

South Orange-Maplewood School District
Finance Facilities & Technology Committee

WEDNESDAY, FEBRUARY 20, 2019,
MEETING MINUTES

Present: Anthony Mazzocchi (chair), Susie Adamson, Johanna Wright,
Dr. Thomas Ficarra, Paul Roth, Keith Bonds

Meeting started at 8:05pm

I. QSAC Status

a. Architectural plans for school expansion

- STATUS UPDATE: Administration presented committee plans for app. 91,000 sq feet of added space in school buildings that creates space on site while maintaining usage of the school space, including portables and driveway space, during construction.

- NEXT STEPS: One-on-one meetings with architects and principals

b. Facility Project Timeline

- STATUS UPDATE: Admin presented preliminary timeline including benchmark dates for each step in the bonding and facilities planning. Action items run through the end of this calendar year, but dates past 5/8/2019 have yet to be solidified.

-NEXT STEPS (projected timeline below):

2/20/19 Additions reviewed with committees;

2/22/19 Architect submits Renovations to the DOE

2/25/19 (our BOE meeting) Resolution to Appoint EPIC as construction management firm

3/8/19 architect submits all schematic additions to DOE

DOE has 90 days to review, but expect this to happen in 60 days

Meet with town planning board between 3/8 and 5/8. Planning Board sends letter the School Board that they reviewed or do not want to review the plans
5/8/19 DOE review completed and we hear from them

TBD Board accepts DOE preliminary determination via resolution (special meeting)

TBD DOE provides the final eligible costs (final approval)

TBD Board (by resolution) authorizes meeting with BSE to raise funds (special meeting)

TBD BSE approves funding

TBD Board approves projects for bid

TBD Advertise for Bid

- c. Budget projection
 - STATUS UPDATE: Admin presented the 2019-20 preliminary budget.
 - There was discussion about accuracy of enrollment numbers, specifically SO vs Maplewood.
 - although state aid numbers are identical to 2018-19, we will know more in March about receiving more adjustment aid
 - NEXT STEPS: Admin will share positive trends with the Board regarding maintenance and out-of-district placements

- II. 2019 Status on Committee Charge Components not covered under QSAC
 - a. Cameras in bathroom facilities
 - a. HS admin requested to see entry into bathrooms easier in order to solve problems regarding vandalism. Pre-existing hallway cameras were redirected to have views outside (not inside) bathrooms.

- III. New Business/Miscellaneous
 - a. Discussed policies 7441 and 7446 which were recommended for first reading on Monday 2/25 after a short review by in-house council
Joanne Butler

MEETING ADJOURNED AT 9:05pm
Minutes submitted by Anthony Mazzocchi