



## **INTENT TO SOLE SOURCE**

### **Posting Date: December 17, 2024**

In accordance with Sole Source Section 1560 in the District's procurement code, School District Five of Lexington and Richland Counties intends to award, without competition, an annual maintenance contract for computerized energy management control system to Palmetto Controls, Inc. The company will provide services, equipment and annual maintenance to maintain heating, ventilation, and air conditioning (HVAC) controls equipment throughout the District.

The total estimated dollar amount of the Contract is \$125,000.00.

Contract Period: July 1, 2024 – June 30, 2025

#### **JUSTIFICATION AND MARKET RESEARCH**

The District currently employs 4 proprietary control systems (Novar, Trend, Desigo and Talon). The Desigo and Talon system components are only distributed through Siemens Solution Partners. PCI is a Siemens channel partner and the only local authorized dealer in the area. This gives PCI sole authorization in the area for factory direct technology distribution rights; as well as sole authorization to use the tools and technologies designed exclusively to install, commission, warranty, service, replace and migrate the products within the brand they distribute. All authorized Siemens channel partners like PCI have full distribution rights to non-system specific Siemens HVAC products such as sensors, thermostats, valves, and actuators. Additionally, the District uses both Novar and Trend controls and computer programs to maintain the environmental control systems on all campuses. These control systems have proprietary components and accessibility and as such Palmetto Controls is the sole authorized provider in the state of South Carolina for Novar and Trend parts and service.

**ALL RESPONSES MUST BE SUBMITTED BY: December 27, 2024 @ 11:00 a.m.**

If you are aggrieved in connection with the intended award or award of the contract, you may be entitled to protest, but only as provided in Section 11-35-4210. To protest an award, you must (i) submit notice of your intent to protest within five (5) business days of the date this notice is posted, and (ii) submit your actual protest within fifteen days of the date this notice is posted. Days are calculated as provided in Section 11-35-310(13). Both protests and notices of intent to protest must be in writing and must be received by the Procurement Officer within the time provided. The grounds of the protest and the relief requested must be set forth with enough particularity to give notice of the issues to be decided. Any protest or notice of intent to protest must be addressed to:

**Lynda Robinson, Procurement Coordinator**  
**School District Five of Lexington and Richland Counties**  
**1020 Dutch Fork Road**  
**Irmo, SC 29063**  
[ljobins@lexrich5.org](mailto:ljobins@lexrich5.org)