

MINUTES

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
November 13, 2024
6:00 p.m. Executive Session
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

I. CALL TO ORDER

Dr. Giardina, BOE President presided and voiced and called to order at 6:03 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2023-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Dr. Giardina	Present
Mr. Goodman	Present
Mrs. Kovacs	Present
Mr. Meroney	Present
Mrs. Morgan	Absent
Mrs. Raywood	Present
Mr. Stepnowski	Present

ALSO PRESENT

Mr. Ytreboe, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Tedeschi, Board Attorney

IV. EXECUTIVE SESSION

Mrs. Raywood made a motion to go into executive session at 6:06 p.m. for the purpose of discussing pending litigation, student matters, and collective negotiations.

Seconded by Mr. Meroney, passed unanimously.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

- 1. The Board shall meet in closed session on these matters; and
- 2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Meroney made a motion to go out of executive session at 7:00 p.m.
Seconded by Mr. Goodman, passed unanimously.

V. ROLL CALL

Dr. Giardina	Present
Mr. Goodman	Present
Mrs. Kovacs	Present
Mr. Meroney	Present
Mrs. Morgan	Absent
Mrs. Raywood	Present
Mr. Stepnowski	Present

VI. FLAG SALUTE

VII. APPROVAL OF AGENDA

Mrs. Raywood made a motion, with a second by Mr. Goodman that VII.A. be approved:

- A. Recommend that the Board approve the regular meeting agenda for November 13, 2024.

Roll Call	
Yes	Mrs. Raywood, Mr. Goodman, Mrs. Kovacs, Mr. Meroney, Mr. Stepnowski, Dr. Giardina
No	None
Absent	Mrs. Morgan

VIII. APPROVAL OF MINUTES

Mr. Meroney made a motion, with a second by Mr. Stepnowski that VIII.A. be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on October 16, 2024.

Roll Call	
Yes	Mr. Meroney, Mr. Stepnowski,

No
Absent

Mrs. Kovacs, Mrs. Raywood,
Mr. Goodman, Dr. Giardina
None
Mrs. Morgan

IX. BOARD OF EDUCATION COMMITTEE REPORTS

Curriculum Meeting Highlights:

High Impact Tutoring to begin at the elementary school in December.
25 High School students attended a Leadership Conference at Ocean County College.
District administration continues to apply for grants as they become available to the district.

X. STUDENT REPRESENTATIVE COMMENTS - Jordan Lanuto
[Presentation](#)

XI. SUPERINTENDENT'S COMMENTS

Mr. Ytreboe, Superintendent, commented on the following:

Thanked the PTO and Mrs. Stephanie Ervin for coordinating the pumpkin patch at the Primary and Elementary schools last month.
Thanked all the parents and community members who gathered for the annual Halloween parade.
Thanked Mr. Palumbo and the NHS students for assisting during the parade.
Thanked all the staff members for assisting and planning the district's Veteran's celebrations.
Acknowledged the district's two-day celebration of Veterans that took place on November 11th and November 12th which included a celebration breakfast, student essays, and chorus performances. A special acknowledgement to Board Member, Earl Meroney, Board Member, Rob Stepnowski, Township Committee Member Len Grilleto, and Township Committee Member-Elect, Tom Potter for their service to our country.

XII. PRESENTATIONS/AWARDS:

Recognized the Rockin Warriors of the Month for September and October.

XIII. PUBLIC COMMENT ON AGENDA ITEMS - Opened at 7:18 p.m. and closed at 7:18 p.m.
None

XIV. SUPERINTENDENT'S AGENDA

Mr. Goodman made a motion, with a second by Mrs. Raywood that A.1 - A.14 be approved:

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

1. Recommend approval of all bills and claims for November 13, 2024, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for November 13, 2024, which required handwritten checks after the October 13, 2024, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.

3. Recommend ratification of the transferring of funds, for the period ending August 31, 2024.
4. Recommend approval of the Board Secretary's Report for the period ending August 31, 2024, and the Treasurer of School Monies Report, for the period ending August 31, 2024.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of August 31, 2024, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of August 31, 2024, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend ratification of approval of a contract with Cambridge School for tuition from July 1, 2024 through June 30, 2025, for student number 203369, in the amount of \$57,200.00.
8. Recommend ratification of approval of a contract with Cambridge School for tuition from July 1, 2024 through June 30, 2025, for student number 320386, in the amount of \$55,200.00.
9. Recommend ratification of approval of a contract with Mercer County Special Services District for tuition for the 2024-2025 school year, for student number 202617, at a total cost of \$70,300.00.
10. Recommend approval to enter into a Nursing Service contract with Monmouth Ocean Educational Services Commission for the 2024-2025 school year.
11. Recommend ratification of approval of an agreement with Carolina Biological Supply Co. to pilot the Biology program for New Egypt High School students in grade 9, at a cost of \$2,207.70.
12. Recommend approval for Teaching Strategies to provide Preschool/Elementary Creative Curriculum Cloud materials, effective February 13, 2025, at a cost of \$24,840.00.
13. Recommend approval to accept the New Jersey Learning Acceleration Program: High Impact Tutoring Grant additional funding for the 2024-2025 school year in the amount of \$14,445.00.
14. Recommend an agreement with TopGolf Events, Mount Laurel, to host the New Egypt High School Business Academy on March 21, 2025, at a cost of \$840.00, paid through the Business Academy.

Roll Call

Yes

No

Absent

Mr. Goodman, Mrs. Raywood,
Mrs. Kovacs, Mr. Meroney,
Mr. Stepnowski, Dr. Giardina
None
Mrs. Morgan

B. Personnel Motions

Mrs. Kovacs made a motion, with a second by Mr. Goodman that B.1 - B.18 be approved:

1. Recommend ratification of approval of an Disability Medical leave of absence for Jennifer Sonsiadek, teacher at the Dr. Gerald H. Woehr Elementary School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Medical/Disability (utilizing 27 sick days) with pay, with benefits	October 30, 2024	December 11, 2024

2. Recommend ratification of approval of an Intermittent FMLA leave of absence for Bradley Mogol, teacher at the New Egypt High School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
FMLA without pay, with benefits (3 days per month, 7 days notice)	October 21, 2024	June 30, 2025

3. Recommend ratification of approval of a leave of absence for Agueda Gallangos, Spanish teacher, at the Dr. Gerald H. Woehr Elementary School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Leave of absence without pay, with benefits	November 11, 2024	November 27, 2024

4. Recommend approval of Tiffany Paduch, as a Non-Tenured LOA Track Position, Resource Room/In-Class Resource Teacher, at the Dr. Gerald H. Woehr Elementary School, effective November 18, 2024 through March 28, 2025, at a prorated salary of \$58,918.00, BA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools.

5. Recommend approval of Chelsey Wood, as a Paraprofessional, at the Dr. Gerald H. Woehr Elementary School, effective on or about December 2, 2024, at a prorated salary of \$18,320.00, equal to Para Step 6, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.

6. Recommend ratification of approval of New Egypt High School staff to teach an additional 80 minutes per day, beyond their contractual time, in accordance with the PTEA/PTBOE Collective Bargaining Agreement, [as per the attached](#):

7. Recommend approval of high school staff and their rate of pay to support portfolio tasks, effective November 14, 2024, [as per the attached](#):

8. Recommend approval for teachers at the Dr. Gerald H. Woehr Elementary School to provide academic support to students, beyond their contractual time, during the 2024-2025 school year, funded through the High Impact Tutoring Grant, [as per the attached](#):

9. Recommend approval for Child Study Team to provide ECAC meeting support, beyond their contractual time during the 2024-2025 school year, [as per the attached](#):

10. Recommend approval of the winter sports stipends for the 2024-2025 school year, [as per the attached](#):

11. Recommend approval for Erin Merwin to rescind her stipend position as High School Music Director for

the New Egypt High School Musical production.

12. Recommend approval for Rebecca Webb to rescind her stipend position as Stage Manager for the New Egypt High School Musical production.
13. Recommend approval for Christina Quattrone to rescind her stipend position as Scenic Designer for the New Egypt High School Musical production.
14. Recommend approval of the staff stipend positions for the 2024-2025 school year, [as per the attached](#):
15. Recommend approval to fulfill the District mentor-mentee requirements for the 2024-2025 school year, [as per the attached](#):
16. Recommend approval of staff to be compensated for providing grounds services for the Lacrosse tournaments being held on November 16, 2024 and November 17, 2024, at a rate of \$50.00 per hour, paid by Lax For The Cure, at no cost to the Board of Education, [as per the attached](#):
17. Recommend approval of staff professional development/travel reimbursements, [as per the attached](#):
18. Move the ratification of the Memorandum of Agreement and salary guides and approve and ratify the new collective bargaining agreement between the Plumsted Township Board of Education and the Plumsted Township Education Association for the period of and retroactive to July 1, 2024 through June 30, 2028 and authorize the appropriate Board representatives to execute the new contract on behalf of the Board as modified by the approved and ratified Memorandum of Agreement and salary guides.

Roll Call

Yes

Mrs. Kovacs, Mr. Goodman,
Mr. Meroney (B.1 - B.17),
Mrs. Raywood, Mr. Stepnowski,
Dr. Giardina

No

None

Absent

Mrs. Morgan

Abstain

Mr. Meroney (B.18)

C. Policy

Mrs. Raywood made a motion, with a second by Mr. Stepnowski that C.1 be approved:

1. Recommend approval of the first reading of Policy 9191, Booster Clubs.

Roll Call

Yes

Mrs. Raywood, Mr. Stepnowski,
Mrs. Kovacs, Mr. Meroney,
Mr. Goodman, Dr. Giardina

No

None

Absent

Mrs. Morgan

D. Other Motions

Mr. Goodman made a motion, with a second by Mrs. Raywood that D.1 - D.19 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on November 13, 2024, by the Board of Education.
2. Recommend approval of the [Fire Drill/Security Drill](#) report for the month of October 2024.
3. Recommend approval of field trips, [as per the attached](#):
4. Recommend approval to accept the results of the New Jersey Quality Single Accountability Continuum (NJQSAC) by the New Jersey Department of Education that assessed the district as performing, as follows:

NJQSAC Areas	Initial Placement October 2024
Instruction and Program	79%
Fiscal Management	94%
Governance	93%
Operations	93%
Personnel	100%

5. Recommend approval of the 2024-2025 District Nursing Service Plan.
6. Recommend approval of the 2024-2025 District Emergency Operations Procedure Manual (Safety and Security).
7. Recommend that the Board accept the 2024-2025 Comprehensive Maintenance Plan for submission to the New Jersey Department of Education.
8. Recommend approval of the 2024-2025 Health and Safety Evaluation of School Building Checklist and the submission of the Annual Statement of Assurance.
9. Recommend the approval of the submission of the Preschool Operational Plan as required by the New Jersey Department of Education Early Childhood, and the projected enrollment form for 2025-2026.
10. Recommend approval of the 2024 - 2027 Language Instruction Educational Program (LIEP) Three Year Plan.
11. Recommend the approval of the Early Childhood Advisory Committee (ECAC) at the New Egypt Primary School to be composed of school personnel, Board of Education members, parents, and local community members in order to serve as advisory support for the preschool program, as well as support the transition as children move from preschool through grades three.
12. Recommend approval of the [attached](#) job descriptions.
13. Approval for Nicole Gonzalez, Alumni and author of "The Book Every Teen Should Read" to present to students at New Egypt High School/Middle School, at no cost to the Board.

14. Recommended ratification of approval for the New Egypt High School Band to perform October 8, 2024 at Dr. Gerald H. Woehr Elementary School to help kick off Rockin Warriors of the month. GST to provide the bus from HS to ES at no cost to the Board. Bus will be paid through Student activities.
15. Recommend ratification of approval for student volunteers of the Dr. Gerald H. Woehr Elementary School Chorus, to perform at the New Egypt Pinkout Football game, under the guidance of Mr. Ken Beere, on Friday, October 25, 2024, and at no cost to the Board of Education.
16. Recommend approval for student volunteers of the Dr. Gerald H. Woehr Elementary School Chorus, to perform a winter caroling performance at Big Woods Nursery in New Egypt, NJ, under the guidance of Mr. Ken Beere, on December 7, 2024, from 11:00 am - 12:00 pm, and at no cost to the Board of Education.
17. Recommend approval for student volunteers of the Dr. Gerald H. Woehr Elementary School Chorus, to perform a winter caroling performance during the PTO Holiday Shop Family Night at the New Egypt Primary School, under the guidance of Mr. Ken Beere, on the evening of December 18, 2024, and at no cost to the Board of Education.
18. Recommend approval for student volunteers of the Dr. Gerald H. Woehr Elementary School Chorus, to perform at the Lakewood Blue Claws Stadium, under the guidance of Mr. Ken Beere, on Friday, April 11, 2025, prior to the Lakewood Blue Claws baseball game, and at no cost to the Board of Education.
19. Recommend approval that the New Egypt Middle School Sports terminate membership in the BSCL and become part of the Middle School Shore Conference for the 2025-2026 school year.

Roll Call

Yes

Mr. Goodman, Mrs. Raywood,
Mrs. Kovacs, Mr. Meroney,
Mr. Stepnowski, Dr. Giardina

No

None

Absent

Mrs. Morgan

E. Facilities

Mrs. Kovacs made a motion, with a second by Mr. Goodman that E.1 be approved:

1. Recommend reapproval for Lax For The Cure to hold Lacrosse Tournaments on the New Egypt School District fields during the 2024 - 2025 school year, at no cost to the Board of Education, [as per the attached](#):

Roll Call

Yes

Mrs. Kovacs, Mr. Goodman,
Mr. Meroney, Mrs. Raywood,
Mr. Stepnowski, Dr. Giardina

No

None

Absent

Mrs. Morgan

- XV. PUBLIC COMMENT ON ANY SCHOOL-RELATED TOPIC - Opened at 7:22 p.m. - Closed at 7:32 p.m.
Megan Fischer, 20 Huckleberry Lane, New Egypt, NJ 08533 - Spoke about parent/teacher conferences.
Kevin English, PTEA Vice President - PTEA would like to express their gratitude to the Board of Education, Superintendent, Mr. Ytreboe, and Business Administrator, Mr. Gately for their assistance with the negotiation process.
Bernard Bahnam, 370 East Millstream Road, Cream Ridge, NJ 08514 - Thanked Plumsted Police

Department for their service to the community. Discussed pros and cons of motion D.13.
Deanna Tedesco, 61 Maple Avenue, New Egypt, NJ 08533 - Inquired about the regionalization plans discussed by the Mayor at the re-zoning meeting.
Susan Potter, 94 Sanders Lane, Cream Ridge, NJ 08514 - Invited everyone to the HS Winter Wonderland Craft and Vendor Show on Friday, November 15, 2024, from 5:00 p.m. - 9:30 p.m. to support the Class of 2026.

XVI. NEW BUSINESS

XVII. OLD BUSINESS

XVIII. EXECUTIVE SESSION

XIX. ADJOURNMENT

Mr. Goodman made a motion to adjourn at 7:33 p.m.
Seconded by Mrs. Raywood passed unanimously.

Sean Gately
Business Administrator/Board Secretary