

Finance, Facilities, Technology Committee
Minutes

December 7, 2022

Board Members:

Arun Vadlamani– Finance Chair
Kaitlin Wittleder
Thair Joshua
Johanna Wright

Administration

Dr. Ronald Taylor, Superintendent
Eric Burnside, Business Administrator
Andrea Del Guercio, Assistant Business Administrator
Keith Bonds, Technology Director
Thomas Giglio, Facilities Director

Discussion Items:

- Transportation:
 - Emergent Relief Requests (Legal)
 - Hazardous Route Process
 - Capacity Report Update
- Budget
 - Budget Calendar
 - Budget Notes
 - Budget Update – Health Care
- Construction Update:
 - Construction Projects for Budget
 - Change Orders
- Policies & Regulation: Policies 7440 & 8420, Regulation 7510
- Resolutions: IDEA & ESEA
- New Business:

Transportation Consensus

- Transportation:
 - We discussed the timeline to develop an updated policy. We also discussed improving processes for everything under the transportation umbrellaBudget
- Budget Process:
 - We looked at the process and the calendar. The Budget Calendar is attached to the minutes.
- Construction Update:
 - Construction Projects for Budget
 - Change Orders
- Policies & Regulation: Policies 7440 & 8420, Regulation 7510
- Resolutions: IDEA & ESEA
- New Business:

**SOUTH ORANGE AND MAPLEWOOD SCHOOL
DISTRICT**

**OFFICE OF THE BUSINESS
ADMINISTRATOR/BOARD SECRETARY**

2022-2023 BUDGET DEVELOPMENT CALENDAR

TENTATIVE

2022

~~Distribution of Budget Preparation Material~~ ~~November 22~~

~~1:1 Budget meetings with District Administrators~~ ~~September-December~~

2023

Submit Budgets to Superintendent and Business Administrator January 10

Finance Committee – Preliminary Budget Discussions January

Central Office Review of Preliminary Budgets January

State Budget Software Opens (Usually 3rd week of January) January

Budget Review: Superintendent - BA with Admin. Jan. – Feb.

Finance Committee Review of Budget Jan. – Feb.

Governor's Address (State Aid Released within 48 hours) February 22?

Regular Meeting to Adopt Preliminary Budget March 21?
(Tentative Budget due to Executive County Superintendent by March 21, 2022)

Submit Budget to Executive County Superintendent March 21?

Public Hearing April 24?
(Per state budget calendar public hearing has to be held between (April 24, 2022
and May 9, 2022))

Adoption of Final 2023-2024 budget By May 9?
(Adoption of Final 2023-2024 Budget may be done at Public Hearing)