



AGENDA

For

Board Meeting

December 18, 2024

Academy for Urban Leadership Charter School
Perth Amboy, NJ

Dr. Paul Oliveira
Lead Administrator

Ms. Bernadette Pinto
School Business Administrator/Board Secretary

Ms. Norma Diaz
High School Principal

Mrs. Tobi Knehr
Middle School Administrator

I. CALL TO ORDER:

In accordance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., notice of this meeting has been publicized by having the date, time, and location of the meeting posted at the school, on the school website and advertised in the Home News Tribune which has been designated as the Board's official newspaper within the legal time required. Time will be allotted for public comment at this meeting.

II. FLAG SALUTE:

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

III. MISSION STATEMENT:

To employ an educational design and experience that merges the highest standards of academic excellence while fostering convictions and commitment to social and economic justice. The school acknowledges that both family and community involvement are integral to the student's academic achievement level, and will focus on fostering strong relationships between the school, family, and community. Through these partnerships, the school will strive to create a nurturing environment by providing each student with the five resources deemed necessary for healthy child development by the President's Summit for America's Future. These include: a one-on-one relationship with a caring adult, a safe place to learn and grow, a healthy start, a marketable skill through effective education, and a chance to give back to peers and the community.

In order to provide a quality education, the curriculum offered will involve rigorous academics with a holistic approach to education. Special emphasis will be placed on service learning and espousing the importance of civic and social responsibility. The development of character, leadership skills, conflict resolution abilities, and community responsibility will be stressed to provide the students with the necessary tools to become contributing members of a democratic society.

IV. ROLL CALL:

Board Members	Additional Attendees	
Ms. Eloisa Hernandez, President	Ms. Norma Diaz, High School Principal	
Mr. Ambiorix Ramirez, Board Member	Mrs. Tobi Knehr, Middle School Administrator	
Ms. Yadira Puntiel, Board Member	Ms. Patricia Bombelyn, Board Attorney	
Ms. Mayra Mercado, Board Member		
Ms. Cecilia Vaquero, Board Member		
Ms. Bernadette Pinto, SBA/Board Secretary		
Dr. Paul Oliveira, Chief Lead Administrator		

V. APPROVAL OF MINUTES:

Motion to approve the public and closed Session Minutes of the Board Meeting held on: (Copies in the hands of Board Members).

i. October 30, 2024 - Regular Board Meeting

Board Members	Motion	Second	Aye	Nay	Abstain
Ms. Eloisa Hernandez, President					
Mr. Ambiorix Ramirez, Board Member					
Ms. Yadira, Puntiel, Board Member					
Ms. Mayra Mercado, Board Member					
Ms. Cecilia Vaquero, Board Member					

i. November 26, 2024 - Board Meeting

Board Members	Motion	Second	Aye	Nay	Abstain
Ms. Eloisa Hernandez, President					
Mr. Ambiorix Ramirez, Board Member					
Ms. Yadira, Puntiel, Board Member					
Ms. Mayra Mercado, Board Member					
Ms. Cecilia Vaquero, Board Member					

VI. CORRESPONDENCE:

VII. PUBLIC COMMENTS (agenda items only):

The Board President invites members of the public to present any comments to the Board (limited to three minutes). Please begin your comments by stating your name and address. Individuals are invited to speak on one topic at a time, and no individual will speak more than once until all individuals so desiring have spoken once. The public is reminded to ensure the efficient and orderly operations of the meeting; members will be limited to speaking on agenda items for three minutes.

VIII. PRESENTATIONS:

a. **Holiday Performance**

IX. STAKEHOLDERS REPORTS:

X. CHIEF LEAD ADMINISTRATORS REPORT: December 2024

XI. COMMITTEE REPORTS:

1. Academic Excellence
2. Human Resources and Recognition
3. Finance and Facilities
4. Executive/Governance

ACADEMIC EXCELLENCE

The Academic Excellence Committee, upon recommendation of the Lead Administrator, presents the following motions to the Academy for Urban Leadership Charter School Board of Trustees for approval:

1. Approve the stipend for a Child Study Team Case Manager for the School Year 2024-2025. Total cost not to exceed \$12,000.00, (Add Account) IDEA Acct. #20-250-200-300-000-097.
2. Approve AULCS participation in NJSchoolJobs Virtual Education on February 20, 2025, at a cost not to exceed \$599.00.
3. Approve AULCS Field Trips. Copy in the hands of the board of trustees. Acct. #11-000-270-500-000-072.

Number of Students /chaperones	Grade	Requested by	Date	Time	Event/ Location	Expense(s)
8/1	10 & 11	Ms. Diaz C. DePeri	5/28/25	7:00 AM - 2:30 PM	Middlesex County Youth Wellness Summit Middlesex College Edison, NJ	Bus- \$390

4. Approve the following staff Professional Development requests. Title II, Acct. #20-270-200-300-000-096.

Professional Development	Staff Member	Date(s)	Location	Funding Source
NJSLA and NJGPA Workshop	Ms. Norma Diaz	1/22/25	The Westin Princeton at Forrestal, NJ	No Cost

HUMAN RESOURCE AND RECOGNITION

The Human Resource and Recognition Committee, upon recommendation of the Lead Administrator, presents the following motions to the Academy for Urban Leadership Charter School Board of Trustees for approval. All appointments and reappointments are contingent upon and may be modified based on student participation and the district's receipt of sufficient State School Aid and other revenue funding.

1. Appoint the following staff as listed (Certified):

#	Candidates Name	Effective Date	Degree	Credited Exp./ Step	Assigned Subj. Area	Location	Total Annual Salary Rate
1.	Adam Reagan	1/2/25	BA	9 year	Biology Science Teacher	High School	\$71,250
2.	Esmeralda Cabrera	1/2/25	DR	12-year High Need	Mathematics Teacher	High School	\$87,500

2. Accept the resignations of the following staff:

#	Employee Name	Position Title	Effective Date
1.	Diana Collazo	English Language Arts Teacher	01/31/2025

3. Approve the return to work from the temporary suspension of the following employee:

#	Employee Name	Position Title	Effective Date
1.	Dr. Luis Diaz	Teacher of Bilingual Biology	12/11/2024

4. Approve the return to work from a military leave of the following employee:

#	Employee Name	Position Title	Effective Date
1.	Brandon Bongart	Social Studies Teacher	01/02/2025

5. Appoint the following staff as listed for 2024-2025 Stipend Positions:

#	Employee Name	Stipend Position	Stipend Amount
1.	Branford Pazant	7th Grade Advisor	\$500.00
2.	Branford Pazant	8th Grade Advisor	\$500.00
3.	Mabel Leonardo	Child Study Team Case Manager	\$40/hr. Not to Exceed \$12,000.00

6. Approve the job description for a part-time aide to assist with special needs and multilingual students.

FINANCE AND FACILITIES

The Finance and Facilities Committee, upon recommendation of the Lead Administrator and the School Business Administrator, presents the following motions to the Academy for Urban Leadership Charter School Board of Trustees for approval.

1. Approve the Bills List for the period of November 27, 2024, to December 18, 2024.
2. Approve the Board Secretary Report and Treasurer Report for November 2024.
3. Discuss the October 15, 2024 budget.
4. Topics of Discussion
 - A. Compliance
 1. Audsum due January 1, 2025 & AFCR due January 15, 2025
 2. Revised Budget FY25 (upcoming in January)
 3. Title I Amendment (upcoming in January)
 4. IDEA Amendment (upcoming in January)
 5. HEDI Payroll
 - B. Facilities
 1. St. Michael's Lease Update
 2. Barclay Campus Update

EXECUTIVE/GOVERNANCE

The Executive/Governance Committee, upon recommendation of the Chief Lead Administrator, presents the following motions to the Academy for Urban Leadership Charter School Board of Trustees for approval:

*First reading of the following policies:

1. **Policy #0141 Board Member Number and Term (Revised)**
2. **Policy #0141.1 Board Member Number and Term – Sending District (Revised)**
3. **Policy #0141.2 Board Member Number and Term – Receiving District (Revised)**
4. **Policy #0164.6 Remote Public Board Meetings During Declared Emergency (M)(Abolished)**
5. **Policy #2200 Curriculum Content (M) (Revised)**
6. **Policy #3160 Physical Examination (M) (Revised)**
7. **Policy #4160 Physical Examination (M) (Revised)**
8. **Policy # 5337 Service Animals (Revised)**
9. **Policy #5350 Student Suicide Prevention (M) (Revised)**
10. **Policy #7231 Gifts from Vendors (M) (Abolished)**
11. **Policy # 8420 Emergency and Crisis Situations (M) (Revised)**
12. **Policy #8467 Firearms and Weapons (M) (Revised)**
13. **Policy #9181 Volunteer Athletic Coaches and Co-Curricular Activity**
14. **Policy #9323 NOTIFICATION OF JUVENILE OFFENDER CASE DISPOSITION**
15. **Policy #7610 VANDALISM**

*First reading of the following Regulations:

1. **Regulation #3160 Physical Examination (M) (Revised)**
2. **Regulation #4160 Physical Examination (M) (Revised)**
3. **Regulation #5200 Attendance (M) (Revised)**
4. **Regulation # 8467 Firearms and Weapons (M) (Revised)**
5. **Regulation # 7610 VANDALISM**

Motion to nominate Board Vice Principal.

Motion to nominate Corporate Secretary.

Consent Agenda Items

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Elosia Hernandez, President						
Mr. Ambiorix Ramirez, Board Member						
Ms. Yadira, Puntiel, Board Member						
Ms. Mayra Mercado, Board Member						
Ms. Cecilia Vaquero, Board Member						

XIII. OTHER MOTIONS:

1. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the medical leave of absence of the following employee #15483:
2. Move that the Board of Trustees, under the recommendation of the Chief Lead Administrator, approve the resignation of Cara Kirner DePeri, Senior Class Advisor Stipend, effective 12/11/2024.
3. Approve the workforce reduction due to the current low enrollment to ensure economical and efficient of school operations:

Position	Name
Administrator	Tobi Knehr
Executive Assistant	Luis Vargas
Security Guard	Peter Bosques
Custodian	Fermin Ramirez Rojas
Custodian	Santiago Florez
Substitute Nurse	Ada Pineiro
Attendance Officer	Maria Sena

Board Member	Motion	Second	Aye	Nay	Abstention
Ms. Eloisa Hernandez, President					
Mr. Ambiorix Ramirez, Board Member					
Ms. Yadira, Puntiel, Board Member					
Ms. Mayra Mercado, Board Member					
Ms. Cecilia Vaquero, Board Member					

XIV. EXECUTIVE SESSION

Public bodies may meet in closed session when the matters under discussion are:

- (1) Matters made confidential by state, federal law, or rule by court.
- (2) Disclosure would result in an unwarranted invasion of individual privacy unless the person affected consents in writing.
- (3) Disclosure would impair the body's right to receive federal or state funds.
- (4) Collective bargaining.
- (5) Lease or acquisition of property, setting of banking rates, investment of public funds if disclosure would harm the public interest.
- (6) Investigations into violations of law.
- (7) Strategies to protect public security. Pending, ongoing or anticipated litigation or contract negotiation, including attorney-client privilege. The threat of litigation must be more than theoretical for this exemption to apply.
- (8) Personnel matters affecting employees of the public bodies, unless all parties request or

consent to a public hearing. Prior to the discussion of personnel, affected employees must be given notice, known as a Rice notice, which gives the employee the right to request a public hearing.
 (9) Proceedings that could result in a suspension, civil penalty, or loss of a license or permit.
 Discussion Items: Attorney-Client Privilege

Motion to move into Executive Session: Time Entering

Board Member	Motion	Second	Aye	Nay	Abstention
Ms. Eloisa Hernandez, President					
Mr. Ambiorix Ramirez, Board Member					
Ms. Yadira, Puntiel, Board Member					
Ms. Mayra Mercado, Board Member					
Ms. Cecilia Vaquero, Board Member					

Time Returning _____

COMMENTS FROM THE PUBLIC:

Members of the public desiring to make a public comment may come forward at this time. Please begin your comments by stating your name and address. Individuals are invited to speak on one topic at a time, and no individual will speak more than once until all individuals so desiring have spoken once.

The public is reminded that to ensure the efficient and orderly operations of the meeting, members of the public will be limited to speaking on items for three minutes.

NEW/UNFINISHED BUSINESS:

Discussion regarding a Social Worker Policy: There exists “Social Worker” references within [Policy #8468 CRISIS RESPONSE](#), [Regulation #6111 SPECIAL EDUCATION](#) and [Regulation #1570 INTERNAL CONTROLS](#)

Consider creating a science lab partnership with MCC or adopting a new science program with labs.

BOARD MEMBER COMMENTS:

XIV. ADJOURNMENT:

Motion to Adjourn End Time

Board Member	Motion	Second	Aye	Nay	Abstention
Ms. Eloisa Hernandez, President					
Mr. Ambiorix Ramirez, Board Member					
Ms. Yadira, Puntiel, Board Member					
Ms. Mayra Mercado, Board Member					
Ms. Cecilia Vaquero, Board Member					