

Special Meeting
South Orange-Maplewood
Board of Education
March 26, 2018

A Special Meeting of the Board of Education of South Orange-Maplewood was held in the District Meeting Room at the Administration Building, 525 Academy Street, Maplewood, New Jersey, on March 26, 2018.

Board President Elizabeth Baker called the meeting to order at 7:36 p.m.

Adequate written notice of this meeting of the South Orange-Maplewood Board of Education was sent to the Township and Village Clerks, the Libraries, The Star Ledger, the News Record and all schools.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present: Ms. Adamson, Ms. E. Baker, Ms. R. Baker, Mrs. Lawson-Muhammad, Ms. Maini, Mr. Mazzocchi, Ms. Pai, Mr. Sabin, Mrs. Wright

Absent: Ms. Sandor

9 VOTING MEMBERS AND ONE STUDENT REPRESENTATIVE PRESENT

HEARING OF INDIVIDUALS AND DELEGATIONS

Erin Siders Expressed SEPAC's support for the 2018-2019
President SEPAC Budget.

ITEM FOR ACTION MOVED FORWARD

Motion made by Ms. Adamson, seconded by Mrs. Wright to move forward resolutions 3713A-E on the agenda.

Motion to move forward resolutions 3713A-F passed; 9 yes, 0 no.

3713A. RETIREMENT

NAME	ASSIGNMENT	EFFECTIVE DATE
Schwartz, Elisabeth	T Art CHS - 1.0 FTE	4/6/18

3713B. APPOINTMENTS

NAME	ASSIGNMENT	EFFECTIVE DATE	ANNUAL SALARY
Rodriguez, Antonio	T SPED CHS - 1.0 FTE	4/25/18 6/30/18	\$49,409*
Thomany Karen	Supervisor of Special Services, K-5 DIST - 1.0 FTE	5/30/18 6/30/18	\$129,120*

3713C. CHANGE IN END DATE

NAME	ASSIGNMENT	OLD END DATE	NEW END DATE
Mount-Campbell, Alexandra	LR T KDG MAR - 1.0 FTE	12/19/17 5/25/18	9/1/17 6/30/18

3713D. LEAVES OF ABSENCE

NAME	ASSIGNMENT	EFFECTIVE DATE
Bunn, Nicole	T KDG MAR - 1.0 FTE	5/18/18-6/30/18 (Unpaid Childcare Leave)
DePasquale, Stefanie	T 2 TUS 1.0 FTE	2/12/18-3/15/18 (Paid Maternity Leave) 3/16/18-3/27/18 (Unpaid Maternity Leave) 3/28/18-6/19/18 (Unpaid FMLA)
Martelli, Nicole	Guidance Counselor CHS - 1.0 FTE	3/12/18-4/18/18 (Unpaid Medical Leave)
Schwartz, Elizabeth	T Math MM 1.0 FTE	3/1/18-4/5/18 (Paid Maternity Leave) 4/6/18-4/25/18 (Unpaid Medical Leave) 4/26/18-6/14/18 (Unpaid FMLA)

3713E. SALARY ADJUSTMENTS

NAME	ASSIGNMENT	EFFECTIVE DATE	ADJUSTMENT	ACTUAL SALARY
Bodnar, Ann	Principal CLIN 1.0 FTE	1/17/18 3/15/18 (37 days)	\$150 (per day)	\$5,550
Glander, Shannon	Acting Principal MAR - 1.0 FTE	1/18/18 2/12/18 (18 days)	\$150 (per day)	\$2,700
Hurley, Padraig	T PE/Health CHS - 1.2 FTE	4/16/18 6/30/18	+\$17,705	\$108,230
Riddick, Crystal	Supervisor of SPED DIST 1.0 FTE	2/16/18 3/23/18 (26 days)	\$150 (per day)	\$3,900

3713F. STIPEND

NAME	ASSIGNMENT	EFFECTIVE DATE	ANNUAL SALARY
Tavares, Melissa	Team Leader, GR. 7 MM - 1.0 FTE	4/22/18 6/30/18	\$5,944

* Salary based on 2016-17 contracts

ROLL CALL: Motion 3713A-F passed. YES: Ms. Adamson, Ms. E. Baker, Ms. R. Baker, Mrs. Lawson-Muhammad, Ms. Maini, Mr. Mazzocchi, Ms. Pai, Mr. Sabin, Mrs. Wright NO: None

Dr. Ficarra introduced Karen Thomany, candidate for Supervisor of Special Services, K-5. Ms. Thomany, thanked the Board for the opportunity and provided background of her experience.

DISCUSSION

2018-19 Preliminary Budget - Mr. Roth

Mr. Roth presented the 2018-2019 Preliminary Budget. Dr. Ficarra, Interim Superintendent and Mr. Roth, Business Administrator provided detailed explanations on the following topics:

- Projected Revenue
- Tax Levy Cap Adjustments & Banked Cap
- Projected Appropriations 2018-19
- Legal Service Fees
- 2018-19 Revenue vs. Appropriations
- Managing the Budget Gap
- 2018-19 Proposed Budget
- Estimated Tax Impact

[presentation is on file in Board Secretary's office and on district website]

POLICIES - Ms. Butler

Ms. Butler described revisions to following policies on the agenda for approval tonight:

- Policy 5306 Health Services to Nonpublic School - 2nd reading
- Policy 5307 Nursing Services Plan
- 6220 Budget Prep

ITEMS FOR ACTION

Motion made by Ms. Pai, seconded by Mrs. Wright that the Board of Education approves the following:

3714. Adopt the following policies as presented:

- Policy 5306 Health Services to Nonpublic School
- Policy 5307 Nursing Services Plan
- Policy 6220 Budget Prep

3715. BE IT RESOLVED THAT, in alignment with the goals and/or curriculum of the South Orange-Maplewood School District and in affirmation of the safety of each destination, the Board of Education approves the

addition of the following class field trip destinations to the below-referenced schools' "Statements of Assurance".

School	New Destination
CHS	Seely/Mutter Pond, Watchung, NJ
MMS	Saint Ann's School, Brooklyn, NY
MMS/Saturday Academy Students	The Climbing Vault, Chatham, NJ

- 3716A. BE IT RESOLVED THAT the South Orange and Maplewood Board of Education approves the Preliminary Budget for the 2018-2019 school year in the amount of:

	2018-19 Total Expenditures	Less: Anticipated Revenues	Tax Levy
General Fund	131,360,071	12,815,180	118,544,891
Special	1,919,376	1,919,376	0
Debt Service	4,073,275	371,427	3,701,848
Total	137,352,722	15,105,983	122,246,739

BE IT FURTHER RESOLVED that the 2018-19 Budget includes adjustments for the use of banked cap, in accordance with N.J.A.C. 6A:23A-10.3(b), in the amount of \$147,754 and current health care adjustments in the amount of \$326,831.

BE IT FURTHER RESOLVED that the South Orange and Maplewood Board of Education authorizes the Business Administrator to submit the 2018-2019 Preliminary Budget to the County Superintendent for review and approval.

BE IT FURTHER RESOLVED that the South Orange and Maplewood Board of Education, in accordance with N.J.A.C. 6A:23A-7.3(a), establishes a maximum travel expenditure for the 2018-2019 school year not to exceed the amount of \$150,000.

- 3716B. BE IT RESOLVED THAT the South Orange and Maplewood Board of Education, in accordance with N.J.A.C. 6A:23A-10.3(b)2, approves the use of \$147,754 banked cap (2015-16 unused adjustment) to meet budgetary requirements for the 2018-19 school year. The funds are needed for teaching staff to meet the increasing enrollment needs of the district. The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$147,754 for the purpose of maintaining the academic program in compliance with the state and local academic goals. The additional staffing is necessary for the 2018-19 operating budget and this need must be completed by June 2019 and cannot be deferred or incrementally completed over a longer period of time.

- 3716C. Approves the attendance and related travel expenses for the following work-related events:

<u>Employee</u>	<u>Workshop/Conference</u>	<u>Travel Date(s)</u>	<u>Location</u>	<u>Estimated Cost(s)</u>
Kimberly Hutchinson Jefferson School	Training of Trainers - Introduction to Restorative Practices	4/22/18- 4/25/18	Charlotte, NC	2997.00

3716D. Education approves submission of a One-Year Preschool Program Plan Update and Budget Statement to the New Jersey Department of Education.

BE IT FURTHER RESOLVED THAT the Board of Education accepts Preschool Education Aid (PEA) in the amount of \$59,400 for the 2018-19 school year.

BE IT FURTHER RESOLVED THAT the program is implemented and the Superintendent or his designee is authorized to administer the funds as follows:

<u>PRESCHOOL EDUCATION AID</u>	<u>ENTITLEMENT</u>
20-200-321 Purchased Professional Education Services	\$ 29,700
20-200-600 Supplies and Materials	\$ 29,700
TOTAL PEA ALLOCATION	\$ 59,400

BE IT FURTHER RESOLVED THAT the Board President, Superintendent and Board Secretary be authorized to execute and deliver any necessary contracts and reports on behalf of the Board.

3716E. Education approves the carry-over of Fiscal Year 2017 Federal Individuals with Disabilities Education Improvement Act, (IDEIA) Part B Basic and Preschool funds in the amount of \$210,340 as listed below:

<u>Program</u>	<u>Carryover</u>
IDEIA Basic (public)	\$ 168,970
IDEIA Basic (non-public)	\$ 879
Total Basic	\$ 169,849
IDEIA Preschool (public)	\$ 40,491
IDEIA Preschool (nonpublic)	\$ 0
Total Preschool	\$ 40,491
Total Carryover	\$ 210,340

ROLL CALL: Motion 3714 passed. YES: Ms. Adamson, Ms. E. Baker, Ms. R. Baker, Mrs. Lawson- Muhammad, Ms. Maini, Mr. Mazzocchi, Ms. Pai, Mr. Sabin, Mrs. Wright NO: None

Motion 3715, 3716A-E Passed; 9 yes, 0 no.

FUTURE MEETINGS - *Read by Ms. Baker*

The Board of Education will meet in Closed Session on Monday April 23, 2018 at 6:30pm in the Superintendent's Office to discuss personnel and legal issues, negotiations and other matters to be announced at a later date. Immediately following the Closed Session, the Board of Education will meet in Public Session at 7:30pm in the District Meeting Room, 525 Academy Street, Maplewood, NJ. Action will be taken.

MOTION made by Mrs. Wright, seconded by Mr. Sabin, that the Board of Education meet in Executive Session prior to the April 23, 2018 Public Meeting to discuss personnel, legal and Special Education matters, and negotiations, the nature of which will be made public at a future date. Motion unanimously approved.

MOTION made by Mr. Sabin, seconded by Ms. Pai, that the Board of Education adjourn. Motion unanimously approved at 8:47 p.m.

Paul Roth, Board Secretary