

**A.W. Beattie Career Center
Joint Operating Committee**

Combined Board Meeting – December 19, 2024

6:45 p.m. - Reorganization Meeting

- Arlene J. Bender Student Conference Center

7:00 p.m. - Joint Committee Meeting

- Arlene J. Bender Student Conference Center

ZOOM (video & audio conference): Using a PC, tablet or smart phone,

click on this link **or** cut & paste into your browser

<https://zoom.us/j/93925889791?pwd=fIEbhN8J7t6Jqt3xD1A17OZkZ933Lr.1>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 6:40 PM ET, however, the Re-Organization Meeting will not start until 6:45 PM ET and the JOC Meeting will not start until 7:00 PM ET.

AGENDA

- I. Call to order***
- II. Roll Call***
- III. Invitation for the public to address the Joint Operating Committee***
- IV. Approval of Minutes of November 21, 2024***
- V. President’s Report***
- VI. Superintendent of Record’s Report***
- VII. Solicitor’s Report***
- VIII. Executive Director’s Report***

IX. Committee Report

Organization & Curriculum (Libby Blackburn – Chairperson)

Action Items:

1. To approve the reappointment of Weiss, Burkhardt, Kramer, LLC as the solicitor for the Career Center at the hourly rate of \$165.00, effective January 1, 2025 through December 31, 2026. Attachment #1
(This reflects an increase in the hourly rate of \$5.00.)
2. To approve the purchase of 3 Health & Nursing mannequins at an estimated total of \$8,934.02 with shipping through Pocket Nurse of Monaca, PA to enhance our medical related curriculum through the Capital Reserve Fund.
 - GERI Nursing
 - Keri Nursing
 - Patient Care
3. To approve the Chris Cowger and Rick Bennett representing A.W. Beattie at the PACTA Education and Workforce Development Symposium on February 12 - 14, 2024 in Hershey, PA at an estimated cost of \$1,750.00, Operating Budget.
4. To approve approximately 32 FCCLA students and 3 advisors participating in the PA FCCLA state contest on March 31 – April 2, 2025 at an approximate cost of \$20,205.92, Operating Budget \$6,984.12 and Student Activity \$13,221.80. North Allegheny FCCLA advisor and 3 students will be traveling with Beattie.

The Organization & Curriculum Committee recommends that items 1 through 4 be approved.

Information Items:

1. All Joint Operating Committee members are reminded that a copy of their Statement of Financial Interests must be submitted to the Career Center for audit documentation.
2. All Joint Operating Committee members are reminded that a copy of their PSBA training certificate must be submitted to the Career Center for audit documentation.

X. Committee Report

Personnel Committee (Ron Frank – Chairperson)

No Action Items

XI. Committee Report

Finance Committee (Beau Blaser – Chairperson)

Action Items:

- | | | | |
|---------------------|---|------------|-----------------|
| 1. ACCOUNTS PAYABLE | AWBCC Operating Fund | 11/30/2024 | \$ 774,587.00 |
| | AWBCC Capital Reserve Fund | 11/30/2024 | \$ |
| | Student Activity | 11/30/2024 | \$ |
| | Alfred W. Beattie Memorial Fund | 11/30/2024 | \$ |
| | Conroy D. Guyer Fox Chapel Charitable Trust | 11/30/2024 | \$ |
| 2. BUDGET REPORT | AWBCC Operating Budget | 11/30/2024 | \$ |
| 3. CASH REPORT | AWBCC Operating Fund | 11/30/2024 | \$ 1,895,759.54 |
| | PLGIT & PSDLAF | 11/30/2024 | \$ 1,508,866.62 |
| | AWBCC 3-Month CD | 11/30/2024 | \$ 530,046.00 |
| | AWBCC Money Market Fund | 11/30/2024 | \$ 1,526,847.08 |
| | AWBCC Capital Reserve Fund | 11/30/2024 | \$ 220,349.86 |
| | Alfred W. Beattie Memorial Fund | 11/30/2024 | \$ 211,164.58 |
| | Conroy D. Guyer Fox Chapel Charitable Trust | 11/30/2024 | \$ 3,864.21 |
| | AWBCC Student Activity Accounts | 11/30/2024 | \$ 39,779.22 |
| 4. | To accept a \$75.00 program presentation donation from the Glenshaw Century Club to assist a Shaler Area student. | | |

The Finance Committee recommends that items 1 through 4 be approved.

Information Items:

1. Kiddie Tech Childcare and Early Learning Center's
 - KT Director – Report on November 2024 Enrollment, Revenue and Expenditures.
 - KT Director – Report on 2024 – 2025 Enrollment, Revenues and Expenditures to date.

XII. Committee Report
Building and Grounds Committee (Dee Spade – Chairperson)
No Action Items

XIII. Committee Report
Policy Report (Elizabeth Warner – Chairperson)
Action Item:

1. To approve the revised Policy #335 – Family and Medical Leaves (FMLA)

Attachment #2

The Policy Committee recommends that item 1 be approved.

XIV. Committee Report
Legislative Report (Libby Blackburn – Chairperson)
No Action Items

XV. Committee Report
Public Relations Report (Rachael Rennebeck – Chairperson)
No Action Items

XVI. Old Business

XVII. New Business

XVIII. Next Meeting
January 30, 2025 – A.W. Beattie Career Center Arlene J. Bender Student Conference Center
5:30 p.m. Dinner
5:50 p.m. Executive Session
6:15 p.m. Joint Operating Committee Meeting