplies	Quote
Gillespie Group	Asbestos removal/commercial flooring and installation \$105,644.19	Co-op
CDWG	Computer supplies and printer cartridges	Co-op
Booksource	Textbooks	Other

3564D. Approves the following attendance and related travel expenses:

BOARD MEMBER	EVENT	DATE	Location	Estimated Cost (\$'s)
Annemarie Maini	Garden State Coalition of Schools Annual Meeting	5/31/17	Monroe Township, NJ	95.00
Christopher Sabin	NJSBA School Security & Safety Conference	6/2/17	West Windsor, NJ	30.00
Elizabeth Baker	Garden State Coalition of Schools Annual Meeting	5/31/17	Monroe Township, NJ	95.00
Susie Adamson	NJSBA School Security & Safety Conference	6/2/17	West Windsor, NJ	30.00

BE IT FURTHER RESOLVED THAT the Board of Education approve the above event to be work related and within the scope of the work responsibilities of the of the attendee and promotes the delivery of instruction or furthering of efficient operation of the school district and is fiscally prudent, and in compliance with N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act.

3654E. Approves the use of the following vendors in excess of the \$40,000 for the 2016-2017 school year:

3564F. Approves the awarding of a joint contract with the Township of South Orange Village and the Township of Maplewood to D'Onofrio & Sons of Maplewood, New Jersey for the mowing of large natural turf areas for the amount of \$66,980.00. The Board of Education's share of the total bid is \$13,510.46 for 28.8 acres of the total 142.8 acres.

3564G. Enters into an agreement with Essex Regional Educational Services Commission to provide Child Study Team Services to students in the South Orange Maplewood School District for the period of July 1, 2017 to June 30, 2018 at the following rates:

Social Assessment	\$331.22
Educational Evaluation	\$331.22
Psychological Evaluation	\$331.22

Speech Evaluations	\$331.22
Bilingual Evaluations	\$441.63
Additional projective tests (if needed)	\$342.26

3564H. Enters into an agreement with Essex Regional Educational Services Commission for the period of July 1, 2017 to June 30, 2018 to provide nursing services to support the medical needs of a students in the South Orange Maplewood School District at a rate of \$44.17 per hour.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

3564I. Approves the Architectural and Engineering Services for Phase I (Schematic Design Phase), Phase II (Contract Documents Phase) and Phase III (Bidding & Construction Services Phase) for Electrical Services Upgrades at Seth Boyden School as submitted in the proposal by EI Associates, Cedar Knolls, NJ, in accordance with the following fee schedule:

Phase I - Schematic Design Phase	\$ 4,800
Phase II - Contract Documents Phase	\$58,400
Phase III - Bidding & Construction Services Phase	\$19,800

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

3564J. Awards the bid for Technical Support Services for the 2017-2018 school year as per the following: Security Systems Services, to Synergy Light, Sound and Video Inc. of Holmdel, New Jersey in the amount of \$100,089.60 per year, Help Desk Technician Services to Dyntek Services, Inc. of Mount Laurel, New Jersey in the amount of \$77,854.56.00 per year and Wiring and Installation Technician Services to Synergy Light, Sound and Video Inc. in the amount of \$100,089.60 per year.

BE IT FURTHER RESOLVED THAT the Board of Education approves the rates for additional services, including salaries, taxes and benefits, if needed, as follows:

<u>Hourly Rates</u>	<u>Primary</u>	<u>Secondary</u>
Building Technical Support Technician	Dyntek Services, Inc. \$43.43 per hour	Synergy Systems \$52.13 per hour
Security Systems Technician	Synergy Systems \$52.13per hour	Dyntek Services, Inc. \$57.12 per hour
Help Desk Technician	Dyntek Services, Inc. \$41.82per hour	Synergy Systems \$52.13 per hour
Wiring & Installation Technician	Synergy Systems \$52.13 per hour	Withdrawn

Sound/Lighting Technician Dyntek Services, Inc. Synergy Systems  
 \$39.78per hour \$52.13 per hour

3564K. Enters into an agreement with Cape May County Shared Services Transportation to provide transportation services for one student placed by the Department of Special Services.

3564L. Approves application to North Jersey Educational Insurance Fund for a grant in the amount of \$24,130.96 to be used for plant safety, building security, safety equipment and training.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

3564M. Approves the purchase of custodial equipment from Bio-Shine, Inc. of Spotswood, New Jersey in the amount of \$219,715 and W.W. Grainger, Inc. of South Plainfield, New Jersey in the amount of \$66,695 for a total cost of \$286,410.

3564N. Enters into an agreement with the Educational Services Commission of Morris County for the period of July 1, 2017 to June 30, 2018 to provide occupational therapy, physical therapy, and speech services at a rate of \$104 per hour, and professional support/non-public services at a rate of \$380 per evaluation, and additional professional support/non-public services for nursing at a rate of \$58 per hour, and for home instruction at a rate of \$70 per hour.

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

3564P. Authorize reimbursement to Kashon Lopes in the amount of \$400 for the purchase of supplies to support the language arts program.

3564Q. Awards the bid for photocopier paper supplies for the 2017-18 school year to Papermart of East Hanover, New Jersey for the lowest responsible bid as follows:

<u>Type of Paper</u>	<u>Cost Per Ream</u>
8 ½ x 11 white	\$2.36
8 ½ x 11 colors	\$3.15
8 ½ x 11 cyber orange	\$5.33
8 ½ x 14 white	\$3.10
11 x 17 white	\$5.46
110 lb. white card stock	\$5.10
110 lb. color card stock	\$5.75
110 lb. cosmic orange/ Terrestrial teal card stock	\$6.75

3564R. Awards the bid of Miscellaneous Printed Forms for the 2017-18 school year to Ridgewood Press Company of Ridgewood, NJ for the following items:

<u>Item</u>	<u>Unit</u>	<u>Price</u>
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BOE Return Address Envelope #10Hand Carry to Parent	Bx/500	16.00
BOE Return Address #10 w/Return Service Requested	Bx/500	13.30
BOE Return Address Window Envelope #10-RSR	Bx/500	13.70
Dept. Special Services Return Address Envelope #10	Bx/500	13.10
Human Resources Return Address Envelope #10	BX/500	13.50
Human Resources Return Address Window Envelope #10	Bx/500	13.60
Permanent Record of Certified Personnel (card)	Each	.27
Application for School Use of Property (NCR-4)	Each	.1358
Application for Approval of Courses (Teachers)	Each	.181
Tuition Reimbursement Request (NCR-3)	Each	.27
Receipt of Health Coverage Information (NCR-2)	Each	.40
S26 Report Card Envelopes (gold)	Each	.0929
Guidance Folders (card stock)	Each	.159
#10 White Envelopes with School Return Address		
•Columbia High School	Box	13.20
•Maplewood Middle School	Box	13.20
•South Orange Middle	Box	13.20
•Jefferson Elementary	Box	13.20
•Marshall Elementary	Box	13.20
•Seth Boyden Demonstration	Box	13.20
•South Mountain Elementary	Box	13.20
•South Mountain Annex	Box	13.20
•Tuscan Elementary	Box	13.20
•Montrose	Box	13.20
#10 White Window Envelopes with School Return Address		
•Columbia High School	Box	14.00
•In-House Counsel	Box	15.00
Record of Material Loaned Card	Each	.10
Receipt for Payment of Fines (NCR-3)	Each	.15
SHS-18 Driver Education Theory Certificate (Blue)	Each	.05
SHS-70 CHS Student Participation in Educational Excursion (NCR2)	Each	.0395
White Hall Pass Pads (NCR-2)	Pad	2.29
Deposit Slips (NCR-2)	Each	.048
Withdrawal Slips (NCR-2)	Each	.048
Purchase Orders	Box	158.50
Bus Conduct Report	Box	117.00
Application for Approval of Courses (support staff)	Each	.114
Personnel File for Certified Positions	Each	.20
Temporary Excuse from Physical Education	Pad	1.933
Pass to NurseCard	Each	.072
Request of Absence Authorization & Reimbursement	Each	.0866
Incomplete Personnel Records	Each	.55
MMS Report Envelope	Each	.35
MMS Notice of Payment Due For Lost/Damaged Materials	Each	.056

3564S. Awards the bid for Custodial Services for the 2017-18 school year to Temco Building Maintenance Inc. of New York, NY for the lowest responsible bid of \$3,914,700 with the following hourly rates for additional services:

- Boiler Operator \$30.74/hr
- Snow Removal (before or after shift) \$29.26/hr

- Holidays and weekends \$42.96/hr
- Community Functions/Extracurricular Activities \$29.26/hr

3564T. Awards the bid for Asbestos Abatement at the following school to the vendors listed below:

School	Contractor	Base Bid	Unit Price	Unit Price	Unit Price	Unit Price
			Wall Plaster	Pipe & Fitting Insulation	Floor Tile and Mastic	Window Caulk
S. Mountain School	Lilich Corporation Woodland Park, NJ	\$7,200	\$20.00/s.f.	\$40.00/l.f.	\$5.00/ s.f.	\$20.00/l.f.
Jefferson School	VMC Company Inc. Clifton, NJ	\$11,600	\$80.00/s.f.	\$180.00/l.f.	\$6.00/s.f.	\$15.00/l.f.
Columbia High School	Apex Development, Inc. Newark, NJ	\$68,000	\$25.00/s.f.	\$45.00/l.f.	\$10.00/s.f.	\$28.00/l.f.
Tuscan School	Apex Development, Inc. Newark, NJ	\$42,000	\$25.00/s.f.	\$45.00/l.f.	\$10.00/s.f.	\$28.00/l.f.

3564U. Enter into a contract with Pomptonian Food Service, of Fairfield, New Jersey, for Food Service Management Services during the 2017-2018 school year to provide a federally sponsored school lunch program in all the District's schools.

The FSMC shall receive, in addition to the costs of operation, an annual administrative/management fee of ninety-one thousand and five hundred and ninety-five dollars (\$91,595.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of \$9,159.50 per month as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all vended meals receipts deposited in the SFA's account. All vended meals receipts deposited into the SFA's account shall be divided by \$1.00 to arrive at a meal equivalent. The administrative/management fee charged for vended meals will be \$.10 per meal equivalent.

The FSMC guarantees the LEA a minimum profit of fifty thousand dollars (\$50,000) for school year 2017-2018.

This guarantee is contingent upon the guarantee requirements as stated below.

- Minimum of 178 serving days at the High School, 174 serving days at the Middle Schools and 172 serving days at the Elementary Schools
- Adoption of Student Lunch Price List and Faculty Lunch Price List

- Reimbursement rates for 2016-17 are not less than the previous year
- Value of USDA donated foods for 2016-17 is not less than the previous year
- Enrollment remains constant
- The SFA is responsible for kitchen equipment maintenance and repair, smallwares purchases and cleaning of floors in dining room and kitchen area
- No change in school policy that significantly affects operating revenue or expense
- A change in Federal or State regulation that was not in effect at the conclusion of the previous school year that impacts cafeteria operating revenue or expense will be separate. The FSMC will calculate the effect of any change to the SFA's operating performance and adjust the guarantee by the actual amount of the change.
- Based on the labor schedule submitted.
- A special dietary policy for an individual or group that results in an extraordinary expense will be recorded separately
- Any change in cost that results from the implementation of the Affordable Healthcare Act will be separate from the guarantee
- The Offer versus Serve policy is maintained
- No competitive sales during cafeteria operating hours
- The Food Service Director will cooperate in implementing service initiatives as well as cost containment efforts
- The Food Service Director will remain an employee of the SFA and that the Food Service Director's salary and benefits will be paid out of the SFA's Funds. The expense of replacing this employee due to retirement or sick time will increase the Food Service Management Company's operating costs and reduce the guaranteed (minimum profit or no cost).

In the event that program costs exceed total revenues (from all sources), Pomptonian Food Service shall be responsible for any losses (shortfalls).

BE IT ALSO RESOLVED THAT meals will be priced at the following schedule:

<u>School Level</u>	<u>Breakfast</u>	<u>Reduced Breakfast</u>	<u>Lunch</u>	<u>Variable Lunch</u>	<u>Reduced Lunch</u>
Elementary School	\$1.75	\$0.30	\$3.00	N/A	\$0.40
Middle School	\$2.00	\$0.30	\$3.25	\$4.00	\$0.40
High School	\$2.25	\$0.30	\$3.50	\$4.25	\$0.40

3564V. Awards the bid for K-8 Math and Science Kit Replacement Parts for the 2017-18 school year per the attached list.

3564W. Accepts a donation from the Marshall PTA in the amount of \$15,506.00 for the purchase of ten cafeteria tables and four fans for the Marshall Cafetorium.

BE IT FURTHER RESOLVED THAT the following budget is increased and the Superintendent or his designee is authorized to administer it:

20-044-200-890 Marshall PTA \$15,506.00

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary are authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

3564X. Approves the following providers for 2016-17 school year for the service indicated:

<u>Provider</u>	<u>Service</u>	<u>Rate</u>
Transylvania County Board of Ed. Brevard, NC	Psychological Eval	\$275.00/eval
	Additional testing (TBI, AU, Social & Emotional)	\$75.00/test

3564Y. Awards a contract to Substitute Services, Inc. for an amount not to exceed \$17,107.54 for services during the 2017-18 school year.

3564Z. Awards contracts for the purchase of athletic training supplies for Columbia High School for the 2017-18 school year for the items on the attached list.

3565. Approve the NJ Department of Education Office of Special Education Programs adoption of the Board of Education policies and procedures for eligibility under part B of the IDEA Statement of Assurances for 2016-17 on file in the superintendent's office.

3566. Adopt the following policies as presented:

- 1140 - Affirmative Action Program
- 1510 - Americans with Disabilities Act
- 1523 - Comprehensive Equity Plan
- 1550 - Affirmative Action Program for Employment and Contract Practices
- 3240 - Professional Development for Teachers and School Leaders

3567. WHEREAS, on March 27, 2017, an HIB appeal hearing was held by a Committee of the Board in closed session involving a Harassment/Intimidation/Bullying matter #2017-SMT-01;

WHEREAS, at the hearing, the Board heard from the Anti-Bullying Specialist and the parent of the involved student; and

WHEREAS, the Committee carefully considered the information offered at the hearing; and

WHEREAS, the Committee has discussed the matter with the full Board during the executive portion of its May 15, 2017 Board meeting and the Board has carefully considered the matter and the information brought forth by the Committee;

NOW, THEREFORE BE IT RESOLVED, THAT the Board hereby affirms the Administration's determination that the complained of incident constituted HIB within the meaning of New Jersey's statute and the Board's policy on Harassment/Intimidation/Bullying; and

BE IT FURTHER RESOLVED, that the Board Secretary is directed to notify all individuals affected by this decision of the Board's determination.

ROLL CALL: Motion 3567 passed. YES: Ms. Adamson, Ms. Baker, Ms. Jones, Ms. Maini, Ms. Pai, Ms. Smith, NO: Mr. Sabin, Mrs. Wright.

ROLL CALL: Motion 3564A passed. YES: Ms. Adamson, Ms. Jones, Ms. Maini, Ms. Pai, Mr. Sabin, Ms. Smith, Mrs. Wright NO: None ABSTAIN: Ms. Baker (payments to Pomptonian Food Service, Temco Service Industries, Inc. and U.S. Security Associates, Inc.)

ROLL CALL: Motion 3557A-E, 3558A-E, 3559, 3560, 3561, 3562, 3563, 3564B-N, 3564P-Z, passed, 8 yes 0 no.

HEARING OF INDIVIDUALS AND DELEGATIONS

NONE.

NEW BUSINESS

None.

Future Meetings - Read by Ms. Baker

The Board of Education will hold a Public Session on Monday, June 5, 2017 at 7:30 p.m. in the District Meeting Room at 525 Academy Street, Maplewood, NJ to honor retirees and celebrate accomplishments. No action will be taken.

The Board of Education will meet in Closed Session on Thursday, June 15, 2017, at 6:30 pm in the Superintendent's Office to discuss personnel and legal issues, negotiations and other matters to be announced at a later date. Immediately following the Closed Session, the Board of Education will meet in Public Session at 7:30 pm in the District Meeting Room, 525 Academy Street, Maplewood, NJ. Action will be taken

MOTION made by Mrs. Wright, seconded by Mr. Sabin, that the Board of Education adjourn. Motion unanimously approved at 10:55 p.m.

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Paul Roth, Board Secretary