

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – December 17, 2024

ORDER OF MEETING

1. **CALL TO ORDER**
 - Announcement**
 - Flag Salute**
 - Roll Call**
 - Bas Amo Egb Joh Ski Mat McC Str Bom**
2. **MOTION TO CONVENE IN EXECUTIVE SESSION**
3. **SPECIAL PRESENTATIONS**
 - **Student Instrumental Performance**
4. **APPROVAL OF MINUTES**
 - Regular Public Meeting** **11/26/24**
5. **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
6. **SUPERINTENDENT'S REPORT**
7. **DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT**
8. **COMMITTEE REPORTS**
 - **Personnel**
 - **Curriculum, Technology & Student Achievement**
 - **Finance/Transportation/Physical Plant**
 - **Public Relations**
 - **Negotiations**
 - **Travel Report**
 - **Delegate Reports**
9. **PUBLIC COMMENTS (Agenda Items Only)**
10. **BOARD ACTIONS**
11. **PUBLIC COMMENTS**
12. **ITEMS FOR DISCUSSION**
13. **MOTION TO CONVENE IN EXECUTIVE SESSION**
14. **ADJOURNMENT**

BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Approve a leave of absence for Employee ID # 4078, effective 4/7/25 to 6/30/25.

Bas Amo Egb Joh Ski Mat McC Str Bom **Action of the Board**

2. Amend the appointment of Jean Nascimento to the temporary position of part time Special Education Aide, Bee Meadow School, from the previously approved *part time (.50 FTE) at a salary of Step 10, \$13,158*, to **part time (.62 FTE) at a salary of Step 10, \$16,315**, prorated, effective 11/15/24 to 6/30/25, in accordance with the Agreement between the Board of Education and the HTEA.

Bas Amo Egb Joh Ski Mat McC Str Bom **Action of the Board**

3. Amend the 2024-2025 employment contract for Jean Nascimento, part time Lunch Recess Aide, Bee Meadow School, from the previously approved *part time (.42 FTE) at a salary of Step 10, \$8,784*, to **part time (.34 FTE) at a salary of Step 10, \$7,111, prorated, effective 11/15/24 to 6/30/25**, in accordance with the Agreement between the Board of Education and the HTEA.

Bas Amo Egb Joh Ski Mat McC Str Bom **Action of the Board**

4. Amend the 2024-2025 employment contract for Nadia Swanson, part time Special Education Aide, Bee Meadow School, from the previously approved *part time (.80 FTE) at a salary of Step 13, \$22,612*, to **part time (.96 FTE) at a salary of Step 13, \$27,134, prorated, effective 12/16/24 to 6/30/25**, in accordance with the Agreement between the Board of Education and the HTEA.

Bas Amo Egb Joh Ski Mat McC Str Bom **Action of the Board**

5. Authorize the following graduate course tuition reimbursement applications for the **2024-2025** school year, in accordance with the Agreement between the Board and the HTEA.

<u>Teacher</u>	<u>Credits</u>
Nora Czarnomski	3
Michele Pratola	3
Kristin Wagner	6

Bas Amo Egb Joh Ski Mat McC Str Bom **Action of the Board**

6. Approve the following people for positions in the Hanover Township School Age Child Care Program, contingent on enrollment, effective November 27, 2024 through June 30, 2025. Final staff appointments will be pending ratio needs based on enrollment of children in the program and results of criminal background check, if applicable.

<u>Name</u>	<u>Position</u>	<u>Hourly Wage</u>
Sheridan, Kayla	Substitute Assistant	\$17.00
Yacat, Brynn	Substitute Assistant	\$17.00

Bas Amo Egb Joh Ski Mat McC Str Bom **Action of the Board**

7. Acknowledge the student suspensions as reported by the school principals for the month of November 2024, **Attachment “A”**.

Bas AmO Egb Joh Ski Mat McC Str Bom **Action of the Board**

8. Accept the Harassment, Intimidation and Bullying report and affirm the Superintendent’s decisions for the period ending December 13, 2024, **Attachment “B”**.

Bas AmO Egb Joh Ski Mat McC Str Bom **Action of the Board**

B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of November 2024:

<u>School</u>	<u>Date</u>
Bee Meadow School	11/19/24
Mountview Road School	11/4/24
Salem Drive School	11/27/24
Memorial Junior School	11/6/24

Bas AmO Egb Joh Ski Mat McC Str Bom **Action of the Board**

2. Acknowledge that crisis management drills were conducted at the following schools, as reported by the school principals, for the month of November 2024:

School
 Bee Meadow School
 Mountview Road School
 Salem Drive School
 Memorial Junior School

Bas AmO Egb Joh Ski Mat McC Str Bom **Action of the Board**

3. Approve the following Grade 3-5 ELA Resources:

Publisher: Heinemann

Grades 3-5 Fountas and Pinnell Interactive Read Aloud and Mini Reading Lessons – \$22,992.70

Grades 3-5 Foutnas and Pinnell Guided Reading - \$64,911.16

Grades 3-5 Fountas and Pinnell Classroom Independent Reading – \$45,214

Publisher: Lucy Calkins

Unit of Study Writing - \$15,433.84

Publisher: Scholastic

Grades 3-5 Scholastic Magazine Storyworks – \$3,581.60

Bas AmO Egb Joh Ski Mat McC Str Bom **Action of the Board**

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve transfers in the 2024-25 budget, **Attachment “C”**.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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2. Accept the certification of the Business Administrator/Board Secretary that as of 11/30/24, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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3. Accept the reports of the Secretary A-148, the reconciliation report A-149, for the month ended 11/30/24.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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4. Certify that as of 11/30/24, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

(ROLL CALL)

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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5. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 11/27/24	\$ 967,129.72
Payroll 12/13/24	\$1,033,536.26
Bills & Voids 11/27 – 12/17/24	\$ 281,147.47

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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6. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) “D”, “E”, “F”, “G” and “H”**.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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7. Authorize entering into a 60-month lease and Full Service Maintenance Agreement (FSMA) with Atlantic Copier at a monthly cost of \$5,067.53, to cover all copiers in the district, including parts, labor and supplies. In addition, Atlantic Copier will remove and dispose of existing copiers at no additional cost to the district.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Accept the bid offer from Jersey One Auto Sales of \$833 for each of the following: One (1) 2007 54 passenger Thomas/Freightliner, and One (1) 2012 Dodge Caravan

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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III. PHYSICAL PLANT

No Items for Board Consideration

D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

1. Adopt the following resolution:

School Board Recognition Month in New Jersey – January 2025

WHEREAS, The New Jersey School Boards Association has declared January 2025 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Hanover Township Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Hanover Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Hanover Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2025 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Hanover Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

2. Accept with appreciation the donation of \$200 to the Bee Meadow School Media Center, from Alberta Hornyak.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

E. POLICY

1. Abolish the following Policies and Regulations:

- Policy # 4431.1 Family Leave.
- Policy # 4431.3 New Jersey's Family Leave Insurance Program.
- Regulation # 5114 Children Displaced by Domestic Violence.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

2. Conduct the **second reading** of the following Bylaws, Policies, and Regulations, and **if approved, adopt**:

- Bylaw # 0164 Conduct of Board Meeting.
- Policy # 2431 Athletic Competition.
- Regulation # 2431.1 Emergency Procedures for Sports and Other Athletic Activity.
- Policy # 2431.3 Heat Participation Policy for Student – Athlete Safety.
- Policy and Regulation # 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries.
- Policy # 2467 Surrogate Parents and Resource Family Parents.
- Policy and Regulation # 2520 Instructional Supplies.
- Policy # 3134 Assignment of Extra Duties.
- Policy # 3161 Examination for Cause.
- Policy # 3211 Code of Ethics.
- Policy and Regulation # 3212 Attendance.
- Policy and Regulation # 3270 Professional Responsibilities, and Lesson Plan and Plan Books.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

3. Conduct the first reading of the following Bylaws, Policies, and Regulations:

- Policy # 4161 Examination for Cause.
- Policy # 4212 Attendance.
- Policy # 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing.
- Policy and Regulation # 5111 Eligibility of Resident/Nonresident Students.
- Policy and Regulation # 5116 Education of Homeless Children and Youths.
- Regulation #5330.01 Administration of Medical Cannabis.
- Policy and Regulation #5330.04 Administering an Opioid Antidote.
- Policy and Regulation # 5513 Care of School Property.
- Policy # 5514 Student Use of Vehicles on School Grounds.
- Policy # 5570 Sportsmanship.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

F. MOTION TO CONVENE IN EXECUTIVE SESSION

1. Move to adopt the following resolution:

"BE IT RESOLVED THAT the Hanover Township Board of Education will convene in executive session to undertake discussions concerning
_____ and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by:

Seconded:

Action(v)

ADJOURNMENT

Moved by:

Seconded:

Action(v)