



SWEET HOME CENTRAL SCHOOL DISTRICT
OF AMHERST AND TONAWANDA

BOARD OF EDUCATION

VOTING MEETING

TUESDAY, DECEMBER 17, 2024

6:30 p.m.

A G E N D A

I. A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

II. ADJOURN TO EXECUTIVE SESSION

III. APPROVAL OF AGENDA

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, December 17, 2024 is hereby adopted in its entirety.

IV. MINUTES OF THE PREVIOUS MEETING

RESOLVED: That, the reading of the minutes of the meetings held Tuesday, November 12, 2024 and Tuesday, November 19, 2024 be waived and are hereby adopted in their entirety.

V. COMMUNICATIONS

VI. UNFINISHED BUSINESS

VII. SUPERINTENDENT'S REPORT

A. 23/24 Assessment Data Grades 3-8

Toyia Wilson, Assistant Superintendent for Curriculum & Instruction, and Principals, will give an update to the Board of Education at the study session on Tuesday, December 10, 2024.

B. Superintendent Update

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the study session on Tuesday, December 10, 2024.

C. Superintendent Update

Michael Ginestre, Superintendent of Schools, will give an update to the Board of Education at the voting meeting on Tuesday, December 17, 2024.

D. Upcoming Events

•	December 10...	DO: Building Use Committee Meeting, 4:30 pm DO: BOE Study Session, 6:30 pm @ NVCC MS: 7 th Gr Chorus Concert, 7 pm @ MS Aud
•	December 11...	DO: MM Chorus & WR Chorus Concert, 7 pm @ HS Aud
•	December 12...	HS: Parent Teacher Conferences, 3 - 6:30 pm DO: GL Choir, 7 th Gr Orchestra Concert, 7 pm @ HS Aud

VII. SUPERINTENDENT’S REPORT-continued...

D. Upcoming Events

•	December 13...	DO: Elementary Parent/Teacher Conferences, No School UPK - Gr 5
•	December 16...	DO: DEI Committee Meeting, 4:15 pm @ NVCC HS: Holiday Concert @ Amherst Baptist Church, 7-9 pm
•	December 17...	DO: BOE Voting Meeting, 6:30 pm @ NVCC MS: 6 th & 7 th Gr Band Concert, 7 pm @ MS Aud
•	December 18...	DO: Dollars for Scholars Meeting, 8 am @ NVCC HH: Winter Concert 6:30 pm
•	December 19...	MS: 8 th Gr Chorus Concert, 7 pm @ MS Aud
•	December 23 – January 1 ...	Winter Recess - No School Pre-K-12
•	January 6...	DO: SHEF Meeting, 6 pm @ NVCC MS: PTSA Meeting, 6:30 pm @ Library
•	January 8...	MM: PTA Meeting, 6 pm @ Library MS: 6 th Gr Chorus Concert, 7 pm @ MS Aud
•	January 9...	HS: PTSA Meeting, 6:30 pm WR: PTO Meeting, 6:30 pm

VIII. OPEN SESSION: Agenda Topics – Policy 1510

IX. NEW BUSINESS

A. Special Education

1. Class placements for 2024-2025 – Policy 7613

WHEREAS, Public Law 94-142, the Individuals with Disability Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2024-2025 placements for students with disabilities be approved as recommended in a memorandum to Dr. Michael V. Ginestre, Superintendent of Schools, dated December 3, 2024.

2. Preschool class placements for 2024-2025 – Policy 7614

WHEREAS, Public Law 94-142, the Individuals with Disability Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool students with disabilities, and

IX. NEW BUSINESS-continued...

A. Special Education

2. Preschool class placements for 2024-2025 – Policy 7614

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education placements, now therefore be it

RESOLVED: That, the 2024-2025 placements for preschool students with disabilities be approved as recommended in a memorandum to Dr. Michael V. Ginestre, Superintendent of Schools, dated December 3, 2024.

B. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer’s Report, the Budget Appropriation Status Report, the Revenue Budget Status report, the Budget Transfer Report and the Extra-Curricular Account Report as provided

C. Capital Outlay Project 2024/25 – Construction Bid

RESOLVED: That, upon the recommendation of the Superintendent of Schools, and Young & Wright Architectural, the Board of Education award the Construction Bid to **Kelley Brothers, LLC** in the amount of **\$29,826.44** and **Toth’s Sports** in the amount of **\$69,975.00** for a total of **\$99,801.44** for the 2024/25 Capital Outlay Project.

D. Revised Policy – Policy 1410 – First Reading

Board of Education By-Law #1410 states that “Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon.”

At the regular Board of Education meeting held on December 17, 2024 the Superintendent of Schools recommended the Board of Education accept the first reading of the following revised policies.

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the December 17, 2024 presentation.

IX. NEW BUSINESS-continued...

D. Revised Policy – Policy 1410 – First Reading

a.	5240 – School Tax Assessment & Collection – recommend to delete
b.	5241 – Property Tax Exemptions – recommend to delete
c.	5574 – Medicaid Compliance Program – recommend to delete
d.	6190 – Workplace Violence Prevention Policy Statement
e.	6550 – Leaves of Absence
f.	7618 – Use of Time Out Rooms – recommend to delete

E. Charter Agreements

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Annual Unit Charter Agreements with the following organizations:

- Greater Niagara Frontier Council, Cub Scout Pack No. 444
- Greater Niagara Frontier Council, Boy Scout Troop No. 444

F. Resolution to Appoint Physician Under Education Law §913

WHEREAS, the Board of Education is authorized under Section 913 of the NYS Education Law to require any person employed by the District to submit to such medical examinations as deemed necessary for the purpose of determining the physical or mental capacity of the employee to perform his or her duties;

WHEREAS, the Board of Education believes it is in the best interest of both the District and its employees for such referrals to be made without the need for individual Board approval;

THEREFORE, be it resolved, that the Superintendent or his designee is hereby authorized to require any employee to submit to a medical examination by a physician appointed by the Board of Education.

AND BE IT FURTHER RESOLVED that Dr. Evelyn Coggins, with offices located at 128 Eagle St. Buffalo, NY, be hereby appointed effective December 18, 2024 as a director of school health services/school medical inspector to conduct such examinations as requested by the District Superintendent pursuant to NYS Education Law Section 913.

AND BE IT FURTHER RESOLVED that the Superintendent or his designee is authorized to negotiate a contract with Dr. Evelyn Coggins to perform such services.

X. INFORMATIONAL ITEMS

XI. OPEN SESSION: Policy 1510

A G E N D A

XII. PERSONNEL

I. Teaching and Administrative

A. Regular

2. Appointment

a. Tenure

RESOLVED: That, the *tenure appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Carol Kamph		
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d. Mentoring

(2). Teaching

RESOLVED: That, the *appointment (mentoring/teaching)*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Denea Czaplá (chg.)	Kimberly Gugino (chg.)	Melissa Campbell
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g. Leave of Absence

RESOLVED: That, the *leave of absence* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Margaret Kruchten	Kelly Ann O'Brien	Gavin Petrie
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h. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Madeline Cappuccilli		
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j. Co-Curricular Activities

j. Co-Curricular Activities, Middle School, 2024-2025 school year

RESOLVED: That, the *co-curricular activities, Middle School*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Gavin Petrie (remove)		
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A G E N D A

XII. PERSONNEL

I. Teaching and Administrative

B. Substitutes

2. Appointments

a. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Amelia Kancar	Lindsay DeBoth	Adele Eagan
Stacy Williams		

b. Substitute teachers for 2024-2025 school year

RESOLVED: That, the *substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

c. Student teachers for 2024-2025 school year

RESOLVED: That, the *student teachers* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

II. Service

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Sherry McNamara		
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b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Geogry Robbins	Matthew Cannamela	Malik Fuller
Andrew Herb	Mariana Garcia Partearroyo	

c. Termination

RESOLVED: That, the *termination* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Michael Maluso		
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XII. PERSONNEL

II. Service

A. Regular

2. Appointment

a. Regular

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

Hera Davidson	Melody Snyder	Evan Reese (<i>chg.</i>)
Melaney Nance	Andrew Herb	

c. Permanent Civil Service

RESOLVED: That, the *permanent civil service appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 14, 2024** be approved as recommended by the Superintendent of Schools.

Deanna Johnson		
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f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 14, 2024** be approved as recommended by the Superintendent of Schools.

Nicole Kuss	Katherine Meldrum	Lisa Schmitt
Adele Eagan	Sufia Begum	Thomas Buckley III
Stacy Williams		

g. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 14, 2024** be approved as recommended by the Superintendent of Schools.

John Shields (<i>chg.</i>)	Katherine Meldrum	Lisa Maurin
Sufia Begum	Collin Polyachyck	

B. Substitutes

2. Per Diem Substitutes

RESOLVED: That, the *per diem substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 732 dated December 17, 2024** be approved as recommended by the Superintendent of Schools.

XIII. ADJOURNMENT

XIV. ITEMS OF INFORMATION

- a. Field Trip Requests thru December 13, 2024.
- b. Claims Auditor's Report, November 2024.