

Crabbe Elementary Title I, Part A Parent and Family Engagement Policy

2024-2025

Section 1116(b) of the Every Student Succeeds Act (ESSA) states that schools served under Title I, Part A must jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy. The policy establishes the school's expectations and objectives for meaningful parent and family involvement and describes how the school will meet the requirements of ESSA 1116(c) – (f). The term “parent” refers to parents, guardians, family members and caregivers.

Section I: Policy Involvement [ESSA 1116(c)]

Crabbe Elementary will:

1. Involve parents in an organized, ongoing and timely way in the planning, review and improvement of the Title I, Part A program as well as the parent and family engagement policy.
Crabbe Elementary will communicate events and daily activities via Facebook, Class Dojo, flyers sent home and face to face opportunities when parents pick up, drop off or attend meetings at school.
2. Convene an annual meeting at a convenient time, which all parents of participating children shall be invited to and encouraged to attend, to inform parents of their school's participation in Title I and explain the requirements of Title I and the right of parents to be involved.
Crabbe hosted a back to school ice cream social in which this and other vital information was shared with parents. This was communicated via Facebook and Class Dojo prior to the event/meeting.
3. Offer a flexible number of meetings, such as meetings in the morning or evening, and provide, with funds provided by Title I, childcare or home visits, as such services relate to parental involvement.
Crabbe works diligently to work with parent needs and schedules. This included meetings outside of school hours, home visits and phone conferences. Our staff is sensitive to household needs and makes every effort to accommodate families.
4. Provide parents of participating children:
 - a. Timely information about Title I;
Facebook, Class Dojo, flyers sent home
 - b. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards;
Facebook, Class Dojo, flyers sent home, face to face meetings/phone conferences
 - c. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the

education of their children and respond to any such suggestions as soon as practically possible; and

We as administration and staff work with parents to have regularly scheduled meetings at least once per grading period and/or upon request of parents.

- d. If the schoolwide program plan (i.e., the comprehensive school improvement plan (CSIP)) under ESSA 1114(b) is not satisfactory to parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.

There have not been any unsatisfactory comments made, but in the event we would have that we would review those concerns and take parent into consideration when addressing those areas.

Section II: Shared Responsibilities for High Student Academic Achievement [ESSA 1116(d)]

Crabbe Elementary will:

1. Jointly develop with parents a school-family compact that outlines how parents, the entire school staff and students will share the responsibility for improved student academic achievement, and how the school and parents will build and develop a partnership to help children achieve Kentucky's high standards. The compact will:
 - a. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children served to meet the state academic standards, and the ways in which each parent will be responsible for supporting their children's learning, volunteering in their child's classroom and participating, as appropriate, in decisions relating to the education of their children and positive use of extra-curricular time; and
Crabbe's parent involvement opportunities include, but are not limited to: PTO, parent SBDM opportunities, Advisory Council through our FRYSC, scheduled family engagement activities parent conferences
 - b. Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
 - i. Parent-teacher conferences, at least annually, during which the compact shall be discussed as it relates to the individual child's achievement. Communication between staff and parents are a vital part for student success. We offer parent/teacher conferences each grading period in addition to engagement activities for after school hours throughout the year. Every teacher uses Class Dojo as a direct communication throughout the day with parents as well.
 - ii. Frequent reports to parents on their children's progress. Crabbe Elementary utilizes quarterly grading reports for all grades as well as mid-terms for intermediate grades. In addition, we communicate

diagnostic scores and iReady progress each of the 3 times that diagnostics are given. Our staff does an excellent job communicating with parents when any academic issues arise to try to get ahead of any potential issues.

- iii. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and Parents are welcome to request any opportunities to volunteer in our building. We don't often get much interest with many of our parents having younger children without childcare, lack of transportation or work schedules.
- iv. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

Prior to this school year, we frequently used Class Dojo with an online translator or our district Spanish teacher when she was available to assist in phone calls or meetings. We now have ESL staff regularly in the building that are willing to assist in translating.

- c. Be signed by all involved parties and kept on file at the school as documentation. Crabbe does keep this on file in the office.

Section III: Build Capacity for Involvement [ESSA 1116(e)]

To ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, Crabbe Elementary **must**:

1. Assist parents in understanding topics such as the Kentucky's challenging state academic standards, Kentucky and Ashland Independent academic assessments, the requirements of the Title I, Part A program, and how to monitor their child's progress and work with educators to improve the achievement of their children.

Crabbe Elementary strives to keep parents involved in academics including Infinite Campus Parent Portal for real time grade updates in addition to everything mentioned in the previous section.

2. Provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement.

Senate Bill 9 has been implemented to those students under the 40th percentile to receive services under a Reading Improvement Plan. Strategies are sent home when parent meetings are held to provide interventions outside of the school day.

3. Educate school staff in the value and utility of contributions of parents and in how to reach out to, communicate with and work with parents as equal partners, implement and coordinate parent programs and build ties between parents and the school. Crabbe Elementary staff makes every effort to involve parents in the educational process, including regular updates on progress and communication, involvement activities and volunteering opportunities.
4. To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal, state and local programs and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.
Our 21st Century after school program encourages parent involvement throughout the school year in addition to our Family Resource Youth Services Center offering family engagement nights. They are also part of continuous communication with parents and families on a regular basis.
5. Ensure that information related to school and parent programs, meetings and other activities is sent to the parents of participating children in a format, and to the extent practicable, in a language the parents can understand.
We communicate about upcoming events via Facebook, school websites and Class Dojo. These have all been successful ways of keeping families aware of planned events.

In addition to the above required activities, Crabbe Elementary may:

6. Involve parents in the development of training for teachers, principals and other educators to improve the effectiveness of such training.
7. Provide necessary literacy training from Title I, Part A funds if the district has exhausted all other reasonably available sources of funding for such training.
8. Pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
9. Train parents to enhance the involvement of other parents.
10. Arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.
11. Adopt and implement model approaches to improving parental involvement.
12. Establish a school parent advisory council to provide advice on all matters related to parental involvement programs.
13. Develop appropriate roles for community-based organizations and business in parent involvement activities.
14. Provide such other reasonable support for parental involvement activities under this section as parents may request.

Section IV: Accessibility and Requirements [ESSA 1116(f)]

In carrying out Title I, Part A parent and family engagement requirements and with the support of the district, Crabbe Elementary will:

1. To the extent practicable, shall provide opportunities for informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities and parents and family members of migratory children), including providing information and school reports required under ESSA 1111 in a format, and to the extent practicable, in a language such parents understand.

Crabbe staff has been wonderful to make efforts to accommodate this demographic. From helping with registration and getting vaccines/physicals prior to the start of the year, to daily instructional supplementation. Our growing ESL staff has really been an asset to our growing need. Our ESL staff have been instrumental in providing translation and communicating with families to ensure they have equal opportunities to participate in the same way English speaking families do.

2. Notify parents of this policy in an understandable and uniform format, and to the extent practicable, in a language the parents can understand. The policy will be distributed to parents and made available to parents and members of the local community.

This is an area in which we could improve, providing multi-language messages via our Facebook page. We do work to make sure parents know about opportunities and can translate using Class Dojo; however, we could use those translations on Facebook posts as well.

Section V: Policy Review and Revision

Crabbe Elementary will work jointly with parents to review and revise this policy as necessary to meet the changing needs of the parents and the school.

We use our SBDM council to gather input from their respective constituents (parents/staff) to adequately represent them.

The policy was last reviewed and/or revised on: 7/2024