What Do I Need to Do?

(Note: this is in conjunction w/the welcome parent letter)

Students

You will be required to provide the following information:

1. Your name
2. Your email address
    - Do not use a school-issued email address. There are restrictions on usage of these email addresses. Please use a personal email address (Google or Yahoo are options) or a private email.
3. Your school's name, state, and country
    - TIP: If the school name does not appear in your first search attempt, consider alternate spellings, such as JFK for John F. Kennedy. When searching for your school, you can use your chapter's affiliation number to confirm you have the correct school. Your adviser can give you this number.
    - You must select "SCHOOL" as the address type; do not select "Home".
4. School role (select "NHS student")
5. A phone number (which can be your own or your school's number)

You must also accept the Terms and Conditions and create a password (six or more characters). Once you create an account, your adviser will need to log in and **verify** that you are an active student in your chapter. Until then, your account will be inactive, and you will not have access to some of the member functions such as the NHS Scholarship, digital badging, and the student store.

Advisers

You'll receive a daily notification email from us containing a list of each student who has created an account online. You must log in to your account and **verify** each active student so that they can access some of the online member functions such as the NHS scholarship, digital badging, and the student store. To **verify** a student account:

- Log in and click "My Account" at the top of the page.
- Click on the "Students" tab to access your roster.
- Check the verification box next to the student's name and then, "Verify Selected" to save your work.

Questions? Contact nhs@nhs.us or call us at 800-253-7746, option 4.