

# Hillside High School

## Title I

### Parent and Family Engagement Policy

Hillside High School with parents and family has jointly developed, mutually agreed upon, and distributed to the parents of children a written parent and family engagement district-level policy requirements (ESSA Section 1116[a][2]) and school-level policy requirements (ESSA sections 1116[b] and [c]).

Describe how parents and family members are involved in the development of the Title I, Part A parent and family engagement policy (ESSA Section 1116[a][2]):

In order to involve parents and family members in the Title I program and Parent and Family Engagement Policy at Hillside High School, the following have been established:

- a) The school holds an annual meeting within the first month of instruction to which all parents and participating students shall be invited and encouraged to attend with the purpose of informing parents and students of their school's participation in the Title I program.
- b) During this meeting we also share the requirements that must be met by the school and inform parents on their right to participate. The school offers a variety of meetings, such as in person or online.
- c) A variety of meetings will be held at various times based on parent needs and will include child care if needed. This includes, but is not limited to SSC, ELAC, Climate and Culture Committee. The school involves parents and keeps them informed consistently on the planning, review, and improvement of the school's Title 1 program, which includes the development and editing of the SPSA (School Plan for Student Achievement).
- d) The school will use the collaboration within our meetings to attain information, but may also use surveys to gather information for editing the SPSA.
- e) The school provides parents of Title 1 Students with: Timely information about the Title 1 program through "Back to School Nights," School Site Council (SSC), English Language Advisory Committee (ELAC). HHS provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as possible.
- f) This will take place through formal parent-teacher conferences, informal requests by parent meetings, Back to School Kick-off, SSC, ELAC, Climate and Culture Committee, meetings. .

Describe how parents and family members will be involved in the development of the LEA Plan and support and improvement plans under ESSA Section 1111(d)(1-2) (ESSA Section 1116[a][2][A]):

Through parent participation in Annual Title I meetings, and regularly scheduled SSC, ELAC, Climate and Culture, and Coffee with the Principal meetings parents will have a platform to offer suggestions and state opinions regarding the plan. Virtual sessions are also made available as means to increase convenience for our families and also reach a broader percentage of our population.

Describe how the LEA provides the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the LEA in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, and how this may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education (ESSA Section 1116[a][2][B]):

Hillside High School provides regular meetings to support and guide parents with the process of jointly developing and reviewing parent/family engagement policies, school compacts, LCAP goals, and SPSA. Data and findings from the needs assessment assist parents in understanding school needs and inequities.

Some include:

Teacher–Parent conferences and regular check-in meetings with parents/guardians regarding student academic progress.

Back to School Kick-off

Student/Parent surveys

Scheduled SSC and ELAC Meetings

Annual LCAP development process and surveys

Climate and Culture surveys, feedback, and committee participation (Parent/Student)

Fall and Spring Festivals

Describe how the LEA coordinates or integrates parent and family engagement strategies with other relevant federal, state, and local laws, and programs (ESSA Section 1116[a][2][C]):

Hillside High School’s administration and staff will assist parents and families in need of services provided by the school, district, county, and other state agencies.

Parent/guardian outreach and support events will be held that encourage and support parents/guardians in fully participating in the education of their children.

Describe how the LEA will conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this Policy on improving the academic quality of all schools served under Title I, Part A (ESSA Section 1116[a][2][D]):

Hillside High's annual meeting for reviewing the Parent and Family Engagement Policy shall include an annual evaluation of the content and effectiveness of the Policy by utilizing student academic metrics and outcomes in determining its effectiveness in improving the academic quality of all schools served under Title I, Part A (ESSA Section 1116[a][2][D] & 1116[a][2][E]). These metrics shall include available state and local assessment data, LCAP goals, metrics results, relevant student participation data, and relevant survey results. In addition, the school parent groups review the State Indicator Goal for Family and Parent Engagement and Dashboard results to help inform the effectiveness of the policy. The Title I Annual Meeting and a meeting to evaluate the effectiveness of the policy are integrated into our LCAP and SPSA process for continual improvement. Parents/Guardians' involvement opportunities are as follows; Annual LCAP development process and surveys, Information shared via the school's website, and school publications.

Describe how the LEA includes the following in the annual evaluation of the Title I, Part A parent and family engagement policy: identify barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); identify the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and identify strategies to support successful school and family interactions (ESSA Section 1116[a][2][D][i-iii]):

Hillside High School with the involvement of parents/guardians will facilitate an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the academic quality of the school served under Title I, Part A, including identifying barriers to greater participation by parents/guardians in activities under federal law. Parents/guardians will be asked to complete a survey to identify the needs of parents/guardians to assist with the learning of their children. The annual evaluation will be done with the participation and consultation of the SSC and ELAC parents/guardians exploring the school data and providing their valuable insight. The parent/guardian survey will be shared out with all parents/guardians of the school. We will pay particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background and/or any student demographic that shows inequities.

We work to build relationships with our parents in less formal settings such as community events; Back to School Kick-off and conversations before/after our school events, and arrival/dismissal procedures.

We will also make sure that we adhere to the following:

- Timely communication
- Creating a welcoming environment that promotes community and diversity amongst all families
- Parental understanding that the event/activity is of value to them and their child
- Create a welcoming environment by providing food/snacks/refreshments and/or daycare if on site
- Regular usage of Parent Square Notifications, marquee usage, maintaining an updated website and social media accounts

Describe how the LEA will use the findings of such evaluation ESSA Section 1116(a)(2)(D)(i-iii) to design evidence-based strategies for more effective parental involvement and to revise, if necessary, the parent and family engagement policy (ESSA Section 1116[a][2][E]):

Hillside High School will use findings from the Climate and Culture District Survey along with Kelvin results from family participants to evaluate specific sections in our policy that need to be updated and modified to best fit the needs of our learning community.

Hillside High School will use the findings of evaluation methods to design evidence-based strategies for more effective parental involvement and to revise, if necessary, the parent and family engagement policy. In order to assist with the learning of their children, parents/guardians need to know how to;

- Support their child's learning through strategies that are aligned with what teachers are using.
- Reinforce good study habits in the home by designating study/workspaces/areas and solidifying independent work time to complete schoolwork.
- What and how their children are learning on a consistent basis.
- How to establish a partnership with consistent two-way communication between home and school to support successful school and parent/guardian interactions and partnership.

We are committed to engaging parents/guardians through the use of multiple methods of communication such as; parent square, google classroom, school/teacher websites, use of school social media accounts, and scheduled SSC and ELAC meetings to promote parent participation.

Describe how the LEA involves parents in the activities of the schools served under Title I, Part A, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the LEA to adequately represent the needs of the population served by the LEA for the

purposes of developing, revising, and reviewing the parent and family engagement policy (ESSA Section 1116[a][2][F]):

Hillside High School involves parents in the activities of the school served under Title I by ensuring there is the correct number of parent participants for School Site Council, a representative for district family advisory committees (ELAC/DELAC). HHS solicits participation from the community and families to ensure parent involvement through proper means of communication via Parent Square, social media, a regularly updated website, and word of mouth recruiting. Thus ensuring a representative group that is proportional to the student population.

Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing, and distributing, a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

In order to involve parents/guardians and family members in the development and agreement of this policy, the following documents will be disseminated to parents/guardians for review and feedback through informational meetings (SSC; ELAC; Annual Title 1 Meeting): 1. Title 1, Part A Parent and Family Engagement Policy 2. School-Parent Compact 3. Parent Notices as they apply to the Title 1, Part A Non-Regulatory Guidance.

Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

At Hillside High School, parents/guardians and family members may propose amendments to the parent and family engagement school policy at any time by providing input at an informational meeting where the policy is being discussed. The input will be brought to SSC and ELAC where members and attendees of the SSC and ELAC will discuss the input and make amendments to the policy as needed.

*Describe how the LEA involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b][3]):*

The Upland Unified School District has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA and they are able to amend that policy if necessary.

Describe how parents and family members of children participating in Title I, Part A programs can, if they find that the plan under ESSA Section 1112 is not satisfactory to

the parents and family members, and the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]):

If the LEA plan is not satisfactory to the parents/guardians of participating children, Hillside High School will submit concerns to SSC committees for revision consideration. Our parents/guardians are encouraged to give feedback and input on Title 1 Part A at the meetings below;

- Title 1 Annual Meeting (Back to School Night)
- SSC/ELAC Meetings
- Back to School Kick-off
- Surveys
- School contact information is provided on the school website

Describe how the school served by Title I, Part A funds holds an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):

Hillside High School will hold an annual meeting to which all parents/guardians of children participating in Title I, Part A programs are invited and encouraged to attend in September each year. We will additionally hold meetings to ensure further parental participation where we provide the same information, to be offered at flexible times, such as in the morning or evening, as well as sent out to parents as a presentation for those who were not able to attend, but still want access to the information shared. The information provided at the meetings will inform parents/guardians of the receipt of Title I, Part A funds and the specific requirements of Title I, Part A. Additionally, parents/guardians shall be informed of their rights to be involved in Title I, Part A programs.

Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening, or other ways, and may provide, with funds provided under Title I, Part A, for transportation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):

Hillside High School will take the following steps to ensure maximum parent/guardian involvement:

- Emails, All-Calls, and Parent Square notifications will be sent to the students and parents/guardians on multiple separate occasions.
- The agendas for the SSC and ELAC meetings will be posted to the school calendar on the school website and front office doors.

-Offer access to meetings in person as well as through Zoom or Google Meets

Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

Parents and family members participate in the planning, review and improvement of the programs by providing input through regularly scheduled family meetings, surveys, and during school events which may include, but are not limited to:

- Annual LCAP development process and surveys.
- Annual Title 1 meeting in September
- Scheduled SSC and ELAC Meetings
- Climate and Culture Meetings
- Parent/Teacher conferences and regular check-in meetings with parents/guardians regarding student academic progress.

Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA Section 1116[c][4][A-C])

Hillside High School will send communication via Parent Square, Aeries Portal, and on our school website about Title I, Part A programs.

- A copy of the most current Parent and Family Engagement Policy
- A copy of SPSA (School Plan for Student Achievement)
- Hillside High School will post SSC/ELAC Meeting dates and times
- Annual LCAP feedback and input opportunities

Describe how the schoolwide program plan, ESSA Section 1114(b) is not satisfactory to the parents of participating children in Title I, Part A programs, submitting any parent

comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

If the LEA plan is not satisfactory to the parents/guardians of participating children, Hillside High School will submit any comments from parents/guardians of participating children with the LEA plan when it is submitted to the CDE.

Hillside High School, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on **September 19, 2024**. The School will distribute the policy to all parents and family members of participating Title I, Part A students annually on or before **November 2024**

Hector Vasquez, Principal

**Hillside High School**

**California Department of Education**

***June 2022***