BOARD OF EDUCATION MEETING

AUDUBON HIGH SCHOOL LIBRARY MEDIA CENTER

WEDNESDAY, DECEMBER 18, 2024

6:30 P.M.

AGENDA

I. **Call to Order**: In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of the meeting, scheduled at 6:30 pm in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrances of the Junior-Senior High School.

II. **Roll Call**

SY 2022-2024

___ James Blumenstein ___ Allison Cox ___ Andrea Robinson

SY 2023-2025

___ Ammie Davis ___Stephen Wilson ___ Sara Kuhlen

SY 2024-2026

___ Allison Lipsky ___ Mark Gatti ___ Bill Wilson

SY 2024 Mt. Ephraim Representative

___ Jonathan Maxson

Student Representative to the Board

___ Jane Poponi

Apprentice Student Representative

___ Helena Kuchmek

III. **Authorizing Executive Session**:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters that are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

___X___ Any matter which, by express provision of Federal Law, State Statute, or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

___X___ Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

___X___ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

___X___ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the Audubon Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above-stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Audubon Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest, or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

1. Motion to move the Board of Education, by Resolution, to adjourn into Executive Session from which the general public will be excluded from discussing school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached.

   Motion to Approve: _____ Second: _____

   Time: _____ Voice Count: _____

   Motion to reconvene the Board of Education, by Resolution.

   Motion to Approve: _____ Second: _____

   Time: _____ Voice Count: _____

IV. Call Meeting to Order

V. Flag Salute

VI. Student Representatives to the Board Report

Jane Poponi, 12th Grade
Helena Kuchmek, 11th Grade

VII. Spotlight Program:

The Audubon Board of Education Spotlight Program recognizes the following Students of the Month for November 2024

Pre-Kindergarten	**Kindergarten**	**Grade One**
Avery McGee	**Reid Miles**	**Hailey Millard**
Grade Two	**Grade Three**	**Grade Four**
Audrey Hoopes	**Dylan Wolfe**	**Joseph Shields**
Grade Five	**Grade Six**	**Grade Seven**
Cecelia McCann	**Lleyna Sinn**	**Gustave “Gus” Le Seac’h**
Grade Eight	**Freshman Class**	**Sophomore Class**
Charleigh Lloyd	**Will Graham**	**Kaci Broadhurst**
Junior Class	**Senior Class**	
Morganna Makuszewski	**Vivia Welcome**	

The Audubon Board of Education Spotlight Program recognizes the following Teacher of the Month for November 2024

Pre-School / Haviland Avenue	Mansion Avenue School	Audubon Jr./Sr. High School
Pamela Niglio	**Maddy Meehan**	**Mary Knoll**

The Audubon Board of Education Spotlight Program recognizes the following Staff Member of the Month for November 2024

Pre-School / Haviland Avenue	Mansion Avenue School	Audubon Jr./Sr. High School
Kristina Filachek	**Rachel Simonetti**	**Nicholas May**

VII. Presentation(s)

James Blumenstein - Recognition of years of service on Audubon Board of Education

VIII. Superintendent's & District Report(s):

IX. Approval of Board Minutes:

1. Motion to approve the following minutes:

November 20, 2024 Executive Session
November 20, 2024 Public Session

Motion to Approve: _____ Second: _____

Roll Call

___ Ammie Davis	___ Stephen Wilson	___ Sara Kuhlen	___ Johnathan Maxson
___ Alison Lipsky	___ Mark Gatti	___ Bill Wilson	
___ James Blumenstein	___ Allison Cox	___ Andrea Robinson	

X. Participation: (Agenda Items Only)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizens. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

Board of Education Goals

Through oversight and advocacy in committee meetings, regular monthly meetings, and through a close review of Superintendent recommendations, the Board will

- ❖ continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing achievement gaps.
- ❖ work to maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages & facilitates long-range facility improvements while remaining fiscally responsible.
- ❖ foster a safe and positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

XI. <u>GOVERNANCE</u>: Chairperson – Alison Lipsky; Committee Members – James Blumenstein, Sara Kuhlen, William Wilson; and Alternate – Andrea Robinson

1. Motion to approve the second reading and adoption of the following policies as recommended by the full Governance Committee of the Board.

Policy	Title	New/Revised
5350	Pupil Suicide Prevention (M)	Revised
8467	Firearms and Weapons (M)	Revised
Regulations	**Title**	**New/Revised**
2200	Curriculum Content (M)	Revised
8467	Firearms and Weapons (M)	Revised

Motion to Approve items 1 through 1: _____ Second: _____

<u>Roll Call</u>

___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

___ James Blumenstein ___ Allison Cox ___ Andrea Robinson

XII. <u>OPERATIONS</u>: Chairperson – Allison Cox; Committee Members – Ammie Davis, Stephen Wilson, Mark Gatti; and Alternate – Sara Kuhlen

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2024. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

October Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2024. The Cash Reconciliation Report and the Secretary's reports are in agreement for the month of October 2024.

   October Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve additional line item transfers for the month of October 2024.

   October Transfers

6. Motion to acknowledge Safety Drills conducted in October in the District Schools:

   Audubon Park Preschool

Nov 13, 2024	Fire Drill
Nov 26, 2024	Lockdown

   Haviland Avenue School

Nov 18, 2024	Fire Drill
Nov 21, 2024	Lockdown

   Mansion Avenue School

Nov 21, 2024	Lockdown
Nov 25, 2024	Fire Drill

   Audubon Jr./Sr. High School

Nov 13, 2024	Shelter-in-Place
Nov 19, 2024	Fire Drill

7. Motion to approve the bills payable list for November 2024 in the amount of $324,814.53 when certified.

   November Bill List

8. Motion to approve the bills payable list for December 2024 in the amount of $537,153.12 when certified.

   December Bill List

9. Motion to approve the NJDOE Statement of Assurance submission for the Audubon Public School District's School Safety and Security Plan for the 2024-2025 School Year.

   School Safety & Security Plan SOA

10. Motion to approve the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2024-2025 school year.

11. Motion to approve the donation of $2,224.28 from the AHS Class of 1959 to be used for student activities and general supplies.

12. Motion to approve the Joint Transportation Agreement with Gateway Regional High School to provide transportation services on an as needed basis at a cost not to exceed $5,000.00 effective October 1, 2024 through June 30, 2025.

13. Motion to approve the Joint Transportation Agreement with West Deptford School District to provide transportation services on an as needed basis at a cost of $45/hour for the 2024-2025 school year.

Motion to Approve Item(s) 1 through 13: _____ Second: _____

Roll Call

___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

___ James Blumenstein ___ Allison Cox ___ Andrea Robinson

XIII. EDUCATION: Chairperson – Andrea Robinson; Committee Members – James Blumenstein, Alison Lipsky, Johnathan Maxson; and Alternate – William Wilson.

1. Motion to approve the issuance of written decisions affirming the Superintendent's determination regarding incident(s) reported at the November 20, 2024 meeting of the Board of Education.

SCHOOL	Incident Report Number	Board Determination
AHS	#270764	Confirmed HIB
AHS	#271168	Confirmed HIB
MAS	#271182	Not HIB
MAS	#271925	Not HIB

Motion to Approve Item(s) 1 through 1: _____ Second: _____

Roll Call

___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

___ James Blumenstein ___ Allison Cox ___ Andrea Robinson

2. Student Statistics December 1, 2024

Date	Audubon Preschool	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total

12/1/2024	57	228	329	798	25	1,437
11/1/2024	57	228	329	798	25	1,437
12/1/2023	55	240	323	781	19	1,420

3. Motion to approve the following facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
HAS	Media Center	Holiday Shop	12/5/24	2:30 pm - 4:30 pm	Carrie Fegley
AHS	Auditorium	Open Mic Night	1/7/25	6:30 pm - 8:30 pm	Jeff Lebb
HAS	Art Room, Gym, Media Center	Haviland Ave Musical - Rehearsal	12/11/24 - 4/12/25 (Wednesdays only)	3:45 pm - 4:45 pm	Carrie Fegley
AHS	Auditorium	Haviland Ave Musical - Dress Rehearsal	3/17/25, 3/24, 3/27, 3/31, 4/3, 4/7	3:45 pm - 4:45 pm	Carrie Fegley
AHS	Auditorium	Haviland Ave Musical - Dress Rehearsal	3/20/25	4:00 pm - 4:45 pm	Carrie Fegley
AHS	Auditorium & Cafeteria	Haviland Ave Musical - Show	4/10/25 & 4/11/25	4:00 pm - 9:30 pm	Carrie Fegley
AHS	Main Gym	Funtacular	2/28/25	6:00 pm - 9:00 pm	Kate Gregoire

4. <u>Approval of Attendance at Conferences and Workshops for the 2024-2025 School Year</u>

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers **RESOLVED**, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and the efficient operation of the District;

NOW, THEREFORE BE IT
with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Carl Ellinwood	New Jersey Music Educators Association Annual Convention Atlantic City, NJ	2/20/25 - 2/21/25	$200.00 Travel
Christine Fox-Kasilowski	Guided Math: Practical Strategies to Differentiate Your Math Instruction Using Small Groups, Centers & Whole Group Instruction Grades K-3 Virtual	N/A	$295.00
Christine Fox-Kasilowski	Best Strategies for Catching up Students who have Fallen Behind in math Grades 3-6 Virtual	N/A	$295.00
Maria McCutcheon	NJSCA Winter Conference Sewell, NJ	1/10/25	$45.00 Travel
Andrea Collazo	Making Best Use of Google Classroom to Strengthen Your Social Studies Instruction (Grades 6-12) Virtual	1/27/25	$295.00
Deborah Roncace	2024 Rutgers Governmental and Accounting and Auditing Update Mt. Laurel, NJ	12/5/24	150.00 Travel
Deborah Roncace	NJASBO - Ethics and the BA	12/17/24	151.58 Travel
Deborah Roncace	NJASBO - A.I. for the Business Office Mt. Laurel, NJ	1/15/25	$151.58 Travel
Barbie Ledyard	2024-2025 Regional Preschool Administrator Meetings: Winter Meetings Clementon, NJ	1/13/25	No Cost Travel
Eric Miller	2025 Association of Threat Assessment Professionals National Conference Lake Buena Vista, FL	2/4/25 - 2/7/25	$2390.29
Jeff Lebb	South Jersey I&RS Consortium Haddonfield, NJ	1/14/25	No Cost Travel
Dan Howey	South Jersey I&RS Consortium Haddonfield, NJ	1/14/25	No Cost Travel
Liam Korbel	77th EATA Annual Meeting & Clinical Symposium Philadelphia, PA	1/13/25	$195.00 Travel

5. Motion to approve the following field trip and curriculum trip requests for the 2024-2025 school year:

School	Destination of Trip / Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Bus Cost
APS	Audubon High School C. McNellis	12/17/24	Depart: 9:00 am Return: 10:10 am	10 chaperones, 11 students	To create both social and learning opportunities within our	No cost

					school community	
MAS	Haviland Avenue School	12/20/24	Depart: 8:40 am Return: 10:00 am	40 students, 2 chaperones	For Student Council/Select Choir to perform at the HAS Sing Around the Christmas tree	$50.00 Paid for by BOE
AHS	Liberty Lake Bordentown, NJ N. May	6/3/25	Depart: 8:00 am Return: 2:30 pm	10 chaperones, 125 students	To provide students with a fun & memorable outdoor experience that provides teambuilding and a celebration of their transition to high school	$1,065.00 Paid for by students
HAS	The Franklin Institute	3/13/25	Depart: 8:45 am Return: 2:00 pm	20 chaperones, 77 students	To extend and enhance the learning of science topics	$385.00 Paid for by students

6. Motion to approve the revised homebound instruction for the following Audubon Jr./Sr. High School student:

STUDENT ID#	DATE
01106	Effective retroactively from November 5, 2024 to extend through December 5, 2024

7. Motion to approve the following out of district placements for the 2024-2025 school year at the recommendation of Special Services Department:

State ID#	Placement	Tuition $	ESY $	Extraordinary Services $
2133969977	Collingswood School District	37,720.00		33,387.26

8. Motion to approve the following student(s) from Rowan University for a Clinical Practice experience, at the recommendation of the Superintendent of Schools.

Student	College/ University	Grade/Subject	Dates	Cooperating Teacher
Emilee Creedon	Rowan University	Preschool	Spring 2025: January 21, 2025 - May 1, 2025 Clinical Intern will visit for 2 full days per week on Wednesday/Friday during the session dates listed above for 10 weeks. Clinical Practice II Placement	Courtney Hanejko-Snell

Student	College/ University	Grade/Subject	Dates	Cooperating Teacher
			Start/End Dates: Fall 2025: September 2, 2025 - December 17, 2025 Clinical Interns will follow visitation schedule of 5 days per week during the session dates listed above (15-16 weeks).	
Owen Fitzpatrick	Rowan University	1st Grade	Spring 2025: 1/21/2025 - 5/1/2025 Clinical Interns will follow a Monday/Wednesday or Tuesday/Thursday visitation schedule during the session dates listed above (14 weeks). Clinical Practice II Placement Start/End Dates: Fall 2025: 9/2/25 – 12/17/25. Clinical Interns will follow visitation schedule of 5 days per week during the session dates listed above (15-16 weeks).	Brittany Green
Rebekah Allebach Shaniya Bates	Rowan University	Grade 4	1 day a week for 8 weeks Field Experience Day: Tuesday Visit Date: 2/18; 2/25; 3/4; 3/11; 3/25; 4/1; 4/8; 4/15	Zach Bentley
Elayna Berrios Nathan Blum	Rowan University	Grade 3	1 day a week for 8 weeks Field Experience Day: Tuesday Visit Date: 2/18; 2/25; 3/4; 3/11; 3/25; 4/1; 4/8; 4/15	Kelly Angelone
Angela Cinquini Victoria Crooker	Rowan University	Grade 3	1 day a week for 8 weeks Field Experience Day: Tuesday Visit Date: 2/18; 2/25; 3/4; 3/11; 3/25; 4/1; 4/8; 4/15	Bianca Saunders

9. Motion to approve Empower AAC to provide augmentative alternative communication evaluations and services as needed.

   Empower AAC Service Rates and Contract

10. Motion to approve the revised 2024-2025 Audubon Public School District Calendar; (AHS midterms changed to a half day)

    APSD 2024-2025 Calendar

    Motion to Approve Items 2 through 10: _____ Second: _____

    Roll Call

___ Ammie Davis	___ Stephen Wilson	___ Sara Kuhlen	___ Johnathan Maxson
___ Alison Lipsky	___ Mark Gatti	___ Bill Wilson	
___ James Blumenstein	___ Allison Cox	___ Andrea Robinson	

XIV. **<u>HUMAN RESOURCES</u>: Chairperson – Ammie Davis;** Committee Members – Johnathan Maxson, Alison Cox, Stephen Wilson, and Alternate Mark Gatti

1. Motion to accept the letter of resignation, effective July 31, 2025, with the intent to retire, on August 1, 2025, from Anthony Carbone, Assistant Principal/Athletic Director for the Audubon Jr./Sr. High School.

2. +Motion to accept the letter of resignation, effective December 19, 2024, from Eileen Wallace, Cafeteria Aide at Mansion Avenue School.

3. +Motion to accept the letter of resignation, effective November 27, 2024, from Dawn Gariano, Special Education Aide at Haviland Avenue School.

4. +Motion to approve the first year tenure track Health & Physical Education teacher agreement for Andrew Torney, at Mansion Avenue School, effective January 2, 2025, for the 2024-2025 school year in accordance with the 2024-2027 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 1, MA, FTE 1.00, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

5. +Motion to approve Andrew Torney to shadow Ralph Schiavo for three days (December 18,19, 20) at a rate of $125.00/day.

6. +Motion to retroactively approve the first year tenure track Special Education Aide agreement for Aleksey Kilvington, at Haviland Avenue School, effective December 2, 2024, for the 2024-2025 school year in accordance with the 2024-2027 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 1, Sub Cert, FTE 0.87, 29.5 hours per week, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

7. Motion to approve the first year tenure track Maintenance Mechanic agreement for Tyler Urban, for the Audubon School District, effective January 6, 2025, for the 2024-2025 school year in accordance with the 2024-2027 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 3, FTE 1.00, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

8. +Motion to retroactively approve Cafeteria Aide contract for Geraldine Bilson, at Haviland Avenue School effective December 16, 2024 through June 30, 2024 for the 2024-2025 school year at $16.50 per hour, 3 hours per day, no benefits, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

9. Motion to approve the first year tenure track School Psychologist agreement for Allison Schwartz, for the Audubon School District, effective February 17, 2025, for the 2024-2025 school year in accordance with the 2024-2027 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 11, MA+30, FTE 1.00, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

10. Motion to approve the long-term (FTE 1.00) Substitute Teacher of Health & Physical Education agreement for Ian Farrell, at the Audubon Junior/Senior High School, effective January 2, 2025 through April 4, 2025 at $275.00 per diem, no benefits; time worked does not count towards the acquisition of tenure, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

11. Motion to update the request from employee #1472, to extend their Unpaid Leave of Absence, effective January 2, 2025 through April 4, 2025, at the recommendation of the Superintendent of Schools

    January 2, 2025 through April 4, 2025 Unpaid Leave

12. Motion to approve the request from employee #2381 to take a Medical Leave of Absence which does not qualify under the FMLA, effective December 30, 2024 to March 25 2025, at the recommendation of the Superintendent of Schools

    December 30, 2024 through January 13, 2025 Paid Leave (8 sick days)

    January 14, 2025 through January 15, 2025 Paid Leave (2 personal days)

    January 16, 2025 through March 25, 2025 Unpaid Leave (46 days)

13. +Motion to retroactively approve request from employee #2118 to take a Medical Leave of Absence which does not qualify under the FMLA, effective October 28, 2024 to November 15, 2024,at the recommendation of the Superintendent of Schools

    October 28, 2024 through November 13, 2024 Paid Leave (13 sick days)

    November 14, 2024 through November 15, 2024 Unpaid Leave (2 days)

14. Motion to retroactively approve request from employee #574 to invoke the Federal Family & Medical Leave of Absence, effective November 15, 2024 to January 1, 2025, at the recommendation of the Superintendent of Schools

    November 15, 2024 through January 1, 2025 Paid Leave (24 sick days)

    November 15, 2024 through January 1, 2025 Federal FMLA (5 weeks)

15. +Motion to approve the request from employee #178 to take Medical Leave of Absence which does not qualify under the FMLA, with intermittent leave, effective retroactively to September 3, 2024 through September 2, 2025 - 60 days maximum/12 months, using remaining paid sick and personal time, then unpaid days, at the recommendation of the Superintendent of Schools.

16. Motion to approve the following as district substitute teachers, secretaries, and custodians for the 2024-2025 school year, on an emergent basis, pending completion of all district and state requirements, at the recommendation of the Superintendent of Schools.

    Krista Lindemuth - Substitute Teacher
    Diane Humes - Substitute Teacher

17. Motion to approve the following new bus driver effective December 18, 2024 for the 2024-2025 school year with the Audubon Board of Education, with executed time sheets, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.

NAME	Hourly regular rate	Weekend/ Holiday rate
Ryan Knaul	$30.00	$45.00

18. Motion to approve the following staff members to facilitate Professional Learning during the December 12, 2024 Audubon High School In Service. Payment per the AEA contract professional rate, of $30.00 will be provided for 2 hours of preparation and 1 hour presentation for a total of $90.00 per staff member.

    Matthew Harter Bill Scully
    Larae Drinkhouse Christine Karageorgis

19. Motion to approve the following mentors for the 2024-2025 school year effective January 2, 2025 to June 30, 2025. Novice teacher will compensate mentor as per state regulations:

Novice Teacher	School	Mentor	Payment
Andrew Torney	Mansion Avenue School	Kelly Angelone	$330.00 (prorated)

20. Motion to approve the following class size overload compensations - pensionable at the rate established which shall be prorated based on services performed at the Audubon Jr./Sr. High School for the 2024-2025 school year.

Name	Position	Salary
Ryan DeSousa	General Education	$1,025

21. Motion to approve the following overloads as 6th period compensation - pensionable at the rate established which shall be prorated based on services performed at the Audubon Jr./Sr. High School for the 2024-2025 school year.

Name	Position	Partial/Full	Salary
Ryan Knaul	General Education	Partial (Pro-rated - January 2, 2024 - February 28, 2024)	$866.58

22. Motion to approve Nicholas Rienstra, AHS Teacher, to facilitate a Book Club, at Audubon Jr./Sr. High School for the 2024-2025 school year. This is a volunteer position and program that will meet on the 3rd Wednesday of every month.

23. +Motion to approve the following Mansion Avenue School staff member as a volunteer for the 2024-2025 school year.

Name	Activity/Position
Shannon Mavros	Art Club Assistant

24. Motion to approve the following volunteer (un-paid) winter coaching positions for the 2024-2025 school year pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements at the recommendation of the Superintendent of Schools.

Name	Sport/Activity
Ethan Casey	Girls Basketball Coach
Taylor Carmack	Middle School Girls Basketball

25. **Motion to approve the following Resolution Recognizing James Blumenstein, Board of Education Member.**

WHEREAS, James Blumenstein, has rendered dedicated service to the public-school students and to the community of Audubon, and

WHEREAS, James Blumenstein, has most recently served as a Member of the Audubon Public Schools Board of Education since 2016, and

WHEREAS, James Blumenstein in his years of service to the Audubon Public School District has shown dedication to the artistic, educational, emotional, physical, and social needs of students,

THEREFORE, BE IT RESOLVED, by the members of the Board of Education of Audubon Public Schools that we do acknowledge with sincere gratitude and appreciation, the contributions that Mr. James Blumenstein has offered to the School District of Audubon, New Jersey;

BE IT FURTHER RESOLVED, that this Resolution be read into the Minutes of the Board of Education in the Borough of Audubon and a copy of the Resolution be delivered to Mr. James Blumenstein.

Motion to Approve Items 1 through 25: _____ Second: _____

Roll Call

___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

___ James Blumenstein ___ Allison Cox ___ Andrea Robinson

XV. REPORTS:

XVI. HIB District Report

NOVEMBER 2024	BULLYING INCIDENTS REPORT		
SCHOOL	Confirmed HIB	Non-HIB	Total
AHS	0	0	0
MAS	0	273592	1
HAS	0	0	0
APPS	0	0	0

XVII.Special Program Representatives:

A. Camden County Educational Services Commission: Stephen Wilson
B. Camden County School Boards Association: Johnathan Maxson
C. Audubon Education Foundation: James Blumenstein
D. Audubon Board of Education Community Outreach: Andrea Robinson
E. Audubon/Mt. Ephraim Ad-Hoc: Mark Gatti
F. Board Member Orientation Committee: Alison Lipsky

XVIII. Board Member Comments

XIX. Public Participation: (Open Discussion)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and

individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizens. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

XX. Authorizing Executive Session

1. Motion to move the Board of Education, by Resolution, to adjourn into Executive Session from which the general public will be excluded from discussing school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached.

   Motion to Approve: _____ Second: _____

   Time: _____ Voice Count: _____

2. Motion to reconvene the Board of Education, by Resolution.

   Motion to Approve: _____ Second: _____

   Time: _____ Voice Count: _____

XXI. ADJOURNMENT

1. The next meeting of the Board of Education is scheduled for Wednesday, January 8, 2025 at 6:30 pm in the Audubon Junior-Senior High School Media Center.

2. Motion to adjourn meeting at approximately _____ pm.

   Motion to Approve: _____ Second: _____

   Roll Call

   ___ Ammie Davis ___ Stephen Wilson ___ Sara Kuhlen ___ Johnathan Maxson

   ___ Alison Lipsky ___ Mark Gatti ___ Bill Wilson

   ___ James Blumenstein ___ Allison Cox ___ Andrea Robinson

   The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.