

Members Present:	Members Absent
Kevin Wigoda	Albert D. Marazas
James T. Croley, II	Cynthia Lubinsky
Michael Andruchek	Jessica M. McGrath
Sarah R. Newton	Christopher M. Bowers

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Monday evening, November 25, 2024. The meeting was called to order by President, Kevin Wigoda at 7:00 PM.

On roll call, the following responded: Kevin Wigoda, Albert D. Marazas, Jessica McGrath, James T. Croley, II, Dr. Cynthia Lubinsky, Michael Andruchek, Sarah R. Newton, and Christopher Bowers.

Others present: Michael Maley, Superintendent; Brittany K. Doyle, Business Manager; Joel Motuk, High School Principal; Nannette Bentz, Elementary Principal; Jill Atkinson, Special Education Director; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

MOTION - by Marazas, seconded by Andruchek, to approve the minutes of the regular meeting of October 23, 2024. Motion carried on a unanimous voice vote.

Approve Meeting
Minutes of 10/23/2024

AGENDA

Mr. Maley began the agenda. The first being the November Students of the Month. Neither student, Ayla Castle, or AJ Halford, were able to attend the Board Meeting due to a conflict with Meet the Miner Night. Both Ayla and AJ will be invited back to the January Board Meeting for recognition.

Acknowledgments
Students of the Month

MOTION - by Lubinsky, seconded by Marazas to acknowledge the library books donation to the Llewellyn Library by the Friends of Llewellyn in memory of Mrs. Maureen Biss. The following books were donated:

Library donations

Creepy Crayon
Fly Guy's Ninja Christmas
Frog and Toad All Year
How Dinosaurs Went Extinct
We Will Rock Our Classmates
We Don't Lose Our Class Goldfish
Rainbow Fish

All members in favor on a voice vote. Motion carried.

MOTION - by Bowers, seconded by Lubinsky to approve the following "Use of Facility" requests approved by the Superintendent under standing policy:

Use of Facilities

- a. 11/20/2024 - Elementary Band & Choir - High School Cafeteria, 5:50 PM - 7:10 PM every third Tuesday of the month through May 2025 for Band & Choir Association meetings.

All in favor on a voice vote. Motion carried.

MOTION - by Newton, seconded by McGrath to approve payment for credits earned to:

Payment for credits

- a. Joel Motuk - 3 credits @ \$612 = \$1,836

On a roll call vote, all in favor.

MOTION - by Andruchek, seconded by Lubinsky to approve the appointment of Mr. Sean Jones as volunteer STEM Club advisor on recommendation of the Activities/Athletics Director, Rich Dry and High School Principal, Joel Motuk, effective immediately.

S. Jones - volunteer
STEM Advisor

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Croley to adopt by motion the attached resolution confirming that Minersville Area School District will not increase any tax for the 2025/2026 year by more than the Index under Act 1 established for this district.

Act 1 Index set
2025/2026

Note: Act 1 Index ~

- a. Formula: Base Index (MV/PIAR + 0.75)
- b. MASD: $4.0\% * (.7063 + 0.75) = 5.8\%$
- c. Tax Limit 2025/2026: $47.29 \times 5.8\% = 2.74$ mills

On a roll call vote, all in favor. Motion carried.

MOTION - by Bowers, seconded by McGrath to authorize the request for refunds by Heidi Hashin, Minersville Borough Tax Collector, for exonerations to duplicate amounts on 2024 real estate taxes on the following properties:

Tax Exoneration
Refunds

	<u>Parcel #</u>	<u>Taxpayer/Address</u>	<u>Refund Amount</u>
a.	52-5-221	Borough of Minersville, 2 E. Sunbury St. Minersville	\$384.42
b.	52-5-222	Borough of Minersville, 2 E. Sunbury St. Minersville	\$ 51.45
c.	52-2-423	Destini Noll, 611 N. Second St., Minersville	\$364.04
d.	52-2-419	Yellow Key Homes, 16 Second Avenue, Chatsworth, NJ 08019	\$577.91
e.	52-2-634	Kevin G. Yoder, 116 Lewis Street, Minersville	\$ 18.91
f.	52-6-34	Charles & Mary Ann Wynosky, 107 Allen Street, Minersville	\$ 16.22

On a roll call vote, all in favor. Motion carried.

Atty. Quinn elaborated that the Borough was awarded a grant to raze some properties in the borough.

All in favor on a roll call vote. Motion carried.

MOTION - by Bowers, seconded by Newton to ratify the corrected 2024/2025 step salary for Mrs. Melissa Maness from \$46,800 to \$47,800. (Note: incorrectly reported on the October agenda)

M. Maness salary
correction

All in favor on a roll call vote. Motion carried.

MOTION - by Newton, seconded by Bowers to approve the salary step placement for Miss Alyssa McDonald to step M005 at a salary of \$47,100 effective the start of the 2024/2025 school year.

Salary/Step placement
A. McDonald

On a roll call vote, all members voted in favor. Motion carried.

MOTION - by Newton, seconded by McGrath to accept with regret the resignation of Mr. Daniel Palko, temporary professional employee, effective Friday, November 27, 2024 for personal reasons.

Resignations

All in favor to accept motion on a voice vote. Motion carried.

MOTION - by Newton, seconded by Bowers to approve the hire of the following employees:

Hires

	<u>Name</u>	<u>Position, subject to assignment</u>	<u>Salary</u>	<u>Step</u>	<u>Effective Date</u>
a.	Lillie Ney	Social Worker, 200-day	\$50,000	n/a	12/16/2024
b.	Alice Huff	Temporary Professional Employee, SE, EC	\$40,000	B001	12/03/2024

On a roll call vote, all members in favor. Motion carried.

MOTION - by Lubinsky, seconded by Bowers to approve the unpaid medical leave of absence for employee #1486 which began November 20, 2024 and continue for at least 2 weeks until medically cleared to return.

Unpaid leave of absence

On a voice vote, all members in favor. Motion carried.

STAFF REPORTS

Staff Reports

Building administrators delivered their reports that were included in the Livebinder. Atty. Quinn's report is also included in the Livebinder. He stated that Reading Anthracite will be filing tax appeals most likely be at some point in the new year, even with the upcoming county-wide reassessment. He also stated he received documentation from the Fire Company but that issue will be discussed at the upcoming January meeting in the absence of Mr. O'Brien from this meeting.

Atty. Quinn also highlighted possibly a student board representative to better keep students involved, whether via Zoom or in person, to give a student climate report for the Board and learn the functions of a board.

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by Andruchek to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed.

Treasurer's Report

MOTION - by Andruchek, seconded by Croley to ratify the payment of bills for November 2024 from the General Fund in the amount of \$1,679,527.33; Cafeteria Account in the amount of \$105,262.17; 21st CCLC - Schuylkill Achieve Account in the amount of \$0.00; Federal Programs Account in the amount of \$2,376.97; High School Athletics in the amount of \$23,821.71; High School Activities Account in the amount of \$2,159.99 for a total bills payable \$1,813,148.17.

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by Lubinsky to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed.

Statement of Taxes

COMMITTEE REPORTS

McGrath stated she will look at some December dates to hold an upcoming Policy Committee Meeting. Croley asked for a timeline on the webpage completion. Maley stated that he and Mrs. Bentz received passwords and are working as time permits to update.

Committee Reports

CORRESPONDENCE

None.

Correspondence

OLD BUSINESS

Ms. Doyle stated that the Auditors are currently in the District finishing up the 2023/2024 audit this week and she will be submitting the AFR by Saturday, November 30, 2024.

Old Business

NEW BUSINESS

Croley wanted to make the board aware that the Llewellyn School is very dark when picking his children up in the evenings. There is a light over the single door gym entrance that expands out only about 3 feet, and there are lights above the 4-plex doors in the front, but the area is very dim. Maley noted the information to address with maintenance.

New Business

Wigoda mentioned that the Board would be entering into Executive Session for personnel with no action taken following this meeting.

There being no further business to report or discuss, the meeting adjourned on MOTION by McGrath, seconded by Croley at 7:22 PM.

Respectfully submitted,

Jessica McGrath

Jessica McGrath, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary

