

REGULAR BOARD MEETING MINUTES

Administration Building
November 18, 2024
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, November 18, 2024, with all members present except Preston Kaehr. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Steve Baker, Schlaura Linderwell, Stacy Morrison and Stacy Herrold, Administrators; Tammy Mechling, Corporation Administrative Assistant; Jessica Bricker, District Communications Specialist; Alyssa Osborn and Vicki Van Matre, faculty members; Jason Morrison, Mark Cobb, Jinny Broderick, Gay Schoeff and Scott Schoeff, interested patrons; and Jonathan Snyder, News-Banner representative.

President Sheets called the meeting to order at 6:00 P.M.

President Sheets reported on the recent National Honor Society member induction ceremony, congratulated our Middle School Tiger Tech Team for competing in the first Lego League competition for which our 7th/8th grade team qualified for semi-state, and reported on our recent Veterans' Day programs in each school building.

President Sheets noted there was one registered public commenter to speak at the meeting on an agenda item. Mrs. Patricia Gay Schoeff provided public comment on the topic "termination of employment".

Minutes for the Regular Board Meeting held on October 28, 2024 were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of October 29, 2024 through November 18, 2024, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for October was approved by consensus.

The Bank Statement for October was approved by consensus.

The Fund Transfer Reports were approved by consensus.

Mrs. Morrison reported on the Bluffton High School Purple Star designation.

Mrs. Osborn reported on middle school College GO! week activities.

Mrs. Meitzler reported on district communications, grant approvals, federal and state funding and the IN Learns Tutoring program.

Dr. Yates reported on district marketing, financial information and open enrollment for faculty and staff medical benefits.

Dr. Yates reported on the High School Building Envelope Project. The project continues with roof and panel installation with the target for substantial completion in December.

Dr. Yates reported on the Middle School Improvements Project. The district welcomed bidders to provide quotes for renovation to the 7th/8th grade and 5th/6th grade restroom areas. Notice to bidders was published in the News-Banner on October 7, 2024 (Correlated File #2425-14). This scope of work was originally removed from the initial project due to budget constraints. With the initial renovation complete, the district is looking to add restroom improvements over the upcoming summer break period with remaining project funds. On Tuesday, November 12, the district opened bids from seven (7) qualified contractors. After review of the bids by Barton-Coe-Vilamaa, Dr. Yates recommended approval of the middle school restroom contract as presented:

Base Bid	\$211,100.00	7 th /8 th Grade Restrooms
Alternate 3	\$ 37,850.00	7 th /8 th Grade Single Restroom
Alternate 2	<u>\$138,280.00</u>	5 th /6 th Grade Restrooms
Project Total	\$387,230.00	

The Board approved the middle school restroom renovation contract as presented. The motion by Mike Murray and second by Julie Thompson passed unanimously.

The Board approved the following resignations as presented. The motion by Trent White and second by Mike Murray passed unanimously.

Felicia McElveen	Preschool Parent Liaison
Robert Flynn	Special Purpose Bus Driver

The Board approved the following employment recommendations as presented. The motion by Julie Thompson and second by Mike Murray passed unanimously.

Bryon Mayer	Director of Maintenance
Dave Penrod	Interim ES Lead Custodian
Melissa Schwartz	MS Custodian
Amanda Nusbaumer	Preschool Parent Liaison
Cassandra Schoonbeck	ES Robotics Club Assistant Sponsor
Allison Norma	IN Learns Tutor
Tara Cocanower	HS Academic Bowl Coach
Sue Elzey	MS Instructional Assistant Wage Adjustment
Bailey Engle	Transfer from Part-Time Childcare Supervisor to Full-Time Preschool Childcare Supervisor
Jennifer Boyd	MS Boys' Swimming Head Coach
Kristi Searles	MS Girls' Swimming Head Coach
Evin Parker	MS Girls' Swimming Assistant Coach
Casey Kolkman	MS Fall & Winter Events Manager
Adalie Shaffer	Substitute Teacher

The Board approved Mrs. Stacy Morrison as the Bluffton High School Principal, effective with the 2025-2026 school year. On a motion by Trent White and second by Julie Thompson, the motion passed unanimously.

The Board approved the following FMLA request as presented. The motion by Mike Murray and second by Julie Thompson passed unanimously.

David Brinneman	11/27/24 – 1/22/25
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The Board approved the following donations as presented. The motion by Julie Thompson, with much gratitude, and second by Mike Murray passed unanimously.

Family Ford of Bluffton	\$500 to HS Athletic Program
Moose Lodge Bluffton 242	\$250 to Wrestling Program & \$250 to eSports Program
Ryan & Laura Thomas	\$100 to Wrestling Program
Haggard & Stocking Associates	\$200 to Wrestling Program
Craigville Appliance	\$200 to Wrestling Program
Craigville Telephone	\$1,000 to eSports Program
National Oil	\$100 to Wrestling Program
EZ Cut Took, Inc.	\$200 to Wrestling Program
McDonald's	\$500 to HS Athletic Program
Park Community Church	\$3,000 for Lunch IOU's

The Board approved administrative leave without pay for Angie Lough from November 1 – 5, 2024, as well as termination of employment effective November 6, 2024. The motion by Julie Thompson and second by Trent White passed unanimously.

Trent White requested to table the termination of employment recommendation for Patricia Gay Schoeff. On a motion by Mike Murray and second by Trent White, the motion passed unanimously. The Board will reconsider this termination recommendation at a future meeting.

The Board approved the following policies on first reading, as presented. The motion by Mike Murray and second by Trent White passed unanimously.

<u>New Policy #</u>	<u>New Policy Name</u>	<u>Current Policy #'s to Delete</u>
D325	Personal Background Checks and Mandatory Reporting	GBCBB
D350	Fitness for Duty Leaves and Examinations	GCPB
D450	Resignation	
D500	School Resource Officer Training	
D550, D550-R	Remote Work	
E100	Adoption of Curricular Materials	
F100, F100-R	Internal Controls and Reporting Losses, Shortages, Variances, or Thefts	DGA, DHA, DO
F100-E1, F100-E2, F100-E3, F100-E4, F100-E5, F100-E6, F100-E7	(Associated forms for Policy F100)	
G100	Facility and Transportation Safety	EBC
H250, H250-E	School Library Material Removal Request	KLB, KLB-E

Procedure

The Board approved the following policies on second reading as presented. The motion by Trent White and second by Julie Thompson passed unanimously.

<u>New Policy #</u>	<u>New Policy Name</u>	<u>Current Policy #'s to Delete</u>
C125-E	IDOE Residency Requirements	
C125-R	Student Admission/Enrollment	
C275, C275-R	Test Security Provisions for Statewide Assessments IL, ILE, ILB	
C275-E1, C275-E2, C275-E3, C275-E4		
C475	School Sponsored Publications and Productions	IGDB
D250	Teacher Appreciation Grant	GCB
E125, E125-R & E125-E	Promotion, Placement, and Retention of Students	IKE-1, 2, 3
F125	Purchasing Procedures and Capital Assets	
G250, G250-R	Pest Control	EBAA, EBAA-R
G475	Prohibition of Unmanned Aircraft (Drones)	
H125	Corporation Support Organizations	
H200, H200-R	Relations with Special Interest Groups	

The Board approved the 2025 School Board Meeting calendar as presented. The motion by Julie Thompson and second by Mike Murray passed unanimously.

The Board approved the Resolution for Local Income Tax Distribution (Correlated File #2425-15) as presented. The motion by Trent White and second by Mike Murray passed unanimously.

The Board approved changes to the Preschool & Childcare Handbook as presented. The motion by Julie Thompson and second by Trent White passed unanimously.

The Board held an additional appropriation hearing on the proposed General Obligation Bond proceeds. See Excerpts of Minutes of a Meeting of the Board (Correlated File #2425-16) and Agreement for Services of Registrar and Paying Agent (Correlated File #2425-17). The Notice of this Additional Appropriation Hearing was published as legally required (Correlated File #2425-18). Dr. Yates described the projects to be funded by the Bonds, which have been described at previous meetings:

- 1) Elementary Playground Improvements
- 2) Middle School Upper Gymnasium Floor Improvements
- 3) High School Parking Lot & Drive Improvements
- 4) Other deferred maintenance and improvement items listed on the Capital Projects Plan

The estimated cost for the project is \$1,100,000 and is expected to be completed in calendar year 2025. Mrs. Sheets noted there were no public commenters and proceeded with the regular meeting.

The Board adopted the Additional Appropriation Resolution (Correlated File #2425-19). The motion by Mike Murray and second by Trent White passed unanimously.

The Board adopted the Final Bond Resolution (Correlated File #2425-20). The motion by Julie Thompson and second by Trent White passed unanimously.

With there being no additional business to come before the Board, the meeting was adjourned at 6:35 P.M. on a motion by Mike Murray and second by Trent White. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Angel Phares
Mike Murray

Trent White
John Ingram