Derry Township School District
Board of Directors Meeting
September 9, 2024
Board of Directors Room 7:00 p.m.
Summary Minutes - IV

1. OPENING ITEMS

1.a. Call to Order

Minutes

The meeting was called to order by Ms. Drew at 7:00 p.m. The meeting was conducted both in-person and virtually.

1.b. Roll Call

Minutes

Members in Attendance: Robert Bennett, Joshua Cysyk, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, and Ericka Schmidt

Members Absent: None

Non-Voting members in Attendance: Michele Agee and Stacy Winslow

Student Board Representatives in Attendance: Ryan MacPhee, Chloe Maitrejean, and Tulsi Patel

Solicitor: Jeff Ouellet

Staff/Public in Attendance In-Person: Lisa Balanda, Mark Balanda, Paige Dalto, Alexandria DeCicco, Christina Downing, Kevin Ferguson, Laurie Rhoads, Lindsey Schmidt, Angie Shipper, and one by phone

1.c. Flag Salute

1.d. Approval of Board of Directors Agenda

Approval of the Derry Township School District Board of Directors Agenda.

Minutes

Following a motion by Dr. Cysyk and a second by Mrs. Renz, the board agenda for this evening's meeting was approved.

Vote Results

Yea:	9	Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt

Nay: 0
Abstain: 0
Not Cast: 0

2. INFORMATIONAL AND PROPOSALS

2.a. Presentation - Crabtree, Rohrbaugh, & Associates

Minutes

Anthony Colestock of Crabtree, Rohrbaugh, & Associates gave an update on the design phases for the elementary school project.

2.b. President Communications

Minutes

Ms. Drew announced the Board met in Executive Session prior to tonight's meeting to discuss the following:

- Informational Items

2.c. Recognition of Citizens (Agenda Items)

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda. Citizens wishing to speak may do so either in person or electronically. If in person, a registration form, that may be found on the sign-in table, should be completed and submitted to the Board Secretary, Mrs. Agee. When your name is announced, come to the microphone. If you are participating online, you must have registered individually with your full name and address, to be recognized, and you may raise your virtual hand for recognition. For all speakers, once you are recognized, it is only necessary that you identify yourself by providing your full name.

This is a reminder that public comment is not a forum for personal attacks, antagonistic behavior, or harassment. Please be advised that you are accountable for any legal ramifications and liability that results from statements that misrepresent the truth, defame individuals, or disclose personal information that is not of public concern.

To provide other residents with an opportunity to speak, each speaker during the public comment portion is limited to five (5) minutes of speaking time once recognized and limited to one opportunity to address the Board during each of the public comment periods. If necessary, the Board may set a maximum time for the public comment portion of any meeting.

Minutes

The following citizens were recognized by the board:

- Kevin Ferguson spoke to the elementary project

2.d. Community Correspondence Report

Minutes

Ms. Harmer reported that there was one submission during the month of August.

2.e. Standing Committee Meeting Report

Minutes

Mrs. Royo gave a report on the Curriculum Council Meeting that met prior to this evening's meeting and discussed the following:

- meeting dates for the 2024-25 school year
- presentation on Targeted Support and Improvement (TSI) plan

Dr. Cysyk gave a report on the Policy Meeting that met prior to this evening's meeting and discussed the following:

- 20-25 policies that were recommended by PSBA to revise were approved by the committee to go to the full board for approval

2.f. Student Representatives' Report

As per Board Policy 004.1, the purpose of having two non-voting Student Representatives on the Board is to establish a communication link between the Board of School Directors and the student body of Hershey High School. The position will serve in presenting the students' viewpoints to the Board.

Minutes

Ryan MacPhee, Chloe Maitrejean, and Tulsi Patel gave a report that included the following:

- Link Crew Leaders had an amazing start this year with getting to know and collaborating with the current 9th graders during Bridge Day and throughout our community period home rooms
- this past week, Youth and Government began their year with their annual recruitment meeting with the 8th grade at the Middle School and held their pancake meeting
- Mini-THON had a successful car wash raising $600 and will be starting to can at Gold Out Games

- the Healthcare Career Exploration Program began at the Penn State Milton Hershey Medical Center with 6 12th grade students shadowing central patient transport and Life Lion EMS and explored the SIM center technologies
- the girl's tennis team has won 5 out of the 7 matches so far
- in the first 8 days, there have been 25 cell phone violations, 2% of the high school students have been issued a violation and only one student being issued multiple violations
    - many students have voiced their support for the policy stating that it has improved communication between peers and improved their focus on school
    - some have embraced the rule and taken it as an opportunity to improve, others are STRONG in their opposition
    - some want the policy to be removed while others have proposed changes
    - one suggestion: communication with family be allowed with teacher consent rather than going to the office to use school phones
    - some students believe cell phones should be allowed in the cafeteria, library, and study halls
- Student Council has started planning for homecoming
    - game is on September 27th with the dance on September 28th with the theme of "Venetian Masquerade"
    - seniors have nominated peers for homecoming court which will be announced Friday
- the block party on August 21 was a success with lots of attendees and excitement for the new year
    - many new clubs were there as well as the classics
    - a great way to kick off the new year and get everyone ready to get back into things!
- our football team beat Milton Hershey in the cocoa bean bowl, so we get to keep the bean another year! Our team Fell to Shippensburg, but beat Palmyra last Friday
- girls' soccer is off to a great start at 3-1-2, including 2 overtime wins against West York and Red Land
- boys' soccer is off to a great start at 4-0 with wins against Greencastle, Bishop McDevitt, CD East, and Elizabethtown
- girls' volleyball is off to a rough start with 3 losses, but we're confident they can turn it around
- after an exciting appearance with a t-shirt cannon at last week's football game, the robotics team is preparing for their season by trying to increase female participation in the sport
    - the Krypton Cougars have also taken home several trophies from their off-season competitions
- additionally, the vape detectors in the high school haven't been super active lately
    - averaging less than 1 alert per day!
- Hall of Fame: on Friday September 13th, five people, consisting of both coaches and athletes, will be inducted into the Hershey Hall of Fame:

◇ Robert Dailey - Coach

- ◇ Galen Kemble - Class of 1954
- ◇ Leslie Smith - Class of 2010
- ◇ John Walizer - Coach
- ◇ Josh Weidman - Class of 1997

2.g. Anticipated Agenda Items for the Next Board of Directors Meeting
The following items will be on the Agenda for the next Public Board of Directors Meeting:

- Approval of September 9, 2024, Board of Directors Summary Minutes
- Staff Development/Conferences
  - Deirdre Stalnecker - Paving the Way Conference
- Trips
  - Band - West Chester
  - Marching Band - Wildwood, New Jersey
  - Music Department 2024-2025 Overnight Field Trips
- GDC Agreements (retroactive)
- PowerSchool-eFinance Agreement (retroactive)
- PSBA Officer Election

3. UNFINISHED BUSINESS

4. CONSENT AGENDA ITEMS
The consent agenda contains routinely adopted items and items that normally do not require public deliberations on the part of the Board. A Board Member may pull items which will then be discussed and voted on separately.

Minutes

Following a motion by Dr. Cysyk and a second by Mrs. Renz the Consent Agenda items were approved.

Vote Results

Yea:	9	Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay:	0	
Abstain:	0	
Not Cast:	0	

4.a. Approval of Summary Board of Directors Meeting Minutes

4.b. Request for the Use of School Facilities
The Administration recommends the approval of the following Requests for the Use of School Facilities.:

Group:	**Hershey Youth Basketball Association (HYBA)**
Date/Time:	Monday-Friday, September 16, 2024-March 7, 2025, 6:00 p.m. - 9:00 p.m. Saturdays, November 23, 2024-March 8, 2025, 9:00 a.m. - 6:00 p.m.
Requested Facility:	Early Childhood Center Gym
Event:	Youth Basketball Practices & Games
Fee:	Custodian: $46.03 per hour - approximately $6,628.32 Total Fees: approximately $6,628.32

Group:	**Hershey Youth Basketball Association (HYBA)**
Date/Time:	Monday-Friday, November 18, 2024-March 7, 2025, 6:00 p.m. - 9:00 p.m. Saturdays, November 23, 2024-March 8, 2025, 9:00 a.m. - 12:00 p.m.
Requested Facility:	Elementary School Gym
Event:	Basketball Practices
Fee:	Custodian: $46.03 per hour - approximately $2,209.44 Total Fees: approximately $2,209.44

Group:	**Hershey Youth Football Association (retroactive)**
Date/Time:	Saturday, August 24, 2024, 9:00 a.m. - 6:00 p.m.
Requested Facility:	Memorial Cinder Track Field
Event:	Football/Cheerleading Practice & Scrimmage
Fee:	None

4.c. Announcement of Staff Development Conferences

Staff Member:	**Laura Alexander**
Conference:	The Art of Transformational Coaching
Location:	Philadelphia, PA
Dates:	September 23-24, 2024

Staff Member:	**Nathan Beamer**
Conference:	The Art of Transformational Coaching
Location:	Philadelphia, PA
Dates:	September 23-24, 2024
Staff Member:	**Jamie Bean**
Conference:	The Art of Transformational Coaching
Location:	Philadelphia, PA
Dates:	September 23-24, 2024
Staff Member:	**Monica Breiner**
Conference:	The Art of Transformational Coaching
Location:	Philadelphia, PA
Dates:	September 23-24, 2024
Staff Member:	**Diana Cole**
Conference:	The Art of Transformational Coaching
Location:	Philadelphia, PA
Dates:	September 23-24, 2024
Staff Member:	**Victoria Smith**
Conference:	Pennsylvania Cooperative Education Conference 2024
Location:	St. College, PA
Dates:	October 17-18, 2024
Staff Member:	**Diana Cole**
Conference:	Mathematics in a PLC at Work Summit
Location:	Baltimore, MD
Dates:	December 3-5, 2024

4.d. ACCO Brands USA Agreement

The Administration recommends the approval of the ACCO Brands USA one year agreement for laminator maintenance at the elementary school.

4.e. CAIU 15 Title 1 Non Public Programs and Services Renewal
The Administration recommends the approval of the CAIU 15 Title 1 Non Public Programs and Services Renewal. The CAIU agrees to provide nonpublic Title I Reading, Math, and or counseling services to all Title I participating nonpublic schools in accordance with ESSA requirements for Title I nonpublic programs & services.

4.f. Cleveland Brothers Equipment Company Renewal
The Administration recommends the approval of the Cleveland Brothers Equipment Company Renewal to provide routine preventative maintenance and equipment inspection for standby generators and industrial engines.

4.g. Connection Public Sector Solutions Renewal
The Administration recommends the approval of the Connection Public Sector Solutions Renewal to provide access to a suite of creative tools for design, video, and web development for staff and students.

4.h. IntegraONE Renewal
The Administration recommends the approval of the IntegraOne Renewal for 100 Fortinet endpoint-based Licenses, providing advanced security measures, including threat detection and protection, for district devices and network endpoints.

4.i. Intradyn Renewal
The Administration recommends the approval of the Intradyn Renewal for maintenance support on the Intradyn 2TB Hardware Appliance, ensuring reliable performance, updates and technical assistance for the district's data archiving needs.

4.j. Johnson Controls Fire Protection Renewal
The Administration recommends the approval of the Johnson Controls Fire Protection Renewal for fire alarm monitoring maintenance.

4.k. Johnson Controls Fire Protection Renewal
The Administration recommends the approval of the Johnson Controls Fire Protection Renewal for intrusion monitoring.

4.l. Mr. B Agreement
The Administration recommends the approval of the Mr. B Agreement to provide a DJ for the high school homecoming dance.

4.m. PSx Renewal
The Administration recommends the approval of the PSx Renewal for standard maintenance for S2 SSA video licenses and software support providing ongoing updates, technical support and maintenance to ensure optimal performance and security of the district's video management system.

4.n. PSx Renewal
The Administration recommends the approval of the PSx Renewal for standard maintenance for S2 SSA access control licenses and software

support offering updates, technical assistance and maintenance to ensure the secure and efficient operation of the district's access control system.

4.o. R.L. Clarke Enterprises Renewal
The Administration recommends the approval of the R.L. Clarke Enterprises Renewal for HVAC loop system maintenance.

4.p. CAIU Preschool Classroom Agreement 2024-25
The Administration recommends the retroactive approval of the CAIU Preschool Classroom Agreement 2024-25.

4.q. Hynes Group Renewal
The Administration recommends the retroactive approval of the Hynes Group Renewal for the VEEMA Data Platform advanced universal subscription license, offering comprehensive backup, recovery, and data management solution for the district's IT infrastructure.

4.r. Laurel Life Agreement - Elizabethtown Area School District
The Administration recommends the retroactive approval of the Laurel Life Agreement.

4.s. PowerSchool Renewal
The Administration recommends the retroactive approval of the PowerSchool Renewal for eFinance Plus Financial providing comprehensive financial management solutions, including accounting, payroll, and budgeting, to streamline the district's financial operations.

5. NEW BUSINESS

5.a. Life Church Lease Agreement
The Administration recommends the approval of the Life Church Agreement for the period of August 1, 2024 through July 31, 2026.

Minutes

Following a motion by Dr. Cysyk and a second by Mrs. Renz, the Life Church lease for the period of August 1, 2024 through July 31, 2026 was approved.

Vote Results

Yea:	9	Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay:	0	
Abstain:	0	
Not Cast:	0	

5.b. Pricing Addendum to Extension Agreement with ESS Northeast, LLC
The Administration recommends the Board approve the pricing addendum to the extension agreement with ESS Northeast July 1, 2021 through June 30, 2025.

Minutes

Following a motion by Dr. Cysyk and a second by Mrs. Renz, the Pricing Addendum to Extension Agreement with ESS Northeast was approved.

Vote Results

Yea:	9	Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay:	0	
Abstain:	0	
Not Cast:	0	

5.c. Partial Authorization of Building Schematic Design

The Administration recommends the board approve Crabtree Rohrbaugh and Associates to proceed with the schematic design of the proposed academic wing of the elementary school as presented during the General Services Meeting on August 26, 2024.

Minutes

Following a motion by Mrs. Renz and a second by Dr. Cysyk, partial authorization of the building schematic design was approved.

Vote Results

Yea:	9	Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay:	0	
Abstain:	0	
Not Cast:	0	

5.d. Personnel - Resignations

The Administration recommends the approval of the following resignations:

Classified:

Rhoads, Jesse
Cafeteria/Recess Aide
Early Childhood Center
Reason: Personal
Effective: 08/28/2024 (retroactive)

Schroeder, James
Custodian (2nd Shift)
Elementary School
Reason: Personal
Effective: 08/27/2024 (retroactive)

Minutes

Following a motion by Dr. Cysyk and a second by Mrs. Renz, the Personnel Resignations were approved.

Vote Results

Yea:	9	Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay:	0	
Abstain:	0	
Not Cast:	0	

5.e. Personnel - General

1. The Administration recommends the approval of the following appointments and recognition of the following transfers:

Classified Staff:

Cromer, Charles (replacing Leigh Patrick)
Cafeteria/Recess Aide
Primary Elementary School
Level A, 3.0 hours per day
Salary: $18.35 per hour
Effective: 08/27/2024 (retroactive)

Graves, Indiya (replacing Rachel Steigerwald)
Paraprofessional
Middle School
Level A, 5.75 hours per day
Salary: $19.57 per hour
Effective: 09/03/2024 (retroactive)

Mace, Deborah (replacing Leigh Patrick)
Paraprofessional
Middle School
Level A, 5.75 hours per day
Salary: $19.57 per hour
Effective: 09/03/2024 (retroactive)

Mackanick, Debra
Substitute Administrative Assistant
District-wide
Hours as needed
Salary: $20.40 per hour
Effective: 09/10/2024

Swift, Daniel (replacing Kenneth Cray)
Custodian (2nd shift)
Middle School
Full-time, 8.0 hours per day
Salary: $19.85
Effective: 09/09/2024 (retroactive)

Transfer of Classified Staff:

Ecker, Katarina* (replacing James Schroeder)
From: Custodian (2nd shift)
District-wide
Level D, 5.75 hours per day
To: Custodian (2nd shift)
Elementary School
Full-time, 8.0 hours per day
Salary: $19.85 per hour
Effective: 09/03/2024 (retroactive)

Limited Service Contract:

Boggess, Christopher*
Mentor (Year 1) to Adam Carricato, ESL Teacher - LTS, High School) .5 contract
Salary: $750
Effective: 09/10/2024

Hensel, Brendan*
Mentor (Year 2) to Martha Colyer, School Counselor - LTS, Middle/High School)
Salary: $500
Effective: 09/10/2024

Stahl, Stacy*
Mentor (Year 1) to Danica Weaber, Grade 5 Teacher - LTS, Intermediate Elementary School)
Salary: $1500
Effective: 09/10/2024

Upperman, Alexa*
Mentor (Year 1) to Andrea Shearer, Grade 3 Teacher - LTS, Primary Elementary School)
Salary: $1500
Effective: 09/10/2024

Kohr, Justin
Assistant Coach - H.S. - Football
Group D, Step 3
Salary: $3,577
Effective: 09/10/2024

***This individual is currently an employee. Certifications are on file.**

Minutes

Following a motion by Mrs. Royo and a second by Mrs. Renz, the Personnel - General items were approved and transfers were recognized.

Vote Results

Yea:	9	Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay:	0	
Abstain:	0	
Not Cast:	0	

6. DELEGATE REPORTS

6.a. CAIU

Minutes

The CAIU report is attached to the agenda. Dr. Cysyk noted that the IU strategic plan is included in the report.

7. SPECIAL REPORTS

7.a. Board Members' Report

Minutes

There were no board members offering a report.

7.b. Superintendent's Report

Minutes

Dr. Winslow did not have a report to share.

7.c. Board President's Report

Minutes

Ms. Drew gave a report to express the following:

- the recent football game at Palmyra was awesome and noted the ways it had a spirited community feel

8. RECOGNITION OF CITIZENS

This is an opportunity for residents and taxpayers to address the Board on matters related to the agenda or matters of District Governance not on the agenda. Those who speak are asked to follow the same guidelines outlined at the initial public comment portion of our meeting.

Minutes

There were no citizens requesting recognition by the Board.

9. ADJOURNMENT

Minutes

The meeting was adjourned to post Executive Session at 8:35 p.m. following a motion by Dr. Cysyk and seconded by Mrs. Renz.

Vote Results

Yea:	9	Joshua Cysyk, Robert Bennett, Lindsay Drew, Stewart McCarver, Jennifer Renz, Michael Rizzo, Honesta Romberger, Tracey Royo, Ericka Schmidt
Nay:	0	
Abstain:	0	
Not Cast:	0	

Respectfully submitted,

_____
Michele Agee
Secretary to the Board
September 23, 2024

_____
Lindsay K. Drew
Board President