

Finance, Facilities, Technology Committee

Agenda

April 8, 2021

Board Members:

Johanna Wright – Finance Chair

Elissa Malespina

Shannon Cuttle

Annamarie Maini

Administration

Dr. Ronald Taylor, Superintendent

Andrea Del Guercio, Acting Business Administrator

Keith Bonds, Technology Director

Discussion Items:

- Budget Update
- Construction Update
- Job Descriptions
 - Assistant Transportation Coordinator
 - Dispatcher
 - Assistant Food Service Director
 - Facility director
- Public FFT Meetings
- Contracts
 - Renewal
 - Awards
- New Business

Finance, Facilities, Technology Committee

Minutes

April 8, 2021

Members Present:

Johanna Wright, Elissa Malespina, Shannon Cuttle, Annemarie Maini, Dr. Ronald Taylor, Andrea Del Guercio, Keith Bonds

The committee meeting was held via Webex.

Budget Update

Members were informed that we are waiting for the County Office to approve our budget. Once approved the advertised budget ad will be placed in the newspaper & the budget hearing is set for May 3, 2021.

Construction Update

Members were told of the bid opening dates for the four school projects (Clinton & Jefferson – April 28, 2021 – Seth Boyden & Tuscan – May 6, 2021). If all the paperwork is in order the award to the lowest responsible bidder could happen at the May 3rd and/or May 10th meetings. They were also update as to the estimated time frames for the construction at each site. As well as the plan to speak to the building administration about items that may need to be moved around their buildings as well as provide other updates/information.

Job Descriptions

The following job descriptions were reviewed & discussed:

- Assistant Transportation coordinator
- Dispatcher
- Assistant Food Service director
- Facility Director

Contracts – Renewals & Awards:

Members were told of several contract eligible to be renewed will be presented for approval. There will be one contract award for therapeutic mental health services if the paperwork is in order. The members were informed that new radios for the buses will purchased with a greater range than the radio currently installed in the vehicles. Quotes were obtained for this purchase. The members were notified of the request to purchase SeeSaw software for the K-2 students. There was a discussion regarding this & the members asked for further information from Dr. Taylor regarding the service that Canvas provides for the same population. They also requested information regarding the length of the contract for Canvas & the possibility of reducing our contract with

Canvas. They also spoke of providing professional development for Canvas for the K-2 staff

Public FFT Meetings:

Members discussed the ability of have the FFT committee meetings in public. They also discussed as having the FFT meeting noticed as board meeting with all of the board members in attendance with no action to be taken to. This will be discussed with the whole board.

NOTE: Dr. Taylor left the meeting to film a video for the public. He returned the meeting during the discussion regarding public FFT meetings. Board Member Malespina left the meeting after the contracts discussion.