



Administrative Offices

Minutes of the SWCCCASE Board of Directors Meeting November 20, 2024

CALL TO ORDER/ROLL CALL

A meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 9:01 a.m. on Wednesday, November 20, 2024.

On roll call, the following members were found to be present: Dr. Orzel, Dr. Droba, Dr. Scarsella, Dr. Roth, Dr. Sala, Dr. Stawick, Dr. Brunson, and Dr. Sikora. Also present: Dr. Gineen O’Neil, Executive Director, Mr. Tage Shumway, Business Manager, and Lisa Promis, Assistant Director. Absent: Dr. Meighan, Dr. Ticknor and Dr. Nolting.

RECOGNITION OF PUBLIC

Karyn Kempke, Union President, Brandon Wigboldy, Union Vice President, and Dawn Hinkle, ECB&S.

MOTION TO APPOINT DR. SIKORA AS SECRETARY

A motion was made by Dr. Scarsella and seconded by Dr. Orzel to appoint Dr. Sikora as Board Secretary.

Upon roll call, the following voted aye: Dr. Orzel, Dr. Droba, Dr. Scarsella, Dr. Roth, Dr. Sala, Dr. Stawick, Dr. Brunson, and Dr. Sikora. Nays none, whereupon the chairperson declared the motion carried.

PLACEMENT OF ITEMS ON THE CONSENT AGENDA

A motion was made by Dr. Brunson and seconded by Dr. Stawick, that upon the recommendation of Dr. O’Neil, that the following items be considered under a consent agenda, unless otherwise requested by the Board: the open and closed session minutes from the October 16, 2024 Board of Directors Meeting, Invoices and Payroll, Employment of Educational Support Personnel, Resignation of Educational Support Personnel, Request for Leave of Absence, Board Policies - Second Reading, Board Policies - First Reading, and 94th Avenue Building Architectural Services.

Upon roll call, the following voted aye: Dr. Orzel, Dr. Droba, Dr. Scarsella, Dr. Roth, Dr. Sala, Dr. Stawick, Dr. Brunson, and Dr. Sikora. Nays none, whereupon the chairperson declared the motion carried.

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CLOSED SESSION

A motion was made by Dr. Stawick and seconded by Dr. Roth to enter into a closed session at 9:02 a.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057, Collective negotiating matters between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILC 120/2(c)(2), Student disciplinary cases. 5 ILCS 120/2(c)(9), and litigation, when an action against, affecting or on behalf of the particular Cooperative has been filed and is pending before a court or administrative tribunal, or when the Cooperative finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

Upon roll call, the following voted aye: Dr. Orzel, Dr. Droba, Dr. Scarsella, Dr. Roth, Dr. Sala, Dr. Stawick, Dr. Brunson, and Dr. Sikora. Naves none, whereupon the chairperson declared the motion carried.

A motion was made by Dr. Brunson and seconded by Dr. Orzel to return from closed session at 10:00 a.m.

Upon roll call, the following voted aye: Dr. Orzel, Dr. Droba, Dr. Scarsella, Dr. Roth, Dr. Sala, Dr. Stawick, Dr. Brunson, and Dr. Sikora. Naves none, whereupon the chairperson declared the motion carried.

MOTION TO AMEND
THE CONSENT
AGENDA

A motion was made by Dr. Stawick and seconded by Dr. Roth to remove Agenda Item 10.3, 94th Avenue Building Architectural Services.

Upon roll call, the following voted aye: Dr. Orzel, Dr. Droba, Dr. Scarsella, Dr. Roth, Dr. Sala, Dr. Stawick, Dr. Brunson, and Dr. Sikora. Naves none, whereupon the chairperson declared the motion carried.

REPORT OF THE
BUSINESS
MANAGER

STATEMENT OF
POSITION AND
REVENUE

Mr. Shumway presented the statement of position, revenue and expenditures for the period ending October 31, 2024.

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**REPORT OF THE
EXECUTIVE
DIRECTOR**

**COOPERATIVE
HIGHLIGHTS**

Dr. O’Neil shared that the Cooperative has once again been selected as a Top Workplace by the Chicago Tribune. Dr. O’Neil also shared highlights of each of the Cooperative Programs.

**CONSENT
AGENDA**

**APPROVAL OF
MINUTES**

The Board of Directors of the Southwest Cook County Cooperative Association for Special Education approved the open and closed session minutes from the October 16, 2024 Board of Directors Meeting.

**APPROVAL OF
INVOICES AND
PAYROLL**

The Board of Directors of the Southwest Cook County Cooperative Association for Special Education approved the October/November invoices in the amount of \$1,169,312.28. The October payroll in the amount of \$2,551,669.70 and the estimated amount of \$2,200,000 for the November payroll.

**EMPLOYMENT OF
EDUCATIONAL
SUPPORT
PERSONNEL**

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Effective Date</u>	<u>Step/Column or Days</u>	<u>Annual Salary</u>
Camper, Shali	Paraeducator	DESTINY	11/18/2024	13/+60 hrs	\$31,815.00
Qreini, Sarah	Paraeducator	Transition	10/30/2024	1/License	\$25,171.00

**RESIGNATION OF
EDUCATIONAL
SUPPORT
PERSONNEL**

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Effective Date</u>
Dampier, Kiara	Paraeducator	Transition	11/5/2024
Flores, Pablo	Paraeducator	Braun	11/6/2024
Hill, Kamari	Paraeducator	Transition	10/15/2024

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REQUEST FOR
LEAVE OF
ABSENCE

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Type of Leave</u>	<u>Effective Dates</u>
Brown, Chihiro	Paraeducator	Braun	Intermittent FMLA	10/29/2024-5/30/2025
Buff, Aleena	OT	Itinerant	Extended LOA	11/14/2024-1/3/2025
Ellington, Patrice	Paraeducator	Transition	Intermittent FMLA	11/13/2024-5/30/2025
Lavery, Selena	Teacher	CD Satellite	LOA	10/10/2024-12/6/2024
Mayda, Nicole	Social Worker	Braun	Extended LOA	11/12/2024-12/20/2024
Roth, Joleen	Paraeducator	CD MGW	LOA	10/28/2024-1/7/2025
Shanks, Gwendolyn	Paraeducator	Transition	LOA	10/15/2024-3/14/2025

BOARD POLICIES -
SECOND READING

The Board of Directors, upon the recommendation of the Executive Director, approved the second reading of the following policies: 2:260 - Uniform Grievance Procedure, 5:100 - Staff Development Program, 7:20 - Harassment of Students Prohibited, and 7:185 - Teen Dating Violence Prohibited.

BOARD POLICIES -
FIRST READING

The Board of Directors, upon the recommendation of the Executive Director, approved the first reading of the following policies: 2:105 - Ethics and Gift Ban, 4:60 - Purchases and Contracts, 4:170 - Safety, 5:10 - Equal Opportunity and Minority Recruitment, 5:20 - Workplace Harassment Prohibited, 5:90 - Abused and Neglected Child Reporting, 5:125 - Personal Technology and Social Media Usage and Conduct, 5:230 - Maintaining Student Discipline, 7:10 - Equal Educational Opportunities, 7:100 - Health and Dental Examinations, Immunizations, and Exclusion of Students, 7:180 - Prevention of and Response to Bullying, Intimidation, and Harassment, and 7:200 - Suspension Procedures.

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ACTION ITEMS

**BOARD POLICY-
2:265 TITLE IX
GRIEVANCE
PROCEDURE**

A motion was made by Dr. Scarsella and seconded by Dr. Orzel to approve Policy 2:265 - Title IX Grievance Procedure.

Upon roll call, the following voted aye: Dr. Orzel, Dr. Droba, Dr. Scarsella, Dr. Roth, Dr. Sala, Dr. Stawick, Dr. Brunson, and Dr. Sikora. Nays none, whereupon the chairperson declared the motion carried.

**APPROVAL OF
CONSENT AGENDA**

A motion was made by Dr. Brunson and seconded by Dr. Orzel to approve the consent agenda.

Upon roll call, the following voted aye: Dr. Orzel, Dr. Droba, Dr. Scarsella, Dr. Roth, Dr. Sala, Dr. Stawick, Dr. Brunson, and Dr. Sikora. Nays none, whereupon the chairperson declared the motion carried.

ADJOURNMENT

A motion was made by Dr. Orzel and seconded by Dr. Stawick to adjourn the meeting at 10:20 a.m.

Upon roll call, the following voted aye: Dr. Orzel, Dr. Droba, Dr. Scarsella, Dr. Roth, Dr. Sala, Dr. Stawick, Dr. Brunson, and Dr. Sikora. Nays none, whereupon the chairperson declared the motion carried.

Respectfully submitted,

DocuSigned by:

Dr. Brad Sikora

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Dr. Brad Sikora

Board Secretary