Date October 23, 2024	Regular Meeting Kind of Meeting	High School Career Center Where Held	Kevin Wigoda Presiding Officer

Members Present:		Members Absent
Kevin Wigoda	Albert D. Marazas	Christopher M. Bowers
James T. Croley, II	Cynthia Lubinsky	
Michael Andruchek	Jessica M. McGrath	
Sarah R. Newton		
James O'Brien, Jr.		

The regular monthly meeting of the Minersville Area Board of Education was held in the Career & Counseling Center of the Junior-Senior High School and Zoom on Wednesday evening, October 23, 2024. The meeting was called to order by President, Kevin Wigoda at 7:00 PM.

On roll call, the following responded: Kevin Wigoda, Albert D. Marazas, James T. Croley, II, Dr. Cynthia Lubinsky, James O'Brien, Michael Andruchek, Sarah R. Newton, and Jessica McGrath.

Others present: Michael Maley, Superintendent; Brittany K. Doyle, Business Manager; Joel Motuk, High School Principal; Nannette Bentz, Elementary Principal; Jill Atkinson, Special Education Director; Nicholas A. Quinn, District Solicitor; and Barbara Conville, Secretary to the Superintendent/Assistant to the Secretary.

Approve Meeting Minutes of 09/25/2024

MOTION - by Marazas, seconded by Andruchek, to approve the minutes of the regular meeting of September 25, 2024. Motion carried on a unanimous voice vote.

Curriculum Committee meeting minutes of 10/16/2024

MOTION - by Lubinsky, seconded by McGrath, to approve the minutes of the Curriculum Committee meeting of October 16, 2024.

AGENDA

Acknowledgments

Students of the Month

Mr. Maley began the agenda items by asking Mr. Motuk to introduce the Board to October 2024 Students of the Month - Rebecca Zula and Logan Rizzardi. Both Rebecca and Logan cited their community and academic involvements. A MOTION - by Bowers, seconded by McGrath to acknowledge these students as the October Students of the Month and congratulations were extended to both.

Softball Fence donation

Additionally, public thanks were extended to Quandel Concrete, Quandel Increte Systems, Inc. and the James and Jean Quandel Memorial for their generous donation of the Girls' Softball Field perimeter fence.

TNG samples

Mr. Jerry Naylon, The Nutrition Group, Inc., updated the Board members about TNG recent accomplishments his company is having with regard to student breakfast and lunch programming. Mr. Naylon also brought food samples for the Board to try.

Use of Facilities

MOTION - by Newton, seconded by McGrath to approve the following "Use of Facility" requests approved by the Superintendent under standing policy:

a. 10/31/2024- Schuylkill League - High School Auditorium, 6:30 PM - 8:30 PM for Schuylkill League Basketball Rules Meeting.
b. 10/16/2024 - Minersville Cheer Boosters - High School Cafeteria - 6:00 PM the third Wednesday of every month for membership meetings.
c. 11/08/2024 - Minersville Student Council - High School Cafeteria 8:30 AM - 10:30 AM, Annual Veteran's Day Breakfast to honor resident veterans.
d. 12/06/2024 - 12/07/2024 - Minersville Student Council - High School Cafeteria- Friday 12/06/2024 5:00 PM - 10:00 PM to decorate and Saturday, 12/07/2024, 5:00 PM - 10:00 PM for the annual Christmas Prom.
e. 12/15/2024 - Minersville Band & Choir - High School Auditorium & Cafeteria for the annual Band & Choir Holiday Concert from 4:30 PM until 9:00 PM.
f. 01/27/2025 - Title I - Elementary Center Gymnasium for a Title I Glow Night from 5:00 PM - 8:00 PM.
g. 10/23/2024 - February 2025 - Elementary Center classroom on Mondays from 3:00 PM - 4:30 PM for KidWind, a program where students investigate clean energy by building a working wind turbine. A team of 4th/5th graders will compete at PSU, Hazleton on 02/12/2025.
h. 10/23/2024 - April 2025 - Envirothon - Elementary Center classroom on Wednesdays from 3:00 PM - 4:30 PM to prepare and practice for competition at the Schuylkill County Fairgrounds.

i. October 2024 - May 2025 - Minersville Elementary Center Library Thursdays for 4th/5th graders from 3:00 PM - 4:15 PM to prepare and practice for the Reading Olympics.

All in favor on a voice vote. Motion carried.

Electric Supply Consortium 2025/2027

MOTION - by Marazas, seconded by O'Brien to ratify the Superintendent's approval of the electric supply agreement for a two-year term, July 2025 through June 2027, with BP Energy Retail Company, LLC, as recommended by Provident Energy Consulting, LLC, Media, PA, the District's energy consortium.

On a voice vote, all in favor.

Vector Solutions 1-yr contract

MOTION - by Lubinsky, seconded by Croley to ratify Superintendent signature on a one-year contract with Vector Solutions effective November 1, 2024 in the amount of $4,257.90 for mandated reporting, and other necessary training under Act 55.

On a roll call vote, all in favor. Motion carried.

Special Education Service Agreement 2024/2025

MOTION - by McGrath, seconded by Andruchek to authorize proper Board signatures on Special Education Service Agreement between the Minersville Area School District and Schuylkill Intermediate Unit #29 for the fiscal year 2024/2025 at an estimated cost of $1,073,329 paid in scheduled quarterly installments of $268,332.

On a roll call vote, all in favor. Motion carried.

Language Line Services Agreement

MOTION - by Lubinsky, seconded by Marazas to authorize proper signature on contract between the Minersville Area School District and Language Line Services, Inc. for Telephonic Interpretation On-Demand translation services only at a cost of $1.85 per minute for Spanish and $2.00 per minute for all other languages over the phone. Note: No equipment will be leased.

All in favor on a roll call vote. Motion carried.

Extra Curricular Staff 2024/2025

MOTION - by Newton, seconded by Marazas to approve the following to Extra-Curricular staff positions on recommendation of the Athletic/Activities Director, Rich Dry, for the 2024/2025 school year:

	Position	Name	Salary
a.	Head Spelling Coach	Jamie Rizzardi	$1,260

All in favor on a roll call vote. Motion carried.

Extra Curricular Staff Resignation

MOTION - by McGrath, seconded by O'Brien to accept with regret the following Extra-Curricular paid coaching position resignation:

	Name	Position	Salary
a.	John Toomey, Jr.	Assistant Coach, JV	$2,840

On a voice vote, all members voted in favor. Motion carried.

Addl Extra Curricular 2024/2025 - Boys' Basketball

MOTION - by O'Brien, seconded by Andruchek to approve on recommendation by the Athletic Director, Mr. Rich Dry, the following coaching and salary changes for the 2024/2025 Boys' Basketball season at the approved salaries. ** If state mandatory closures occur during the school year, payments will be prorated based on season length effective from the beginning of the PIAA' s first official practice date.

	Name	Position	Salary
a.	Brady Burke	Assistant Coach, JV	$2,840
b.	Chris Leshko	Assistant Coach, 7th	$1,420
c.	Steve Toth	Assistant Coach, 8th	$1,420

On a roll call vote, all members in favor. Motion carried.

Add'l transportation 2024/2025

MOTION - by McGrath, seconded by Lubinsky to approve additional transportation runs and changes with Earl Renninger, Inc. as follows:

a. Minersville/HS (Mid-day Round trip) for $30.00 per day effective September 23, 2024.
b. Revise M24 - LVHN (AM & PM), MCV PASD (AM only), and GymJam (PM only) for $120.00 per day effective September 18, 2024.
c. Revise M27 - MCV Hamburg (AM only) for $127.00 per day effective October 8, 2024.

On a roll call vote, all members in favor. Motion carried.

M. Maness salary adjustment 2024/2025

MOTION - by Marazas, seconded by Newton to realign salary and step for Melissa Maness, High School Guidance Counselor, to M006 at $47,800 effective September 1, 2024, amended for job duties and applicable work experience.

All members voted unanimously in favor on a roll call vote. Motion carried.

eGrants e-signature Resolution

MOTION - by McGrath, seconded by Lubinsky to authorize proper signatures on the attached resolution to approve the use of e-signatures in PDE applications to upload submissions in eGrants under various application modules.

All in favor on a roll call vote. Motion carried.

Solar for Schools grant Resolution

MOTION - by Newton, seconded by Andruchek to approve the Solar for Schools Grant Program Resolution, requesting a Solar for Schools Program grant in the amount of $500,000 from the Department of Community and Economic Development to be used for solar energy project and designating Mr. Michael Maley, Superintendent, and Brittany K. Doyle, Business Manager, as the officials to execute all documents and agreements between Minersville Area School District and the Department of Community and Economic Development to facilitate and assist in obtaining the requested grant.

On a roll call vote, all members voted in favor. Motion carried.

Resignations

MOTION - by Lubinsky, seconded by McGrath to accept with regret the following resignations:

	Name	Position	Effective Date	Service Length	Purpose
a.	Julianne Vuksta	Professional Employee	12/01/2024	19.25 years	Personal reasons
b.	Leandro Brown	Professional Employee	09/20/2024	3 years	Personal reasons
c.	Alicia Laurusevage	PT Instructional Aide	10/25/2024	2.5 years	Personal reasons
d.	Janiya Bethea	PT Instructional Aide	10/16/2024	2 months	Personal reasons

All members in favor on a voice vote. Motion carried.

J. Pothering PT to FT Maintenance Custodian

MOTION - by Andruchek, seconded by O'Brien to approve on recommendation of the Head of Maintenance, Mr. Greg Stephen, the class and salary change from part-time general custodian, Class I, to full-time maintenance custodian, Class 2, of Mr. Joseph Pothering, subject to assignment, effective October 28, 2024 at a rate of $21.15 per hour in accordance with the Collective Bargaining Agreement. {Assignment - Elementary Center, 2nd shift}

On a roll call vote, all in favor. Motion carried.

M. Maley appointed to HIDA Board

MOTION - by Marazas, seconded bu Andruchek for approval to seat Michael Maley, Minersville Area School District, as representative on the Highridge Industrial Development Authority Board, HIDA, effective January 1, 2025, following the expiration of Dr. McBreen's term, December 31, 2024.

All in favor on a voice vote. Motion carried.

Special Education Table 8A compliance 2023/2024

MOTION - by Lubinsky, seconded by Newton to record in minutes acknowledgement of receipt of Special Education Table 8A compliance for evaluation time lines by the Pennsylvania Department of

Education for 2023/2024.

All in favor on a voice vote. Motion carried.

STAFF REPORTS

Staff Reports

Building administrators delivered their reports that were included in the Livebinder. Atty. Quinn's repor is also included in the Livebinder, but he stated the District Office may received tax appeals and they should be forwarded to his office.

FINANCIAL STATEMENTS

MOTION - by Marazas, seconded by Andruchek to approve the Treasurer's Report as prepared and submitted. On a voice vote - all in favor; Motion passed. Treasurer's Report

MOTION - by O'Brien, seconded by McGrath to ratify the payment of bills for October 2024 from the General Fund in the amount of $2,499,982.69; Cafeteria Account in the amount of $94,801.27; 21st CCLC - Schuylkill Achieve Account in the amount of $0.00; Federal Programs Account in the amount of $7,015.45; High School Athletics in the amount of $43,470.15; High School Activities Account in the amount of $5,352.58 for a total bills payable $2,650,622.14.

All in favor on a voice vote. Motion carried.

MOTION - by Marazas, seconded by O'Brien to approve Statement of Taxes as prepared and submitted. All in favor on a voice vote. Motion passed. Statement of Taxes

COMMITTEE REPORTS

Lubinsky stated a meeting the week prior and Curriculum Committee minutes were included in this Livebinder and approved; No other committees reported any updated information. Committee Reports

CORRESPONDENCE

Correspondence

An email was received from Elementary Choir & Band Advisor and Music Teacher, Miss Emily Beil, thanking the Administration and Board for their support of the programs and Miss Beil as a professional employee, and cited a significant increase in student participation and morale.

OLD BUSINESS

Old Business

None.

NEW BUSINESS

New Business

Croley inquired about a Board presentation regarding the Sunshine Act. Mr. Maley is working on setting this up. Croley also asked about the Custodial Report, having not been included the last two months in the Livebinder. Mr. Maley and Mr. Andruchek, Chair of Building & Grounds, have been meeting monthly with Greg Stephen. Mr. Maley has been taking notes of the meetings and will share those meeting notes for upcoming Livebinder submisssions. Mr. Motuk shared that Trunk or Treat was the upcoming Sunday and the High School VCI Drill is set for 10/28. Andruchek asked that emergency plans be shared with local fire companies so they have an idea of the layout of the buildings. Newton brought up the leaking roof over the high school gymnasium floor. Mr. Maley gave examples of why it may have leaked and outlined the corrective action.

There being no further business to report or discuss, the meeting adjourned on MOTION by Andruchek, seconded by Lubinsky at 7:29 PM.

Respectfully submitted,

Jessica McGrath

Jessica McGrath, Secretary

Barbara J. Conville

Barbara J. Conville, Assistant to the Secretary