



School Board Meeting AGENDA - Meeting #9 Monday, December 16, 2024 @ 6:00 p.m. - District Office

- I. **Call to Order** (by _____ @ _____ pm)
1. Roll Call, Determination of Quorum, and Pledge of Allegiance
 2. Adopt the Agenda
Motion by _____, second by _____ to adopt the agenda. **MC MF**
- II. **Recognize Public**
- III. **School/Community Forum** (*Groups or individuals must contact the Board Chair or Superintendent by noon on the Friday prior to the Board Meeting*)
- IV. **Audit Report**
3. Presentation of the 2023-2024 Audit by Brady Martz.
 4. Accept the 2023-2024 Audit as presented by Brady Martz
Motion by _____, second by _____, to accept the 2023-2024 Audit by as presented by Brady Martz. **MC MF**
- V. **Consent Agenda**
5. Approve the Minutes from the November 18th regular meeting
 6. Approve the Minutes from the December 2nd Truth in Taxation Meeting
 7. Approve the fundraiser requests from Student Council
 8. Approve the leave request from Bobbyjo Johnson, Special Ed Teacher
 9. Approve the resignations of
 - a. Stacy Beto, Food Service, effective Dec. 20, 2024
 - b. Renee Kroll, Assistant Speech Coach, effective immediately
 - c. Douglas Roberts, transportation effective Dec. 13, 2024
 10. Approve the 2024-2025 Certified Staff Seniority List
 11. Approve the list of 2024-2025 Speech coaches
 12. Approve the list of 2024-2025 Jr. High Boys Basketball Coaches
 13. Approve the 2024-2025 renewal of Erin Judd, Special Olympics Coach
 14. Approve the hire of:
 - a. Francesca Hanson, School Readiness Paraprofessional
 - b. Shelby Brusewitz, School Readiness Teacher
 - c. Keller Anderson, Part time "Nest" Assistant
 - d. Grace Jennissen, Part time "Nest" Assistant
 - e. Angie Jares, Part time "Nest" Assistant
 - f. Christine Qual, Part time "Nest" Assistant**Motion** by _____, second by _____, to approve the consent agenda. **MC MF**
- VI. **Donations and In-Kind Contributions**
15. Approve the Resolution to accept Grants and Donations in the amount of \$14,794.00 and In-kind donations in the amount of \$500.
Motion by _____, second by _____, to approve Grants and Donations in the amount of \$14,794.00 and In-kind donations in the amount of \$500. **MC MF**

VII. Finance Items

16. Finance Report

17. Approve the November Disbursements

- a. General Fund \$1,064,569.09
- b. Food Service \$ 62,145.13
- c. Community Service \$ 37,417.23
- d. Construction Fund \$ 435,636.38
- e. Debt Service \$ 0.00
- f. Fund 21 Student Activities \$ 5,833.54
- g. Fund 45 \$ 0.00

Motion by _____, second by _____, to approve the November Disbursements.

MC MF

18. Approve the November Receipts

- a. General Fund \$ 650,962.81
- b. Food Service \$ 99,672.01
- c. Community Service Fund \$ 37,543.40
- d. Construction Fund \$ 182,927.69
- e. Debt Service Fund \$ 563,119.40
- f. Fund 21 Student Activities \$ 14,033.06
- g. Fund 45 \$ 4,271.71

Motion by _____, second by _____, to approve the November receipts.

MC MF

19. Approve the Resolution Directing Administration to Make Recommendations for Reductions in Programs and Positions. *This is the annual resolution required to allow any future budget reductions to occur.*

(Roll Call Vote)

Motion by _____, second by _____ Approve Resolution Directing Administration to Make Recommendations for Reductions in Programs and Positions. **MC MF**

VIII. Facilities - ICS Update

IX. Personnel

20. Accept the Retirement of Phyl Runzel, effective January ~~3~~¹⁷, 2025.

Motion by _____, second by _____, to accept the Retirement of Phyl Runzel, effective January ~~3~~¹⁷, 2025. **MC MF**

Thank you Phyl for over 11 years of service to the Staples-Motley School District!

21. Accept the Retirement of Peter Kautto, effective May 30, 2025.

Motion by _____, second by _____, to accept the Retirement of Peter Kautto, effective May 30, 2025. **MC MF**

Thank you, Pete, for over 34 years of service to the Staples-Motley School District!

22. Accept the Retirement of Robin Kautto, effective May 30, 2025.

Motion by _____, second by _____, to accept the Retirement of Robin Kautto, effective May 30, 2025. **MC MF**

Thank you, Robin, for over 33 years of service to the Staples-Motley School District!

X. Policy (Policy Committee Minutes 12-10-2024)

23. Approve the review of the following MSBA policies with changes.

- 417 – Chemical Use and Abuse
- 512 – School Sponsored Student Publications
- 522 – Sex Nondiscrimination Policy
- 522F – Student Sex Nondiscrimination Policy

Motion by _____, second by _____, to approve the review of the MSBA policies with changes. **MC MF**

24. Approve the review of the following MSBA policies with minimum or no changes.

201 – Legal Status of the School Board

202 – School Board Officers

203 – Operation of School Board Governing Rules

203.5 – School Board Meeting Agenda

208 – Development, Adoption and Implementation of Policies

420 – Students & Employees with Sexually Transmitted Infections

519 – Interviews of Students

520 – Student Surveys

528 – Marital Nondiscrimination

529 – Staff Notification of Violent Behavior of Students

Motion by _____, second by _____, to approve the review of the MSBA policies with minimum or no changes. **MC MF**

XI. Other

25. Approve Sealed Bids for miscellaneous items.

Motion by _____, second by _____, to approve the sealed bids for miscellaneous items. **MC MF**

26. WBWF (World’s Best Work Force) report

27. Approve the 2023-2024 Combined WBWF summary (World’s Best Work Force)

Motion by _____, second by _____, to approve the 2023-2024 Combined WBWF summary. **MC MF**

XII. Reports:

28. School Board

a. FED

b. Sourcewell – *October 2024 Minutes*

29. SMEA

30. Principals

a. Elementary

b. Middle/High

31. AD/Community Ed – *November 2024 Minutes*

32. Superintendent

33. Other

XIII. Adjournment (_____pm)

Motion by _____, second by _____, to adjourn the meeting. **MC MF**



Upcoming Events and Meetings:

Dec. 23 – Jan. 1; Winter Break

January 6 – Organizational Meeting 6pm; District Office:

Elect Officers and set 2025 meeting schedule

