

**West Muskingum Board of Education**  
**Agenda**  
**December 17, 2024**  
**West Muskingum Administration Center, 5:00 p.m.**

**Board Members:**

Dan Ankrum, Marcus Farley, Julie MacLaine, Bryan Melsheimer, Ab Vousden

**Note:**

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. The portion of the meeting which the participation of the public is invited shall be limited to 30 minutes. All statements shall be directed to the presiding officer; no person may address or question a board member individually. All cellphones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

**Call to Order:**

**Pledge:**

**Roll Call:**

Mr. Ankrum \_\_\_\_ Mr. Farley \_\_\_\_ Mrs. MacLaine \_\_\_\_ Mr. Melsheimer \_\_\_\_ Mr. Vousden \_\_\_\_

**Additions to the Agenda:**

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

**Public Participation:**

**Presentations:**

**I. TREASURER'S REPORT**

1. **Minutes of previous meeting(s)** - Attachment  
Recommendation to approve the minutes from the November 2024 regular board meeting.

Ankrum \_\_\_\_ Farley \_\_\_\_ MacLaine \_\_\_\_ Melsheimer \_\_\_\_ Vousden \_\_\_\_

2. **Financial Report** - Attachments

Recommendation to approve the November 2024 financial reports as presented.

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

3. **Amended Certificate and Appropriation Modifications** – Hand Carry

Recommendation to approve the amended certificate modifications as presented.

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

4. **J.W. & M.H. Straker Foundation Grant Acceptance**

Recommendation to approve the WMHS-Art Gallery grant award in the amount of \$2,500.00.

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

5. **Depository Agreements**

Recommendation to approve the depository agreements for the period January 1, 2025, through December 31, 2029.

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

**II. SUPERINTENDENT’S REPORT – PERSONNEL**

1. **Supplemental/Limited 3313.53 Contract(s) FY25**

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2024-2025 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Kelly Wohlgamuth	Resident Educator Coordinator	\$1,483.97
Claire McCann	Resident Educator – Year 1	\$1,483.97
Rich Spung	Resident Educator – Year 1	\$1,483.97
Darrin Vensil	Resident Educator – Year 1	\$1,483.97
Jenny Bradford	Resident Educator – Year 2	\$1,483.97
Morgan Dailey	Resident Educator – Year 2	\$1,483.97
Crystal Porter	Resident Educator – Year 2	\$1,483.97

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

2. **Classified New Employee Contract(s)**

Recommendation to approve the following new classified contract(s) FY25 school year, pending proper completion of personnel requirement:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lea Musselman	WMMS Secretary	December 3, 2024
Robyn Matlock	WMES Cook/Cashier	December 16, 2024

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

3. **Employment Contract Addendum**

Recommendation to approve the addendum to Employment Contract for Rick Theisen.

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

4. **Gate Workers - Winter Sports**

Recommendation to approve the following worker(s) for the winter sports season:

Courtney Kuhn

Dalton Crowley

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

5. **WMLSD Classified Substitute List**

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed pending proper completion of personnel requirements.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Robyn Matlock	Bus Driver; Bus Aide	December 18, 2024
Kim Holdren	Cook/Cashier; Bus Aide	December 18, 2024

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

6. **MVESC Master Certificate Substitute List**

Recommendation to approve the December 2024 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

**SUPERINTENDENT'S REPORT**

7. **Zane State College**

Recommendation to approve the Zane State College Memorandum of Understanding and Data Sharing Agreement for school year 2025-2026 in reference to College Credit Plus classes for West Muskingum students.

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

8. **WMHS Curriculum Guide - Second Reading**

Recommendation to approve the WMHS 2025-2026 Curriculum Guide.

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

**9. Property and Student Population Study**

Recommendation to approve Superintendent and Treasurer to engage with Economic Development Strategies for a future student and residential population analysis.

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

**10. Donations**

Recommendation to approve the following donation(s):

- Anonymous Donor for WMMS - \$250.00

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

**11. Annual Organizational Board Meeting**

Recommendation to approve a date and time in January 2025 for the annual organizational and regular board meeting.

Date and Time: \_\_\_\_\_

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

**12. Board President Pro-Tem**

Recommendation to approve a president pro-tem for the annual organizational board meeting being held in January 2025.

President Pro-Tem \_\_\_\_\_

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

**13. Discussion Items**

**III. Board Member Reports and Concerns**

- A. Legislative Report
- B. Mid-East Career and Technology Center Report
- C. Facility Committee Report
- D. Policy Committee Report

**IV. Executive Session**

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- personnel matters
  - o appointment of employee(s) (re-employment)
  - o promotion or compensation
  - o dismissal, discipline, or demotion of employee(s) or student(s)
  - o investigation of charges or complaints of employee(s) or student(s)
- consider the purchase of property for public purposes
  - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- conference with an attorney to discuss matters which are subject of pending or imminent court action
- preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- matters required by federal law or state statutes to be confidential
- specialized details of security arrangements

Motion: Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

§ Time entered executive session: \_\_\_\_\_ p.m.

§ Time returned to public session: \_\_\_\_\_ p.m.

Roll Call:

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_

**V. Adjournment**

Meeting Adjournment at \_\_\_\_\_ P.M.

Ankrum \_\_\_ Farley \_\_\_ MacLaine \_\_\_ Melsheimer \_\_\_ Vousden \_\_\_